



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe Fire Protection District
16936 El Fuego - Board/Community Room
Rancho Santa Fe, CA 92067

May 17, 2004
Workshop Session 8:30 a.m.
Regular Session 1:30 pm

Workshop Session – 8:30 am

The Board of Directors will meet at the Fairbanks Ranch Fire Station, 6424 El Apajo, Rancho Santa Fe commencing at 8:30 a.m. to tour the facility and discuss the possibility of replacing the fire station.

General Session – 1:30 pm

Roll Call

Pledge of Allegiance

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

1. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

2. Motion Waiving Reading in Full of All Resolutions and Ordinances

All items listed on the Consent Calendar are considered to be routing and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

AGENDA

RSFFPD Board of Directors

May 17, 2004

Page 2 of 3

3. Consent Calendar

a. **Board of Directors Minutes**

- i. APPROVE the Board of Directors minutes of April 14, 2004

b. **Receive and File –**

i. **Monthly/Quarterly Reports**

(a) List of Demands

- (1) Check 12824 thru 12948 for the period April 1 – 30, 2004 totaling:

\$395,264.18

Payroll for the period April 1 – 30, 2004 \$297,136.46

TOTAL DISTRIBUTION \$692,400.64

(b) Prevention Activity – April 2004

(c) Operation/Training – April 2004

ii. **Correspondence**

Thank you letters/cards were received from the following members of the public:

- (a) Michael Ott – LAFCO

c. **Contracts –**

- i. APPROVE and authorize President to execute contract - *Amendment between County of San Diego and Rancho Santa Fe Fire Protection District for EMT/PS Defibrillation Program, Dispatch Service and ALS Training & Accreditation Program Participation in County Service Area – 17 – Emergency Medical Services District*

- ii. APPROVE and authorize President to execute contract – *Fire Hydrant Inspection and Maintenance Agreement*

4. New Business

- a. Fairbanks Ranch Fire Station Replacement/Remodel – A presentation will be made by Don Iler RRM Design to review the options for remodel or reconstruction of the fire station.
- b. Rancho Santa Fe Community Outreach – To discuss the request by Rancho Santa Fe Firefighters Association for District support to continue community outreach – [Rancho Santa Fe Firefighters Association Memorandum](#)
- c. Budget Authorizations – To discuss and/or approve the purchase of laptops – [Staff Report 04-019](#)
- d. LAFCO Advisory Committee – Call for Nominations to the LAFCO Special District’s Advisory Committee – Deadline for Receipt of Nominations is June 18, 2004

5. Unfinished Business

- a. Preliminary Acceptance of Relocated Fairbanks Fire Station Site – To discuss and/or accept the site proposed for the relocation of the Fairbanks Ranch Fire Station [Staff Report 04-020](#)

AGENDA

RSFFPD Board of Directors

May 17, 2004

Page 3 of 3

- b.
- 6. **Resolutions/Ordinances**
 - a. Ordinance Introduction – Establishing a Schedule of Fees – Introduce Ordinance No. 04-001 entitled An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing a Schedule of Fees - [Staff Report 04-021](#)
 - b. ADOPT Resolution No. 2004-007 – Setting Benefit Charges – Approve Resolution No. 2004-007 entitled a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District setting Benefit Charges for Fiscal Year 2004/2005
- 7. **Reports**
 - a. **Fire Chief**
 - i. CSA-17 Compliance
 - b. **Deputy Chief – EMS/Special Projects; Operations**
 - i. Construction Update – Butz
 - 1. Station 4 – Rancho Cielo
 - 2. Training Facility
 - ii. Recent Fires & Fire Season Conditions – Pavone
 - c. **Fire Marshal**
 - i. Shelter in Place Brochure
 - ii. Community Forums
 - d. **Administrative Manager**
 - i. District General Election for Directors – Candidate Filing Period
 - e. **Board of Directors**
 - i. North County Dispatch JPA – Update
 - ii. County Service Area – 17 - Update
 - iii. Comments
- 8. **Closed Session**
 - a. CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6:
Agency Negotiator: Erwin Willis, Fire Chief
Unrepresented Employee:
 - 1. Deputy Chiefs (3)
 - 2. Administrative Manager (1)
 - 3. Staff Assistant (2)
 - 4. Accounting Specialist (1)
 - 5. Urban Forester (1)
 - 6. Fire Prevention Specialist (2)
 - 7. Education Specialist (1)
 - 8. Fire Chief (1)
- 9. **Adjournment**