



MISCELLANEOUS PLAN REVIEW INTAKE FORM

Project Name _____ Plan Check # _____

Date _____ County Number _____ APN# _____
 Address _____ Submitted By _____
 Contact Person _____ Phone # _____

		Fee Description	Qty	Fee	Total	
_____	4.1	Stamp Approval Transfer	Reviewing plans and transferring necessary stamps		\$53	
_____	4.2	Knox Key Installation	Site inspection of installation of and proper operation of knox key device		\$70	
_____	4.3	Temporary Membrane Structures, Tents and Canopies	Permit and inspection fee, includes permit, plan review, travel time and data entry		\$193	
_____	4.4	Special Events (not including membrane structures, tents and canopies)	Site plan review, site inspection, travel time, and data entry		\$105	
_____	4.5	Pyrotechnics Display	Application review, pre-site inspection, travel time and data entry		\$306	
_____	4.6	Business License Inspection (SDSO, CCLB, or other outside agency)	Conduct inspection of existing property which requires annual inspection by AHJ		\$179	
_____	4.7	Non-compliance re-inspection	Conduct inspection of existing property which remains non-compliant with codes (3rd and subsequent inspections)		\$204	
_____	4.8	Non-compliance Weed Abatement re-inspection	Conduct legal noticing and re-inspections of a property which remains non-compliant after expiration of final notice to abate hazard		\$214	
_____	4.9	Forced weed abatement administrative fee (Expense of abatement Report and Hearing) (Ordinance 02-01)	Includes above, plus work order, description of work, contractor meetings, expense of abatement, inspections, billing, and report	Expense of Abatement	\$500	
_____	4.10	Urgent Plan Check - Overtime Plan Review/Inspection	New residential construction Up to 7,999 square foot) Includes base plan check time plus ½ time plus travel time and date entry		TBD	
_____	By providing a signature you are authorizing additional overtime fees to be accrued if overtime is completed. Balance is due prior to picking up plans.		New residential construction (8,000-11,999 square foot) Includes base plan check time plus ½ time plus travel time and data base entry		TBD	
_____			New residential construction (12,000 square foot and up) Includes base plan check time plus ½ time plus travel time and data base entry		TBD	
_____		X _____	Commercial/Industrial, Multi-Family Building Plans. Includes base plan check time plus ½ time plus travel time and date base entry		TBD	
					Total Due	

Rancho Santa Fe Fire Protection District

Mailing Address: P.O. Box 410 · Rancho Santa Fe · CA · 92067

Physical Address: 18027 Calle Ambiente · Rancho Santa Fe · 92067



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_____	4.11 Reproduction of Fire Department Documents	\$5.00 for the first 5 pages, \$.70 for each additional page thereafter	\$5	
_____	4.12 Reproduction of Fire Department Documents on CD	Per CD	\$9	
_____	4.13 Copy of Large Plans (C,D,& E sizes)	Copies (per page) of building, site, landscaping, fire sprinklers and grading	17x22 Ansi C \$25 22x34 Ansi D \$55 34x44 Ansi E \$85	
_____	4.14 Color Copy Photos	Size is 4x6 Size 8 1/2 x 11 per page or per photo	4x6= \$1.00 8 1/2x11= \$1.50	TBD
_____	4.15 Documents Sent Electronically	No Charge	\$0	
_____	4.16 Annexation Fees	Each acre or portion thereof:	\$1,000	
_____		Each Dwelling Parcel:	\$500	
_____		Each Commercial/Industrial Parcel:	\$1,000	
_____	4.17 Meeting Facilities - for use of District-owned meeting facilities by members of the general public as noted.	Category 1- not for profit noncommercial community services groups which has members who reside in the District(Tax Except (501.C.3) - set-up/cleaning fee	\$50	
_____	4.18 Meeting Facilities - for use of District-owned meeting facilities by members of the general public as noted.	Category 2- all other organizations - set-up/cleaning fee	\$250	
_____	4.19 Returned Check Fee	Additional handling fee for returned check plus the amount of the check	\$25	
_____	4.20 Postage/Supplies Cost	Actual cost	Actual	
_____	4.21 Other services not listed	Services not otherwise specified herein	Actual	
_____	4.22 Inspection Cancellation Fee (FM)	Failure to cancel field inspection within 24 hours of set appointment	per failure \$139	
_____	4.23 Inspection Cancellation Fee (FS)	Failure to cancel field inspection within 24 hours of set appointment	per failure \$102	
_____	4.24 Inspection Cancellation Fee (UF)	Failure to cancel field inspection within 24 hours of set appointment	per failure \$107	
_____	4.25 Fee recovery for special services	Apparatus charge	per hour \$200	
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