

6. Old Business

- a. None

7. New Business

- a. Independent Auditor's Report FY 2011/2012

Director Malin reported that the Finance ad hoc committee (Directors' Malin and Tanner, Chief Michel and Karlana Rannals) met with Paul Kaymark CPA to review the draft audit report for FY12. He informed his board colleagues of new financial statements reporting requirements (GASB 68) which phases in over five years, the full pension liability beginning in 2015. Director Malin informed the Board that the ad hoc committee was satisfied with the discussion in the meeting and recommended that the Board accept the report as presented. The ad hoc committee responded to questions from the Board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept the FY 2011/2012 independent audit prepared by Charles Z. Fedak CPA & Company as presented.

- b. District Representation and Ad Hoc Committee Assignments

Ms. Rannals summarized the staff report provided. The board members reviewed their committee assignment and agreed to serve in the following assignments:

Board of Directors

North County Dispatch JPA (Primary) – Jim Ashcraft

North County Dispatch JPA (Alternate) – Nancy Hillgren

Advisory Board

County Service Area (CSA) – 17 (Primary) – Tom Hickerson

County Service Area (CSA) – 17 (Alternate) – Nancy Hillgren

Ad Hoc Committee

Finance Committee – Randy Malin, John Tanner

Staff Assigned: Tony Michel, Karlana Rannals

Negotiations – Randy Malin, Jim Ashcraft

Staff Assigned: Karlana Rannals, Fred Cox

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to appoint the board members to the agreed committees representing the Fire District.

- a. Board of Directors Meeting Calendar

Ms. Rannals reviewed staff report included. She included routine matters that are considered by the Board with specific deadlines to assist should it be necessary to reschedule a meeting. After review of the calendar, it was agreed to reschedule the following regular meetings due to scheduling conflicts:

Regular Meeting Date – 2013	Rescheduled Meeting Date – 2013
March 13	March 12

Note: all meeting times begin at 1pm.

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to move and calendar the March meeting as agreed.

8. Oral Reports

a. *Fire Chief – Michel*

- i) Cooperative Efforts: Encinitas Fire Chief Scott Henry will retire at the end of 2012. The three coastal cities have met to discuss their options. A recruitment firm will be retained for a replacement and the city managers will be a part of the selection process.
- ii) District Activities
 - (1) Holiday Party planned by the Rancho Santa Fe Professional Firefighters Association was well attended.
 - (2) Christmas “Kids” Party with an appearance by Santa has his elves is scheduled for December 14 at RSF1. All board members were encouraged to attend.

b. *Operations – Deputy Chief Ward*

Chief Ward reported on the following topics:

- Call activity:
 - 225 calls last month
 - No significant losses
 - Weather forecast for the next month includes large amounts of rain and a similar weather pattern for January.

c. *Training – Battalion Chief Davidson*

Chief Davidson summarized the monthly training activity, which included:

- SIDS training
- RIC training
- Hose lays
- Ventilation
- Six personnel attended training conference in Fresno
- Firefighter/Paramedic Duncan successfully completed probation
- 64 candidates participated at the recent “new hire” testing process. There are currently vacancies at Del Mar, Encinitas and Solana Beach Fire Departments.

d. *Fire Prevention*

i) *Deputy Fire Marshal (Renee Hill)*

- (1) New construction is down. Fire Prevention continues to review primarily additions, remodels and tenant improvements.
- (2) An additional 500 sprinkler packets have been ordered for distribution.

ii) *Fire Marshal (Chris Galindo)*

(1) He summarized his attendance at the CalChiefs leadership conference, held in Sacramento that also included Chief Michel and DFM Hill. He attended breakout sessions that included a presentation from ISO and the legislative process. He conveyed his appreciation for the opportunity.

e. *Administration – Administrative Manager Rannals*

i) She introduced Alicea Caccavo the District's Staff Assistant selected to replace the position vacated by Connie Balignasay

ii) She thanked Connie Balignasay for her 22 years of service to the District. She retired November 1 however, agreed to stay on for a few additional weeks to train Ms. Caccavo. The board members wished her well in her new chapter.

f. *Board of Directors*

- North County Dispatch JPA – Update – Director Ashcraft: he reported that at the meeting held November 29, the board was informed of numerous changes that have occurred in the working relationships between the JPA and Heartland. At this time, both agencies are not anticipating any consolidation in the near future.

- County Service Area 17 – Update – Director Hickerson: no report, the next meeting is scheduled for February 5, 2013.

- Comments:

- Malin: he discussed an article from the Wall Street Journal about CalPERS

- Tanner: he discussed his positive experience calling 9-1-1 for assistance with his wife after she fell. He commended the emergency response personnel for the great service that they received.

Ten-minute recess

9. Closed Session

a. Pursuant to section 54957.6, and 54957 the board met in closed session from 2:05 – 3:20 pm to discuss the following:

i) Conference with Labor Negotiators

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Battalion Chief (4); Administrative Manager

Under Negotiation: Successor Memorandum of Understanding and Compensation

All board members listed, Chief Michel and Karlana Rannals (a portion of the session) attended the closed session.

ii) PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Fire Chief

All board members listed and Chief Michel attended the closed session.

Upon reconvening to open session, President Ashcraft reported that the matter listed was discussed and direction was given to the negotiators. The Board of Directors took no action.

10. Adjournment

Meeting adjourned at 3:22 pm.

Karlana Rannals
Secretary

James H Ashcraft
President