



# RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

Rancho Santa Fe Fire Protection District - Board/Community Room  
16936 El Fuego  
Rancho Santa Fe, California

August 22, 2001  
1:30 p.m.

1 *Meeting Called to Order/Roll Call*

President Mullins called the meeting to order at 1:30 p.m.

Directors Present: Ashcraft, Douglas, Lombard, Mullins, Phillips

Directors Absent: None

Staff Present: Erwin Willis, Fire Chief; Dallas Neville, Deputy Chief;  
Rannals, Board Clerk

President Mullins introduced to the members of the Board, Bill Strong who is the Rancho Santa Fe Association Representative. Engineer Dave Livingstone spoke on behalf of the Rancho Santa Fe Labor Relations Association thanking the Board of Directors for their openness through Interest Based Negotiations. Special thanks went to Directors Ashcraft and Lombard for their time and commitment to the process. A special congratulation was extended to Dr. Phillips on his 73<sup>rd</sup> birthday.

2. *Approval of Minutes*

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR LOMBARD, CARRIED 5-0, to approve and file:

(a) RSFFPD Board of Directors regular meeting minutes held July 10, 2001.

3. *Security Patrol Month Report – July 2001*

Chief Wellhouser on vacation. No report.

4. *Public Comment*

No one requested to speak to the board members.

5. *Correspondence*

Chief Willis read letters of appreciation.

6. *Finance*

a. *List of Demands – July 2001 (Informational)*

Monthly report reviewed and filed.

b. *GASB 34 – Adjustment to Financial Statement – Staff Report 01-015 provided*

Chief Willis summarized the Staff Report included with the Board Agenda. The request to remove and expense all hydrants from the District's financial records results from the District's requirement to comply with GASB 34. Hydrants are classified as a part of water line infrastructure and the District does not own water lines, therefore, the District truly does not own the hydrant

MOTION BY DIRECTOR PHILLIPS, SECOND BY DIRECTOR LOMBARD, CARRIED 5-0, TO approve Staffs Recommendation and remove and expense all hydrants from the Districts financial records.

7. *Staff Report*

a. *Fire Prevention Report*

Chief Pavone assigned to a wild land fire in northern California. No report.

b. *Operations Report*

Chief Neville distributed the monthly activity report. No significant activity to report.

c. *Training Report*

Chief Butz assigned to a wild land fire in northern California. No report.

d. *Fire Station(s) – Update*

1. *Rancho Cielo:* Chief Willis reported that the District has received the preliminary site plan for this station. The developer anticipates construction to start August 2002. The District has also received the signed lease for site rental. This lease brings \$1,500 each month.

2. *4S Station:* He reported that the County has requested some changes to the site. The developer anticipates having the plans in a few weeks so they can proceed with the bid process.

3. *Fairbanks:* Chief Willis reported that Staff identified a potential site for a replacement fire station; however, there has been no response from the property owner when contacted about possibly purchasing the property.

8. *Closed Session*

The board members met in closed session from 2:20 - 4:05 p.m. pursuant to Government Code Section 54957.6 to discuss the following:

*CONFERENCE WITH LABOR NEGOTIATOR(S) to discuss the meet and confer meeting between the District and Rancho Santa Fe Firefighters Association – Labor Relations Committee.*

Upon reconvening, President Mullins reported that the ad hoc committee reviewed the topics of discussion including wages, benefits, costs and term of contract. The Board provided additional direction to the ad hoc committee for discussion. No action taken.

9. *Resolutions*

a. *Approve – Resolution No. 199 – Establishing a Multi-Year Facilities and Equipment Plan for the Fire Mitigation Fund*

Chief Willis reported this Resolution is required annually and will be submitted to the Fire Mitigation Fee Committee for review and approval.

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR LOMBARD, TO APPROVE Resolution No. 199 on the following roll call vote:

AYES: Ashcraft, Douglas, Lombard, Mullins, Phillips  
NOES: None  
ABSENT: None  
ABSTAIN: None

b. *Approve – Resolution No. 200 – Adopting a Memorandum of Understanding Between Rancho Santa Fe Fire Protection District and Rancho Santa Fe Firefighters Labor Relations Association*

This Resolution was deferred until the next meeting.

10. *Adjournment*

Meeting adjourned at 4:10 p.m.

---

Karlana Rannals  
Secretary

---

F J Mullins  
President