



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – March 10, 2010**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Battalion Chief Mike Gibbs led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Cliff Hunter, Fire Marshal; Mike Gibbs, Battalion Chief; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the Board.

3. Consent Calendar

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT to approve the Consent Calendar as submitted.

a. Board of Directors Minutes

i) MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of February 10, 2010.

b. *Receive and File*

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

i) Monthly/Quarterly Reports

(1) List of Demands

Check 20240 thru 20333 for the period February 1 – 28, 2010 totaling:	\$ 346,129.97
Payroll for the period February 1 – 28, 2010	<u>\$ 434,923.71</u>
TOTAL DISTRIBUTION	\$ 781,053.68

(2) Activity Reports – February 2010

- Fire Prevention
- Operations
- Training

(4) District Articles– February 2010

(5) Correspondence

- County of San Diego
- Mac Pohn
- Red Rose Society American Red Cross

4. Old Business

a. Budget Meeting Schedule

Chief Pavone requested to confirm the board members availability to participate in the FY11 budget discussions and approve the timeline for the regular Board of Directors meetings scheduled for June and September. He reminded the board members that the preliminary budget must be approved by June 30 and the final budget must be approved by October 1. After review of the calendar, it was agreed to reschedule the following regular meetings:

June 9, 2010 will be changed to June 21, 2010 starting at 1pm; and
September 8, 2010 will be changed to September 22, 2010 starting at 1pm.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to move and calendar the June and September meetings as agreed with no change in the meeting time.

Ms. Rannals reminded the board members that the meeting scheduled for April 21 would begin at **2pm**.

5. Closed Session

Pursuant to the following Government Code Section, the Board of Directors convened in Closed Session from 1:14 – 1:34 pm for discussions on the following:

- a. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8

18029 Calle Ambiente, Rancho Santa Fe

Negotiating Parties: James Ashcraft, Director; John Tanner, Director; Nick Pavone, Fire Chief

Under Negotiation: Both Price and Terms of Payment

NOTE: All members of the Board and staff listed attended the Closed Session

Upon reconvening, President Ashcraft reported that an update was provided and direction was provided to staff and negotiators regarding a lease price and price in the pursuit of real property.

6. New Business

a. Purchase of Real Property

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to table the agenda item since negotiations have not concluded on the purchase of the real property located at 18029 Calle Ambiente, Rancho Santa Fe.

7. Oral Reports

a. Fire Chief – Pavone

He reported on the following topics:

- Fairbanks Ranch Replacement Fire Station – Update
 - Building Permit – previously reported on the design issues involving ADA access to the new station. The solution was to redesign the access, and the County’s initial review of the design

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was determined to be acceptable. The 100% plan submittal review was submitted to the County. Staff is working to prepare the specification and plan package. He anticipates that the bid requests will be available within two weeks. He is also working with County staff to seek a waiver of the Traffic Impact Fee or at least significantly reduce the fee. The current estimate is \$41,000.

- Management Services Contract – The leadership task force continues to meet to discuss additional opportunities. The Training Chief for the City of Encinitas has announced his retirement effective June 30.
- District Activities
 - He met with Rancho Santa Fe Association and Rancho Santa Fe Community Services District staff to develop a plan to bring back personnel after hours to assist with “down trees” during bad weather.
 - Appreciation Dinner: scheduled for April 30 at *The Inn at Rancho Santa Fe*
 - Retirement Party: scheduled for April 24 for Captain Lutz and Firefighter Foster

b. Operations – Deputy Chief Michel

He reported on the following topics:

- Call activity:
 - Structure fire in the City of Encinitas
 - Tsunami warning resulting from the earthquake in Chile

c. Training – Battalion Chief Davidson

Chief Gibbs summarized the monthly training activity, which included:

- RSF Personnel participated in:
 - Elevator rescue class
 - EMT Recertification

d. Fire Prevention – Fire Marshal Hunter

- New construction statistics are 128,000 square feet for the previous month. Ralphs is adding a “Fresh and Easy” store in the 4S Ranch area.
- The State of California approved adding mandatory residential sprinklers as a part of the building code beginning July 1, 2010.
- Met with Chief Pavone and representatives from CalFire regarding the areas of the Fire District those are under consideration for a reclassification from state responsibility area (SRA) to local responsibility area (LRA). What this means is that the district may bear costs instead of the State for major incidents.

e. Administration – Administrative Manager Rannals

- Reimbursement of State Mandated Costs – she reported that the District qualifies for reimbursement of costs associated with the “open meeting” laws. A request for reimbursement, from 2005-2009 was made for approximately \$7,500.

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f. Board of Directors

- North County Dispatch JPA – Update – Director Ashcraft: actions from the meeting held February 25, 2010 include acceptance of the FY09 audit and a space needs assessment. The next meeting is scheduled for May 25.
- County Service Area 17 – Update – Director Hickerson: nothing to report.
- Comments:
 - Malin: commented on the various media reports on the public service pensions.
 - Tanner: inquired about the Merriam Mountain development. Fire Marshal Hunter informed Mr. Tanner that he has done presentations to interested parties about shelter in place communities.
 - Hillgren: announced her husband Greg has agreed to serve on the Board of Directors for the Burn Institute.

8. Adjournment

Meeting adjourned at 2:47 pm.

Karlena Rannals
Secretary

James H Ashcraft
President