



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA**

Rancho Santa Fe FPD  
Board/Community Room – 16936 El Fuego  
Rancho Santa Fe, California 92067

March 14, 2007  
1:00 pm

**RULES FOR ADDRESSING BOARD OF DIRECTORS**

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

**Pledge of Allegiance**

**1. Special Presentations**

a. Badge Presentations

Presentation of Fire District Badges by Fire Chief Pavone will be presented to:

- Marshall Jordan, Engineer
- Abel Martinez, Firefighter/Paramedic
- Brian Schmid, Firefighter/Paramedic

**2. Roll Call**

**3. Public Comment**

All items listed on the Consent Calendar are considered to be routing and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

**4. Consent Calendar**

a. Board of Directors Minutes

- i. APPROVE the Board of Directors minutes of February 22, 2007

**ACTION REQUESTED: APPROVE**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*

**b. Receive and File**

**i. Monthly/Quarterly Reports – ACTION REQUESTED: INFORMATION**

(a) List of Demands

(1) Check 16420 thru 16528 for the period February 1 – 28, 2007 totaling:	\$357,069.02
Payroll for the period February 1 – 28, 2007	<u>\$393,083.43</u>
TOTAL DISTRIBUTION	\$750,152.45

(c) Activity Reports – February 2007

- Fire Prevention
- Operations
- Training

(e) District Articles

**ii. Correspondence – ACTION REQUESTED: INFORMATION**

Thank you letters/cards were received from the following members of the public:

- Andrew & Elizabeth Kreitzer
- Tanner

*NOTE: Any monetary donations received are forwarded to Rancho Santa Fe Firefighters Association*

**5. Old Business**

a. Administration Building Remodel

To discuss and review the lowest, most responsive bidder for the construction of the Administration Building remodel.

ACTION REQUESTED: **INFORMATION**

**6. New Business**

a. Lease Agreement (Staff Report – 07-06)

To discuss and/or approve the building lease agreement between the Rancho Santa Fe Fire Protection District and San Diego Medical Services Enterprises

ACTION REQUESTED: **APPROVE AGREEMENT & AUTHORIZE FIRE CHIEF TO EXECUTE CONTRACT**

b. Training Facility Metal Storage Building – Construction (Staff Report – 07-07)

To discuss and/or approve the change order to expend \$11,900 to add a water line for the building fire sprinkler system.

ACTION REQUESTED: **APPROVE CHANGE ORDER & EXPENDITURE**

**7. Oral Reports**

- a. Fire Chief
  - Cooperative Effort
  - LAFCO – Micro Study
- b. Operations – Deputy Chief Michel
- c. Training – Battalion Chief Sturtevant
- d. Fire Prevention - Fire Marshal Hunter
- e. Administrative Manager
- f. Board of Directors
  - North County Dispatch JPA – Update
  - County Service Area – 17 – Update
  - Comments

**8. Adjournment**