



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

Rancho Santa Fe Fire Protection District - Board/Community Room
16936 El Fuego
Rancho Santa Fe, California

December 12, 2001
1:30 p.m.

1. *Meeting Called to Order/Roll Call*

President Mullins called the meeting to order at 1:30 p.m.

Directors Present: Ashcraft, Douglas, Lombard, Mullins, Phillips

Directors Absent: None

Staff Present: Erwin Willis, Fire Chief; Dallas Neville, Deputy Chief; Nick Pavone, Deputy Chief; Don Butz, Deputy Chief; Karlana Rannals, Board Clerk

2. *Approval of Minutes*

MOTION BY DIRECTOR LOMBARD, SECOND BY DIRECTOR ASHCRAFT, CARRIED 5-0, to approve and file:

(a) RSFFPD Board of Directors regular meeting minutes held November 14, 2001.

3. *Security Patrol Monthly Report – November 2001*

Chief Wellhouser unable to attend. Monthly report reviewed and filed.

4. *Public Comment*

No one requested to speak to the board members.

5. *Correspondence*

Chief Willis read several letters of appreciation thanking the department for our assistance. He also read a letter of appreciation from the Uniformed Firefighters Association thanking the community of Rancho Santa Fe for the contributions exceed \$37,000.

6. *Finance*

a. *List of Demands – November 2001 (Informational)*

Monthly report reviewed and filed.

b. *Budget Authorizations*

Chief Willis summarized the Staff Report provided. He reported that the request to purchase computers was in accordance with the District's equipment replacement plan. He also reviewed how computers were distributed to Staff and how the oldest equipment is used for parts or disposed of.

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR PHILLIPS, CARRIED 3-1-1, to approve the purchase of replacement computers.

7. *Resolutions*

- a. *Resolution No. 201 – Authorizing Access to Summary Criminal History Information for Employment Licensing or Certification Purposes*

Chief Neville informed the Board of a new fingerprinting service available to all local jurisdictions. This free service will be used for prospective new hires when performing background checks. This resolution is necessary and required by the Department of Justice to participate.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, and APPROVED Resolution No. 201 on the following roll call vote:

AYES: Ashcraft, Douglas, Lombard, Phillips, Mullins
NOES: None
ABSENT: None
ABSTAIN: None

8. *Ordinance Adoption*

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR LOMBARD, and CARRIED 5-0, to re-introduce by title and waive the second reading the following Ordinances:

a. *Ordinance No. 02-01- Vegetation Management and Declaring Certain Waste Matter A Public Nuisance and Providing For the Removal Thereof; and*

b. *No. 99-02 (Amended) – Which Adopts By Reference The California Fire Code, 1998 Edition, With Certain Amendments, The Uniform Fire Code Standards, 1997 Edition, And National Fire Protection Association Standards 13, 1996 Edition, 13-D, 1996 Edition, And 13-R, 1996 Edition*

Chief Pavone summarized the changes to both Ordinances that were discussed and modifications requested at the last meeting. He also answered questions from the board members. The next step of adoption is to schedule a public hearing.

President Mullins directed the Secretary to notice the public hearing, Scheduled for January 9, 2002, pursuant to all applicable codes for Ordinance No. 02-01 and Ordinance No. 99-02 (Amended) 96-01.

9. *Administrative Matters*

- a. *NCDJPA Representative*
b. *CSA-17 Representative*

Chief Willis and President Mullins reported they had discussed with each board member their interest and desire to serve as representative for the Fire District. The representatives are for North County Dispatch Joint Powers Agency and County Service Area-17.

President Mullins selected Directors Ashcraft and Lombard to represent the Fire District. Director Ashcraft confirmed his willingness to serve on the NCDJPA Board of Directors, and Director Lombard confirmed his willingness to serve on the CSA-17 Advisory Board.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR LOMBARD, and CARRIED 5-0 to support and approve the President's appointments to represent the Fire District.

10. *Litigation*

- a. *Rancho Santa Fe Fire Protection District v. Loretta G Mature Trustee, and the Loretta G Mature Revocable Trust, Superior Court of the State of California for the County of San Diego, No. GIC 777049*

Chief Willis reported that the Fire District was officially served with a lawsuit. He has met with District's legal counsel along with President Mullins and Director Douglas to review the lawsuit. Chief Willis requested that the President appoint an ad hoc committee to meet with Staff and legal counsel to provide interim direction between board meetings.

President Mullins appointed Director Douglas and himself to the ad hoc committee for the purpose of the lawsuit. MOTION BY DIRECTOR PHILLIPS, SECOND BY DIRECTOR ASHCRAFT, CARRIED 5-0 to support and approve the President's appointments to serve on the ad hoc committee.

10 Minute – Recess

11. *Appeal of Ordinance 99-02 Requirements*

Chief Willis summarized the Staff Report provided and Staff's recommendation to enforce the road width standard of 24 feet. The appellant, Mr. Rolf Dethlefsen, summarized his position, acknowledging the substandard road width, however, expressing his concern over the cost to bring the road into compliance prior to pulling a building permit, with other property owners benefiting without contributing to the cost of the improvement. He requested that the Board of Directors provide relief from the requirement, allowing him additional time to develop a coalition to widen the roadway to a negotiated standard, sharing the cost of improvement with other property owners.

The Board of Directors questioned Staff and Mr. Dethlefsen for additional information. The board members reviewed and discussed options provided by Staff and the property owner. The Board of Directors concluded to continue the matter until the next regular meeting, January 9, 2002. This will allow the property owner additional time to discuss the roadway improvement with neighboring property owners and Staff. President Mullins directed the Board Clerk to continue this matter on the next agenda.

12. *Staff Report*

- a. *Fire Prevention Report*

Chief Pavone reviewed the monthly report included in the agenda material. He reported that although new construction had decreased, the Fire Prevention staff is having a difficult time keeping up with inspections. He reported that during the month of December, inspections are booked one week in advance.

b. Operations Report

Chief Neville distributed the monthly activity report. He noted that call volume has increased. He reported that there were several serious accidents on Del Dios highway and noted a fire at a restaurant in the Fairbanks Ranch area.

Chief Neville also informed the board members that pending County of San Diego approval, paramedics would be moved from the Headquarters Station to 4S Station. The private contractor through CSA-17 will provide paramedic level service for the Rancho area

c. Training Report

Chief Butz reported that training included swift water rescue awareness, low angle cliff rescue, ladders, and orientation with San Diego Emergency Medical Enterprises (new CSA-17 provider).

d. Fire Station(s) – Update

1. *Rancho Cielo*: the developer is in the process of having a construction cost estimate completed.
2. *4S Station*: Chief Butz anticipates a ground breaking in January 2002 – pre-construction meeting scheduled for December 14.
3. *Del Dios* – a community meeting to discuss the volunteer program scheduled for December 18 at 7:00 p.m. All board members are encouraged to attend.

e. Attorney Client Fee Agreement – Update

Chief Willis informed the Board of Directors the Attorney Client Fee Agreement discussed at the last meeting, was signed. President Mullins also reported that he, Director Douglas and Chief Willis met with legal counsel for clarification. He reported that it was a very productive meeting.

13. Adjournment

Meeting adjourned at 3:35 p.m.

Karlana Rannals
Secretary

F J Mullins
President