



# RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

Rancho Santa Fe Fire Protection District - Board/Community Room  
16936 El Fuego  
Rancho Santa Fe, California

July 10, 2001  
1:30 p.m.

1 *Meeting Called to Order/Roll Call*

President Mullins called the meeting to order at 1:30 p.m.

Directors Present: Ashcraft, Douglas, Lombard, Mullins, Phillips

Directors Absent: None

Staff Present: Erwin Willis, Fire Chief; Nick Pavone, Deputy Chief; Don Butz, Deputy Chief; Karlana Rannals, Board Clerk

Chief Willis requested the following:

## REQUEST FOR MOTION TO AMEND AGENDA TO INCLUDE:

Pursuant to Government Code Section 54954.2 (b) (2.) there is a need to take immediate action by the governing body subsequent to the agenda posting. (Four votes in favor of this motion to amend required.)

### NEW AGENDA ITEM:

#### **License to Drill, Construct and Sample Monitoring Well(s)**

*To discuss and/or approve the license agreement between Rancho Santa Fe Fire Protection District and Santa Fe Irrigation District.*

MOTION DIRECTOR DOUGLAS, SECOND DIRECTOR LOMBARD, CARRIED 5-0, to accept and approve the request, and add to the Agenda - *License to Drill, Construct and Sample Monitoring Well(s)*. The item will become Agenda Item 7.

2. *Approval of Minutes*

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR PHILLIPS, CARRIED 5-0, to approve and file:

(a) RSFFPD Board of Directors regular meeting minutes held June 13.

3. *Security Patrol Month Report – June 2001*

Chief Wellhouser unable to attend. No report.

4. *Public Comment*

No one requested to speak to the board members.

5. *Correspondence*

Chief Willis read one letter that the District was copied, from California Department of Forestry sent to Rancho Santa Fe Association commending them on their proactive approach to reduce the fire hazard and protect the forest health in the Rancho Santa Fe area.

6. *Finance*

a. *List of Demands – June 2001 (Informational)*

Monthly report reviewed and filed.

b. *Budget Analysis – July 1, 2000 – June 30, 2001*

Quarterly report reviewed and filed.

7. *License to Drill, Construct and Sample Monitoring Well(s)*

Chief Pavone distributed a license that is required by Santa Fe Irrigation District, and must be authorized before any further assessment of the underground area can continue. He reported that this license is a result of discussions between the consultants and legal counsel. Staff provided Director Douglas an advance copy for comments. Director Douglas commented that since the Board just received the final copy, the board members were encouraged to provide any comments by 12 noon, July 11, 2001 before execution of the License.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, CARRIED 5-0, to authorize the Fire Chief to execute the License, subject to input from board members before the established period.

7. *Staff Report*

a. *Fire Prevention Report*

Chief Pavone summarized the previous month's statistics. He distributed an additional report showing the number of phone calls and walk-in customers specifically for Fire Prevention. This information may assist on future staffing issues.

b. *Operations Report*

Chief Neville on vacation. No report.

c. *Training Report*

Chief Butz reported that in the previous month, District personnel participated in a company officer leadership class. He also instructed a safety class for wildland firefighting.

d. *Fire Station(s) – Update*

1. *Rancho Cielo*: still working on the design of facility.

2. *4S Station*: the plans are still at the County waiting for approval. Design continues for the training tower proposed at this site.

3. *Fairbanks*: nothing to report.

e. *Board Meeting Date for August* - it was determined that a majority of board members were on vacation for the August 8 meeting, therefore, there were no objections to postpone the meeting until August 22, 2001.

8. Closed Session

The board members met in closed session from 2:30 - 3:55 p.m. pursuant to Government Code Section 54957.6 to discuss the following:

*CONFERENCE WITH LABOR NEGOTIATOR(S) to discuss the meet and confer meeting between the District and Rancho Santa Fe Firefighters Association – Labor Relations Committee.*

Upon reconvening, President Mullins reported that the ad hoc committee reviewed the topics of discussion including wages, benefits, costs and term of contract. The Board provided additional direction to the ad hoc committee to bring the contract discussions to closure. No action taken.

9. *Adjournment*

Meeting adjourned at 3:57 p.m.

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Karlana Rannals  
Secretary

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F J Mullins  
President