



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

Rancho Santa Fe Fire Protection District - Board/Community Room
16936 El Fuego
Rancho Santa Fe, California

September 11, 2002
1:30 p.m.

1 Meeting Called to Order/Roll Call

President Mullins called the meeting to order at 1:30 p.m.

Directors Present: Ashcraft, Douglas, Hickerson, Mullins
Directors Absent: Lombard
Staff Present: Dallas Neville, Deputy Chief; Nicholas Pavone, Deputy Chief; Don Butz, Deputy Chief; Karlana Rannals, Board Clerk

2. Pledge of Allegiance

President Mullins led the Pledge of Allegiance.

3. Approval of Minutes

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR MULLINS, and CARRIED 3 AYES; 0 NOES; 1 ABSENT; 1 ABSTAIN to approve and file:

(a) Board of Directors regular meeting minutes held August 14, 2002.

4. Security Patrol Monthly Report – August 2002

Chief Wellhouser summarized the previous month's statistics. Monthly report reviewed and filed.

5. Public Comment

No one requested to speak.

6. Correspondence

There was no correspondence for review.

7. Finance

a. List of Demands – August 2002

Monthly report reviewed and filed.

b. Final Budget 02/03

The Board Clerk reported that she had not received any comments, oral or written, from any interested taxpayer about the proposed budget.

Chief Willis summarized the letter he included in the final budget document and reviewed the changes from the Preliminary Budget presented in June 2002. He noted that most of the changes resulted in the implementation of the *Hazard Reduction Program*. Staff responded to questions from the Board of Directors.

MOTION BY DIRECTOR ASHCRAFT, SECOND BY DIRECTOR HICKERSON, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the Final Budget for FY 02-03 as presented.

c. Budget Authorizations – Staff Report 02-019 provided

Chief Willis summarized Staff Report included. He requested authorization to proceed with the purchase of a new copier.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN authorizing Staff to proceed with the purchase of a replacement copier.

8. Resolutions

a. Resolution No. 212 – Establishing a Multi-Year Facilities and Equipment Plan for the Fire Mitigation Fund.

Chief Willis reported this Resolution is required annually and will be submitted to the Fire Mitigation Fee Committee for review and approval.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, TO APPROVE Resolution No. 212 on the following roll call vote:

AYES: Ashcraft, Douglas, Hickerson, Mullins
NOES: None
ABSENT: Lombard
ABSTAIN: None

b. Resolution No. 213 – Reporting the Value of Employer Paid Member Contributions (EPMC) As Compensation for All North County Dispatch JPA Local Miscellaneous Members.

Chief Willis reported this Resolution is necessary for the Fire District Board of Directors to approve the change for Dispatch personnel since all JPA employees are on the Fire District contract. The North County Dispatch Board of Directors has approved the change. A copy of their resolution was included in the packets. This is a no cost item to the Fire District.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, TO APPROVE Resolution No. 213 on the following roll call vote:

AYES: Ashcraft, Douglas, Hickerson, Mullins
NOES: None
ABSENT: Lombard
ABSTAIN: None

c. Resolution No. 214 – Authorizing the Establishment of an Interest Bearing Checking Account at California Bank & Trust.

Chief Willis reported this Resolution is necessary to open an account which will allow for the District to offer direct deposit to all employees. The Administrative Manager reported that the

money currently in the account at San Diego County Credit Union will be transferred to California Bank & Trust and the account eventually closed.

MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR HICKERSON, TO APPROVE Resolution No. 214 on the following roll call vote:

AYES: Ashcraft, Douglas, Hickerson, Mullins
NOES: None
ABSENT: Lombard
ABSTAIN: None

9. *Appeal – Request for variance of Ordinance No. 99-02 (Amended) Requirements*

The property owner residing at 7992 Artesian Road requested relief from the District's Ordinance for sprinkler requirements in their barn. The property owner summarized their reasons for the appeal, including inconsistency in the application of the requirement and that the barn is constructed of noncombustible material.

Chief Willis summarized the standard outlined in the District's Ordinance. He reported that the Ordinance does have two exceptions, which the property owner does not qualify for. Staff recommended that the Board of Directors deny the appeal and require the property owner to comply.

Chief Willis suggested to the board members that if they concluded they should accept the appeal, that they consider modifying the Fire Code.

Staff and the property owner responded to questions from the Board of Directors. At the conclusion of the discussion, the Board of Directors requested additional information on the appeal that was granted by the Fire Chief. MOTION BY DIRECTOR DOUGLAS, SECOND BY DIRECTOR ASHCRAFT, APPROVED UNANIMOUSLY to defer this until the next meeting so that Staff may obtain additional information.

10. *Staff Report*

a. *Fire Prevention Report*

Chief Pavone summarized the monthly statistic reports. Chief Pavone distributed a progress report on the *Hazardous Reduction Program* noting there are 86 applicants for the grant program.

b. *Operations Report*

Chief Neville distributed the response time recap report. The board members requested a report showing the percentages each month, whether or not the District met the 90% response time in six minutes or less.

c. *Training Report*

Chief Butz summarized the previous month's training activity.

d. *Fire Station(s) – Update* – Chief Butz reported the following:

1. *Rancho Cielo*: President Mullins expressed his concern over the financial condition of one of the developer's and their solvency. Chief Willis reminded the board that

the Master Homeowners Association has an obligation to pay the cost of personnel once the station is constructed. He will monitor the progress of the development.

2. *4S Station:* move-in date is anticipated for November 15.
3. *Fairbanks Ranch:* a reminder that three letters went to property owners in the area explaining that the District may be interested in purchasing their property. The District has received no response.

e. Fire Conditions

Chief Neville reported that conditions continue to deteriorate. The monsoonal moisture has not been enough to increase the fuel moisture. There is concern that the drought will continue into next year's season.

f. Escondido Contract for Emergency Response Services

Chief Neville has been meeting with Escondido personnel to discuss contract language for Escondido to provide emergency response service to the Del Dios area. The contract cost is \$20,000 per month. He reported that although there are advantages to hiring additional personnel early, there is a significant cost savings to contracting for services. The Board of Directors directed Staff to proceed with finalizing a contract with the City of Escondido for emergency response services.

g. Former Director Phillips Recognition

Chief Willis informed the Board of Directors that the luncheon for Dr. Phillips will be held at the October meeting.

11. *Directors Report*

a. North County Dispatch JPA – Director Ashcraft reported on the following:

No report.

b. CSA-17 – Director Lombard reported on the following:

No report.

12. *Closed Session*

Conference with Legal Counsel – Anticipated Litigation

Pursuant to Government Code Section 54956.6 the Board of Directors convened in closed session from 4:20 to 5:20 p.m. to discuss significant exposure to litigation (Mature vs. Santa Fe Irrigation). Upon reconvening, President Mullins reported that direction was provided to legal counsel.

13. *Adjournment*

Meeting adjourned at 5:25 p.m.