



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

November 17, 2004
1:30 p.m.

Roll Call

Pledge of Allegiance

Special Presentation

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

1. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

2. Motion Waiving Reading in Full of All Resolutions and Ordinances

3. Approval of Minutes

- a. *APPROVE the Board of Directors minutes of October 13, 2004*

4. Correspondence

- a. City of Carlsbad
- b. David Bagley
- c. City of San Diego
- d. Gymninny Kids, Inc.
- e. D E Neville, Jr. – CERT Program Coordinator
- f. Chris & Maria Baker

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

AGENDA

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5. Finance

a. *Monthly/Quarterly Reports*

i. *List of Demands*

Check 13465 thru 13558 for the period October 1 – 31, 2004 totaling:

	\$419,399.08
Payroll for the period October 1 – 31, 2004	<u>\$337,388.11</u>
TOTAL DISTRIBUTION	\$756,787.19

ii. *Budget Analysis - First Quarter 04/05 (July 1 – September 30, 2004)*

6. Resolutions/Ordinances

a. Ordinance No. 2004-003 (Second Reading) *entitled* an Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the International Urban-Wildland Interface Code, 2003 Edition with Certain Amendments, Additions, and Deletions - Second reading and setting a public hearing for Ordinance 2004-003 – *Staff Report 04-036*

7. Old Business

- a. Bell of Distinction Nominee – Update
- b. Purchase of Wildland Engine and RFP Process – Staff Report 04-037

8. New Business

- a. DRAFT Contract – Acquisition of Real Property Agreement – an update from Staff on process and for the Board’s review and comment on agreement – *Staff Report 04-038*
- b. Request for Bid – Artificial Turf at 4S Ranch Fire Station – *Staff Report 04-039*
- c. November 2004 - Election Results
- d. Volunteer Program Coordinator – Resignation
- e. Administration Building Addition and Alternatives – presentation on construction alternatives and estimated costs

9. Reports

- a. *Fire Chief*
 - o 4S Ranch Station Participation @ 4S Ranch Fall Festival
- b. *Deputy Chiefs*
 - i. *Operations – Pavone*
 - o Monthly Report – October 2004
 - o Regionalization Study - Update
 - ii. *EMS/Special Projects – Butz*
 - iii. *Training – Michel*
 - o Monthly Report –October 2004
- c. *Fire Marshal - Hunter*
 - o Monthly Report – October 2004
- d. *Administrative Manager - Rannals*

- e. *Board of Directors*
 - i. North County Dispatch JPA – Update
 - ii. County Service Area – 17 – Update
 - iii. CalPERS Conference held October 25-27, 2004 Anaheim (Douglas/Malin)
 - iv. Comments

10. Closed Session

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

a. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Nick Pavone, Deputy Chief – Operations, Karlana Rannals, Administrative Manager

Employee organization: Rancho Santa Fe Professional Firefighters Association.

b. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: Erwin Willis, Fire Chief

Unrepresented Employee:

- 1. Deputy Chiefs (3)
- 2. Administrative Manager (1)
- 3. Staff Assistant (2)
- 4. Accounting Specialist (1)
- 5. Urban Forester (1)
- 6. Fire Prevention Specialist (2)
- 7. Education Specialist (1)
- 8. Fire Chief (1)

c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Deputy Chief – EMS & Special Projects

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

11. Adjournment