



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR MEETING BOARD OF DIRECTORS
MINUTES – May 9, 2012**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Deputy Fire Marshal Renee Hill led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Darrin Ward, Deputy Chief; Fred Cox, Battalion Chief; Bret Davidson, Battalion Chief; Chris Galindo, Battalion Chief; Mary Murphy, Emergency Medical Services Coordinator; Renee Hill, Deputy Fire Marshal; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the board.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted.

a. *Board of Directors Minutes*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the following:

Board of Directors minutes of April 11, 2012

b. *Receive and File*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to and file:

i) Monthly/Quarterly Reports

(1) List of Demands

| | |
|--|----------------------|
| Check 22781 thru 22861 for the period April 1 – 30, 2012 totaling: | \$ 361,661.21 |
| Payroll for the period April 1 – 30, 2012 | <u>\$ 410,647.17</u> |
| | \$ 772,308.38 |

(2) Activity Reports – April 2012

- Fire Prevention
- Operations
- Training
- Fairbanks Ranch Station Replacement
 - Construction Change Orders

- (3) District Articles
- (4) Correspondence - letters/cards were received from the following members of the public:
 - Severson
 - LAFCO – Call for Nominations
- (5) Travel Report
 - Michel

5. Oral Report

a. *Fire Chief – Michel*

- i) Fairbanks Ranch Replacement Fire Station – Update
 - (1) Station Grand Reopening – April 26, 2012: the event went well. A thank you luncheon for Horizons Church is planned for a date to be determined. A community open house is planned for a later date.
 - (2) Notice of Completion: Chief Galindo reported that the architect completed the walk thru and a Notice of Completion was filed with the County of San Diego on May 7. In addition, the public notice was published in the Daily Transcript on May 8. He is still working with the Leducor on stop notices. Notice of completion filed with the county on May 7, published in Daily Transcript May 8. Timeframe starts – Received another stop notice on Monday for a concrete subcontractor - \$27,000. Looking to reconcile the account, with Led
- ii) Strategic Plan – Update: informed the board members that he anticipates starting the plan update this summer. He requested and encouraged participation of board members.
- iii) Cooperative efforts: there is no report.
- iv) District Activities
 - (1) Annual County Wildland Drill scheduled for May 10, 11, and 12 at Barona. He encouraged any board member to attend as observers.
 - (2) Reminder that the RSF Firefighters Association Retirement Party is May 12 at Hennessey's.

b. *Operations – Chief Ward*

- i) Chief Ward reported 199 calls for service the previous month. He summarized the following significant calls that District personnel responded to:
 - Two fires, minimum property damage
 - Two CPR saves
- ii) Distributed a monthly weather outlook for April

c. *Training – Battalion Chief Davidson*

- i) Chief Davidson summarized the following training activity for all personnel:
 - (1) Prepping for the upcoming engineers exam
 - (2) Sponsored a water point class
 - (3) Bomb blast injury training

d. *Fire Prevention – Deputy Fire Marshal*

Chief Michel discussed the community issue of the dead and dying eucalyptus trees. Most of the dead trees are on private property and is the responsibility of the property owner to remove them. This will be a major endeavor by fire prevention.

Deputy Fire Marshal Renee Hill summarized the staff activity:

- (1) New construction: approximately 125,000 square feet reviewed
- (2) The upsized hydrogen tank project was finalized in the 4S Ranch area
- (3) Weed abatement: four properties were forced abated. Annual weed abatement letters are in the process of being mailed.

(4) Forestry intern will start June 18.

(5) Prevention personnel met with a guest from Australia

(6) District website updated to include link for the new residential sprinkler program

e. *Administrative Manager – Rannals*

i) Creation of a 501(c)(3) – she summarized the staff report provided and responded to questions from the board. The Board believed establishing a charity was advantageous and supported moving forward.

ii) Property Tax Refunds – Update – she distributed an estimated YTD for the property tax refunds and administrative costs for collection of property tax for the current fiscal year.

iii) Health Insurance Rates – she received the rate renewal for Health Net, which increased 5% for the new fiscal year.

f. *Board of Directors*

i) North County Dispatch JPA – Update no report. The next meeting is scheduled for May 24, 2012.

ii) County Service Area – 17 – Update: Hickerson: a meeting was held May 1, 2012. There is nothing to report.

iii) Comments

Hillgren:

- Discussed the editorial printed in the San Diego Union Tribune regarding the City of Oceanside consultant's recommendations to make the fire department more efficient.

6. Old Business

a. *None*

7. New Business

a. *Article XIII B California Constitution Appropriation Limit*

Ms. Rannals summarized the staff report provided. She recommended that the Board of Directors select the following formula to calculate the District's new appropriation limit for the 2012/2013 fiscal year:

Change in California per capital personal income (3.77%) for the Cost of Living Factor, and

Change in population within the unincorporated area of San Diego County (.92%).

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept staff's recommendation for calculation of the District's appropriations limit.

Ten-minute recess

b. *CSA-17 Contract for Service*

EMS Coordinator Murphy provided an overview of the current CSA-17 ambulance contract that includes revenue generated from the set price contract and its operational costs. Staff informed the board that the County of San Diego would issue an RFP for transport services within six months. At the conclusion of the presentation, staff requested to explore the option of responding to the RFP. Staff responded to questions from the board. At the conclusion of the discussion, the board encouraged staff to explore further future opportunities. There was no action taken by the board.

8. Resolution/Ordinance

a. *Resolution No. 2012-08*

Ms. Rannals informed the Board that this resolution is required by the County of San Diego and must be renewed annually. If adopted, the special tax will continue at \$10.00 per benefit unit for FY13.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and ADOPTED Resolution No. 2012-08 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing the Benefit Charges for fiscal year 2012/2013* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner

NOES: None

ABSTAIN: None

ABSENT: None

b. *Resolution No. 2012-09*

Ms. Rannals informed the Board that this resolution required by the State of California reflects the Board's action of selecting the formula to calculate the District's appropriations limit.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and ADOPTED Resolution No. 2012-09 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2012/2013 Appropriations of Tax Proceeds* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner

NOES: None

ABSTAIN: None

ABSENT: None

c. *Resolution No. 2012-10*

Chief Michel informed the Board that this resolution updates the salary and benefits for management personnel.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and APPROVED Resolution No. 2012-10 – entitled *A Resolution of the Rancho Santa Fe Fire Protection District Board of Directors Establishing Salaries and Benefits for Management Personnel* on a roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

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d. Resolution No. 2012-11

Ms. Rannals informed the board that this resolution is in recognition of Engineer Kinney's service to the District. It will be presented to him at a retirement party sponsored by the firefighters association in June.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and ADOPTED Resolution No. 2012-11 entitled a *Rancho Santa Fe Fire Protection District Commendation for John R. Kinney* on the following roll call vote:

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|----------|--|
| AYES: | Ashcraft, Hickerson, Hillgren, Malin, Tanner |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

9. Closed Session

Pursuant to section 54956.8 and 54957.6, the board met in closed session from 3:30 – 4:04 pm to discuss the following:

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: El Fuego

Agency Negotiator(s): Chief Michel, Director Tanner

Negotiating Parties: North County Dispatch Joint Powers Authority

Under Negotiation: Instruction to negotiator concerning price and term

All board members listed and Chief Michel attended the closed session.

Upon reconvening to open session, President Ashcraft reported that the matter listed was discussed and direction was provided to the agency negotiators.

10. Adjournment

Meeting adjourned at 4:07 pm.

Karlena Rannals
Secretary

James H Ashcraft
President