



## RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD - Board Room  
16936 El Fuego  
Rancho Santa Fe, California

December 18, 2002  
1:30 p.m.

1. **Meeting Called to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Oath of Allegiance – Newly Elected Board Members**  
Administration of the Oath of Allegiance to Board Members-Elect Clifford Douglas, Thomas Hickerson, and Gilbert Lombard. Oath of Allegiance will be administered by a Notary Public.
4. **Election of Officers**  
Pursuant to the Fire Protection District Law 1987, Section 13853, effective January 1, 1988, the district board shall elect a president, vice-president and a secretary or clerk.
5. **Motion waiving reading in full of all Resolutions and Ordinances**
6. **Approval of Minutes**
  - a. Regular Meeting November 13, 2002 – *Motion*
7. **Security Patrol Monthly Report – November 2002 - *Informational***
8. **Public Comment**  
Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.
9. **Correspondence**
10. **Finance**
  - a. Independent Audit Report & Financial Statements – July 1, 2001 – June 30, 2002 – *Motion to Accept & File*
  - b. List of Demands – November 2002 – *Informational*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*

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11. **Administrative Items**

- a. ADOPT - Resolution No. 215 – to Authorize and Establish a Procurement Card Program – *Staff Report No. 02-029 – Motion*
- b. Electronic Document Management – *Staff Report No. 02-030 – Motion*
- c. Memorandum of Understanding between Rancho Santa Fe Fire Protection District and Rancho Santa Fe Firefighters Association - Labor Relations Committee – Modification to Article XVIII Health Insurance
- d. Disposal of Fire Apparatus - *Staff Report No. 02-031 – Motion*
- d. Board of Directors Meeting Change in Location January 2003 – *Motion*

12. **Ordinance Adoption**

Introduction of Ordinance (2<sup>nd</sup> Reading) and Schedule Public Hearing - *Discussion*

- a. No. 03-01 – Which Adopts By Reference The California Fire Code, 2001 Edition, With Certain Amendments, The Uniform Fire Code Standards, 2000 Edition, And National Fire Protection Association Standards 13, 1999 Edition, 13-D, 1999 Edition, and 13-R, 1999 Edition

13. **Staff Report**

The Fire Chief or staff members will make an oral presentation to the Board of Directors, with **no action requested**, on the following subjects:

- a. Fire Prevention Report
- b. Hazard Reduction Program - Update
- c. Operations Report
- d. Training Report
- e. Contaminated Soil Testing – Update
- f. Fire Station(s) – Update
- g. Budget Review
- h. Public Employee Retirement System Contract Amendment
- i. Workers Compensation Claim

14. **Directors Report**

Board members serving as appointees representing the District will make an oral presentation to the Board of Directors, with **no action requested**, on the following subjects:

- a. North County Dispatch JPA
- b. County Service Area – 17

15. **Adjournment**