



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

November 12, 2008
1:00 pm

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

- 1. Roll Call**
- 2. Public Comment**
- 3. Motion waiving reading in full of all Resolutions/Ordinances**

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

4. Consent Calendar

a. Board of Directors Minutes

APPROVE the Board of Directors minutes of October 8, 2008

ACTION REQUESTED: **APPROVE**

b. Receive and File

i) Monthly/Quarterly Reports – ACTION REQUESTED: **INFORMATION**

(1) List of Demands

Check 18523 thru 18618 for the period October 1 – 31, 2008 totaling: \$200,581.97

Payroll for the period October 1 – 31, 2008 \$513,595.84

TOTAL DISTRIBUTION \$714,177.81

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

- (2) Activity Reports – October 2008
 - Fire Prevention
 - Operations
 - Training
- (3) District Articles – October 2008
- (4) Correspondence - Thank you letters/cards were received from the following members of the public:
 - Green
 - Dr. & Mrs. Sydney Levine
 - Adzina Family
 - Board of Supervisors – Butte County
- (5) Travel Reports
 - Ashcraft
 - Pavone

5. Old Business

- a. None

6. New Business

- a. Hazard Mitigation Plan

A presentation will be made by staff to provide an update to the District's Hazard Mitigation Plan.

ACTION REQUESTED: **NONE – INFORMATION**

- b. Budget Authorizations – Capital

To discuss and/or approve the request to purchase replacement command and staff vehicles. [Staff Report 08-15](#)

ACTION REQUESTED: **APPROVE**

- c. Budget Authorizations – Contractual Services

To discuss and/or approve the request to contract with *Career Survival Group* for a policy reviews and training services. [Staff Report 08-16](#)

ACTION REQUESTED: **APPROVE**

- d. Board Policy - 3040 - Expense Authorizations

To discuss and/or approve the board policy to authorize purchases made for the District.

ACTION REQUESTED: **DIRECTION AND/OR APPROVE**

- e. Fairbanks Ranch Replacement Fire Station – Architectural & Engineering Services Contracts

To discuss the scope of work for the replacement fire station, and approve all contracts for architectural and engineering services.

ACTION REQUESTED: **APPROVE**

- f. Long Range Financial Plan

To discuss the District's updated plan.

ACTION REQUESTED: **INFORMATION**

7. Resolutions/Ordinances

- a. Ordinance No. 2009-01

To introduce Ordinance No. 2009-01 – entitled an Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Fees for Services by Reference to the California Health and Safety Code Section 13916 and Section 13919 and Repealing Ordinance 2005-01.

ACTION REQUESTED: **Board and public comments and to determine meeting date for a public hearing and final adoption.**

b. Resolution No. 2008-12

To approve Resolution No. 2008-12 – entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District, County of San Diego, State of California Approving the Implementation of Government Code, Section 20636 (C)(4) Pursuant To Section 20691, Reporting the Value of Employer Paid Member Contributions (EPMC) as Compensation for All Local Miscellaneous Members. [Staff Report 08-17](#)

ACTION REQUESTED: **APPROVE**

8. Oral Reports

a. Fire Chief – Pavone

- i) Del Mar/Solana Beach Management Services – Update
- ii) LAFCO Activation of Latent Powers for Structural Fire Protection and EMS within an unincorporated area of CSA No. 135
- iii) Heritage Fund Grant
- iv) CalPERS Conference – October 27-29, 2008
- v) District Activities

b. Operations – Deputy Chief Michel

c. Training – Battalion Chief Davidson

d. Fire Prevention - Fire Marshal Hunter

e. Administrative Manager – Rannals

- i) Ethics Training
- ii) Financial Reports

f. Board of Directors

- i) North County Dispatch JPA – Update
- ii) County Service Area – 17 – Update
- iii) Comments

9. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

i) LIABILITY CLAIM

Claimant: Rancho Santa Fe School District

Agency claimed against: Rancho Santa Fe Fire Protection District

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8

- i) Conference with Negotiators for Real Property to Address the District's Parking Needs

10. Adjournment