



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
MINUTES – May 24, 2006**

Rancho Santa Fe FPD – Board/Community Room
Headquarters – 16936 El Fuego
Rancho Santa Fe, California 92067

Meeting Called to Order/Roll Call

Director Ashcraft called the meeting to order at 2:30 pm

Directors Present: Ashcraft, Douglas, Hickerson, Hillgren, Malin
Directors Absent: None
Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Gary Snavelly, Battalion Chief; Jim Sturtevant, Battalion Chief; Cliff Hunter, Fire Marshal; Karlana Rannals, Board Clerk

Pledge of Allegiance

Fire Marshal Hunter led the assembly in the *Pledge of Allegiance*.

1. Public Comment

None

2. Mature Settlement

Chief Pavone reported that Steve Fitch, legal counsel, President Ashcraft and he attended the mandatory settlement conference with Judge Anelo. At the conclusion of the conference, the District agreed to the following settlement for existing litigation:

\$220,000 for diminution in value

\$ 29,000 for reimbursement of geotechnical consultant

\$ 10,000 for reimbursement of future geotechnical consultant monitoring review. This is contingent upon obtaining closure from the County of San Diego.

Chief Pavone also reported that Mrs. Mature has six months to file a claim for personal injury. Once the settlement is in place, no one is entitled to future claim.

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to ratify negotiated settlement agreement and forward settlement payments to legal counsel within thirty days for distribution.

3. Old Business

a. Administration Building Remodel

Chief Pavone summarized the staff report and reviewed the options available to the Board of Directors. He reported that after initially reviewing the bids received, he has concern on the cost disparity of the proposals. He noted, that staff has not reviewed the bids in depth to determine the lowest most responsive bid.

Chief Pavone recommended to the Board option 3, which serves notice to Rancho Santa Fe Patrol

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not to renew the lease that terminates, June 30, 2007, and utilize the space for relocation of fire prevention staff. This option provides the most cost effective utilization of space, as well as provide for additional future expansion. The revised project cost will be within budget parameters and does not require additional funding from reserves. The tenant improvements/remodel will also significantly reduce the impact on staff and interruption of daily operations.

The Board of Directors reviewed and discussed the options identified along with other incentives. Staff responded to questions from the Board.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR MALIN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept the Chief's recommendation of Option 3 and notify Rancho Santa Fe Patrol that the lease will not be renewed after June 30, 2007. The Board of Directors also approved offering an incentive, that should the Rancho Santa Fe Patrol vacate the space within 90 days that the Fire District will agree to rebate two-months rent.

b. Operating Philosophy

Chief Pavone reminded the members that although the Board approved the mission statement and philosophy at their last meeting, the Board suggested changes in wording and format. He reported that he believes that staff captured all of the comments and requested concurrence that the revised Operating Philosophy presented is acceptable. The Board of Directors agreed unanimously on the content of the document and the format.

4. New Business

a. Budget Authorization

Chief Pavone provided the background of the fuel management system, which is shared with Santa Fe Irrigation District, and its use for billing purposes. He reported that the District has experienced several problems recently that necessitate the system upgrade. Since the staff report was prepared, the vendor revised the cost to upgrade the system to \$4,600. He requested authorization to proceed with the upgrade and noted that this cost is shared with SFID.

MOTION BY DIRECTOR HCKERSON, SECOND BY DIRECTOR DOUGLAS, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to authorize the fuel management system upgrade at a cost to the district not to exceed \$3,000.

5. Closed Session

The District's representatives for labor negotiations reported that there was no need for a closed session discussion.

6. Announcement of Closed Session

None

7. Adjournment

Meeting adjourned at 3:15 pm.

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Karlana Rannals
Secretary

James H Ashcraft
President