



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Regular Board of Directors Meeting
Minutes – January 10, 2018

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Battalion Chief Livingstone led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Malin, Tanner, Stine

Directors Absent: Hillgren

Staff Present: Tony Michel, Fire Chief; Fred Cox, Deputy Chief; Dave Livingstone, Battalion Chief; Marlene Donner, Fire Marshal; Frank Twohy, Volunteer Recruitment & Retention Coordinator; and Karlana Rannals, Board Clerk.

2. Public Comment

No one requested to speak to the Board.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. *Board of Directors Minutes*

i) Board of Directors minutes of December 13, 2017

b. Receive and File

i) *Monthly/Quarterly Reports*

1. List of Demands Check 29535 thru 29645, Electronic Fire Transfers (EFT), and ACH Transfer(s) for the period December 1 – 31, 2017 totaling: \$ 210,722.29
Wire Transfer(s) period December 1 – 31, 2017 \$ 257,321.42
Payroll for the period December 1 – 30, 2017 \$ 595,187.63
TOTAL DISTRIBUTION \$1,063,231.34
2. Activity Reports – December, 2017
 - a) Operations
 - b) Training
 - c) Fire Prevention
 - d) Correspondence – letters/cards were received from the following members of the public:
 - 1) Grateful Citizen from Ventura Fire

5. Old Business

a. CalPERS Pension Unfunded Accrued Liability (UAL) – Accelerated Payment

Karlana Rannals reminded the Board that they authorized at the December 2017 meeting an additional payment to CalPERS to each plan with a UAL. She informed them that a combined payment of \$438,294 was sent to CalPERS for an additional payment to five of the six District’s plans. The payment delivered to CalPERS was Friday, December 22, 2017.

In addition to the report, the Board had a lengthy discussion regarding the best method to reduce the District’s UAL. Director Malin agreed to work with the staff in preparing a five-year plan, which may include accelerated payments for reducing the UAL.

6. Resolutions/Ordinances

a. Resolution No. 2018-01

Chief Michel summarized the staff report provided. He reported that Battalion Chief Jim Sturtevant retired from the District July 3, 2017. Prior to his retirement, Chief Sturtevant had applied for an Industrial Disability Retirement and CalPERS notified the District. Although, the District has accepted the worker’s compensation claim filed by Chief Sturtevant, a subsequent qualified medical evaluator determined that Chief Sturtevant had been able to perform the full range of duties without modification up until the date of his retirement. He reported that it is appropriate for the District to notify CalPERS that there is no finding of disability, which can be done with the adoption of Resolution No. 2018-01. Staff responded to questions from the Board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and ADOPTED Resolution No. 2018-01 *entitled* A Resolution of the Rancho Santa Fe Fire Protection District (Government Code section 21156) on the following roll call vote:

AYES:	Ashcraft, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	Hillgren

7. New Business

a. *None*

8. Oral Report

a. Fire Chief – Michel

i) District Activities

1. Orientation Academy: five firefighter/paramedics joined the District on January 2, 2018 are currently in the second of their three-week academy. The February meeting will include a “badge ceremony” for all of the recent promotions.
2. Battalion Chief Recruitment: he distributed on December 26, 2017 an internal recruitment for the Battalion Chief vacancy. Applications will be accepted up to February 28, 2018. Should there be enough qualified applicants, a test is planned for March 2018.

3. Harmony Grove Village: he spoke with a representative of this development and at buildout, there will be 736 new structures, which to date, 254 sales are complete. The developer anticipates another 247 homes sold in 2018.
4. Lusardi Del Cielo: he informed the board that he is aware of a new development in the Cielo area, and he anticipates the annexation of this proposed development. The annexation is approximately 300 acres and 37 homes, and will be considered at a future meeting.

b. Operations – Deputy Chief

Chief Cox summarized the previous month’s activity and year’s statistics, noting an overall increase in calls of 9.2%. He reported that the District deployed four units to the Lilac Fire and at the same time had one unit at the Thomas Fire. He and Chief Michel express their appreciation to all personnel who responded to the call for staffing, in particular during the holidays.

c. Elfin Forest Volunteer Division – Division Chief

VRRRC Twohy reported on the new position and noted that to date, 12 individuals had completed applications to supplement the current volunteer staff, and 11 of the 12 are in background. A new volunteer five-week academy will begin in February. He also express his sincere and heartfelt appreciation to the Board and Chiefs in their support to the Volunteer Division in support of the death of Corey Iverson. The former Elfin Forest Volunteer Fire Department had a large presence (in both equipment and personnel) at the service. The remodel of the station is complete and will be ready to serve career staff and volunteers on January 23, 2018.

d. Training – Battalion Chief

Chief McQuead reported that because of the numerous days of “red flag” warnings in December, some of the planned training was removed from the calendar. He also reported on a planned S212 (chain saw safety) class will be conducted at the Arroyo Property.

e. Fire Prevention – Fire Marshal

FM Donner reported that the Sheriff arrested a 14-year old juvenile for arson. The San Dieguito Planning Commission will have the Harmony Grove South project on their March 2018 meeting. February 14 district personnel will participate in the “Love your Heart” day. In addition, to help with the increased workload, she will be retaining the services of another retired annuitant starting January 22, 2018.

f. Administrative Manager

She also reminded the board that the meeting will start at the RSF4 for the first part of the meeting because of the badge ceremony.

g. Board of Directors

- i) North County Dispatch JPA – Update: Ashcraft – no report. The next meeting is February 22, 2018.
- ii) County Service Area – 17 – Update: Hillgren – no report.
- iii) Comments
 1. None

9. Adjournment

Meeting adjourned at 2:42 pm.