



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA**

Rancho Santa Fe FPD

February 22, 2007  
Board/Community Room – 16936 El Fuego  
Rancho Santa Fe, California 92067

1:00 pm

**RULES FOR ADDRESSING BOARD OF DIRECTORS**

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

**Pledge of Allegiance**

**1. Roll Call**

**2. Public Comment**

All items listed on the Consent Calendar are considered to be routing and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

**3. Consent Calendar**

- a. Board of Directors Minutes
    - i. APPROVE the Board of Directors minutes of January 10, 2007
- ACTION REQUESTED: APPROVE**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*

**b. Receive and File**

**i. Monthly/Quarterly Reports – ACTION REQUESTED: INFORMATION**

- (a) List of Demands
- |  |                     |
|--|---------------------|
| (1) Check 16288 thru 16419 for the period January 1 – 31, 2007 totaling: | \$286,406.24        |
| Payroll for the period January 1 – 31, 2007                              | <u>\$388,521.29</u> |
| TOTAL DISTRIBUTION   | \$674,927.53        |
- (b) Summary Asset/Liability Statement – December 31, 2006 – Information
- (c) Quarterly Budget Review (Expenditures) – July 1 – December 31, 2006  
Information
- (d) Activity Reports – January 2007
- Fire Prevention
  - Operations
  - Training
- (e) District Articles

**ii. Correspondence – ACTION REQUESTED: INFORMATION**

Thank you letters/cards were received from the following members of the public:

- Jane Mullins
- Arnie Lewin
- Burn Institute
- Nancy Bell
- City of Escondido

*NOTE: Any monetary donations received are forwarded to Rancho Santa Fe Firefighters Association*

**4. Old Business**

**a. Cooperative Effort**

John Traylor, Consultant, City of Solana Beach will provide an update on the discussions of the cooperative effort between Elfin Forest Volunteer Fire Department, Rancho Santa Fe Fire Protection District, City of Del Mar and City of Solana Beach Fire Departments

ACTION REQUESTED: INFORMATION

**b. Local Agency Formation Commission – Micro Study**

To discuss the Micro Study report prepared by LAFCO, including the Conceptual Reorganization of San Diego County Fire Services prepared by the County of San Diego Department of Planning and Land Use.

ACTION REQUESTED: INFORMATION/DIRECTION

**5. New Business**

**a. Resolution No. 2007-01 (Staff Report – 07-03)**

To discuss and/or adopt the resolution entitled *To Approve an Amendment to Contract between the Board of Administration California Public Employees Retirement System and the Board of Directors Rancho Santa Fe Fire Protection District*

ACTION REQUESTED: ADOPT AND AUTHORIZE STAFF RECOMMENDATIONS

b. Resolution No. 2007-02

To discuss and/or adopt the resolution entitled a *Resolution of the Board Of Directors o the Rancho Santa Fe Fire Protection District to Participate in the San Diego County Fire Mitigation Fee Program*

ACTION REQUESTED: **ADOPT**

c. District Funding ([Staff Report – 07-04](#))

To discuss the continuation of assessing the Fire District per parcel special tax for fiscal year 2007/2008

ACTION REQUESTED: **DIRECTION**

d. Burn Institute Dinner – March 2, 2007

To discuss the upcoming event and review the District's liability insurance options

ACTION REQUESTED: **DIRECTION**

e. Administration Building Remodel ([Staff Report – 07-05](#))

To discuss, review and award the bid to the lowest, most responsive bidder for the Administration Building remodel and authorize the Fire Chief to execute a contract.

ACTION REQUESTED: **APPROVE**

**6. Oral Reports**

- a. Fire Chief
- b. Operations – Deputy Chief Michel
- c. Training – Battalion Chief Sturtevant
- d. Fire Prevention - Fire Marshal Hunter
  - Fire Prevention Internship
- e. Administrative Manager
  - Conflict of Interest Forms
- f. Board of Directors
  - i. North County Dispatch JPA – Update
  - ii. County Service Area – 17 – Update
  - iii. Comments

**7. Adjournment**