



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

Rancho Santa Fe Fire Protection District - Board/Community Room
16936 El Fuego
Rancho Santa Fe, California

June 6, 2001
2:00 p.m.

1. *Meeting Called to Order/Roll Call*

President Mullins called the meeting to order at 2:00 p.m.

Directors Present: Ashcraft, Douglas, Lombard, Mullins, Phillips

Directors Absent: None

Staff Present: Erwin Willis, Fire Chief; Dallas Neville, Deputy Chief; Nick Pavone, Deputy Chief; Don Butz, Deputy Chief; Karlana Rannals, Board Clerk

2. *Public Comment*

No one requested to speak to the board members.

3. *Closed Session*

The Board of Directors met in closed session from 2:03 – 2:32 p.m. to discuss the following pursuant to 54956.95 and 54956.9

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
LIABILITY CLAIM
Claimant: Loretta G Mature
Agency Claimed Against: Rancho Santa Fe Fire Protection District
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation one (1) case.

Upon reconvening, President Mullins reported that legal counsel was provided direction and reported that no action was taken.

4. *Action on Claim*

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, CARRIED 5-0, to reject the liability claim by Loretta G Mature upon recommendation of legal counsel pursuant to Government Code §912.6(a)(4).

5. *Fairbanks Ranch Fire Station Seismic Report*

Jim Nicoloff of Nicoloff & Associates made a 30-minute presentation to the Board of Directors on his findings and recommendations on the Fairbanks Ranch Fire Station. He provided four options to for the District to consider:

- a. do nothing
- b. complete the seismic upgrade only – approximately \$168,000
- c. complete seismic upgrade and add second story – approximately \$1.4 million
- d. demolish current station and reconstruct – approximately \$1.2 million

Staff requested from the Board of Directors direction, so the appropriate dollars can be budgeted. The consensus of the Board is to do it right, however one step at a time. Staff was provided

direction to look at other options such as looking for another location to site the station, and determine what is available, if anything and report to the Board. Chief Willis informed the Board members that he would include \$100,000 in the FY 2001/2002 budget for finding a site and start the design of the new station.

6. *Article XIII B California Constitution Appropriation Limit*

Chief Willis reviewed Staff Report No. 01-012 and recommended that the board select the change in California per capita personal income (7.82%) for the Cost of Living factor and the change in population for San Diego County (1.96%). Karlena Rannals noted that she has made preliminary calculations, which shows that the District will comply with the appropriation limit established for fiscal year 2000/2001. MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR DOUGLAS to accept staff's recommendation. MOTION CARRIED 5-0.

7. *Resolutions*

a. *Resolution No. 195 – Determining the 2001/2002 Appropriation of Tax Proceeds*

Chief Willis reported *Resolution No. 195 - Proposition IV Gann Limit Approving the Maximum Limits on Appropriations of Proceeds of Taxes for Fiscal Year 2001/2002* that the State of California requires this resolution renew annually to set the maximum tax dollars that this District may collect.

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR LOMBARD, approved Resolution No. 195 on the following roll call vote:

AYES: ASHCRAFT, DOUGLAS, LOMBARD, MULLINS, PHILLIPS
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

b. *Resolution No. 196 – Setting Benefit Charges for Fiscal Year 2001/2002*

Chief Willis, reported *Resolution No. 196 - Setting Benefit Charges for Fiscal Year 2001/2002* requires renewal annually. MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR DOUGLAS, approved Resolution No. 196 on the following roll call vote:

AYES: ASHCRAFT, DOUGLAS, LOMBARD, MULLINS, PHILLIPS
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

8. *Budget Authorizations – Staff Report 01-013*

Chief Willis summarized the staff report included with the agenda. The following is a summary of action.

Description	FY 00/01 Budget	Funding Request	Funding Source	Action
<i>Type III Engine & Equipment</i>	\$250,000.00	\$267,000.00	<i>Capital \$125,000 Fire Mitigation Fees \$125,000 \$17,000 Reserves</i>	MOTION DIRECTOR ASHCRAFT, SECOND DIRECTOR LOMBARD CARRIED 5-0. Proceed with order and purchase.
<i>Type I Engine</i>	\$450,000.00	\$430,000.00	<i>Apparatus Replacement Reserves</i>	MOTION DIRECTOR PHILLIPS, SECOND DIRECTOR DOUGLAS CARRIED 5-0. Proceed with order and purchase.
<i>Professional Services – Legal Counsel</i>	\$0	\$25,000	<i>Reserves</i>	MOTION DIRECTOR DOUGLAS, SECOND DIRECTOR ASHCRAFT, CARRIED 5-0. Accept recommendation from legal counsel to hire specialized counsel to assist in litigation. Further authorized to reallocate additional money to legal expenses.
<i>Professional Services – Consultant</i>	\$0	\$10,000	<i>Reserves</i>	MOTION DIRECTOR DOUGLAS, SECOND DIRECTOR ASHCRAFT, CARRIED 5-0. Accept recommendation from legal counsel to authorize legal counsel to hire a “third party consultant to review District’s clean up efforts. .
<i>High Speed Access from home to work computer – Qty 4</i>	\$1,500	\$1,500	Telephone	Willis informed board members of plan to offer high-speed internet access to all managers. Management personnel to be reimbursed up to \$30 per month for a high-speed internet access line. No additional cost to District

9. *Contracts*

a. *Weed Abatement Services – Fire Prevention Services (FPS)*

Director Douglas informed the Board members, that he had a potential conflict of interest and therefore would not participate in the discussion or action.

Chief Willis summarized the program with FPS over the last three years. Because FPS has not achieved the business originally sought, FPS was not interested in renewing the contract. Chief Willis informed the Board that he negotiated renewal of the contract for \$30,000 to be paid bi-monthly to retain the weed abatement program. The contract includes a 60-day notice of termination for either party.

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR LOMBARD, CARRIED 4-0 (1 ABSTAIN), to authorize the Fire Chief execute a one-year contract with Fire Prevention Services for the purpose of Weed Abatement.

b. Agreement to Lease Land Fire Station Site to Rancho Cielo

Chief Willis informed the Board members that he recommends the Board of Directors approve the lease with two changes that were not included (1) Rancho Cielo will cover the District's attorney fees for review of this contract and (2) Rent will commence June 1, 2001. They were also informed by legal counsel that the Board of Directors is precluded by State law from not charging rent.

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR LOMBARD, CARRIED 5-0, to authorize the Fire Chief execute a the lease between Rancho Santa Fe Fire Protection District and Rancho Cielo with the changes discussed.

10. Closed Session

The board members met in closed session from 4:15 – 4:45 to consider the following:

a. CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6.

Agency Negotiator: Fire Chief

Non-represented Employee(s): Fire Chief, Deputy Chiefs, Administrative Manager, Accounting Specialist; Staff Assistants (Administration, Prevention) Urban Forester, Fire Prevention Specialist; Education Specialist

Upon reconvening, President Mullins reported that the Fire Chief was provided direction to increase compensation for non-represented employees, and further directed Staff to prepare a resolution for the next meeting.

12. Adjournment

Meeting adjourned at 4:47 p.m.

Karlana Rannals
Secretary

F J Mullins
President