



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – July 19, 2006**

Rancho Santa Fe FPD – Board/Community Room
Headquarters – 16936 El Fuego
Rancho Santa Fe, California 92067

Meeting Called to Order/Roll Call

Director Ashcraft called the meeting to order at 12:00 p.m.

Directors Present: Ashcraft, Douglas, Hickerson, Malin
Directors Absent: Hillgren
Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief, Cliff Hunter, Fire Marshal; Jim Sturtevant, Battalion Chief; and Karlana Rannals, Board Clerk

Pledge of Allegiance

Director Malin led the assembly in the *Pledge of Allegiance*.

1. Public Comment

No one requested to speak.

2. Approval of Minutes

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve and file:

- a. Board of Directors regular meeting minutes held June 23, 2006

3. Correspondence

Correspondence reviewed and filed.

4. Finance

- a. List of Demands – June 1 – 30, 2006

Monthly report reviewed and filed.

5. Old Business

- a. None

6. New Business

- a. August 9, 2006 Board of Directors Regular Meeting

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to reschedule the regular Board of Directors meeting from August 9, 2006 to August 23, 2006 at 1 pm to accommodate the vacation schedule of staff participants.

7. New Business

Minutes

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a. Fire Chief – Chief Pavone

- LAFCO Study – Consolidation – Update: he reported that there has not been any additional information on the study. Chief Pavone also reported, that Chief John Traylor (Ret.) – Coronado Fire Department has been hired by the City of Solana Beach as a consultant. His scope of work includes studying the options available to the four agencies (Del Mar, Elfin Forest, Rancho Santa Fe and Solana Beach) for cooperative efforts.

b. Operations – Deputy Chief Michel

- Monthly Report – June 2006 – he summarized the monthly activity including:
 - strike team activity at Camp Pendleton and Deer Springs;
 - structure fire on Las Planideras; and
 - CAD-to-CAD project between North County Dispatch JPA and the City of San Diego has been activated.

c. Training – Battalion Chief Sturtevant

- Monthly Report – May 2006 – Chief Sturtevant summarized the previous month's activity.

d. Fire Marshal – Hunter

- Monthly Report – May 2006 – Fire Marshal Hunter summarized the monthly activity and reported that the District received approximately \$587,000 in mitigation fees for the 4th quarter of the fiscal year.
- Shelter in Place Inspection Activity Report – He summarized that activity report and noted that the summer intern has completed his first survey and is fitting well into the organization.
- District Articles – for information only.

e. Administrative Manager – Rannals

- Reminder – Candidate Filing Period July 17, 2006 – August 11, 2006 – she reminded the two incumbents (Douglas/Hickerson) that nomination papers may be obtained from the board clerk; however, each candidate must file with the Registrar of Voters.

f. Board of Directors

- i. North County Dispatch JPA – Update (Ashcraft)
 - City of Oceanside – voted to approve joining the JPA at the June 28, 2006 council meeting.
- ii. County Service Area – 17 – Update (Hickerson)
 - No report
- iii. Comments
 - Douglas: he reviewed the information on the Gann Limit and would like staff to incorporate this information in the budget document

8. Closed Session

Pursuant to Government Code, section 54956.6 the Board of Directors convened in a closed session from the hours of 2:30 to 5:55 pm. The following items were discussed:

a. Conference with Labor Negotiators

Agency Designated Representative: Board of Directors
Employee Organization: Unrepresented Employees
Position – Deputy Chief (1); Battalion Chief (4); Fire Marshal (1); Administrative Manager (1)

b. Conference with Labor Negotiator

Agency Designated Representative: Randy Malin, Director; Nancy Hillgren, Director
Employee Organization: Rancho Santa Fe FPD Employee Association (RSFEA)

9. Announcement of Closed Session

Upon reconvening, President Ashcraft reported that for agenda item 8(a), the board discussed the following:

- a. publish a new salary range for management personnel;
- b. authorize salary adjustments ranging from 3.9% - 7.8%; and
- c. contributes \$1,200 annually to a health retirement savings account for all management personnel.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and CARRIED 3 AYES; 1 NOES; 1 ABSENT; 0 ABSTAIN to authorize changes effective July 1, 2006 in management ranges and compensation and contribute \$1,200 annually to a health retirement savings account. Staff was requested to prepare a management compensation resolution for approval at the next meeting.

President Ashcraft reported that for agenda item 8(b) the board gave the designated representatives direction, and to continue discussions.

10. Adjournment

Meeting adjourned at 6:00 pm.

Karlana Rannals
Secretary

James H Ashcraft
President