



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

September 12, 2007
1:00 pm

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call

2. Special Presentations

a. Badge Presentations

Presentation of Fire District Badge by Fire Chief Pavone will be presented to:

- Bret Davidson, Battalion Chief

b. Introduction

- Lesli Wilson, NCDJPA Administrator
- Sam Smith, NCDJPA Dispatcher

3. Public Comment

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

4. Motion waiving reading in full of all Resolutions/Ordinances

5. Consent Calendar

- a. Board of Directors Minutes
i. APPROVE the Board of Directors minutes of July 24, 2007
ACTION REQUESTED: **APPROVE**

b. Receive and File

- i. Monthly/Quarterly Reports – ACTION REQUESTED: **INFORMATION**

(a) List of Demands

(1) Check 16979 thru 17063 for the period July 1 – 31, 2007 totaling:	\$231,582.76
Payroll for the period July 1 – 31, 2007	<u>\$452,488.13</u>
TOTAL DISTRIBUTION	\$684,070.89

(2) Check 17064 thru 17211 for the period August 1–30, 2007 totaling:	\$566,401.19
Payroll for the period August 1-30, 2007	<u>\$431,974.44</u>
TOTAL DISTRIBUTION	\$998,375.63

(b) Activity Reports – July/August 2007

- Fire Prevention
- Operations
- Training

(c) District Articles – July/August 2007

- ii. Correspondence – ACTION REQUESTED: **INFORMATION**

Thank you letters/cards were received from the following members of the public:

- North County Fire Protection District
- Diane Cappelletti
- Nina Allen
- Scully Family
- Burn Institute

NOTE: Any monetary donations received are forwarded to Rancho Santa Fe Firefighters Association

6. Old Business

- a. Replacement Fairbanks Ranch Fire Station – Time Certain 3:00 pm (Staff Report 07-19)
A presentation will be made by Ali Shapouri, Consultant to review the site development and permit process for the replacement Fairbanks Ranch Fire Station
ACTION REQUESTED: **Direction**

7. Public Hearing

- a. Final Budget Fiscal Year 2007/2008
To call for any taxpayer to appear and be heard regarding the increase, decrease or omission of any budget item, or for the inclusion of additional items prior to adoption by the Board of Directors

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8. New Business

a. Final Budget FY 2007/2008

To discuss and/or approve Final Budget for FY08

ACTION REQUESTED: **ADOPT**

b. Resolution No. 2007-09

To discuss and/or adopt Resolution No. 2007-09 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the Fire Mitigation Fee Fund Multi-Year Plan

ACTION REQUESTED: **ADOPT**

c. Hazard Abatement Sole Source Contractor (Staff Report 07-20)

To discuss and/or approve authorizing the Fire Chief or his designee to enter into this service agreement for a sole source contractor for forced abatement of hazardous vegetation and rubbish within the Rancho Santa Fe Fire Protection District for parcels in violation of Fire District's Ordinance 04-02.

ACTION REQUESTED: **Approve**

d. Ordinance No. 2008-01 - (Staff Report 07-21)

Introduction of Ordinance No. 2008-01 *entitled* An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the International Wildland-Urban Interface Code, 2006 Edition and Adopting Appendix A & B with Certain Amendments, Additions and Deletions

ACTION REQUESTED: **Approve and schedule 2nd reading**

e. Strategic Plan Update

To discuss and/or adopt a new strategic plan.

ACTION REQUESTED: **ADOPT**

f. LAFCO 2007 Special Districts Election

To discuss and/or authorize the President to cast the ballot on behalf of the Fire District to elect an Alternate LAFCO members to the Special District Advisory Committee

ACTION REQUESTED: **Authorize President to cast ballot**

g. Ad hoc Committee – Audit

To discuss and/or appoint two board members to an ad hoc committee to review the District's financial audit for FY 07 with representatives of the District's audit firm.

ACTION REQUESTED: **Establish ad hoc committee**

h. Board Meeting Dates/Location

To discuss and/or modify the regular scheduled Board of Directors meeting and the location in which the meetings are held.

ACTION REQUESTED: **Direction**

9. Oral Reports

- a. Fire Chief
 - Cooperative Efforts
 - Soil Contamination - Update
 - District Activities
 - Recognition Lunch
- b. Operations – Deputy Chief Michel
- c. Training – Battalion Chief Davidson
- d. Fire Prevention - Fire Marshal Hunter
- e. Administrative Manager
- f. Board of Directors
 - North County Dispatch JPA – Update
 - County Service Area – 17 – Update
 - Comments

10. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 16936 El Fuego
Agency Negotiator: Nicholas G Pavone, Fire Chief
Negotiating Parties: Rancho Santa Fe Association

Under Negotiation: Instruction to negotiator concerning price and term
- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: El Fuego
Agency Negotiator: Nicholas G Pavone, Fire Chief
Negotiating Parties: Rancho Santa Fe School District
Under Negotiation: Instruction to negotiator concerning price and term
- c. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Linea Del Cielo
Agency Negotiator: Nicholas G Pavone, Fire Chief
Negotiating Parties: Santa Fe Irrigation District
Under Negotiation: Instruction to negotiator concerning price and term

11. Announcement of Closed Session

12. Adjournment