



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

January 12, 2005
1:30 p.m.

Roll Call

Pledge of Allegiance

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

1. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

2. Special Presentations

a. Badge Presentations

Presentation of Fire District Badges by Fire Chief Willis will be presented to:

- i. Dale Mosby – Captain
- ii. Chris Galindo – Engineer
- iii. Darin Golden – Fire Prevention Specialist

3. Approval of Minutes

- a. APPROVE the Board of Directors *minutes of December 20, 2004*

4. Finance

- a. Independent Audit Report & Financial Statements – July 1, 2003 – June 30, 2004 (presentation by Hosaka, Nagel & Company) **Motion to Accept & File**
- b. *Monthly/Quarterly Reports – Informational*
 - i. List of Demands
Check 13634 thru 13744 for the period December 1 – 31, 2004 totaling:

	\$378,736.81
Payroll for the period December 1 – 31, 2004	<u>\$359,417.67</u>
TOTAL DISTRIBUTION	\$738,154.48

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

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- ii. Budget Review – (*Quarterly Report July 1 – December 31, 2004*)
- iii. Statement of Cash Assets – (*Quarterly Report July 1 – December 31, 2004*)

5. Motion Waiving Reading in Full of All Resolutions and Ordinances

6. Correspondence

- a. Rankine Van Anda
- b. Casa de Ampara

7. Old Business

- a. None

8. Public Hearing

- a. Ordinance 2004-003 – entitled *an Ordinance Of The Board Of Directors Of The Rancho Santa Fe Fire Protection District Adopting The International Urban-Wildland Interface Code, 2003 Edition With Certain Amendments, Additions, And Deletions*

9. Resolutions/Ordinances

- a. Ordinance 2004-003 – entitled *an Ordinance Of The Board Of Directors Of The Rancho Santa Fe Fire Protection District Adopting The International Urban-Wildland Interface Code, 2003 Edition With Certain Amendments, Additions, And Deletions - ADOPTION*

10. New Business

- a. Regional Fire Protection Study (*Time Certain – 3:00 pm*) – *a presentation by Michael Ott, Executive Director, LAFCO to provide an update on the study and discuss the procedure for a forced consolidation*
- b. Special Tax Review – *to provide an update on the letter from the Attorney General regarding the special tax*
- c. 4S Ranch PERS Liability – *to discuss and obtain direction on the unfunded PERS liability and seek cost recovery with 4S-Kelwood for personnel assigned to the 4S Ranch station* *Staff Report 05-001*
- d. Selection of Audit Firm for Financial Statements – *to discuss and provide direction for the selection of an audit firm to prepare financial statements beginning FY 04/05*

11. Reports

- a. *Fire Chief*
- b. *Deputy Chiefs*
 - i. *Operations – Pavone*
 - o Monthly Report – December 2004
 - o Regionalization Study - Update
 - ii. *EMS/Special Projects – Butz*
 - iii. *Training – Michel*
 - o Monthly Report – December 2004

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- c. *Fire Marshal - Hunter*
 - o Monthly Report – November 2004
 - o Monthly Report – December 2004

- d. *Administrative Manager - Rannals*

- e. *Board of Directors*
 - i. North County Dispatch JPA – Update
 - ii. County Service Area – 17 – Update
 - iii. Comments

12. Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PUBLIC EMPLOYMENT

Title: Fire Chief.

13. Announcements of Closed Session

14. Adjournment