



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
MINUTES – August 26, 2014**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 10:00 am.

*Pledge of Allegiance*

Chief Michel led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Mike Gibbs, Deputy Chief; Jim Sturtevant, Battalion Chief; Bret Davidson, Battalion Chief; Renee Hill, Fire Marshal and Karlana Rannals, Board Clerk

2. Public Comment

Nona Barker, CSA 107 Advisory Board Member thanked the Rancho Santa Fe Fire Protection District Board and staff for all of the efforts in preparing the LAFCO application, and the willingness to reorganize with CSA 107 (Elfin Forest/Harmony Grove).

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, APPROVED on the following roll call vote to waive reading in full of all resolutions/ordinances:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

4. New Business

a. LAFCO Application

Chief Michel introduced Shirley Anderson, LAFCO Consultant who assisted the District staff in preparation of the application that was distributed to the board for review. Directors Ashcraft and Malin agreed to serve the ad hoc committee members to review in detail the content of the application. Chief Michel reminded the board that the application is not binding, and if the district is unsuccessful in negotiations with the County of San Diego for funding the reorganization, the district can decide not to sign the final LAFCO agreement. The board discussed in detail the application and the consultant and staff responded to questions from the board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, APPROVED 5-0 to submit the application, as corrected, to LAFCO to begin the process to reorganize the Rancho Santa Fe Fire Protection District and CSA 107 (Elfin Forest/Harmony Grove).

b. Ad Hoc Committee Appointment

Chief Michel requested the appointment of an ad hoc committee to meet with representatives from two homeowners associations to discuss the calculation of operational expenses defined in the reimbursement agreements for the Rancho Cielo fire station.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and APPROVED 5-0 to appoint Directors Ashcraft and Hillgren to serve as members of the ad hoc committee to meet with staff and the homeowner association representatives.

5. Resolution/Ordinance

a. Resolution No. 2014-10

Chief Michel reported that he received a call from the General Manager for Rincon Del Diablo Water District inquiring why the water district had not been included in the reorganization discussions. Chief Michel informed the board, that while the water district does have the authority to provide fire protection, the district contracts with the City of Escondido for services. He advised the board that the City of Escondido and San Marcos Fire Chiefs were a part of the initial discussions regarding the reorganization CSA-107 with the County of San Diego. Chief Michel mentioned that the General Manager stated that Rincon Del Diablo Water District would only be interested in providing service to the Harmony Grove area of CSA 107. He told the board that he does not know if this will create an obstacle with the application.

Chief Frank Twohy, Fire Chief for CSA 107 offered the following language to keep the two communities together and requested the board consider amending the resolution:

**WHEREAS**, the proposed Reorganization fosters and enhances logical and reasonable development of public agencies while protecting the long standing social, economic, and cultural ties of the Elfin Forest, Harmony Grove and Rancho Santa Fe communities.

The Board of Directors agreed that the language was appropriate and requested staff amend the document for signature.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and APPROVED as amended, the Resolution to Make Application by the Board of Directors of the Rancho Santa Fe Fire Protection District Requesting The Local Agency Formation Commission to Take Proceedings for Reorganization of the Rancho Santa Fe Fire Protection District and County Service Area No. 107 (Elfin Forest/Harmony Grove A Resolution No. 2014-10 *entitled* A Resolution of Application by the Board of Directors of the Rancho Santa Fe Fire Protection District Requesting the Local Agency Formation Commission to Take Proceedings for Reorganization of the Rancho Santa Fe Fire Protection District and County Service Area No. 107 (Elfin Forest/Harmony Grove) on the following roll call vote:

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AYES: Ashcraft, Hillgren, Malin, Stine, Tanner  
NOES: None  
ABSTAIN: None  
ABSENT: None

b. Resolution No. 2014-11

Karlana Rannals informed the board that the purpose of this resolution is in anticipation of adding volunteers because of the reorganization. State law requires the district to adopt a resolution designating volunteer worker as “employees” for the purpose of workers compensation coverage. In addition, staff is evaluating various options to minimize the district’s exposure in providing coverage.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and APPROVED *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Designating Volunteer Workers as “Employees” for the Purpose of Workers’ Compensation Coverage and Providing Workers Compensation Coverage for Volunteer Workers on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner  
NOES: None  
ABSTAIN: None  
ABSENT: None

*Ten-minute recess*

6. Closed Session

Pursuant to sections listed, the board met in closed session from 11:10 – 12:22 pm to discuss the following:

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Under Negotiation: Appeals process cited within Memorandum of Understanding

b. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PUBLIC EMPLOYEE EVALUATION

Title: Fire Chief

*All board members listed and Chief Michel attended the closed session. Chief Gibbs attended a portion of the session.*

Upon reconvening to open session, President Ashcraft reported that the Board of Directors discussed the matter listed and took no action.

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7. Adjournment

Meeting adjourned at 12:23 pm.

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Karlana Rannals  
Secretary

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James H Ashcraft  
President