



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – April 9, 2008**

Rancho Santa Fe FPD – Board/Community Room
Headquarters – 16936 El Fuego
Rancho Santa Fe, California 92067

A regular meeting of the Rancho Santa Fe Fire Protection District Board of Directors was called to order at 1:00 p.m.

Pledge of Allegiance

Chief Michel led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Mike Gibbs, Battalion Chief; Bret Davidson, Battalion Chief; and Karlana Rannals, Board Clerk.

2. Public Comment

Leighton B. Dorey, 17221 La Brisa, Rancho Santa Fe explained that he was at the meeting to observe and that he may be appealing to the Board for his home rebuild. He also offered his idea to the Board of Directors to require home inspections at time of sale. In addition, he expressed his desire for the District to control the vegetation in the open space. Chief Pavone and Fire Marshal Hunter advised him that neither District personnel nor the Board of Directors had any authority to control the open space.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar.

a. Board of Directors Minutes

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of March 12, 2008.

b. Receive and File

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

i. Monthly/Quarterly Reports

(a) List of Demands – March 1-31, 2008 \$158,640.26

Payroll for the period February 1-29, 2008 \$473,966.56

	TOTAL DISTRIBUTION	\$632,606.82
(b) Activity Reports – March 2008		
▪ Fire Prevention		
▪ Operations		
▪ Training		
(f) District Articles – March 2008		

- ii. Correspondence
 - Caroline Helms

5. Resolutions/Ordinances

a. Resolution No. 2008-03

Chiefs' Pavone and Michel informed the Board that the District's Board of Directors must identify individuals who can sign on behalf of the Fire District to obtain financial assistance from the State Office of Emergency Services for matters such as state disaster assistance. His recommendation is that the Fire Chief or Deputy Chief positions vs. named individuals are listed; therefore, the resolution will not need to be updated as often.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and ADOPTED Resolution No. 2008-03 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Designation of Applicants Agent* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES: None
ABSENT: None
ABSTAIN: None

b. Resolution No. 2008-04

Chief Pavone informed the Board that resolutions 2008-04, 2008-05, and 2008-06 were prepared to commend the actions of all personnel of the Fire District and personnel of North County Dispatch JPA who responded above and beyond the call of duty for the citizens of the Fire District during the "Witch Fire" in October 2007. He noted that a personalized resolution would be prepared and presented to each individual at the annual appreciation dinner scheduled for May 1, 2008.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and ADOPTED Resolution No. 2008-04 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Commending all Suppression Personnel at the "Witch Fire"* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES: None
ABSENT: None
ABSTAIN: None

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c. Resolution No. 2008-05

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and ADOPTED Resolution No. 2008-05 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Commending all Administrative Personnel at the "Witch Fire"* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES: None
ABSENT: None
ABSTAIN: None

d. Resolution No. 2008-06

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and ADOPTED Resolution No. 2008-06 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Commending all North County Dispatch Joint Powers Authority Personnel at the "Witch Fire"* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES: None
ABSENT: None
ABSTAIN: None

6. Old Business

a. None

7. New Business

a. None

8. Oral Reports

a. Fire Chief – Pavone

- District Succession Plan – Update: Chief Michel distributed a summary report from the succession plan questions that were asked of the Captains for the board members review. Chief Pavone encouraged the board members to contact him if they had any questions/concerns.
- CDM Construction – He explained that the District was still attempting to resolve the final payment to the contractor for the construction of the Training Facility Storage Building at RSF2. The District's legal counsel was trying to arrange for mediation. Additional information will be provided at the next board meeting.
- District Activities
 - Crosby Event – April 10, 2008: he reminded the board members of the community event.
 - Appreciation Dinner – May 1, 2008: he reminded the board members of the annual dinner. The event is held at the Inn at Rancho Santa Fe.
 - Sam Smith Retirement Luncheon– April 5, 2008: the event was well attended and Sam was very appreciative of all who attended the event.

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b. Operations – Deputy Chief Michel

He reported on the following topics:

- FEMA Reimbursement

c. Training – Battalion Chief Davidson

He reported on the following topics that personnel participated in:

- Low angle rescue classes
- Hose testing
- Hose lays

d. Fire Prevention – Fire Marshal Hunter

He reported on the following topics:

- Construction activity continues to decrease; however, the bureau is busy conducting inspections.

e. Administration – Administrative Manager Rannals

- No report.

f. Board of Directors

- North County Dispatch JPA – Update – Director Ashcraft: next meeting scheduled for April 24, 2008
- County Service Area 17 – Update – Director Hickerson: next meeting scheduled for May 6, 2008.
- Comments:
 - None

9. Closed Session

Pursuant to the following Government Code Sections, the Board of Directors convened in Closed Session from 1:45 – 3:10 pm for discussions on:

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: El Fuego

Agency Negotiator: Nicholas G Pavone, Fire Chief,

Negotiating Parties: Rancho Santa Fe School District

Under Negotiation: Instruction to negotiator concerning price and term

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN 269-183-24 – 6363 Calle del Campanano

Agency Negotiator: Nicholas G Pavone, Fire Chief, Ali Shapouri', Consultant

Negotiating Parties: Sourapas Trust

Under Negotiation: Instruction to negotiator concerning price and term

10. Announcement of Closed Session

Upon reconvening, President Ashcraft reported that the board members discussed the identified properties and provided direction to the negotiator Chief Nick Pavone, Agency Negotiator on the following real properties:

Property: El Fuego

Property: APN 269-183-24 – 6363 Calle del Campanano

11. Adjournment

Meeting adjourned at 3:13 pm.

Karlana Rannals
Secretary

James H Ashcraft
President