



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
MINUTES – October 31, 2011**

President Ashcraft called to order the special meeting of the Rancho Santa Fe Fire Protection District Board of Directors at 10:00 am.

*Pledge of Allegiance*

Battalion Chief Gibbs led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner (*departed @ 11:15 am*)

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Battalion Chief Brett Davidson; Battalion Chief Mike Gibbs; Administrative Captain Chris Galindo; and Karlana Rannals, Board Clerk.

By Invitation: Stephen J. Fitch, Esq., Legal Counsel

2. Public Comment

No one requested to speak to the Board.

3. Closed Session

Pursuant to section 54956.8, the Board met in closed session from 10:04 to 11:50 to discuss the following:

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

1. LIABILITY CLAIM

Claimant: Rexel, Inc.

Agency claimed against: Rancho Santa Fe Fire Protection District

*All members listed attend the closed session.*

- b. Potential Litigation (1) Case – Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one (1) case*

*All members listed attend the closed session.*

- c. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PUBLIC EMPLOYMENT

Title: Fire Chief

*All board members listed and Chief Michel attended the closed session.*

Upon reconvening, President Ashcraft reported the following:

- i) Item 3.a. and 3.b.: topics were discussed with staff and legal counsel. There was no action taken by the Board.

- ii) Item 3.c.: topic was discussed with Chief Michel. Direction was given to the Fire Chief and that there was no action taken by the Board.

4. New Business

- a. Liability Claim – Rexel, Inc.

Mr. Fitch reviewed the legal requirements of the government code and responded to questions from the board. It was recommended that the board reject the claim.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to reject the claim.

Minutes  
Rancho Santa Fe Fire Protection District Board of Directors  
October 31, 2011  
Page 2 of 2

5. Adjournment  
Meeting adjourned at 11:55 am.

---

Karlana Rannals  
Secretary

---

James H Ashcraft  
President