



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

February 9, 2005
1:30 p.m.

Roll Call

Pledge of Allegiance

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

1. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

2. Approval of Minutes

- a. *APPROVE* the Board of Directors minutes of January 12, 2005

3. Finance

- a. *Financial Reports* – to discuss proposed format changes to the Districts financial reports that are included with the monthly board agenda material

4. Motion Waiving Reading in Full of All Resolutions and Ordinances

5. Correspondence

- a. Michelle Zamesha
- b. Tina Kowalski
- c. Dora J Wescott & Andrew Mangini
- d. Bonnie Dale
- e. Anne Heyligers
- f. Hudson Management Services

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

6. Old Business

- a. *Presentation of Top Ten Fire Hazards within the Fire District - UPDATE*
The Fire Chief will make a audio/visual presentation updating the top ten fire hazards within the District originally presented December 1999
- b. *Independent Audit Report & Financial Statements – July 1, 2003 – June 30, 2004 – (to Accept & File)*

7. Public Hearing

- a. *Ordinance 2004-003 (second hearing) – entitled an Ordinance Of The Board Of Directors Of The Rancho Santa Fe Fire Protection District Adopting The International Urban-Wildland Interface Code, 2003 Edition With Certain Amendments, Additions, And Deletions*

8. Resolutions/Ordinances

- a. Ordinance 2004-03 (**ADOPT**) – entitled an Ordinance Of The Board Of Directors Of The Rancho Santa Fe Fire Protection District Adopting The International Urban-Wildland Interface Code, 2003 Edition With Certain Amendments, Additions, And Deletions
- b. Ordinance 2005-01 (**INTRODUCE**)– entitled An Ordinance Of The Board Of Directors Of The Rancho Santa Fe Fire Protection District Adopting Fees For Services By Reference To The California Health And Safety Code Section 13916 And Section 13919 And Repealing Ordinance 2004-01- [Staff Report 05-002](#)
- c. Resolution No. 000 DRAFT (**Review and Comment**) – entitled Specifying the Procedure and Policy for Considering and Acting Upon Any Request For a Waiver of Any Fee Charged By the District - [Staff Report 05-003](#)

9. New Business

- a. Selection/Award of Request For Bid – Artificial Turf At RSF Station 2 - [Staff Report 05-004](#)
- b. Hazard Abatement - Sole Source Contractor – to select a contractor to provide abatement services of property not in compliance with the Districts Hazard Abatement Ordinance – [Staff Report 05-005](#)
- c. Strategic Plan for Rancho Santa Fe Fire Protection District – (ADOPT)
- d. Board Meeting Dates and Times – discuss and review Resolution No. 84 currently in effect (**Review and Comment**) – [Staff Report 05-006](#)
- e. District Representation and Ad Hoc Committee Assignments – to appoint board representatives to stand and ad hoc committees – [Staff Report 05-007](#)
- f. *Fire Chief Executive Search Request for Proposal (RFP)* – review, discuss and authorize the distribution of the RFP to hire a firm to recruit a replacement Fire Chief – [Staff Report 05-008](#)

10. Reports

- a. *Fire Chief*
- b. *Deputy Chiefs*
 - i. *Operations – Pavone*
 - o Monthly Report – January 2005
 - o Regionalization Study – Update
 - ii. *EMS/Special Projects – Butz*
 - iii. *Training – Michel*
 - o Monthly Report – January 2005
- c. *Fire Marshal - Hunter*
 - o Monthly Report – January 2005
- d. *Administrative Manager – Rannals*
 - o *Conflict of Interest Forms* – Submit to Board Clerk by March 9, 2005
 - o Annual Appreciation Dinner – March 19, 2005
- e. *Board of Directors*
 - i. North County Dispatch JPA – Update
 - ii. County Service Area – 17 – Update
 - iii. Comments

11. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Nick Pavone, Deputy Chief – Operations, Karlana Rannals, Administrative Manager
Employee organization: Rancho Santa Fe Professional Firefighters Association.

12. Announcements of Closed Session

13. Adjournment