



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING  
MINUTES**

Rancho Santa Fe Fire Protection District - Board/Community Room  
16936 El Fuego  
Rancho Santa Fe, California

February 13, 2002  
1:30 p.m.

*1 Meeting Called to Order/Roll Call*

President Mullins called the meeting to order at 1:30 p.m.

Directors Present: Ashcraft, Douglas, Lombard, Mullins, Phillips

Directors Absent: None

Staff Present: Erwin Willis, Fire Chief; Dallas Neville, Deputy Chief; Nick Pavone, Deputy Chief; Karlana Rannals, Board Clerk

Chief Willis requested from the Board of Directors the following:

**REQUEST FOR MOTION TO AMEND AGENDA TO INCLUDE:**

Pursuant to Government Code Section 54954.2 (b) (2.) there is a need to take immediate action by the governing body subsequent to the agenda posted.

(Four votes in favor of this motion to amend are required.)

*NEW AGENDA ITEM: 7 (b) - **Motion***

**Resolution No. 203** - *A Resolution of the Rancho Santa Fe Fire Protection District Board Of Directors Authorizing The Establishment Of An Interest Bearing Business Checking Account*

*To discuss and/or approve the resolution presented.*

MOTION BY DIRECTOR PHILLIPS, SECOND BY DIRECTOR LOMBARD, CARRIED 5-0, to modify the agenda to include Resolution No. 203.

*2. Approval of Minutes*

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR LOMBARD, CARRIED 5-0, to approve and file:

(a) RSFFPD Board of Directors regular meeting minutes held January 9, 2002.

*3. Security Patrol Monthly Report – January 2002*

Chief Wellhouser unable to attend. Monthly report reviewed and filed.

*4. Public Comment*

Karlana Rannals, Board Clerk for North County Dispatch JPA presented Director Phillips a Proclamation from the City of Vista, commending him for his service as a member of the Board of Directors.

5. *Correspondence*

Chief Willis read letters of appreciation thanking the department for our assistance and, also, a letter was read from the New York Widows and Children's Fund acknowledging the donations forwarded from the community.

6. *Finance*

a. *List of Demands – January 2002 (Informational)*

Monthly report reviewed and filed.

7. *Resolutions*

a. *Resolution No. 202 – Approving the Implementation of Government Code, Section 20636 (C) (4) Pursuant to Section 20691, Reporting the Value of Employer Paid Member Contributions (EPMC) as Compensation for All Local Safety Members.*

Chief Willis reported that this Resolution is required by the Public Employees Retirement System (PERS) to implement a section of the Memorandum of Understanding.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, and APPROVED Resolution No. 202 on the following roll call vote:

AYES: Ashcraft, Douglas, Lombard, Phillips, Mullins  
NOES: None  
ABSENT: None  
ABSTAIN: None

b. *Resolution No. 203 – A Resolution of the Rancho Santa Fe Fire Protection District Board of Directors Authorizing the Establishment of an Interest Bearing Business Checking Account.*

Chief Willis reported this resolution is necessary in order to accept credit cards at the District. The District currently has a savings account and a workers' compensation checking account at the bank. The requirement from Bank of America is to establish a business checking account.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR LOMBARD, and APPROVED Resolution No. 203 on the following roll call vote:

AYES: Ashcraft, Douglas, Lombard, Phillips, Mullins  
NOES: None  
ABSENT: None  
ABSTAIN: None

8. *Administrative Matters*

a. *Change in Health Providers for Fire District Employees*

Chief Willis summarized *Staff Report 02-005* provided. He summarized the meetings that he had with all employees. The majority of the employees desire to change programs, which offers flexibility of plans.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR LOMBARD, and CARRIED 5-0, to move forward with Staff's recommendation to contract with PERS for health coordinated benefits.

9. *Staff Report*

a. *Fire Prevention Report*

Chief Pavone reviewed the monthly report included in the agenda material.

b. *Operations Report*

Chief Neville distributed the monthly activity report. There was no significant call activity to report on. He also reported that the District sent personnel to the wildland fire that occurred February 10, 2002 in Fallbrook.

c. *Training Report*

Chief Neville reported that training included a live-fire exercise in Encinitas.

d. *Fire Station(s) – Update* – Chief Willis reported the following:

1. *Rancho Cielo*: the developer is still working on the cost estimate.
2. *4S Station*: groundbreaking ceremony for this station was held February 11<sup>th</sup>. The developers estimate the cost for the additional 1,200 square feet the District has to pay for is \$33 per square foot.
3. *Fairbanks*: the District has not received a response for the property owners for the land desired for a replacement station.

e. *Agreement between Bernardo Lakes & Fire District - Update*

Chief Willis reported that President Mullins signed the Agreement with Bernardo Lakes. The District received a check for \$148,000. An additional \$25,000 was received to compensate for the reduced square footage of usable land.

f. *Board Meeting Schedule – March & May 2002*

Chief Willis requested that the Board of Directors consider modifying the meeting schedule to ensure that board and staff members attend the meetings. The board members concurred to reschedule the March meeting to **March 20, 2002** and May meeting to **May 22, 2002**.

g. *Appreciation Dinner – May 18, 2002*

Staff announced that the annual dinner is rescheduled to May 18, 2002.

h. *Conflict of Interest Forms*

Karlena Rannals requested that all board members submit their forms to her for filing to with the Clerk of the Board of Supervisors by April 1<sup>st</sup>.

13. Adjournment  
Meeting adjourned at 3:10 p.m.

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Karlana Rannals  
Secretary

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F J Mullins  
President