



RANCHO SANTA FE FIRE PROTECTION DISTRICT SPECIAL BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

December 14, 2005
1:00 pm

Roll Call

Pledge of Allegiance

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

1. Motion Waiving Reading in Full of All Resolutions and Ordinances

2. Public Comment

3. Approval of Minutes

- a. Board of Directors minutes of November 9, 2005 – **APPROVE**

4. Finance

- a. Independent Auditor's Report FY 2004/2005 – **ACCEPT**
Paul J. Kaymark CPA will make a presentation on the financial status of the Fire District for FY 05 and present any findings to the Board of Directors.

- b. List of Demands – **Information**

Check 14761 thru 14875 for the period November 1 – 30, 2005 totaling:	\$395,317.47
Payroll for the period November 1 – 30, 2005	<u>\$477,929.60</u>
TOTAL DISTRIBUTION	\$873,247.07

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

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5. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Randy Malin, Director; Nancy Hillgren, Director

Employee organization: Rancho Santa Fe FPD Employee Association (RSFEA)

- b. CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6:

Agency Negotiator: Nicholas Pavone, Fire Chief

Unrepresented Employee:

1. Fire Chief (1)
2. Deputy Chief (1)
3. Battalion Chiefs (4)

6. Correspondence

- a. Janet Kellogg

7. Old Business

None

8. New Business

- a. Disposal of Surplus Vehicles – [Staff Report No. 2005-026](#) – **APPROVE**
- b. Revised Contract – Acquisition of Real Property Agreement –for the replacement of the Fairbanks Ranch Fire Station – [Staff Report No. 2005-027](#) - **DIRECTION**

9. Resolutions/Ordinances

- a. Resolution No. 2005-014 – *entitled* a Resolution of the Rancho Santa Fe Fire Protection District Establishing Time and Place of Regular Meetings, Holiday, and Emergencies – **ADOPT**
- b. Resolution No. 2005-015 – entitled a Resolution of the Rancho Santa Fe Fire Protection District Establishing a Voluntary Employee Benefit Account (VEBA) – [Staff Report No. 2005-028](#) – **ADOPT**

10. Reports

- a. Fire Chief
 - Battalion Chief Recruitment – Update
 - LAFCO Study – Consolidation - Update
 - Regionalization Study (ESCI) – Update
 - Badge Presentation – January 11, 2006
- b. Deputy Chief - Operations/Training – Michel
 - Monthly Report – November 2005
 - Captain Recruitment – Update
 - Engineer Recruitment – Update

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- c. Fire Marshal - Hunter
 - o Monthly Report – November 2005
 - o Fire Prevention Week Activity Report 2005 – Julie Taber, *Public Relations Coordinator*

- d. Administrative Manager – Rannals

- e. Board of Directors
 - i. North County Dispatch JPA – Update
 - ii. County Service Area – 17 – Update
 - iii. Comments

11. Announcement of Closed Session

12. Adjournment