



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

May 9, 2007
1:00 pm

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. **Roll Call**
2. **Public Comment**

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. **Motion waiving reading in full of all Resolutions**
4. **Consent Calendar**
 - a. Board of Directors Minutes
 - i. APPROVE the Board of Directors minutes of April 11, 2007

ACTION REQUESTED: **APPROVE**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

b. Receive and File

i. Monthly/Quarterly Reports – ACTION REQUESTED: **INFORMATION**

(a) List of Demands

(1) Check 16633 thru 16727 for the period April 1 – 30, 2007 totaling:	\$144,329.36
Payroll for the period April 1 – 30, 2007	<u>\$382,221.44</u>
TOTAL DISTRIBUTION	\$526,550.80

(b) Travel Expense Report – *detailed receipts available upon request*

- Pavone

(c) Summary Asset/Liability Statement – March 31, 2007 – **Information**

(d) Quarterly Budget Review (Expenditures) – July 1, 2006 – March 31, 2007 – **Information**

(e) Activity Reports – April 2007

- Fire Prevention
- Operations
- Training

(f) District Articles

ii. Correspondence – ACTION REQUESTED: **INFORMATION**

Thank you letters/cards were received from the following members of the public:

- North County Fire Protection District
- Diane – Burn Institute
- Millie Smythe
- Karina – Encinitas Fire Department
- Various Cards and Photos shared at meeting

NOTE: Any monetary donations received are forwarded to Rancho Santa Fe Firefighters Association

5. Old Business

a. Gann Limit

To provide an update on the reporting requirements and discuss and/or select a modified change in population for the Fire District – [Staff Report 07-11](#)

ACTION REQUESTED: **DIRECTION**

b. Strategic Plan Update

To discuss the draft strategic plan and schedule a workshop to complete the revised plan for the Fire District – [Staff Report 07-12](#)

ACTION REQUESTED: **DIRECTION AND SCHEDULE A WORKSHOP**

6. New Business

a. Article XIII B California Constitution Appropriation Limit

To discuss and/or approve the change in population factor for the Rancho Santa Fe Fire Protection District appropriations limit – [Staff Report 07-13](#)

ACTION REQUESTED: **DIRECTION**

b. Resolution No. 2007-05

To discuss and/or approve a resolution of the Board of Directors establishing the Benefit Charges for fiscal year 2007/2008

ACTION REQUESTED: **ADOPT**

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c. Resolution No. 2007-06

To discuss and/or approve a resolution of the Board of Directors determining the appropriations of tax proceeds for fiscal year 2007/2008

ACTION REQUESTED: **ADOPT**

d. Budget Authorization

To discuss and/or approve budget authorization for a staff vehicle purchase – [Staff Report 07-14](#)

ACTION REQUESTED: **ADOPT**

e. Facility Lease Agreement

To discuss and/or provide direction on the termination or renewal of a facility lease agreement between Rancho Santa Fe Association and the Fire District

ACTION REQUESTED: **DIRECTION**

7. Oral Reports

a. Fire Chief

- Cooperative Effort
- Soil Contamination - Update
- LAFCO – Countywide Consolidation
- Fairbanks Ranch Fire Station Replacement
- Legislative Days
- District Activities

b. Operations – Deputy Chief Michel

c. Training – Battalion Chief Sturtevant

d. Fire Prevention - Fire Marshal Hunter

e. Administrative Manager

f. Board of Directors

- North County Dispatch JPA – Update
- County Service Area – 17 – Update
- Comments

8. Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Nicholas G Pavone, Fire Chief

Employee organization: Unrepresented Employees

Position – Fire Chief (1); Deputy Chief (1); Battalion Chief (4); Fire Marshal (1);
Administrative Manager (1)

9. Adjournment