



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe Fire Protection District
16936 El Fuego - Board/Community Room
Rancho Santa Fe, CA 92067

October 8, 2003
Regular Session 1:30 p.m.

1. **Meeting Called to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Special Presentation**
 - a. Employee Recognition
4. **Approval of Minutes**
 - a. Regular Meeting September 10, 2003 – **Motion**
5. **Security Patrol Monthly Report – September 2003 – *Informational***
6. **Correspondence**
7. **Public Comment**
 - a. *Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.*
8. **Administrative Items**
 - a. Fire Department Access Roads – Administrative Guidelines–*Informational/ Direction*
To review, discuss, and provide direction to Staff for the DRAFT guidelines. *Staff Report No. 03-032 provided*
 - b. Rancho Santa Fe Fire District Strategic Plan
An update will be provided on the development of a strategic plan and schedule board workshops
 - c. Additional Office Space – **Motion**
To discuss construction options to add additional office space to the current Administrative Building. *Staff Report 03-033 provided.*
 - d. Authorize the revised cost of construction for Project 2 – Training Tower –**Motion**
To discuss and/or approve the revised cost to construct the Training Tower *Staff Report 03-034 provided.*
 - e. Approval of Contract for Project 1 - Training Facility - **Motion**
To discuss and/or authorize the approval and execution of contract for construction– *Staff Report 03-035 provided.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

- f. **Approval of Contract for Project 2 - Training Tower - *Motion***
To discuss and/or authorize the approval and execution of contract for construction— *Staff Report 03-036 provided.*
- g. **Board Appointment – Rater for Deputy Chief Assessment**
To seek a volunteer to serve as a rater for the Deputy Chief Assessment on October 28, 2003
- h. **November Board of Directors Meeting – Change in Date - *Motion***
To discuss and/or authorize the approval and execution of contract for construction

9. Staff Report

The Fire Chief or staff members will make an oral presentation to the Board of Directors, with no action requested, on the following subjects:

- a. Fire Prevention Report
- b. Contaminated Soil
- c. Operations Report
- d. Training Report
- e. Fire Station(s) – Update

10. Directors Report

Board members serving as appointees representing the District will make an oral presentation to the Board of Directors, with no action requested, on the following subjects:

- a. North County Dispatch JPA
- b. County Service Area – 17
- c. Ad Hoc Committee – SFID Projects

11. Directors Comments

12. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Pursuant to subdivision (a) of Section 54956.9:
Name of case: Mature vs. Rancho Santa Fe Fire Protection District
- b. CONFERENCE WITH AD HOC COMMITTEE, pursuant to Government Code Section 54957.6:
Agency Negotiator: Jim Ashcraft, Gil Lombard
To discuss the meet and confer meeting between the District and the Rancho Santa Fe Firefighters Association Labor Relations Committee

13. Announcement of Closed Session Actions

14. Finance

- a. List of Demands – September 2003— *Informational*
- b. Budget Analysis (Quarterly Report – July 1 – September 30, 2003) – *Informational*
- c. **APPROVE** – Budget Authorizations – *Staff Report 03-037 - Motion*

15. Adjournment

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