



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – May 14, 2008**

Rancho Santa Fe FPD – Board/Community Room
Headquarters – 16936 El Fuego
Rancho Santa Fe, California 92067

A regular meeting of the Rancho Santa Fe Fire Protection District Board of Directors was called to order at 1:00 p.m.

Pledge of Allegiance

Director Malin led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Mike Gibbs, Battalion Chief; Bret Davidson, Battalion Chief; Cliff Hunter, Fire Marshal; and Karlana Rannals, Board Clerk.

2. Public Comment

No one requested to speak.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar.

a. Board of Directors Minutes

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of April 9, 2008.

b. Receive and File

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

i. Monthly/Quarterly Reports

(a) List of Demands – April 1-30, 2008 \$962,786.03

Payroll for the period April 1-30, 2008 \$406,896.03

TOTAL DISTRIBUTION \$1,369,682.06

(b) Budget Review – July 1, 2007 – March 31, 2008

(c) Statement of Cash Assets – March 31, 2008

(d) Activity Reports – April 2008

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- Fire Prevention
- Operations
- Training

(e) District Articles – April 2008

(f) Correspondence

- Rick Petra
- Burn Institute
- City of Carlsbad
- F J Mullins

5. Old Business

- a. None

6. New Business

- a. Article XIII B California Constitution Appropriation Limit

Karlana Rannals summarized the staff report provided. She recommended that the Board of Directors select the following formula to calculate the District's new appropriation limit for the 2008/2009 fiscal year:

To select the change in California per capital personal income (4.42%) for the Cost of Living Factor and the change in population within the fire protection district (27.65%).

In addition, she recommended that the Board of Directors request that the staff submit population documentation to State Department of Finance Demographic Research Unit for certification by June 1, 2008

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept staff's recommendation for calculation of the District's appropriations limit and requested staff to submit the population documentation to the State Department of Finance for certification.

7. Resolutions/Ordinances

- a. Resolution No. 2008-07

Karlana Rannals informed the Board that this resolution required by the County of San Diego must be renewed annually. If adopted, the special tax remains at \$2.50 per benefit unit for FY 09.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and ADOPTED Resolution No. 2008-07 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing the Benefit Charges for fiscal year 2008/2009* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES: None
ABSENT: None
ABSTAIN: None

b. Resolution No. 2008-08

Karlena Rannals informed the Board that this resolution required by the State of California reflects the Board's action of selecting the formula to calculate the District's appropriations limit.

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, and ADOPTED Resolution No. 2008-08 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2008/2009 Appropriations of Tax Proceeds* on the following roll call vote:

AYES:	Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES:	None
ABSENT:	None
ABSTAIN:	None

8. Oral Reports

a. Fire Chief – Pavone

- Automatic Defibrillators: he reported that the contractor providing ALS services for CSA-17, San Diego Medical Services Enterprises (SDMSE), purchased nine automatic defibrillators for use throughout CSA-17. The machines cost approximately \$2,000 each and were to be placed at a location in which there is public assembly. The Fire District was allotted three machines. The locations selected were
 - Sheriff Substation – 4S Ranch
 - 4S Ranch Boys & Girls Club
 - RSF Community Center
- Regional Water Quality Control Board: he informed the Board that the District has received notification of closure for the site of contaminated soil from the County of San Diego and the Regional Water Quality Control Board. The District's consultants are in the process of obtaining permits to remove the monitoring wells from all sites. A consent form must be obtained from each property owner before the monitoring wells can be removed.
- Legislative Days: he reported that April 28-29, he attended legislative days coordinated by the California Fire Chiefs Association and Fire Districts Association. He met with State Senator Martin Garrick and Senator Mark Wyland's staff to discuss the importance of maintaining the funding for Fire Districts throughout the state, and the pending legislation of attaching a per parcel fee on state responsibility land to support CalFIRE.
- District Activities
 - Appreciation Dinner – May 1, 2008: the well-attended event went very well, and everyone enjoyed the opportunity to get together.
 - Boot Drive: District personnel participated in the Boot Drive to benefit the Burn Institute. The efforts of our personnel raised in excess of \$25,000.

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b. Operations – Deputy Chief Michel

He reported on the following topics:

- Significant calls that happened in the previous reporting period
- District personnel are working with the Sheriff's office to have an encampment cleaned up in the Via de la Valle/Via de Santa Fe area.

c. Training – Battalion Chief Davidson

He reported on the following topics that personnel participated in:

- A 40-hour car seat safety class. The District has four in-house instructor/installers to assist the public with the proper installation of a car seat. The information from the training class will be added to the District's website.
- RT-130 training
- Fire simulation class

d. Fire Prevention – Fire Marshal Hunter

He reported on the following topics:

- Interviews are scheduled for the urban forester intern the week of May 19th
- Weed abatement notices were mailed. The cooperation and compliance of property owners is high.
- Discussed new products available to make homes safer in wildland fires.

e. Administration – Administrative Manager Rannals

- No report.

f. Board of Directors

- North County Dispatch JPA – Update – Director Ashcraft: a meeting was held April 24, 2008. The District's call volume is approximately the same as the previous year. The FY09 budget was approved and staff conducted a tour of the current dispatch center to determine size and future needs for a communication center.
- County Service Area 17 – Update – Director Hickerson: a meeting was held May 6, 2008. He reported that there is a possibility that the remainder of Elfin Forest Volunteer Fire Department CSA will annex into CSA-17 for ALS service.
- Comments:
 - Malin – inquired about companies providing fire protection gel treatments during wildfires.
 - Ashcraft – inquired about information on "grease" fires and could the District post on the District's website.

9. Closed Session

Pursuant to the following Government Code Sections, the Board of Directors convened in Closed Session from 2:00 – 3:54 pm for discussions on:

With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: El Fuego
Agency Negotiator: Nicholas G Pavone, Fire Chief
Negotiating Parties: Rancho Santa Fe School District
Under Negotiation: Instruction to negotiator concerning price and term
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN 269-183-24 – 6363 Calle del Campanano
Agency Negotiator: Nicholas G Pavone, Fire Chief
Negotiating Parties: Sourapas Trust
Under Negotiation: Instruction to negotiator concerning price and term

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

1. LIABILITY CLAIM
Claimant: Rancho Santa Fe School District
Agency claimed against: Rancho Santa Fe Fire Protection District
2. LIABILITY CLAIM
Claimant: Rancho Santa Fe Fire Protection District
Agency claimed against: CDM Construction

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

- CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Nicholas G Pavone, Fire Chief
Employee organization: Unrepresented Employees
Position – Fire Chief (1); Deputy Chief (1); Battalion Chief (4); Fire Marshal (1);
Administrative Manager (1)

10. Announcement of Closed Session

Upon reconvening, President Ashcraft reported that the board members discussed the identified properties and provided direction to the negotiator Chief Nick Pavone, Agency Negotiator on the following real properties:

- Property: El Fuego
Property: APN 269-183-24 – 6363 Calle del Campanano

President Ashcraft reported that the board members discussed the liability claim by the Rancho Santa Fe School District and CDM Construction.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to ratify and affirm the settlement agreement between the Fire District and CDM Construction.

President Ashcraft announced the appointment of an ad hoc committee of Directors' Malin and Tanner to meet and confer with the District's representative, Chief Pavone for all unrepresented employees, on wages and benefits.

11. Adjournment

Meeting adjourned at 4:15 pm.

Karlana Rannals
Secretary

James H Ashcraft
President