



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
MINUTES – February 5, 2015**

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

President Ashcraft called to order the special meeting of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Director Stine led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Mike Gibbs, Deputy Chief; Renee Hill, Fire Marshal; Fred Cox, Battalion Chief, Bret Davidson, Battalion Chief; Chris Galindo, Battalion Chief, Jim Sturtevant, Battalion Chief and Karlana Rannals, Board Clerk.

By Invitation: James Boylan, Principal, PathFinders Consulting Alliance

2. Public Comment

No one requested to speak to the Board.

3. Strategic Plan

Chief Michel provided background to the board members of the district's participation in developing and updating strategic plans in years past, noting the last update occurred in 2007. He believes that the time is appropriate to begin an update process and has retained the services of James Boylan, who assisted district staff in the previous two strategic plan processes. He introduced Mr. Boylan who provided an overview of the planning process steps. He stated that the goals of the process are to first, produce a mission/vision centered plan for the District's future over the next three to five years, and second to get a high degree of commitment from the organization to its planning and implementation via an inclusive and participatory process. At the conclusion of Mr. Boylan's presentation, he and staff members responded to the board's questions. The board members confirmed their commitment to attend the board-planning workshop scheduled for April 30, 2015.

4. Adjournment

Meeting adjourned at 2:40 pm.

Karlana Rannals
Secretary

James H Ashcraft
President