



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGUL MEETING BOARD OF DIRECTORS
MINUTES – March 14, 2012**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Captain Chris Galindo led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Malin, Tanner

Directors Absent: Hillgren

Staff Present: Tony Michel, Fire Chief; Darrin Ward, Deputy Chief; Dismas Abelman, Deputy Chief; Jim Sturtevant, Battalion Chief; Bret Davidson, Battalion Chief; Renee Hill, Fire Prevention Specialist; Chris Galindo, Administrative Captain; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the Board.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted.

a. *Board of Directors Minutes*

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the following:

Board of Directors minutes of February 8, 2012

b. *Receive and File*

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to and file:

i) Monthly/Quarterly Reports

(1) List of Demands

Check 22506 thru 22685 for the period February 1 – 29, 2012 totaling:	\$ 769,771.93
Payroll for the period February 1 – 29, 2012	<u>\$ 404,982.82</u>
	\$1,174,754.75

(2) Activity Reports – February 2012

- Fire Prevention
- Operations
- Training
- Fairbanks Ranch Station Replacement
 - Construction Change Orders

(3) District Articles

(4) Correspondence - letters/cards were received from the following members of the public:

- Elfin Forest/Harmony Grove Fire Department, Inc.
- William D. Cameron

(5) Agreement to Purchase Fuel from SoCo Group

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to authorize the Fire Chief to execute agreement that allows the District to continue to purchase gasoline and diesel fuel from the SoCo Group.

5. Oral Report

a. *Fire Chief – Michel*

- i) Fairbanks Ranch Replacement Fire Station – Update: Captain Galindo reported that a substantial notice of completion was issued March 8. To date, no additional change orders were issued. Chief Michel and Captain Galindo met with the construction company regional manager to discuss the completion of the project, and discussed their concerns to resolve any of the legal disputes, including the stop notices issued. The Board deferred the discussion to select a date for the Fairbanks station dedication, until all members were present.
- ii) CPR Class: Chief Michel reminded the board that a CPR class was planned for March 20, 2012 beginning at 5:30 pm.
- iii) Contaminated Soil – Update: He reported that during the week of March 5, the San Diego Regional Water Quality Control Board notified him that the case regarding the District's contaminated soil was once again closed. The consultant (Ninyo & Moore) will submit a petition to try to recover additional monies spent on testing.
- iv) Cooperative efforts: the leadership and chief officers met again March 6, 2012 to continue the discussions for additional opportunities. The next goal is to reconvene the governance subcommittee for an update.
- v) District Activities
 - (1) San Diego County Fire Authority Deployment Study: he attended the informational meeting with other fire districts and volunteer fire agencies that discussed the deployment study, prepared by the consultant Citygate. The consultant will compile a report from the comments from the meeting.
 - (2) 4S Ranch Pancake Breakfast – April 7, 2012: he invited board members to attend the community breakfast.
 - (3) Promotion: he informed the board that promotions were offered to the following members of the District effective March 16, 2012:
 - Battalion Chief – Chris Galindo
 - Captain – Marshall Jordan
 - Engineer – Mike Hernandez
 - Deputy Fire Marshal – Renee Hill

b. *Operations – Chief Ward*

- i) Chief Ward reported 181 calls for service the previous month. He summarized the following significant calls that District personnel responded to:
 - (1) Fire loss with a minimum amount of damage was caused by
 - Floor heater; electrical malfunction in an outdoor barbeque
 - (2) Distributed a monthly weather outlook for March
 - (3) There is an agreement on the Encinitas side with the Bridges secondary access project.

c. *Training – Battalion Chief Davidson*

- i) Chief Davidson summarized the following training activity for all personnel:
 - (1) Multi-Casualty Incident (MCI) training
 - (2) Blue Card Simulator Training – training led by former Phoenix Fire Chief Allan Brunacinni. All Battalion Chief Officers completed the class.
 - (3) SoCal Training Officers sponsored a speaker on lessons learned from Haiti and Japan

d. *Fire Prevention – Deputy Fire Marshal*

- i) Fire Prevention Specialist Renee Hill summarized the staff activity:
 - (1) New construction: approximately 26,000 square feet reviewed
 - (2) The upsized hydrogen tank project was finalized in the 4S Ranch area
 - (3) Weed abatement: to date, notices continue to be sent and four were forced abated. Annual weed abatement letters will be sent in the starting in May
 - (4) Julie Taber is completing the pizza parties as a result of the coloring contest

e. *Administrative Manager – Rannals*

- i) She reminded the board members of the annual appreciation dinner sponsored by Rancho Santa Fe Rotary on Thursday, April 5th.

f. *Board of Directors*

- i) North County Dispatch JPA – Update: meeting held February 23, 2012. The Board of Directors was provided an update on the sharing of resources with Heartland Fire Communications. They are also looking at the cost of an outside accounting resource.
- ii) County Service Area – 17 – Update: Hickerson: no report.
- iii) Comments

Malin:

- Commented on the new firefighter contract with the City of Encinitas
- He asked a question about the effect of a revised discount rate from CalPERS. Ms. Rannals provided an analysis showing an estimated “additional” cost for retirement to the District if the rate went from 7.75% to 7.50% and 7.25%. She informed the Board that the CalPERS Board of Directors voted to move the rate from 7.75% to 7.50%. This will affect the employer rate beginning with FY14.

Tanner:

- Spoke of the dying oleanders from a disease. The CSD is addressing the issue.

Ashcraft:

- Congratulated the staff members on their promotions

6. Old Business

- a. None

7. New Business

- a. Appoint Representative for Lease Negotiations

Chief Michel informed the Board that North County Dispatch JPA has notified his of their interest to lease additional office space. The JPA has appointed two Chiefs to negotiate a lease agreement. He suggested Director Tanner and himself as the District representatives. By consensus of the Board, President Ashcraft appointed an ad hoc committee of Director Tanner and Chief Michel to represent the District for a lease agreement with North County Dispatch JPA.

8. Resolution/Ordinance

a. Resolution No. 2012-02

Ms. Rannals informed the Board that the resolution presented is requested for adoption to confirm the recently negotiated Memorandum of Understanding with the termination date of December 31, 2012.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and APPROVED Resolution No. 2012-02 *entitled* a resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District adopting a Memorandum of Understanding between the Rancho Santa Fe Fire Protection District and the Rancho Santa Fe Employees Association on a roll call vote:

AYES:	Ashcraft, Hickerson, Malin, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	Hillgren

b. Resolution No. 2012-03

Ms. Rannals informed the Board that the District must update its resolution annually to participate in the Fire Mitigation Fee Fund program administered by the County of San Diego. She reported that the fee set by the County of San Diego Board of Supervisors is expected to remain the same for next fiscal year, 46 cents per square foot for new construction.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and ADOPTED Resolution No. 2012-03 *entitled* a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to participate in the San Diego County Fire Mitigation Fee Program* on the following roll call vote:

AYES:	Ashcraft, Hickerson, Malin, Tanner
NOES:	None
ABSENT:	Hillgren
ABSTAIN:	None

c. Resolution No. 2012-04

Ms. Rannals informed the summarized the staff report provided. The contract change is a result of successful negotiations with the Districts bargaining groups to establish a second tier retirement plan. The required process from CalPERS is for the Board of Directors to adopt Resolution No. 2012-04 - *Resolution of Intention* authorizing the amendments and disclosing the cost of this change. Government Code Section 7507 requires that the future annual costs or benefit change of the proposed contract be made public; therefore, the following rates identified in the amendment actuarial valuation for the adoption of this plan amendment are:

Local Miscellaneous - Section 21354.4 (2.5% @ 55 Full Formula) and Section 20037 (Three-Year Final Compensation): the employer contribution rate will be 12.749% of reportable earnings for local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of the amendment to contract.

Local Safety - Section 21363.1 (3% @ 55 Full Formula) and Section 20037 (Three-Year Final Compensation)The employer contribution rate will be 20.308% of reportable earnings for local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

Ms. Rannals recommended the following:

1. Adopt Resolution No. 2012-04 and authorize the Board Clerk to certify the governing body's action
2. Request CalPERS provide a final Resolution of Adoption
3. Schedule Adoption of Final Resolution pursuant to Government Code Section 20471 (*which states there must be a 20-day period between the adoption of the Resolution of Intention and the adoption of the final Resolution.*)

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, to accept staff's recommendations and

1. Adopt Resolution No. 2012-04 entitled a *Resolution of Intention to Approve an Amendment to Contract between the Board of Administration California Public Employees Retirement System and the Board of Directors Rancho Santa Fe Fire Protection District;*
2. Request CalPERS provide a final Resolution of Adoption; and
3. Pursuant to Government Code Section 20471, schedule adoption of final resolution for April 11, 2012

The motion was approved on the following roll call vote:

AYES: Ashcraft, Hickerson, Malin, Tanner
NOES: None
ABSENT: Hillgren
ABSTAIN: None

Ten-minute recess

9. Closed Session

Pursuant to section 54956.8 and 54957.6, the board met in closed session from 2:25 – 3:15 pm to discuss the following:

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: El Fuego

Agency Negotiator(s): Chief Michel, Director Tanner

Negotiating Parties: North County Dispatch Joint Powers Authority

Under Negotiation: Instruction to negotiator concerning price and term

All board members listed and Chief Michel attended the closed session.

b. CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Unrepresented Employees: Fire Chief; Battalion Chief (4); Administrative Manager

Under Negotiation: A successor Memorandum of Understanding/Compensation Resolution

All board members listed and Chief Michel attended the closed session.

Upon reconvening to open session, President Ashcraft that the matters listed was discussed with no action taken by the Board of Directors.

10. Adjournment

Meeting adjourned at 3:17 pm.