



## RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe Fire Protection District  
16936 El Fuego - Board/Community Room  
Rancho Santa Fe, CA 92067

June 17, 2004  
Regular Session 1:30 pm

### Roll Call

### Pledge of Allegiance

#### RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

### 1. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

### 2. Motion Waiving Reading in Full of All Resolutions and Ordinances

All items listed on the Consent Calendar are considered to be routing and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

### 3. Consent Calendar

#### a. Board of Directors Minutes

- i. APPROVE the Board of Directors minutes of May 17, 2004

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*

b. **Receive and File –**

i. **Monthly/Quarterly Reports**

(a) List of Demands

(1) Check 12849 thru 13048 for the period May 1 – 31, 2004 totaling:

\$821,906.03

Payroll for the period May 1 – 31, 2004

\$328,019.80

TOTAL DISTRIBUTION

\$692,400.64

(b) Prevention Activity – May 2004

(c) Operation/Training – May 2004

ii. **Correspondence**

Correspondence/cards were received from the following members of the public:

(a) Donald W Bretthauer – *International Association of Administrative Professionals;*

(b) Charles Glasgow – *North County Fire Protection District;*

(c) Michael Ott – *LAFCO*

(d) Bruce Thomas – *NTD Design | Edge Builders*

(e) Michael Ott – *LAFCO*

(f) Kenneth Marzion – *Public Employees Retirement System*

4. **New Business**

- a. Appeal – Ordinance No. 03-01 Requirements – To accept or deny the request for an exemption in requiring a fire hydrant from the property owner located at 3603 Fortuna Ranch Road requiring a fire hydrant. – [Staff Report 04-022](#)
- b. Preliminary Budget – FY 2004/05 – To discuss and/or approve the preliminary budget for the next fiscal year and schedule a public hearing for final adoption.
- c. CERT PROGRAM – A presentation on the Community Emergency Response Training Program will be made by Dallas E Neville, Volunteer Coordinator, Rancho Santa Fe Fire Protection District
- d. Consent Calendar – To discuss the continuation of the Consent Calendar format on each agenda for the Board of Directors meetings.
- e. Article XIII B California Constitution Appropriation Limit - to discuss and/or approve the change in population factor for the Rancho Santa Fe Fire Protection District appropriations limit – [Staff Report 04-023](#)
- f. Request to Release Bid for a Type III Engine – to discuss and/or authorize the release of a Request for Bid to purchase a replacement Type III engine. [Staff Report 04-024](#)
- g. Policy for Payment of Forced Abatements [Staff Report 04-025](#)

5. **Unfinished Business**

- a. RSFFA Community Outreach – To present additional information obtained on the status of liability insurance for special events sponsored by the Rancho Santa Fe Fire Protection District and the Rancho Santa Fe Firefighters Association.

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**6. Resolutions/Ordinances**

- a. Ordinance 2004-01 (Second Reading) – Establishing a Schedule of Fees – Second Reading and Setting a Public Hearing for Ordinance No. 2004-001 entitled An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing a Schedule of Fees – [Staff Report 04-026](#)
- b. Ordinance Introduction - for Vegetation Management - Introduce Ordinance No. 2004-02 entitled an Ordinance of the Rancho Santa Fe Fire Protection District for Vegetation Management and Declaring Certain Vegetation and Certain Waste Matter a Public Nuisance and Providing for the Removal Thereof - [Staff Report – 04-027](#)
- c. ADOPT Resolution No. 2004-008 – Prop IV Tax Limitations – approving the maximum limits on appropriation of proceeds of taxes for fiscal year 2004/2005.
- d. ADOPT Resolution No. 2004-009 [Appointing and Authorizing Designated Personnel to Sign Warrant Orders and Payroll Claims](#) – To discuss and/or approve the change in authorized personnel to sign payroll and warrant orders.

**7. Reports**

- a. **Fire Chief**
  - i. Presentation to Del Rayo Downs Homeowners Association
- b. **Deputy Chief – EMS/Special Projects; Operations**
  - i. Construction Update – Butz
    1. Station 4 – Rancho Cielo
    2. Training Facility
  - ii. Operations Fire Season Preplan - Pavone
- c. **Fire Marshal**
  - i. Fire Prevention Fire Season Preplan - Hunter
- d. **Board of Directors**
  - i. North County Dispatch JPA – Update
  - ii. County Service Area – 17 - Update
  - iii. Comments

**8. Closed Session**

- a. CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6:  
Agency Negotiator: Erwin Willis, Fire Chief  
Unrepresented Employee:
  1. Deputy Chiefs (3)
  2. Administrative Manager (1)
  3. Staff Assistant (2)
  4. Accounting Specialist (1)
  5. Urban Forester (1)
  6. Fire Prevention Specialist (2)
  7. Education Specialist (1)
  8. Fire Chief (1)

**9. Adjournment**