



**DEVELOPMENT PLAN REVIEW INTAKE FORM**

Project Name \_\_\_\_\_ Plan Check # \_\_\_\_\_

Date _____	County Number _____	APN# _____
Address _____		Submitted By _____
Contact Person _____		Phone # _____

		Fee Description	Qty	Fee	Total
_____	1.1	Project Availability Form for Minor Subdivision or Minor Use Permit (new service letter) (5 parcels or less)		\$139	
_____	1.2	Project Availability Form for Major Subdivision (new service letter) (6 parcels or more)		\$174	
_____	1.3	TPM or Minor Subdivision Service Letter Renewal (5 parcels or less)		\$104	
_____	1.4	TM or Major Subdivision Service Letter Renewal (6 parcels or more)		\$104	
_____	1.5	Final Map/Mylar Review (signing of all mylars)		\$70	
_____	1.6	Release of Map Covenants or letters for release of other projects, i.e. Coastal commission, planning dept., fire flow, etc.		\$209	
_____	1.7	Cellular Sites		\$209	
_____	1.8	Major Use Permit (P or MUP) or Site Plan (S or STP)		\$174	
_____	1.9	Fuel Modification Plans or Environmental Review (Mitigated Negative Declaration)		\$187	
_____	1.10	Review of Fire Protection Plan		\$834	
_____	1.11	Solar Panel Review, Ground or Roof Mounted for Residential or Commercial		\$70	
_____	1.12	Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)		\$139	
_____	1.13	Improvement Plans (Residential or Commercial)		\$174	
_____	1.14	Fire Hydrant Underground Plan (Residential or Commercial)		\$174	
_____	1.15	Site Plan Review Landscape (single occupancy) conceptual/consultation		\$134	
_____	1.16	Site Plan Review (single occupancy) conceptual/consultation		\$139	
_____	1.17	Code Appeal		\$417	
				<b>Total Due</b>	

**Rancho Santa Fe Fire Protection District**

Mailing Address: P.O. Box 410 \* Rancho Santa Fe \* CA \* 92067

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**NEW CONSTRUCTION PLAN REVIEW INTAKE FORM**

Project Name \_\_\_\_\_ Plan Check # \_\_\_\_\_

Date \_\_\_\_\_ County Number \_\_\_\_\_ APN# \_\_\_\_\_  
 Address \_\_\_\_\_ Submitted By \_\_\_\_\_  
 Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_

		Fee Description	Qty	Fee	Total	
_____	2.1	Grading Plan (Building)	Review of access requirements pertaining to grading and 1 inspection		\$153	
_____	2.2	New Residential Construction (Up to 7,999 square foot)	Review of plans for fire & building code compliance for new residential construction and 2 field inspections		\$306	
_____	2.3	New Residential Construction (8,000 sq. ft. up to 11,999 sq. ft.)	Review of plans for fire & building code compliance for new residential construction and 2 field inspections		\$383	
_____	2.4	New Residential Construction (12,000 square foot and up)	Review of plans for fire & building code compliance for new residential construction and 2 field inspections		\$408	
_____	2.5	Residential Addition or Remodel	Review of plans for fire & building code compliance for new construction and 2 field inspection		\$153	
_____	2.6	Residential Landscape Plans	Review of plans for fire safe planting for new residential construction and 2 field inspections. Additional charge after 2nd plan review. Refer to 2.8		\$241	
_____	2.7	Small Landscape plan reviews	Review of small landscape modification or changes for fire safe planting. The district maintains discretion to approve changes and plan modifications based on project size and plant quantity		\$80	
_____	2.8	Plan Change or Third and Subsequent Plan Submittals	Third residential plan submittal and all subsequent re-submittals/minor plan change		\$51	
_____	2.9	Residential Building Plans Planned Community (Model Homes)	Review of site plan for fire & building code compliance for new construction and 2 field inspections		\$348	
_____	2.10	Residential Building Plans -Planned Community (Production Units) each additional unit	Review of additional unit, site plan for fire & building code compliance for new construction and 2 field inspections each		\$123	
_____	2.11	Commercial Tenant Improvement	Review of plans for fire & building code compliance for new construction room addition and 2 field inspections		\$313	
_____	2.12	Barns, Outbuildings, Detached Garages or Detached Outdoor Living Areas	Includes plan review and 2 field inspections		\$105	
_____	2.13	Commercial/Industrial and Multi-Family Building Plans	Review of plans for fire & building code compliance for new commercial construction and 2 field inspections		\$626	
_____	2.14	Commercial/Industrial and Multi-Family Landscape Plans	Review of plans for fire safe planting for new construction and 1 field inspection		\$455	
				<b>Total Due</b>		

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**FIRE PROTECTION SYSTEMS PLAN REVIEW INTAKE FORM**

Project Name \_\_\_\_\_ Plan Check # \_\_\_\_\_

Date _____	County Number _____	APN# _____
Address _____		Submitted By _____
Contact Person _____	Phone # _____	

		Fee Description	Qty	Fee	Total
_____	3.1	Residential Fire Sprinkler System 13-D or 13-R		\$230	
_____	3.2	Residential Fire Sprinkler Plans-PRD, each additional unit		\$128	
_____	3.3	Commercial Fire Sprinkler System		\$255	
_____	3.4	Small Commercial Fire Sprinkler System		\$153	
_____	3.5	Small Residential Fire Sprinkler System		\$128	
_____	3.6	Underground Sprinkler System		\$179	
_____	3.7	Commercial Sprinkler Tenant Improvement		\$179	
_____	3.8	Special Fire Protection Installations-Hood & Duct System, Remote Extinguishing Systems		\$230	
_____	3.9	Special Hazard Installations-High Piled Storage, Underground /Aboveground Storage Tanks, Spray Booths, Industrial Ovens, Refrigeration Systems, etc.		\$521	
_____	3.10	Fire Alarm System		\$230	
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**MISCELLANEOUS PLAN REVIEW INTAKE FORM**

Project Name \_\_\_\_\_ Plan Check # \_\_\_\_\_

Date \_\_\_\_\_ County Number \_\_\_\_\_ APN# \_\_\_\_\_  
 Address \_\_\_\_\_ Submitted By \_\_\_\_\_  
 Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_

		Fee Description	Qty	Fee	Total	
_____	4.1	Stamp Approval Transfer	Reviewing plans and transferring necessary stamps		\$53	
_____	4.2	Knox Key Installation	Site inspection of installation of and proper operation of knox key device		\$70	
_____	4.3	Temporary Membrane Structures, Tents and Canopies	Permit and inspection fee, includes permit, plan review, travel time and data entry		\$193	
_____	4.4	Special Events (not including membrane structures, tents and canopies)	Site plan review, site inspection, travel time, and data entry		\$105	
_____	4.5	Pyrotechnics Display	Application review, pre-site inspection, travel time and data entry		\$306	
_____	4.6	Business License Inspection (SDSO, CCLB, or other outside agency)	Conduct inspection of existing property which requires annual inspection by AHJ		\$179	
_____	4.7	Non-compliance re-inspection	Conduct inspection of existing property which remains non-compliant with codes (3rd and subsequent inspections)		\$204	
_____	4.8	Non-compliance Weed Abatement re-inspection	Conduct legal noticing and re-inspections of a property which remains non-compliant after expiration of final notice to abate hazard		\$214	
_____	4.9	Forced weed abatement administrative fee (Expense of abatement Report and Hearing) (Ordinance 02-01)	Includes above, plus work order, description of work, contractor meetings, expense of abatement, inspections, billing, and report	Expense of Abatement	\$500	
_____	4.10	Urgent Plan Check - Overtime Plan Review/Inspection	New residential construction Up to 7,999 square foot) Includes base plan check time plus ½ time plus travel time and date entry		TBD	
_____	By providing a signature you are authorizing additional overtime fees to be accrued if overtime is completed. Balance is due prior to picking up plans.		New residential construction (8,000-11,999 square foot) Includes base plan check time plus ½ time plus travel time and data base entry		TBD	
_____			New residential construction (12,000 square foot and up) Includes base plan check time plus ½ time plus travel time and data base entry		TBD	
_____			Commercial/Industrial, Multi-Family Building Plans. Includes base plan check time plus ½ time plus travel time and date base entry		TBD	
					<b>Total Due</b>	

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Date _____	County Number _____	APN# _____
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Contact Person _____	Phone # _____	

	Fee Description	Qty	Fee	Total
_____	4.11 Reproduction of Fire Department Documents	\$5.00 for the first 5 pages, \$.70 for each additional page thereafter	\$5	
_____	4.12 Reproduction of Fire Department Documents on CD	Per CD	\$9	
_____	4.13 Copy of Large Plans (C,D,& E sizes)	Copies (per page) of building, site, landscaping, fire sprinklers and grading	17x22 Ansi C \$25 22x34 Ansi D \$55 34x44 Ansi E \$85	
_____	4.14 Color Copy Photos	Size is 4x6 Size 8 1/2 x 11 per page or per photo	4x6= \$1.00 8 1/2x11= \$1.50	TBD
_____	4.15 Documents Sent Electronically	No Charge	\$0	
_____	4.16 Annexation Fees	Each acre or portion thereof:	\$1,000	
_____		Each Dwelling Parcel:	\$500	
_____		Each Commercial/Industrial Parcel:	\$1,000	
_____	4.17 Meeting Facilities - for use of District-owned meeting facilities by members of the general public as noted.	Category 1- not for profit noncommercial community services groups which has members who reside in the District(Tax Except (501.C.3) - set-up/cleaning fee	\$50	
_____	4.18 Meeting Facilities - for use of District-owned meeting facilities by members of the general public as noted.	Category 2- all other organizations - set-up/cleaning fee	\$250	
_____	4.19 Returned Check Fee	Additional handling fee for returned check plus the amount of the check	\$25	
_____	4.20 Postage/Supplies Cost	Actual cost	Actual	
_____	4.21 Other services not listed	Services not otherwise specified herein	Actual	
_____	4.22 Inspection Cancellation Fee (FM)	Failure to cancel field inspection within 24 hours of set appointment	per failure \$139	
_____	4.23 Inspection Cancellation Fee (FS)	Failure to cancel field inspection within 24 hours of set appointment	per failure \$102	
_____	4.24 Inspection Cancellation Fee (UF)	Failure to cancel field inspection within 24 hours of set appointment	per failure \$107	
_____	4.25 Fee recovery for special services	Apparatus charge	per hour \$200	
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