



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
MINUTES – October 29, 2015**

*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.*

President Ashcraft called to order the special meeting of the Rancho Santa Fe Fire Protection District Board of Directors at 2:00 pm.

*Pledge of Allegiance*

Fire Chief Tony Michel led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Tanner

Directors Absent: Stine

Staff Present: Tony Michel, Fire Chief; Fred Cox, Deputy Chief; Bret Davidson, Battalion Chief; Dave McQuead, Battalion Chief, and Karlana Rannals, Board Clerk.

2. Public Comment

No one requested to speak to the Board.

3. Old Business

a. LAFCO Application – Update

Chief Michel summarized the negotiations with the County of San Diego for a property tax exchange, which is a requirement to move the application to reorganize with CSA-107 forward at LAFCO. He informed the board that in June 2015, the process came to an abrupt halt as the County decided to contract with CalFire for services and requested that the District terminate our application. After numerous conversations and meetings with County staff on the change in direction, negotiations were ultimately resumed. The purpose of the special meeting was to provide the negotiated information to the entire Board for information and consensus.

Chief Michel reported on behalf of the ad hoc committee that after reviewing a 10-year financial plan considering the revenue/expenditures for the Harmony Grove Fire Station both parties have tentatively agreed to the following:

County agrees to:

1. 6.5% property tax exchange for CSA-107 for all current and future tax rate areas;
2. Transfer all special benefit taxes for Harmony Grove Village and Elfin Forest to RSF;
3. Transfer the fire portion of the Community Facility District to RSF;
4. Transfer all fire related properties and contracts within CSA-107 to RSF;
5. Provide financial consideration that includes one-time funds, transfer fund balance at time of reorganization of the CSA-107 trust funds, mitigation fees, cell tower lease revenue;
6. Assign to RSF the contract in place with Standard Pacific for construction of the fire station and a one-time cash contribution towards construction.

RSF agrees to:

1. Provide all legally required fire protection services for CSA-107 beginning Jan 1, 2016;
2. Staff the temporary fire station beginning Jan 1, 2016;
3. Reimburse County the actual costs for the temporary fire station;
4. Meet the provisions for fire services required in accordance with the Harmony Grove Village development agreement.

Chief Michel requested direction from the board specific to the construction of the fire station. The County would agree to construct the fire station; however, it would be constructed to County standards. If the District agrees to assume this responsibility, the developer would construct the station under a “design and build” contract; however, the District would be responsible for any cost overruns. The ad hoc committee responded to questions from the board.

At the conclusion of the discussion, the Board of Directors agreed by consensus that 1) the Board is satisfied with the tentative agreement for property tax negotiations and the other financial considerations identified. They directed staff to continue with the LAFCO application for reorganization, and 2) that the Fire District accepts the contract in place with Standard Pacific for construction of the Harmony Grove Village Fire Station and accept responsibility for any cost overrun.

Nona Barker, Board President of the Elfin Forest Volunteer Fire Department, Inc. addressed the Board of Directors conveying on behalf of the community their appreciation and gratitude for the board’s willingness to serve their community. They understand that this endeavor has exceeded two years of work, with highs and lows, but they are grateful for the efforts of all those involved. They look forward to the conclusion of this process and the opportunity to celebrate the outcome.

4. Adjournment

Meeting adjourned at 2:47 pm.

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Karlana Rannals  
Secretary

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James H Ashcraft  
President