



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe Fire Protection District
16936 El Fuego - Board/Community Room
Rancho Santa Fe, CA 92067

April 14, 2004
Regular Session 1:30 pm

General Session – 1:30 pm

Roll Call

Pledge of Allegiance

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

1. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

2. Motion Waiving Reading in Full of All Resolutions and Ordinances

All items listed on the Consent Calendar are considered to be routing and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar

a. Board of Directors Minutes

- i. APPROVE the Board of Directors minutes of March 8, 2004
- ii. APPROVE the Board of Directors minutes of March 10, 2004

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

AGENDA

RSFFPD Board of Directors

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b. **Receive and File –**

i. **Monthly/Quarterly Reports**

(a) List of Demands

(1) Check 12726 thru 12823 for the period March 1 – 31, 2004 totaling:

\$281,815.29

Payroll for the period February 1 – 29, 2004

326,010.22

TOTAL DISTRIBUTION

\$607,825.51

(b) Budget Analysis – July 1, 2003 thru March 31, 2004

(c) Prevention Activity – March 2004

(d) Operation/Training – March 2004

ii. **Correspondence**

Thank you letters/cards were received from the following members of the public:

(a) Valerie Giese

4. **New Business**

- a. District Funding – To discuss the continuation of assessing the Fire District per parcel – [Staff Report 04-015](#)
- b. Fuel Contamination – An oral report and update of non privileged and non litigation related matters to the fuel tank leak
- c. Future Projects/Programs – To review and discuss future projects and programs and related costs – [Staff Report 04-016](#)
- d. Preliminary Acceptance of Relocated Fairbanks Fire Station Site – To discuss and/or accept the site proposed for the relocation of the Fairbanks Ranch Fire Station – [Staff Report 04-017](#)

5. **Unfinished Business**

- a. Consideration of Board Policies - [Staff Report 04-018](#)

6. **Reports**

a. **Fire Chief**

- i. Presentation to Rancho Santa Fe Association Board of Directors

b. **Deputy Chief – EMS/Special Projects/Operations**

- i. Construction Update – Butz
 - 1. Station 4 - Rancho Cielo
 - 2. Training Facility

c. **Administrative Manager**

- i. Budget Adoption Schedule
- ii. Direct Deposit

d. **Board of Directors**

- i. North County Dispatch JPA – Update
- ii. County Service Area – 17 – Update
- iii. Comments

7. **Adjournment**