



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

November 14, 2007
1:00 pm

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

- 1. Roll Call**
- 2. Public Comment**

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

- 3. Motion waiving reading in full of all Resolutions/Ordinances**
- 4. Consent Calendar**
 - a. Board of Directors Minutes
 - i. APPROVE the Board of Directors minutes of October 10, 2007

ACTION REQUESTED: **APPROVE**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

b. Receive and File

i. Monthly/Quarterly Reports – ACTION REQUESTED: **INFORMATION**

(a.) List of Demands

Check 17288 thru 17414 for the period October 1 – 31, 2007 totaling:	\$503,486.61
Payroll for the period October 1 – 31, 2007	<u>\$438,012.03</u>
TOTAL DISTRIBUTION	\$941,498.64

(b.) Budget Review – July 1 – September 30, 2007

(c.) Statement of Cash Assets – September 30, 2007

(d) Activity Reports – October 2007

- Fire Prevention
- Operations
- Training

(e) District Articles – October 2007

ii. Correspondence – ACTION REQUESTED – **INFORMATION**

Thank you letters/cards were received from the following members of the public:

- Clotfelter
- Sinning

5. Public Hearing

To receive all oral and written comments regarding the following Ordinance:

a. Ordinance 2008-01

entitled An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the International Wildland-Urban Interface Code, 2006 Edition and Adopting Appendix A & D with Certain Amendments, Additions and Deletions

ACTION REQUESTED – **Call for public comment**

6. Resolutions/Ordinances

a. Ordinance No. 2008-01 (Staff Report 07-26)

Adoption of Ordinance No. 2008-01 *entitled* An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the International Wildland-Urban Interface Code, 2006 Edition, and Adopting Appendix A & D with Certain Amendments, Additions, and Deletions

ACTION REQUESTED – **ADOPT**

b. Ordinance No. 2008-02

Second reading of Ordinance No. 2008-02 *entitled* An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting The California Fire Code, 2007 Edition California Fire Code, 2007 Edition, And 2006 International Fire Code With Certain Amendments, Additions, And Deletions.

ACTION REQUESTED – **Discuss, review, and schedule public hearing**

7. Old Business

None

8. New Business

a. Witch Fire – October 21 – 31, 2007

To review and discuss the Damage Assessment summary, After Action report, and district operations.

ACTION REQUESTED – **INFORMATION**

b. Waiver of District Fees

To discuss and review the Districts' established policy (Resolution No. 2005-001) to grant a waiver of any fees to properties damaged and/or destroyed by the "Witch Fire."

ACTION REQUESTED – **APPROVE**

c. Acceptance of Donations

Pursuant to Health & Safety Code 13898, the Board of Directors will consider the acceptance of revenue.

ACTION REQUESTED – **ACCEPT and determine purpose**

d. Succession Planning

A presentation will be made to discuss the District's succession plan and its outlook.

ACTION REQUESTED – **INFORMATION**

9. Oral Reports

a. Fire Chief

- Replacement of Fairbanks Ranch Fire Station
- Alternate Sites for Administration Building
- Strategic Plan
- District Activities
 - Pancake Breakfast

b. Operations – Deputy Chief Michel

c. Training – Battalion Chief Davidson

d. Fire Prevention - Fire Marshal Hunter

e. Administrative Manager

f. Board of Directors

- North County Dispatch JPA – Update
- County Service Area – 17 – Update
- Comments

10. Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: El Fuego

Agency Negotiator: Nicholas G Pavone, Fire Chief

Negotiating Parties: Rancho Santa Fe School District

Under Negotiation: Instruction to negotiator concerning price and term

11. Announcement of Closed Session

12. Adjournment