



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – January 11, 2006**

Rancho Santa Fe FPD – Board/Community Room
Headquarters – 16936 El Fuego
Rancho Santa Fe, California 92067

Meeting Called to Order/Roll Call

Director Ashcraft called the meeting to order at 1:00 p.m.

Directors Present: Ashcraft, Douglas, Hickerson, Hillgren, Malin
Directors Absent: None
Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Cliff Hunter, Fire Marshal; Acting Battalion Chief Mark Richards; Karlana Rannals, Board Clerk

Pledge of Allegiance

Chief Pavone led the assembly in the *Pledge of Allegiance*.

1. Motion Waiving Reading in Full of all Resolutions and Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, and CARRIED 5AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full all Resolutions and Ordinances.

2. Public Comment

None

3. Approval of Minutes

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve and file:

a. Board of Directors regular meeting minutes held December 14, 2005

4. Finance

a. List of Demands – December 1 – 31, 2005
Monthly report reviewed and filed.

5. Correspondence

Correspondence reviewed and filed.

6. Old Business

None

7. New Business

None

8. Closed Session

Pursuant to Government Code, section 54957.6 the Board of Directors convened in a closed session

Minutes

Rancho Santa Fe Fire Protection District Board of Directors

January 11, 2006

Page 2 of 4

from the hour of 1:15 pm to 1:45 pm. They met to discuss the following item:

a. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Randy Malin, Director; Nancy Hillgren, Director

Employee organization: Rancho Santa Fe FPD Employee Association (RSFEA); and

9. Announcement of Closed Session

Upon reconvening, President Ashcraft stated that the Board met with labor negotiators to discuss benefit alternatives and provided direction to the representatives to establish a Memorandum of Understanding between the Rancho Santa Fe Fire Protection District and Rancho Santa Fe Fire Protection District Employee Association.

10. Resolutions/Ordinances

a. Resolution No. 2006-004 – *entitled* a Resolution of the Rancho Santa Fe Fire Protection District Approving Compensation for Rancho Santa Fe FPD Employee Association Represented Employees Chief Pavone reported that this resolution authorizes a lump sum payment to members of the RSFEA bargaining group.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR HILLGREN, to adopt Resolution No. 2006-001. Motion approved on the following roll call vote:

AYES: Ashcraft, Douglas, Hickerson, Hillgren, Malin
NOES: None
ABSENT: None
ABSTAIN: None

b. Resolution No. 2005-012 (Revised) – *entitled* a Resolution of the Rancho Santa Fe Fire Protection District Establishing Salaries and Benefits for Management and Administrative Personnel Chief Pavone informed the members that this resolution includes the modification discussed at the last meeting on holiday pay for Chief Officers.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR MALIN, to adopt Resolution No. 2005-012 (Revised). Motion approved on the following roll call vote:

AYES: Ashcraft, Douglas, Hickerson, Hillgren, Malin
NOES: None
ABSENT: None
ABSTAIN: None

11. Reports

a. Fire Chief

- He expressed his appreciation to members of the Staff for the extra time and effort spent to perform the extra work resulting from all of the promotions.
- LAFCO Study – Consolidation – Update: he reported that the County Fire Chiefs and Fire Districts requested that Supervisor Dianne Jacobs provide monthly updates on the progress of identifying the funding for a consolidated agency.

Minutes

Rancho Santa Fe Fire Protection District Board of Directors

January 11, 2006

Page 3 of 4

- Regionalization Study (ESCI) – Update: no report.
 - Acquisition of Real Property Agreement for the Replacement of the Fairbanks Ranch Fire Station – Update: he reported that he spoke with the church Pastor Ramage on the status of the agreement. Pastor Ramage informed Chief Pavone that the Church Board of Directors had not made a final decision on the revised contract language. Chief Pavone informed the board members that he is looking at other possible sites to relocate the station.
 - The plans for the Administration Building remodel were resubmitted with corrections to the County of San Diego for review. Upon approval, the District will go to bid on the construction project.
- b. Deputy Chief
- i. Operations/Training – Michel
 - Monthly Report – December 2005 – Chief Michel distributed the monthly report and reviewed the statistics on call types and response times. He also reported that in early January District personnel responded to a fire in which a sprinkler head put out the fire. The damage was confined to the cabinet area in the laundry. Monthly report reviewed and filed.
- c. Fire Marshal – Hunter
- Monthly Report – December 2005 – he reported that plan review activity had decreased; however, the 4S Commons, a commercial project, has submitted plans for approval. Monthly report reviewed and filed.
- d. Administrative Manager – Rannals
- No report.
- e. Board of Directors
- i. North County Dispatch JPA – Update
 - Director Ashcraft – the next scheduled meeting January 26, 2006
 - ii. County Service Area – 17 – Update:
 - Director Hickerson – a special meeting was held Tuesday, January 3, 2006. The Advisory Board approved funding for a part-time ambulance. The ambulance will be located at the 4S Fire Station for a 90-day trial period. Director Hickerson commented that if this does not work, the District might need to consider establishing its own ambulance service.
 - iii. Comments
 - Director Malin – inquired about the report from Mr. Chandler on incorporation of Rancho Santa Fe.

President Ashcraft recessed the meeting at 2:45 pm until 4:00 pm for the scheduled badge presentation.

President Ashcraft reconvened the meeting at 4:00 pm. He introduced Fire Chief Nick Pavone for the presentation of badges to District personnel.

12. Special Presentation

a. Badge Presentations

Chief Pavone summarized the Districts promotional process and the roles and responsibility that each member will assume. He congratulated all individuals on their selection and achievements. Fire District badges were presented to the following members of the District:

- i. Fred W Cox – Battalion Chief
- ii. Michael J Gibbs – Battalion Chief
- iii. Gary D Snavely – Battalion Chief
- iv. James F Sturtevant – Battalion Chief
- v. Troy D Elliott – Captain
- vi. Chris F Galindo - Captain
- vii. Stuart W (Mike) Shore - Captain
- viii. James P Tenger – Captain
- ix. Raymond J Ligtенberg – Engineer
- x. David C McQuead – Engineer
- xi. Brian Y Slattery – Engineer
- xii. Aaron R Wos – Engineer

On behalf of the Board of Directors, President Ashcraft also congratulated all personnel recognized and wished them well in their new roles/positions.

12. Adjournment

Meeting adjourned at 4:40 pm.

Karlana Rannals
Secretary

James H Ashcraft
President