



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
MINUTES – May 6, 2010**

President Ashcraft called to order the special meeting of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Captain Galindo led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Cliff Hunter, Fire Marshal; Bret Davidson, Battalion Chief; Chris Galindo, Captain; and Karlana Rannals, Board Clerk.

2. Public Comment

No one requested to speak to the Board.

3. Old Business

- a. None

4. Old Business

- a. Award Contract for Construction of the Fairbanks Ranch Fire Station

Chief Pavone introduced Captain Chris Galindo, project manager and Jeff Katz, architect for the construction of the replacement Fairbanks Ranch Fire Station. Captain Galindo and Mr. Katz summarized the process leading up to the requested action of selecting a contractor. They reported that 11 companies submitted a construction bid, ranging from (in thousands) \$4,540 to \$5,413. Ledcor Construction submitted the lowest and most responsive bid. In the performance of due diligence, reference checks were conducted, their license was confirmed current, and there are no complaints about Ledcor filed with the State Contractor's Board. It is the recommendation to select Ledcor Construction as the successful bidder for the construction of the Fairbanks Ranch Fire Station. Staff and the architect responded to questions of the Board.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve and select LEDCOR Construction as the successful bidder for \$4,540,000 for the construction of the replacement Fairbanks Ranch Fire Station.

- b. Budget Authorization

Chief Pavone summarized the staff report provided. He informed the Board that leased phone lines provided connectivity for the district's current network that includes the computer network and computer aided dispatch data transmission. With the anticipated move of administration, there is an opportunity to look at other alternatives, which includes using a microwave system. He proposed the study to determine the cost, feasibility, equipment, and design parameters for a microwave metropolitan area network. The only company that staff has had discussions with does

not perform the study free; therefore, he recommends that the board authorize the expenditure. The study could result in significant savings to the District in future years.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to authorize the expenditure of \$2,275 to fund a microwave radio site survey and engineering study.

c. District Health Benefits

i) Update: Ms. Rannals updated the Board on the progress of the committee's work and the preferred direction is to join the Fire District Association of California Employer Benefits Authority (FDAC-EBA). She distributed the costs for the recommended plans and responded to questions from the board members. At the conclusion of the discussion, the Board of Directors agreed to direct staff to begin the process of joining FDAC-EBA, which will be the entity in which the employees will select their medical coverage.

ii) Retiree Coverage: Ms. Rannals informed the Board that because of the committee work, a question was asked if a retiree predeceases their spouse, would the District continue to offer coverage. At the conclusion of the discussion, the Board requested additional information and agreed to defer any direction until the next board meeting.

iii) Notification to Meet and Confer: Chief Pavone informed the board that since the board has agreed to begin the process of joining FDAC-EBA, there is a need to meet and confer with all represented groups and discuss the MOU language for health insurance. Since the District has only offered one plan in the past, the language is appropriate. However, with the ability to offer multiple health plans, the language should either specify an amount, specify a plan or any combination. The Board agreed that it was necessary to meet with the represented employees.

5. Adjournment

Meeting adjourned at 3:00 pm.

Karlana Rannals
Secretary

James H Ashcraft
President