



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – October 8, 2008**

Rancho Santa Fe FPD – Board/Community Room
Headquarters – 16936 El Fuego
Rancho Santa Fe, California 92067

A regular meeting of the Rancho Santa Fe Fire Protection District Board of Directors was called to order at 1:10 p.m.

Pledge of Allegiance

Deputy Chief Michel led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Bret Davidson, Battalion Chief; and Karlana Rannals, Board Clerk.

2. Public Comment

No one requested to speak.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted.

a. Board of Directors Minutes

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of September 10, 2008.

b. Receive and File

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

i. Monthly/Quarterly Reports

(a) List of Demands

(1) Check 18423 thru 18522 for the period September 1 – 30, 2008 totaling: \$291,201.01

Payroll for the period September 1 – 30, 2008 \$439,243.69

TOTAL DISTRIBUTION \$729,444.70

(b) Activity Reports – September 2008

- Fire Prevention
- Operations
- Training

(c) District Articles – September 2008

(d) Correspondence

- Chan
- Mullins

5. Old Business

a. *None*

6. New Business

a. *None*

7. Resolutions/Ordinances

a. *Ordinance No. 2009-01*

Chief Pavone summarized the staff report and reviewed the ordinance attachments that demonstrated the methods used in calculating the proposed fees. The last review of District fees occurred in 2004. The District has sought to review the fee ordinance in conjunction with the Fire Code. He reported that he has consulted with legal counsel in seeking to add a CPI component to the ordinance. Legal counsel informed the District that we are unable to do this. The District must adopt a revised ordinance each time the fees increase. He recommended that the District consider revising the fee schedule every two years. Staff responded to questions from the board.

President Ashcraft requested that the Board Clerk schedule the second reading of the ordinance adoption process for November 12, 2008.

8. Oral Reports

a. *Fire Chief – Pavone*

He reported on the following topics:

- Del Mar/Solana Beach Cooperative Effort – Update: he reported that he met with the City Managers of Del Mar and Solana Beach to discuss revisions to the originally proposed management services for the two city fire departments. He has scheduled follow-up meetings to make a determination on the scope of future services.
- LAFCO Update – Reorganization for Structural Fire Protection and Emergency Medical Services in the Unincorporated Areas of San Diego County: the documentation provided by LAFCO is their responsibility in creating the latent powers for the creation of CSA-135. The County must make sure that the current unserved islands are included for fire protection.
- SDG&E: he reported that Board members might have read the articles in the paper about a fire preparedness plan for temporary shutdown of specific power line grids planned by SDG&E. A presentation was made to the County Fire Chiefs Association last month, which

they stated that shutting power lines down would not be done on a regular basis. SDG&E wants to take a proactive approach.

- Community Wildfire Protection Program: he met with Rancho Santa Fe/Fairbanks Ranch Fire Safe council on October 8. The Council has completed a fire management plan. To qualify for grants, they must complete a CWPP by November 1, 2008.
- District Activities
 - Pancake Breakfast/Open House - October 26, 2008 at the Headquarters Station

b. Operations – Deputy Chief Michel

He reported on the following topics

- The first Santa Ana wind event is expected to arrive October 12.
- The District took control of an older Reserve OES Engine. District personnel are in the process of training to operate it. They anticipate using it during the upcoming wind event.
- Significant incidents during the last month that include:
 - Two air ambulance responses.

c. Training – Battalion Chief Davidson

He summarized the monthly training activity, which included:

- Multi-company drill
- Completed a Captain's exam, in which eight District personnel participated in the process.
- Developing the annual training plan for 2009

d. Fire Prevention – Fire Marshal Hunter – no report

e. Administration – Administrative Manager Rannals

She discussed the following topics:

- Developer Reimbursement Revenue: a tax revenue analysis was completed for tax revenue generated from the 4S Ranch area. This community generated more than 2 million in revenue last fiscal year. After calculating the cost to operate the Rancho Cielo station, the District anticipates receiving approximately \$129,000 in developer revenue for FY09.

f. Board of Directors

- North County Dispatch JPA – Update – Director Ashcraft: he reported that he participated in a meeting with representatives from the City of Carlsbad and City of Escondido. The purpose was to discuss the possibility of Escondido joining the JPA. The discussions were open and productive.
- County Service Area 17 – Update – Director Hickerson: no report.
- Comments:
 - Malin – expressed his concern of the loss to the CalPERS portfolio.
 - Tanner – told of his observations and the “good work” of rescue personnel on the tragic water rescue call in La Jolla involving a father and son.
 - Hillgren – commented on the Union Tribune article of September 28 reporting that one of the areas of greatest risk is Rancho Santa Fe. She also inquired about a mailer she received for firebreak spray systems.

9. Closed Session

Pursuant to the following Government Code Sections, the Board of Directors convened in Closed Session from 3:07 – 3:38 pm for discussions on:

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

1. LIABILITY CLAIM

Claimant: Rancho Santa Fe School District

Agency claimed against: Rancho Santa Fe Fire Protection District

Upon reconvening, President Ashcraft reported that no action was taken.

10. Adjournment

Meeting adjourned at 3:40 pm.

Karlana Rannals
Secretary

James H Ashcraft
President