



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe Fire Protection District
16936 El Fuego - Board/Community Room
Rancho Santa Fe, CA 92067

August 22, 2003
Regular Session 9:00 a.m.

1. **Meeting Called to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Special Presentation**
4. **Approval of Minutes**
 - a. Regular Meeting July 25, 2003 – **Motion**
5. **Security Patrol Monthly Report – July 2003 – *Informational***
6. **Correspondence**
7. **Administrative Items**
 - a. Fire Department Access Roads – Administrative Guidelines – *Informational/Direction*
To review, discuss, and provide direction to Staff for the DRAFT guidelines. Staff Report No. 03-025 provided
 - b. Appeal - Request for Variance of Ordinance 03-01 Requirements - **Motion**
To accept or deny the request for variance from the property owner located at 4390 Camino Privado requesting relief from the District's Ordinance for requiring a 24 foot roadway. Staff Report No. 03-026 provided
 - c. Selection & Award Request for Proposals – Construction of Training Facility & Tower - **Motion**
To select a contractor to construct Training Tower located at 16930 Four Gee Road, Rancho Santa Fe and authorize the President to execute contract. Staff Report No. 03-027 provided
 - d. Selection and Architect and Award of Contract - **Motion**
To APPROVE the selection of RRM Design Group and authorize the President to execute contract for the addition to the existing Administrative Building at 16936 El Fuego. Scope includes Architectural, Civil, Mechanical, Electrical and Structural services.
 - e. Board Workshop
To schedule a workshop to develop a strategic plan with the assistance of a consultant.
 - f. Appoint a Negotiating Committee
To discuss Wage & Working Conditions Discussion with Rancho Santa Fe Labor Relations Committee
 - g. Board of Directors Meeting Dates & Times
To consider modifying the regular meeting time and date for future Board of Directors meetings.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

8. Public Comment

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

9. Staff Report

*The Fire Chief or staff members will make an oral presentation to the Board of Directors, with **no action requested**, on the following subjects:*

- a. Fire Prevention Report
- b. Contaminated Soil
- c. Operations Report
- d. Training Report
- e. Fire Station(s) – Update
- f. Negotiation for Exchange of Property – Onyx Ridge Annexation
- g. Response Time Evaluation for Fairbanks & Rancho Stations

10. Finance

- a. List of Demands – July 2003– *Informational*
- b. Budget Authorizations - *Motion*

To discuss and/or approve the purchase of items identified in the preliminary budget. Staff Report No. 03-028 provided.

11. Directors Report

*Board members serving as appointees representing the District will make an oral presentation to the Board of Directors, with **no action requested**, on the following subjects:*

- a. North County Dispatch JPA
- b. County Service Area – 17
- c. Ad Hoc Committee – SFID Projects

12. Directors Comments

- a. Discussion for District Board of Directors to Retain No Political Affiliation

13. Adjournment