



## RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe Fire Protection District  
16936 El Fuego - Board/Community Room  
Rancho Santa Fe, CA 92067

January 21, 2004  
Regular Session 1:30 p.m.

### General Session – 1:30 P.M.

#### Roll Call

#### Pledge of Allegiance

#### **RULES FOR ADDRESSING BOARD OF DIRECTORS**

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

#### 1. **Special Presentations**

##### a. **Badge Presentations**

Presentation of Fire District Badges by Fire Chief Willis will be presented to:

- i. Michael J Gibbs – Deputy Chief
- ii. David Livingstone – Captain
- iii. David Bispham – Engineer
- iv. Tim Wood – Firefighter/Paramedic

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

#### 2. **Public Comment**

- a. Mr. Bill Paul will present a video presentation to the Board of Directors on a helicopter.

#### 3. **Motion waiving reading in full of all Resolutions and Ordinances**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*

All items listed on the Consent Calendar are considered to be routing and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

**4. Consent Calendar**

**a. Board of Directors Minutes**

- i. APPROVE the Board of Directors minutes of November 20, 2003

**b. List of Demands**

- i. APPROVE - Check 12424 thru 12516 for the period December 1 – 31, 2003  
totaling:

\$596,467.03

- ii. APPROVE – Payroll for the period December 1 – 31, 2003

\$330,750.07

TOTAL DISTRIBUTION

\$927 217.10

**c. Receive and File –**

**i. Monthly/Quarterly Reports**

- (a) Budget Analysis – July 1 – December 31, 2003  
(b) Fire Prevention Activity – November - December 2003  
(c) Operation/Training – December 2003

**ii. Correspondence**

Thank you letters/cards were received from the following members of the public:

- (a) Frank Gaines - \$100 donation  
(b) Susan Fox - \$25 donation  
(c) Harold & Kay Johnson - \$100 donation  
(d) Annette Parks - \$100 donation  
(e) Kate & Don McBeath - \$500 donation

*All donations received were forwarded to Rancho Santa Fe Firefighters Association*

**5. Resolutions/Ordinances**

- a. **ADOPT** – Resolution No. 2004-001 Appointing and Authorizing Designated Personnel To Sign Warrant Orders And Payroll Claims  
b. **ADOPT** – Resolution No. 2004-002 Authorizing Investment of Monies in the Local Agency Investment Fund  
c. **ADOPT** – Resolution No. 2004-003 – a Commendation from the Board of Directors of the Rancho Santa Fe Fire Protection District for *Dallas E. Neville Jr.*

**6. New Business**

- a. Consideration of Board Policies – [Staff Report 04-001](#)
- b. Community Emergency Response Team (CERT) – [Staff Report 04-002](#)
- c. Board Vacancy – Resignation of Gil Lombard – [Staff Report 04-003](#)
- d. Consideration to Hire a Consultant to Assist the District in Determining a Cost and the Potential Issues in Constructing a Bridge at the San Dieguito River and El Apajo – [Staff Report 04-004](#)
- e. Appoint Negotiation Committee to Meet and Confer for Paramedic Engineer Compensation
- f. Appoint Board Member to Serve as District’s Representative to CSA-17

**7. Unfinished Business**

- a. None.

**8. Reports**

**a. Consultants**

- i. Jim Boylan, Pathfinders –Status Report on the Development of the District’s Strategic Plan

**b. Fire Chief**

- i. Participation in Regionalization Study
- ii.

**c. Deputy Chief – EMS/Special Projects**

- i. Construction Update
  1. Station 4 - Rancho Cielo
  2. Training Facility – Change Order for a Foam Separator – [Staff Report 04-005](#)

**d. Board of Directors**

- i. North County Dispatch JPA – Update
- ii. County Service Area – 17 – Update

**9. Adjournment**