



RANCHO SANTA FE FIRE PROTECTION DISTRICT

Regular Board of Directors Meeting Minutes – July 11, 2018

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Battalion Chief Slattery led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Fred Cox, Deputy Chief; Brian Slattery, Battalion Chief; Marlene Donner, Fire Marshal; Frank Twohy, Volunteer Recruitment & Retention Coordinator; and Karlana Rannals, Board Clerk.

2. Special Presentation

a. *Burn Institute*

Tiffany Wong, Burn Institute, presented a trophy to the Rancho Santa Fe Fire Protection District as the top fund-raising agency in north San Diego County for the Annual Boot Drive, totaling in excess of \$15,000. Chief Tony Michel accepted on behalf of the Rancho Santa Fe Professional Firefighters, Local 4349.

b. *Certificate of Recognition*

Chief Cox recognized Captain Cole Thompson with a *Certificate of Recognition* for his off duty efforts in initiating CPR resulting in a life saved. President Ashcraft on behalf of the Board of Directors expressed their appreciation for his willingness to assist a citizen in need.

3. Public Comment

No one requested to speak to the Board.

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. *Board of Directors Minutes*

i) Board of Directors minutes of June 20, 2018

b. *Receive and File*

i) Monthly/Quarterly Reports

1. List of Demands Check 30183 thru 30316, Electronic Fire Transfers (EFT), and ACH Transfer(s) for the period June 1 – 30, 2018 totaling:	\$ 426,948.77
Wire Transfer(s) period June 1 – 30, 2018	\$ 799,528.52
Payroll for the period June 1 – 30, 2018	\$ <u>707,215.28</u>
TOTAL DISTRIBUTION	\$1,933,692.57

2. Activity Reports – June 2018

- a) Operations
- b) Training
- c) Correspondence – letters/cards were received from the following members of the public:
 - 1) None

5. Old Business

- a. None

6. New Business

- a. None

7. Oral Report

- a. Fire Chief – Michel
 - i) Fire Activity – The “West” Fire that occurred in East San Diego County grew to 505 acres with 34 structures destroyed, in addition to 20+ out buildings. On that same date, there were two fires at Camp Pendleton that the district sent resources to assist.
 - ii) RSF5 – the building permit was submitted to the County of San Diego. He is hoping that the permit will be issued by November.
 - iii) He reported that the District will need to assess the need for enhanced security for personnel. This is necessary because of the City of Long Beach Captain who was shot and killed while on an emergency incident.
 - iv) CAL Fire Firefighter/Paramedic Dan Geary, assigned to the Deer Springs Fire Protection District succumbed to cancer on July 5. Many of our personnel knew him through the Palomar Fire Academy. He was 38 years old.
- b. Operations – Deputy Chief
Chief Cox summarized the previous month’s activity noting 301 calls, and he reported that there were no significant incidents to report on from the previous month. Personnel were deployed to the “Pawnee” Fire in Lake County Fire. He also reported on the significant drop in fuel moistures.
- c. Volunteer – Volunteer Recruitment Retention Coordinator
VRRRC Twohy reported that the volunteers donated 816 hours last month. On July 16, five volunteers will begin a two-week academy. He also complimented all District personnel who have assisted with providing training and mentorship to the volunteers.
- d. Training – Battalion Chief
Chief Slattery reported there will also be one new hire starting the two-week academy on July 16th. He is working with Palomar College to establish a Scholarship program, funded by the Volunteer Recruitment & Retention Coordinator Grant. This will help the volunteers who qualify to get funding for the Fire Academy and Paramedic school. Personnel have also been participating in technical rescue training at Carlsbad and EMS continuing education.
- e. Fire Prevention – Fire Marshal
FM Donner distributed the report on the previous month’s activity that continues to be busy. In excess of 1 million square feet of new construction was added to the District. The 4th of July activities went very well.

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- f. Administrative Manager
 - i) Ms. Rannals reminded the Board that the candidate application period for the November 6th general election starts July 16. There are two seats open for election this cycle.
 - ii) She informed the board that the additional CalPERS UAL payment of \$500,000 for the 3% @ 50 plan was sent prior to the June 30 date.
- g. Board of Directors
 - i) North County Dispatch JPA – Update: Ashcraft – a special meeting is planned for August 1st or 2nd to select an Administrator and approve a contract.
 - ii) County Service Area – 17 – Update: Hillgren – no report
 - iii) Comments
 - 1. None

Ten-minute recess

8. Closed Session

- a. Pursuant to section 54957, the board met in closed session from 1:45 – 2:26 to discuss the following:
Public Employee Performance Evaluation
Title: Fire Chief
All board members listed and Chief Tony Michel attended the closed session. .

Upon reconvening, President Ashcraft reported that direction was provided to staff and there was no action taken by the board.

9. Adjournment

Meeting adjourned at 2:28 pm.

Karlana Rannals
Secretary

James H Ashcraft
President