



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

Rancho Santa Fe Fire Protection District - Board/Community Room
16936 El Fuego
Rancho Santa Fe, California

May 10, 2001
2:00 p.m.

1. *Meeting Called to Order/Roll Call*

President Mullins called the meeting to order at 2:00 p.m.

Directors Present: Ashcraft, Douglas, Lombard, Mullins, Phillips

Directors Absent: None

Staff Present: Erwin Willis, Fire Chief; Dallas Neville, Deputy Chief; Nick Pavone, Deputy Chief; Don Butz, Deputy Chief; Karlana Rannals, Board Clerk

2. *Approval of Minutes*

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR PHILLIPS, CARRIED 5-0, to approve and file:

(a) RSFFPD Board of Directors regular meeting minutes held April 11, 2001; and

(b) RSFFPD Board of Directors special meeting minutes held April 18, 2001.

3. *Security Patrol Month Report – April 2001*

Chief Wellhouser reviewed the previous month's statistics. Monthly report reviewed and filed.

4. *Public Comment*

No one requested to speak to the board members.

5. *Demonstration*

Firefighter/Paramedic Craig McVey demonstrated the gas monitor. He explained that the device is used to detect hazards in the atmosphere. He also explained how the device is used on the different types of incidents.

6. *Correspondence*

Chief Willis read two letters of appreciation.

7. *Finance*

a. *List of Demands – April 2001 (Informational)*

Monthly report reviewed and filed.

b. *Budget Authorizations – Staff Report 01-010*

Chief Willis summarized the staff report included with the agenda. The following is a summary of the discussion and action.

1. Chief Willis requested approval to proceed with the purchase of Thermal Imaging Cameras. He informed the Board that when Staff started to look at purchasing the cameras, the cost was about \$25,000 each. The cost has dropped down to \$15,000 each. MOTION BY DIRECTOR LOMBARD, SECOND BY DIRECTOR ASHCRAFT, CARRIED 5-0, to proceed with the purchase.

2. Chief Willis informed the Board of the plan to remodel the plan review area in the Fire Prevention Office. The bids are higher than budgeted. He requested approval to proceed and to reallocate money from the savings on the Thermal Imaging Cameras to cover the difference. MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, CARRIED 5-0, to proceed with the remodel and reallocation of funds.

Staff requested to proceed out of order of the agenda that since legal counsel was present. The Board members did not object.

9. Closed Session

a. *CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 one (1) case.*

The Board of Directors met in closed session from 2:35 – 3:10 pm. Upon reconvening, President Mullins reported that they provided direction to legal counsel, however, no action taken.

President Mullins called for a ten minutes recess.

8. *Staff Report*

a. *Fire Prevention Report*

Chief Pavone summarized the previous month's statistics. He noted an increase for last month's statistics. Most of the increase is due to production homes in the 4S Ranch area.

b. *Operations Report*

Chief Neville distributed the monthly activity report. Monthly Report reviewed and filed.

c. *Training Report*

Chief Butz reported that in the previous month, District personnel participated in Sudden Infant Death Syndrome (SIDS) training; they completed their *fit testing* for breathing apparatus, and training in the preplan process for fire related calls. .

d. *Fire Station(s) – Update*

1. *Rancho Cielo:* nothing to report.

2. *4S Station:* the plans are still at the County waiting for approval. The District took possession of the 4S property in the month of April. They anticipate occupying the station by July 2002.

3. *Fairbanks:* nothing to report.

e. *LAFCO Study – Response*

Chief Willis informed the board members that the analyst at LAFCO reviewing the *Study for Incorporation of Rancho Santa Fe* complimented Staff on the thoroughness and completeness of the report.

9. *Closed Session*

The board members met in closed session from 3:30 - 4:25 p.m. pursuant to Government Code Section 54957.6 to discuss the following:

CONFERENCE WITH LABOR NEGOTIATOR(S) to discuss and provide direction for a possible meet and confer meeting between the District and the Rancho Santa Fe Firefighters Association – Labor Relations Committee.

Upon reconvening, President Mullins reported that the ad hoc committee appointed to represent the District discussed their first meeting on interest-based negotiations. He reported there being no action taken.

Chief Willis informed the board members that the next regular board meeting is June 13. He anticipates that the meeting will be long. He requested that the Board consider a special meeting to see the presentation by the architect on the Fairbanks Ranch Fire Station. MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, CARRIED 5-0, to conduct a special meeting on Wednesday, June 6 at 2:00 pm to hear the presentation by the architect.

12. *Adjournment*

Meeting adjourned at 4:35 p.m.

Karlana Rannals
Secretary

F J Mullins
President