



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe Fire Protection District
16936 El Fuego - Board/Community Room
Rancho Santa Fe, CA 92067

February 11, 2004
Regular Session 1:30 p.m.

General Session – 1:30 P.M.

Roll Call

Pledge of Allegiance

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

1. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

2. Motion Waiving Reading in Full of All Resolutions and Ordinances

All items listed on the Consent Calendar are considered to be routing and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar

a. Board of Directors Minutes

- i. APPROVE the Board of Directors minutes of January 21, 2004

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

b. **Receive and File –**

i. **Monthly/Quarterly Reports**

(a) List of Demands

(1) Check 12517 thru 12592 for the period January 1 – 31, 2004 totaling:	\$530,079.06
Payroll for the period January 1 – 31, 2004	<u>328,290.67</u>
TOTAL DISTRIBUTION	\$858 369.73

(b) Fire Prevention Activity – January 2004

(c) Operation/Training – January 2004

ii. **Correspondence**

Thank you letters/cards were received from the following members of the public:

(a) Denny Neville

NOTE: Any donations received are forwarded to Rancho Santa Fe Firefighters Association

4. **Resolutions/Ordinances**

- a. **ADOPT** – Resolution No. 2004-004 – Authorizing District Personnel to Access State and Local Summary Criminal History Information for Employment – [Staff Report 2004-006](#)
- b. **ADOPT** – Resolution No. 2004-005 – To Participate in San Diego County Fire Mitigation Program

5. **New Business**

- a. Investment Portfolio Presentation – A presentation will be made by C. Brent Cook, CFP providing the District a Summary of Investment Options – [Staff Report 2004-007](#)
- b. CD Renewal: Maturity February 13, 2004 - [Staff Report 2004-008](#)
- c. Authorization to Execute Contract for Lease Agreement for Cell Site at 4S Ranch Fire Station – [Staff Report 2004-009](#)
- d. Wood Roof Replacement Incentive – [Staff Report 2004-010](#)
- e. District Reorganization – [Staff Report 2004-011](#)

6. **Unfinished Business**

- a. Consideration of Board Policies - [Staff Report 2004-012](#)

7. **Reports**

a. **Consultants**

- i. Jim Boylan, Pathfinders –Status Report on the Development of the District’s Strategic Plan

b. **Fire Chief**

- i. Fire Area Planning Project
- ii. Del Mar, Solana Beach, Encinitas, Carlsbad Response Times to Fire District
- iii. Connection of San Diego City Dispatch System to NCDJPA Dispatch System
- iv. Presentation to Rancho Santa Fe Association Board of Directors

c. Deputy Chief – EMS/Special Projects

- i. Construction Update
 - 1. Station 4 - Rancho Cielo
 - 2. Training Facility

d. Administrative Manager

- i. Form 700 – Conflict of Interest Compliance for Calendar Year 2003

e. Board of Directors

- i.** North County Dispatch JPA – Update
- ii.** County Service Area – 17 – Update
- iii.** Comments

8. Closed Session

a. With respect to every item of business to be discussed in closed session pursuant Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR:

Agency Negotiator: Erwin Willis, Fire Chief

Unrepresented Employee:

Deputy Chiefs (3)

9. Adjournment