



# RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD  
Board/Community Room – 16936 El Fuego  
Rancho Santa Fe, California 92067

May 11, 2005  
1:00 pm

## Roll Call

## Pledge of Allegiance

### **RULES FOR ADDRESSING BOARD OF DIRECTORS**

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

## 1. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

## 2. Special Presentations

- a. Badge Presentations  
Presentation of Fire District Badges by Fire Chief Willis will be presented to:
  - i. J Luke Bennett – Firefighter/Paramedic
- b. Introduction
  - i. Jae Marciano – Public Relations Coordinator
- c. CERT Trainers  
Presentation to the Districts CERT Trainers in recognition of the development, implementation, and training citizens for the District's Community Emergency Response Team.

## 3. Approval of Minutes

- a. *APPROVE* the Board of Directors minutes of April 13, 2005

## 4. Motion Waiving Reading in Full of All Resolutions and Ordinances

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*

**5. Finance**

a. List of Demands – April 2005

i. List of Demands

Check 114013thru 14100 for the period April 1 – 30, 2005 totaling:

\$380,842.03

Payroll for the period April 1 – 30, 2005

337,428.99

TOTAL DISTRIBUTION

\$718,271.02

b. Budget Analysis – July 1, 2004 – March 31, 2005

c. Statement of Cash Assets – March 31, 2005

d. CalPERS Unfunded Liability – to discuss and determine a lump sum payment to CalPERS to reduce the safety retirement plan unfunded liability

**6. Correspondence**

a. City of Carlsbad

**7. Resolutions/Ordinances**

a. Ordinance 2005-01 (**ADOPT**) – *entitled* An Ordinance of the Board Of Directors of the Rancho Santa Fe Fire Protection District Adopting Fees For Services By Reference To The California Health and Safety Code Section 13916 and Section 13919 and Repealing Ordinance 2004-01

**8. Old Business**

a. Petition for Formal Recognition – Rancho Santa Fe FPD Miscellaneous Employee Association

**9. New Business**

a. Public Employment Agreement (**APPROVE**) - to discuss and/or approve temporary employment contract for Erwin L. Willis Fire Chief

b. Selection of Vendor from RFB 2005-02 (**APPROVE**) - to accept or reject bids received to purchase FLAG props - [Staff Report 05-017](#)

**10. Reports**

a. Fire Chief

- o Strategic Plan – Update
- o Consolidation Study – Update
- o Replacement Fairbanks Fire Station – Update

b. Deputy Chiefs

i. Operations – Pavone

- o Monthly Report – April 2005
- o Regionalization Study – Update

ii. EMS/Special Projects – Butz

iii. Training – Michel

- o Monthly Report – April 2005

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- c. Fire Marshal - Hunter
  - o Monthly Report – April 2005
  - o Personnel Recruitment – Update
  - o Weed Abatement
  
- d. Administrative Manager – Rannals
  
- e. Board of Directors
  - i. North County Dispatch JPA – Update
  - ii. County Service Area – 17 – Update
  - iii. Comments

**11. Closed Session**

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Nick Pavone, Deputy Chief – Operations, and Karlena Rannals, Administrative Manager

Employee organization: Rancho Santa Fe Professional Firefighters Association

**12. Announcements of Closed Session**

**13. Adjournment**