



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

September 27, 2017
1:00 pm PT
Special Meeting (*in lieu of regular meeting*)

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Closed Session (11:30 am)

1. Employee Performance Evaluation

Title: Fire Chief

With respect to every item of business to be discussed in closed session pursuant to Section 54957

REGULAR AGENDA (1:00 pm)

Pledge of Allegiance

1. Roll Call
2. Motion waiving reading in full of all Resolutions/Ordinances
3. Public Comment

All items listed on the Consent Calendar is considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

4. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of August 09, 2017
- Board of Directors minutes of September 7, 2017

ACTION REQUESTED: **Approve**

b. Monthly/Quarterly Reports

- (1) List of Demands Check 29076 thru 29232, Electronic File Transfers (EFT), and ACH Transfer(s) for the period August 1 – 31, 2017 totaling: \$ 262,680.74
Payroll for the period August 1 – 31, 2017 \$ 705,514.95
ACH Transfer(s) period August 1 – 31, 2017 \$ 222,984.49
TOTAL DISTRIBUTION \$1,191,180.18
- (2) Quarterly Investment Summary – June 30, 2017
- (3) Summary Balance Sheet – June 30, 2017 vs. June 30, 2016
- (4) Activity Reports – August 2017
 - (a) Operations
 - (b) Training
 - (c) Fire Prevention
 - (d) Correspondence - letters/cards were received from the following members of the public:
 - (i) NorCal Interagency Emergency Management Team
 - (ii) Yosemite Mariposa County

ACTION REQUESTED: **Information**

5. Public Hearing

a. Final Budget Fiscal Year 2017/2018

To call for any taxpayer to appear and be heard regarding the increase, decrease or omission of any budget item, or for the inclusion of additional items prior to adoption by the Board of Directors

ACTION REQUESTED: **Public input**

6. Announcement of Closed Session

7. Old Business

a. Article XIIIB California Constitution Appropriation Limit

To discuss and/or approve the change in population for the Rancho Santa Fe Fire Protection District appropriations limit. **Staff Report 17-14**

ACTION REQUESTED: **Select a method to calculate appropriations limit**

8. Resolutions

a. Resolution No. 2017-12

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2017/2018 Appropriations of Tax Proceeds

ACTION REQUESTED: **Adopt**

9. New Business

a. Hazard Abatement – Force Abatement Contractor

To discuss and/or select a sole source contractor for forced abatement of property in violation of the District's ordinances. **Staff Report 17-15**

ACTION REQUESTED: Select sole source contractor and authorize the Fire Chief (or designee) to execute all service agreements

b. Final Budget FY 2017/18

To discuss and/or approve Final Budget for FY18

ACTION REQUESTED: **Approve**

10. Oral Report

Fire Chief – Michel

- a. District Activities
- b. Operations – Deputy Chief
- c. Volunteer – Division Chief
- d. Training – Battalion Chief
- e. Fire Prevention – Fire Marshal
- f. Administrative Manager
 - Summary FY Balance Sheet
 - Board of Directors meeting October 11, 2017
- g. Board of Directors
 - North County Dispatch JPA – Update
 - County Service Area – 17 – Update
 - Comments

11. Adjournment

The next regular meeting Board of Directors meeting to be October 11, 2017 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Special *(in lieu of regular)* Meeting Agenda
Wednesday, September 27, 2017 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on September 21, 2017 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on September 21, 2017

A handwritten signature in black ink, appearing to read "Karlana Rannals", written over a horizontal line.

Karlana Rannals
Board Clerk



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Regular Board of Directors Meeting
Minutes – August 9, 2017

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm. *Meeting convened at 18040 Calle Ambiente, Rancho Santa Fe for the Pledge of Allegiance, Roll Call, and Special Presentations*

Invocation

Chaplain Ray Ramage gave an invocation.

Pledge of Allegiance

Fire Chief Michel led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine

Directors Absent: Tanner

Staff Present: Tony Michel, Fire Chief; Fred Cox, Deputy Chief; Frank Twohy, Division Chief; Mike Calhoun, Division Chief; Dave Livingstone, Battalion Chief; Dave McQuead, Battalion Chief; Marlene Donner, Fire Marshal and Karlana Rannals, Board Clerk

2. Special Recognition

a. Badge Presentations

Chief Michel welcomed all in attendance. Chief Cox discussed the requirements and commitment needed to succeed in the profession and in the District. Chief Michel presented the following district personnel a Fire District badge:

Promotion

- Marlene Donner, Fire Marshal
- David Livingstone, Battalion Chief
- Joe Carter, Captain
- Brian Salameh, Engineer

Chief McQuead introduced and welcomed the following employee to the District:

New Hire – Firefighter/Paramedic

- Daniel Sprague (*August 1, 2017*)

President Ashcraft on behalf of the Board of Directors offered congratulations to all and wished continued success in their new role.

President Ashcraft recessed the meeting from 1:14-1:29 pm to resume the remainder of the business meeting at 18040 Calle Ambiente.

3. Public Comment

No one requested to speak to the Board.

4. Consent Calendar

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. *Board of Directors Minutes*

- i) Board of Directors minutes of July 12, 2017

b. *Receive and File*

i) *Monthly/Quarterly Reports*

(1) List of Demands Check 28987 thru 29075, Electronic File Transfers (EFT), and Wire Transfer(s) for the period July 1 – 31, 2017 totaling:	\$ 460,093.47
Payroll for the period July 1 – 31, 2017	\$ 813,837.91
Wire Transfer(s) July 1 – 31, 2017	<u>\$ 399,722.28</u>
TOTAL DISTRIBUTION	\$1,673,653.66

(2) Activity Reports – July 2017

- a. Operations
- b. Training
- c. Fire Prevention
- d. Correspondence – letters/cards were received from the following members of the public:
 - None

5. Old Business

a. *SAFER Grant Application*

Chief Cox and Chief Michel led the discussion to accept or reject the SAFER Grant Award to improve staffing at RSF6. Chief Cox described the requirements of the FEMA Grant awarded if the Board of Directors accepts the grant. They include:

- There is a cost share requirement, Year 1-75% Grant/25% District; Year 2-75% Grant/25% District; and Year 3-35% Grant/65% District
- No one can be laid off during the grant period (three years)
- Only the salary/benefits of a first year Firefighter/Paramedic will be reimbursed.
- The District has 30 days to accept or reject the grant
- If accepted, the District has 180 days from the award date to get all of the needed personnel hired.

Chief Michel discussed that the Elfin Forest community for over 30 years has been served by volunteers; however, the resident volunteers are limited because of the time commitment. Volunteers are expected to volunteer three (3) 24-hour shifts and participate in a minimum of three (3) trainings per month. The District is currently experiencing an issue in retaining the volunteers at RSF6. If the Board accepts the grant, the District would implement full time daily staffing at RSF6 that includes 1-Captain, 1-Engineers, and 1 Driver/Operator and/or volunteer starting around January 1, 2018. Also, if the grant is accepted and a new staffing model plan in place, the District will eliminate the two Division Chief positions. He also reported that a financial analysis has been done, and staff believes that to retain the new staffing plan, an additional

\$400,000 will be added to the personnel budget in year four (4) of the staffing model proposed. Staff responded to questions from the Board.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to accept the 2016 Staffing for Adequate Fire & Emergency Response (SAFER) grant and approve staff's recommendation of a new staffing model at RSF6 to improve supervision, training and emergency response that includes:

- Hire the three (3) SAFER FFPM (new) positions; place them at one of the other fire stations within the District as the third person on the engine. Use the displaced FFPMs into new staffing model for RSF6
- Move the fourth person at RSF4 and allocate the position to the new staffing model at RSF6
- Eliminate two (2) RSF6 Division Chief Positions.
- Promote three Captains for supervision and training at RSF6
- Promote three Engineers for enhanced crew safety
- Continue funding four (4) of the shared PTT DO positions at minimum wage. Note: this equates to two (2) FTE staffing positions, which were present at the time of grant award. These must be maintained as a condition of the grant during the performance period

6. New Business

- a. None

7. Oral Report

a. *Fire Chief – Michel*

- i) IAFC 2017: he attended the conference in North Carolina. He reported that the fire service has a real need for risk management. Because of the numerous lawsuits, there is a need to ensure that policies and procedures are current. Also, the fire service is getting federal funding as the Trump administration has extended the grants for five years.
- ii) SRA Fee – the State of California has suspended the SRA fee for FY17/18.

b. *Operations – Deputy Chief*

Chief Cox reported the following:

- District experienced a CAD (Computer Aided Dispatch) Upgrade that also included the implementation of a new numbering system
- Significant incidents, that included a MCI (Mass Casualty Incident) on Elfin Forest & Harmony Grove Roads, and one fatality on Del Dios Highway
- He reviewed the personnel and equipment that have been deployed on strike team responses to
 - Central California
 - Detweiler Fire in Merced County – at this fire, the District engine was broken into with uniforms and equipment stolen, and most of it recovered in Stockton.

c. *Elfin Forest Volunteer Division – Division Chief*

Chief Twohy reported that the building for RSF6 continues to move forward. Also 157 first notices were sent for weed clearance in the community.

d. Training – Battalion Chief

Chief McQuead summarized his report and reported that personnel participated in the recruitment of the recent hire of a new Firefighter/Paramedic.

e. Fire Prevention – Fire Marshal

Fire Marshal Donner reported that prevention staff continues to be extremely busy with plan reviews and inspections. Also 175 weed abatement inspections were conducted the previous month.

f. Administrative Manager

Ms. Rannals discussed the following with the board members:

- i) A reminder that the next meeting is planned for September 27 at 1pm.
- ii) There will be a Celebration of Life for Retired Fire Captain Curtis Fisher on Saturday, August 12 at RSF4 beginning at 11am
- iii) The FY18 assessed valuation report was received, and the AV before the reorganization with Elfin Forest/Harmony Grove increased by 3.45%.

g. Board of Directors

- i) North County Dispatch JPA Update – Ashcraft: no report, the next meeting is August 25, 2017
- ii) County Service Area – 17 Update – Hillgren: their meeting was held August 1st and reports:
 - (1) There is a hepatitis type A outbreak
 - (2) They are reviewing the times to transfer patients
 - (3) A Mass Casualty Trailer is rotating throughout the County, it is currently at the Del Mar Fire Station
 - (4) Transports are up and the financial position is positive; and the budget approved was conservative.
- iii) Comments
 - (1) Malin: discussed a Wall Street Journal article on the median rates of returns for pensions was 12.4%. He also discussed a recent article about the whether or not large fires should burn or not.
 - (2) Stine: he appreciated the Fire District distributing through social media and posting the missing Elfin Forest teen. Also, there is a big problem in the 4S Ranch area with cars being broken into.

8. Adjournment

Meeting adjourned at 2:55 pm.

Karlana Rannals
Secretary

James H Ashcraft
President



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
MINUTES – September 7, 2017**

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

President Ashcraft called to order the special meeting of the Rancho Santa Fe Fire Protection District Board of Directors at 1:30 pm.

Pledge of Allegiance

Chief Twohy led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Fred Cox, Deputy Chief; Frank Twohy, Division Chief; Chris Galindo, Battalion Chief; and Karlana Rannals, Board Clerk.

2. Public Comment

No one requested to speak to the Board.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full all resolutions/ordinances.

4. Public Hearing

President Ashcraft opened and closed the public hearing. Ms. Rannals informed the Board that she had not received any comments regarding the fire mitigation fee program.

5. Old Business

a. Request for Proposal for Design-Build Services for RSF5

Chief Michel reported that at a special meeting held March 16, 2017, the Board authorized the distribution of a Request for Statement of Qualifications to retain the services of a design-build team to construct a fire station in Harmony Grove Village. With the assistance of a consultant, a panel (consisting of fire chief, deputy chief, two members of the station design committee, and a board member) reviewed and evaluated three bids to design and construct RSF5. All three bids received far exceeded the original estimate of \$5.2 million. He reviewed all three conceptual designs and quotes with the Board, noting the goal to determine the best value for the District. The committee has a preferred vendor; however, since the costs are over budget between 1.4 to 1.7 million, he requested direction and/or consensus from the board on the project. Chief Michel also reported that he is submitting to the Fire Mitigation Fund Committee for approval to fund 85% of the cost overrun for the RSF 5 project, since this project is a direct result of growth. He responded to questions from the board.

At the conclusion of the discussion, the Board agreed that Chief Michel should negotiate with the preferred design-build team while ensuring that the District is getting the best value for the project. Once negotiations are complete, the contract will be included on the agenda for the October or November 2017 board meeting.

6. New Business

a. Resolution No. 2017-10

Chief Michel reported that the resolution presented is a part of the summary report prepared each year for the County of San Diego for the Fire Mitigation Fee program. As previously report, he has requested additional funding for the construction of RSF5 thru these funds, in addition to costs for RSF6.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and ADOPTED Ordinance No. 2017-10 entitled *A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the Fire Mitigation Fee Fund Multi-Year Plan* on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
NOES: None
ABSTAIN: None
ABSENT: None

b. Resolution No. 2017-11

Ms. Rannals summarized the purpose of the resolution that establishes committed and/or constrained fund balances for FY17. She informed the board that the completion of the independent audit would occur September 11-12. Staff evaluates the District's equity (or fund balance) to ensure the appropriate reserves are allocated to meet the constraints of GASB 54, in addition to the long and short term financial needs of the District. Resolution No. 2017-11 meets GASB 54 criteria and Exhibit A reallocates the unassigned fund balances to achieve the long and short-term financial needs. Staff responded to questions from the board.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, and APPROVED Resolution No. 2017-11 entitled a resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District establishing committed and/or Constrained Fund Balances for FY17 on a roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
NOES: None
ABSTAIN: None
ABSENT: None

7. Adjournment

Meeting adjourned at 2:47 Pm.

Karlana Rannals
Secretary

James H Ashcraft
President

Rancho Santa Fe Fire Protection District

List of Demands ~ Aug 2017

Check No.	Amount	Vendor	Purpose
29076	434.79	About Service Inc	Scheduled - ID 1281, Repair ID 1481
29077	463.56	Bay City Electric Works Inc	Generator RSF3 - Maintenance & Service
29078	3,403.94	California Health & Safety	SCBA Maint & Repair/ Flow Test/ Hydro Test
29079	61.60	City of Encinitas - Fire	CSA-17 Contract
29080	265.00	City of Vista	Suppression - Local Conf/Seminars
29081	1,325.39	Direct Energy Business - Dallas	Elec/Gas/Propane RSF1
29082	274.50	Liebert Cassidy Whitmore	Legal Services
29083	129.07	Life-Assist Inc	CSA-17 Contract
29084	9,131.81	Motorola Solutions Inc	Radio Equipment Minor
29085	700.00	Santa Fe Irrigation District	NCDJPA Rebill
29086	8,059.51	SDG&E	Elec/Gas/Propane RSF1, RSF2, RSF4, Admin
29087	34.49	Turbo Car Wash	Apparatus: Car Wash
29088	2,488.10	Vortex Industries, Inc.	Building RSF2
29089	13.99	4S Ranch Gasoline & Carwash LP	Apparatus: Car Wash
29090	69.95	Accurate Bookeeping Service	Building RSF2
29091	293.97	American Medical Response Inc	CSA-17 Contract
29092	161.35	AT&T	Telephone RSF2, RSF1, RSF3
29093	1,298.50	C.A.P.F.	Disability Ins Short & Long
29095	2,395.00	CDW Government Inc.	Equipment - Minor
29096	190.00	CFCA - Admin Fire Ser. Section	Association Dues
29097	2,370.00	Cielo Village Partners LP	Cielo HOA Fees
29098	717.00	County of San Diego, DEH	Permit: County/City
29099	451.05	Cox Communications	Telephone & Cable RSF2, RSF3
29100	417.00	Dependable Alarm Systems Inc	Alarm System Monitoring RSF4
29101	100.81	Dish	Cable RSF6
29102	211.00	Engineered Mechanical Services Inc	Building ADMIN
29103	15.13	FedEx	Shipping Service
29104	806.73	Fire ETC Inc	Safety Equipment, Safety Clothing
29105	9,997.50	Garrett Electric Inc	Building RSF2
29106	389.09	John Crabtree Services	Repair Machines & Office Equipment
29107	780.00	Johnson Equipment Co	Radio Equipment Replacement
29108	3,895.50	Liebert Cassidy Whitmore	LCW Training Consulting
29109	666.27	Lincoln National Life Ins Co	Life Insurance/EAP

29110	3,634.56	MGM Plastics, Inc.	2016 Engine Equip #1611
29112	20,706.64	North County EVS Inc	Repair - ID 0211
29113	1,598.16	Palomar Sign Company	Apparatus: Miscellaneous
29114	730.00	Power Plus!	Elec/Gas/Propane RSF5
29115	70.00	RSF Mail Delivery Solutions	Mail Delivery Service
29116	624.00	RSF Security Inc	Alarm System Monitoring - Admin
29118	4,780.22	SoCo Group Inc	Fuel: Gasoline & Diesel
29119	6,720.00	TargetSolutionsLearning LLC	TargetSolutions - License
29120	361.00	Terminix International	Building RSF
29121	63.65	U P S	Shipping Service
29122	726.00	U.S. HealthWorks	Medical Services: Volunteers
29123	959.91	Uniforms Plus	Uniforms: Safety Personnel, Boots
29124	2,105.86	Verizon Wireless	MDT Broadband + ATN Line, Cellular, CSA 17
29125	59.04	Western State Design Inc	Station Maintenance - RSF3
29126	42.00	AAA Live Scan	Background Investigation
29127	105.00	Aair Purification Systems	Building RSF3
29128	442.50	Accme Janitorial Service Inc	Building ADMIN
29129	338.60	AT&T Calnet 2/3	Telephone RSF
29130	179.70	Blend	Outside Printing & Binding
29132	101.00	Complete Office of California Inc	Office Supplies
29133	3,683.65	County of SD/RCS	800 MHz Network Admin Fees, Cap Code
29134	147.40	Daniels Tire Service Inc	Apparatus: Tires & Tubes
29135	184.15	EDCO Waste & Recycling Inc	Trash RSF5, RSF1
29136	2,907.11	Engineered Mechanical Services Inc	Building RSF1
29137	420.29	Fire ETC Inc	Safety Equipment
29138	86.17	Griffin Hardware Co.	Station Maintenance - RSF2
29139	214.61	Konica Minolta Business Inc	Copier Maintenance Contract
29140	744.05	Michel, Tony J	Admin - Meal/Lodging/Travel
29141	3,030.47	Motorola Solutions Inc	Radio Equipment Minor
29142	1,531.40	Olivenhain Municipal Water District	Water RSF2, 3,4,6
29143	3,000.00	Palomar College	EmploymentTesting (Consortium Palomar C
29144	1,616.70	Parkhouse Tire, Inc.	Apparatus: Tires & Tubes
29145	176.54	Rincon Del Diablo Municipal Water Di	Water RSF5
29146	739.57	Santa Fe Irrigation District	Water RSF1

29147	691.73	SDG&E	Elec/Gas/Propane RSF1
29148	2,195.97	SoCo Group Inc	Fuel: Gasoline & Diesel
29149	66.00	Terminix International	Building RSF6
29150	1,904.06	ThyssenKrupp Elevator Inc	Elevator Service
29151	544.99	Time Warner Cable	Telephone ADMIN
29152	14.85	U P S	Shipping Service
29153	11,797.15	U S Bank Corporate Payment System	Cal-Card./IMPAC program
29154	438.91	U.S. TelePacific Corp.	Telephone ADMIN
29155	1,857.19	Waste Management Inc	Trash RSF
29156	184.00	Western State Design Inc	Station Maintenance - RSF3
29157	6,350.00	WinTech Computer Services	Consulting Services
29158	13.99	4S Ranch Gasoline & Carwash LP	Apparatus: Car Wash
29159	21.00	AAA Live Scan	Background Investigation
29160	132.53	Aair Purification Systems	Building RSF2
29161	699.24	Advanced Communication Systems Inc	Radio Equipment Replacement
29162	115.50	Airgas Inc	Safety: Breathing Air
29163	3,027.83	AT&T Calnet 2/3	Telephone RSF
29164	4,507.49	CDW Government Inc.	Computer Equipment/Parts
29165	10.95	Donner, Marlene	Apparatus: Car Wash
29166	4,443.96	Engineered Mechanical Services Inc	Building RSF4, RSF1
29167	600.00	Fitch Law Firm Inc	Legal Services
29168	240.00	Galindo, Chris	CSA-17 Contract
29169	1,162.13	General Data Co	Computer: Repair
29170	90.76	Gloria J Murphy	Training Equipment/Supplies Volunteer Di
29171	3,623.59	Guardian Life Insurance Co	Medical Insurance
29172	677.38	Home Depot, Inc	Station Maintenance - RSF
29173	604.77	Johnson Equipment Co	Radio Equipment Replacement
29174	9.67	Napa Auto Parts Inc	Apparatus: Parts & Supplies
29175	132.95	Orion Broadband	Telephone RSF1
29176	730.00	Power Plus!	Elec/Gas/Propane RSF5
29177	700.00	Santa Fe Irrigation District	NCDJPA Rebill
29178	12,353.25	SDG&E	Elec/Gas/Propane RSF
29178	12,353.25	SDG&E	Elec/Gas/Propane RSF3
29179	831.22	SoCo Group Inc	Fuel: Gasoline & Diesel

29180	96.00	State of CA Dept of Justice	Background Investigation
29181	99.13	Time Warner Cable	Cable RSF4
29181	99.13	Time Warner Cable	Cable - Admin
29182	14.85	U P S	Shipping Service
29183	117.10	Uniforms Plus	Uniforms: Safety Personnel
29184	1,608.60	United Site Services	Sewer RSF5
29186	998.00	A to Z Plumbing Inc	Building RSF
29187	2,193.20	Aair Purification Systems	Building RSF2
29188	245.31	AT&T	Telephone & Cable RSF5
29190	250.27	Cox Communications	Telephone RSF3, RSF2
29191	2,227.00	Engineered Mechanical Services Inc	Building ADMIN
29192	275.00	IAAP	Admin - Overnight Conf/Seminars
29193	407.59	Jauregui & Culver Inc	Refuel Facility Repair
29194	365.27	L N Curtis & Sons Inc	Fleet Equip Maintenance/Repair-Port Gen/
29195	427.00	Liebert Cassidy Whitmore	Legal Services
29196	699.56	Lincoln National Life Ins Co	Life Insurance/EAP
29197	152.05	Metro Fire & Safety Inc	Safety: Extinguishers (Service & Purchas
29198	11,859.33	North County EVS Inc	Repair & Schedule
29199	294.28	Parkhouse Tire, Inc.	Apparatus: Tires & Tubes
29200	99.00	PharmaLink	Medical Equip/Supplies-not billed to CSA
29201	125.00	Printer Repair Depot	Repair Machines & Office Equipment
29202	2,000.00	Reserve Account	Postage
29203	70.00	RSF Mail Delivery Solutions	Mail Delivery Service
29204	2,534.64	SoCo Group Inc	Fuel: Gasoline & Diesel
29205	40.00	State Fire Training	Permit: Certification
29206	297.00	Terminix International	Building RSF
29207	14.85	U P S	Shipping Service
29208	27.02	Waxie Sanitary Supply	Janitorial Supplies
29209	1,167.22	Western State Design Inc	Station Maintenance - RSF3
29210	729.03	About Service Inc	Scheduled & Repair
29211	1,119.30	Advanced Communication Systems Inc	Radio (Mobile Repair)
29212	162.05	AT&T	Telephone RSF
29213	1,323.00	C.A.P.F.	Disability Ins Short & Long
29214	100.00	Canfield, Sean	Miscellaneous Reimbursable

Rancho Santa Fe Fire Protection District

List of Demands ~ Aug 2017

29215	2,370.00	Cielo Village Partners LP
29216	242.50	Cooper, Correy
29217	128.00	Dept of Forestry & Fire Protection
29218	2,058.61	Direct Energy Business - Dallas
29219	100.81	Dish
29220	1,454.63	Fire Smart Promotions
29221	163.03	L N Curtis & Sons Inc
29223	1,795.03	Palomar Sign Company
29224	197.80	Pitney Bowes Inc
29225	30,000.00	Rancho Santa Fe Fire Protection Dist
29226	743.52	SoCo Group Inc
29227	40.00	State Fire Training
29228	66.00	Terminix International
29229	32.00	Turnout Maintenance Company LLC
29230	14.85	U P S
29231	495.00	U.S. HealthWorks
29232	2,273.62	Verizon Wireless
EFT000000000339	58.20	McQuead, David C
EFT000000000340	242.50	Carey, John
Misc	15,206.58	Various
Subtotal	262,680.74	

ACH Transfer	162,740.42	CalPERS
ACH Transfer	60,244.07	CalPERS
Subtotal	222,984.49	

8/15/2017	282,682.17	RSFFPD
8/16/2017	31,073.01	RSFFPD
8/31/2017	391,759.77	RSFFPD
Subtotal	705,514.95	

Total	1,191,180.18
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Cielo HOA Fees
 CSA-17 Contract
 Training Equipment/Supplies: Expendable
 Elec/Gas/Propane RSF1
 Cable RSF6
 Public Education Material
 Safety Equipment
 Apparatus: Miscellaneous
 Office Supplies
 Interfund Transfer
 Fuel: Gasoline & Diesel
 Permit: Certification
 Building RSF2
 Safety Clothing (Protective)
 Shipping Service
 Medical Services: Volunteers
 Telephone - Cellular, CSA-17, MDT Broadband
 Meetings/Meal Expenses - Training
 CSA-17 Contract
 Medical Reimbursement

Retirement July 2017
 Health September 2017

Payroll
 Payroll
 Payroll

Rancho Santa Fe Fire Protection District
Investment Portfolio - Listing

Date	County of San Diego			Local Agency Investment Fund			Bank of America			CalTrust Investment		
	Average Daily Cash Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Share Value	Qtrly Earnings
FY16												
9/30/2015	9,116,014	0.1207499	11,007.58	2,507,708	0.3200	2,019.12	68,654.93	0.000200	3.47			
12/31/2015	7,972,012	0.1723940	13,743.27	2,509,727	0.3700	2,322.84	68,654.40	0.000200	3.47			
3/31/2016	10,342,559	0.1391914	14,395.95	2,512,050	0.4600	2,899.70	68,661.81	0.000200	3.41			
6/30/2016	11,809,274	0.1433726	16,931.26	2,514,950	0.5500	3,421.54	68,665.23	0.000200	3.42			
	Annual Rate	0.5757079	\$ 56,078.06	Annual Rate	0.4250	\$ 10,663.20	Annual Rate	0.000200	\$ 13.77	Avg Share Value	0.000000	\$ -
FY17												
9/30/2016	9,720,648.93	0.2181028	21,201.01	2,518,371.32	0.6000	3,826.52	68,668.68	0.000200	3.45	4,531,619.73	10.100000	124.73
12/31/2016	10,718,806.24	0.2148859	23,033.20	2,522,197.84	0.6800	4,296.15	68,672.13	0.000200	3.42	4,512,312.82	10.090000	12,123.83
3/31/2017	11,627,772.17	0.2929174	34,059.77	2,526,493.99	0.7800	4,833.54	68,675.52	0.000200	3.39	4,557,077.20	10.090000	13,333.64
6/30/2017	13,078,710.09	0.2982185	40,097.61	2,531,527.53	0.9200	5,829.30	68,678.95	0.000200	3.43	4,566,555.96	10.090000	14,268.88
	Annual Rate	1.0241246	\$ 118,391.59	Annual Rate	0.7450	\$ 18,785.51	Annual Rate	0.000200	\$ 13.69	Avg Share Value	10.0925	\$ 39,851.08

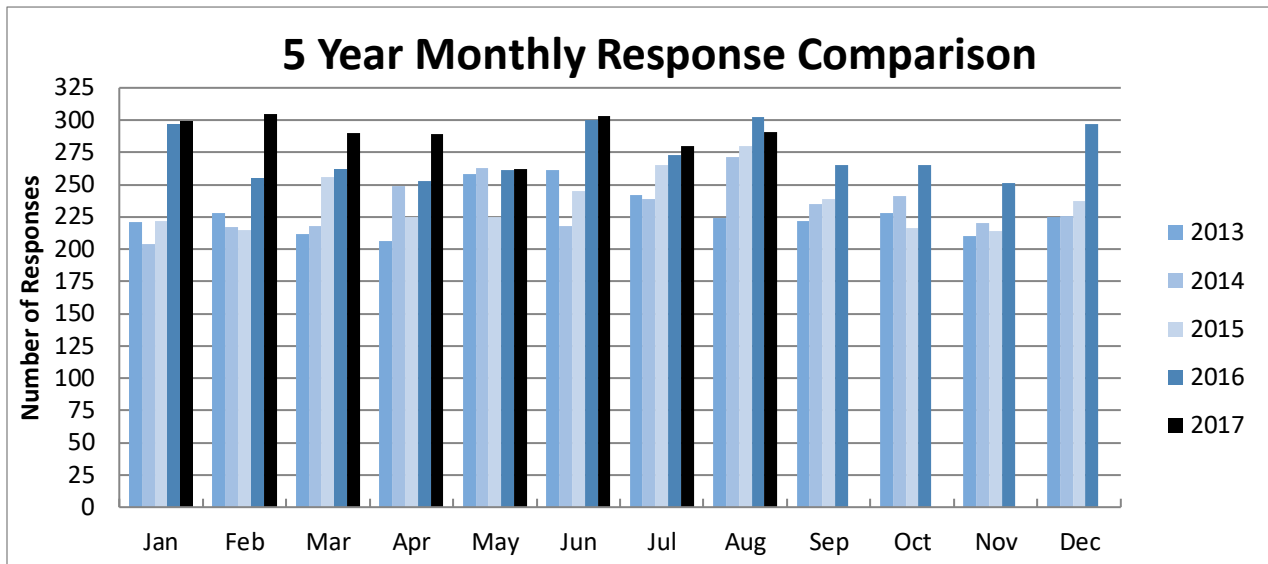
Balance Sheet
June 30 Comparison FY16 vs. FY17

Assets	General Fund		FMF Fund	
	FY16	FY17	FY16	FY17
Current Assets				
Cash				
Total Cash	11,189,520	13,259,181	1,208,131	1,447,985
Short-Term Investments				
Total Short-Term Investments	2,585,177	7,136,940		
Accounts Receivable				
Total Accounts Receivable	1,238,301	730,760	68,725	200,221
Prepaid Expenses	-	-	-	-
Total Current Cash Assets	15,009,884	21,126,881	1,276,857	1,648,207
Restricted Cash Assets				
Total Restricted Cash Assets	674,630	689,493		
Property, Plant and Equipment				
Capital Assets - Property, Plant and Equipment	27,239,714	28,215,596		
Accumulated Depreciation				
Total Accumulated Depreciation	(8,869,019)	(9,533,803)		
Deferred Outflow of Resources				
Total Deferred Outflow	4,576,758	7,280,941		
Total Assets	38,631,966	47,779,107	1,276,857	1,648,207
Liabilities and Equity				
Current Liabilities				
Total Accounts Payable	193,062	2,473,842		9,180
Employee Liability Payable				
Total Employee Liability Payable	1,057,999	1,143,390		
Other Liabilities (Pension)				
Net Pension Liability - Misc	429,526	714,817		
Net Pension Liability - Safety	8,453,867	10,150,212		
Total Other Liabilities (Pension)	8,883,393	10,865,029		
Long Term Debt				
Total Other Current Liabilities	2,427,223	2,288,791	-	-
Total Current Liabilities	12,561,676	16,771,052	-	9,180
Equity				
Reserve - Capital (Specified)				
Capital Replacement Reserves	8,869,019	9,533,803		
NCDJPA (MDC)	57,188	78,749		
ALS Equipment Reserve	39,793	44,338		
HGEF CalTrust Reserve	-	4,544,405		
PASIS Reserve	421,791	328,386		
Environmental Initiative for Sustainability	228,770	228,770		
RCS Radio Infrastructure	700,000.00	-		
Total Reserve - Capital (Specified)	10,316,561	14,758,452		
Reserve - General				
Operating Reserve	5,500,000	5,500,000		
Undesignated	(9,759,962)	(12,869,955)		
Total Reserve - General	(4,259,962)	(7,369,955)	1,092,384	1,276,857
Reserve - Capital (Specified)				
Net - Capital Assets	18,370,694	18,681,793		
Total Designated Capital Reserves	18,370,694	18,681,793		
Reserve - General				
CalPERS Reserve	-	-	-	-
PY Equity	24,427,294	26,070,290	1,092,384	1,276,857
Net Income/Loss (FY)	1,642,996	4,937,765	184,473	362,170
Total Equity	26,070,290	31,008,055	1,276,857	1,639,027
Total Liabilities and Equity	38,631,966	47,779,107	1,276,857	1,648,207

August Incident Count

Stations 1 - 6

FIRE STATS DATA ANALYSIS PROGRAM IS CURRENTLY OFF-LINE



2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Responses	299	305	290	289	262	303	280	291					2,319
YTD	299	604	894	1,183	1,445	1,748	2,028	2,319					5.2%
2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Responses	297	255	262	253	261	300	273	302	265	265	251	297	3,281
YTD	297	552	814	1,067	1,328	1,628	1,901	2,203	2,468	2,733	2,984	3,281	15.6%
2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Responses	222	215	256	225	225	245	265	280	239	216	214	237	2,839
YTD	222	437	693	918	1,143	1,388	1,653	1,933	2,172	2,388	2,602	2,839	1.3%
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Responses	204	217	218	249	263	218	239	271	235	241	220	226	2,801
YTD	204	421	639	888	1,151	1,369	1,608	1,879	2,114	2,355	2,575	2,801	2%
2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Responses	221	228	212	206	258	261	242	224	222	228	210	225	2,737
YTD	221	449	661	867	1,125	1,386	1,628	1,852	2,074	2,302	2,512	2,737	

Incident Response Summary by Station

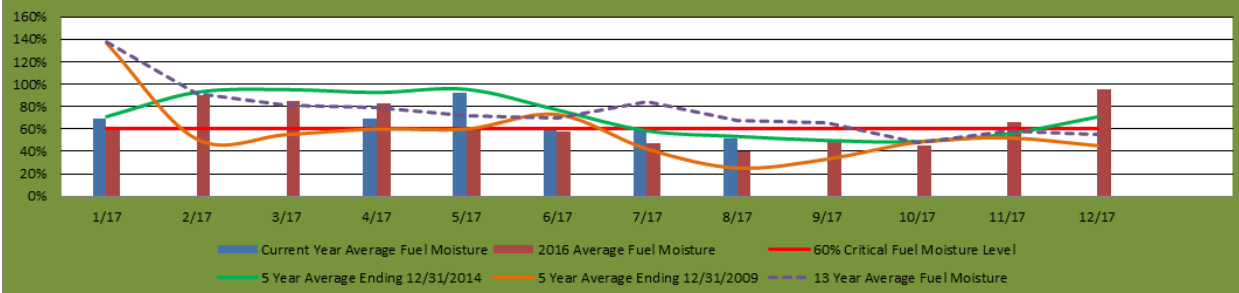
Date Range: From 8/1/2017 To 8/31/2017

Station: RSF1	72
Station: RSF2	102
Station: RSF3	42
Station: RSF4	41
Station: RSF5	22
Station: RSF6	12
Total Incident Count:	291

Incident Summary by Incident Type

Date Range: From 8/1/2017 To 8/31/2017

Incident Type	Incident Count
Fire	8
EMS/Rescue	145
Hazardous Condition	3
Service Call	38
Good Intent	75
False Call	20
Other	0
Blank or Invalid	2
Totals	291

2017 District Live Fuel Moistures**Significant Incidents/Overhead Assignments**

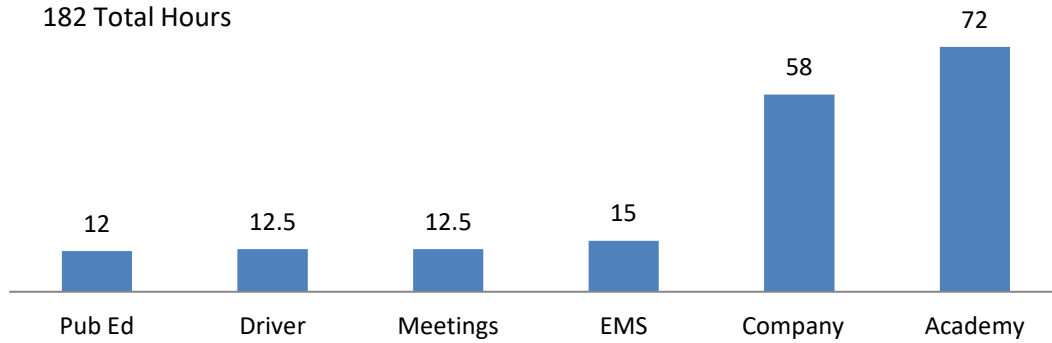
DATE	Incident/ Location	TYPE	UNIT/PERSON	MISC
8/5 – 8/16	Parker Fire / Alturas	Wildland	FFPM Cooper	Fire Line Medic - Mutual Aid to USFS
8/16	Camp Pendleton	Wildland	2661	Vegetation fire

Training Division

August 2017

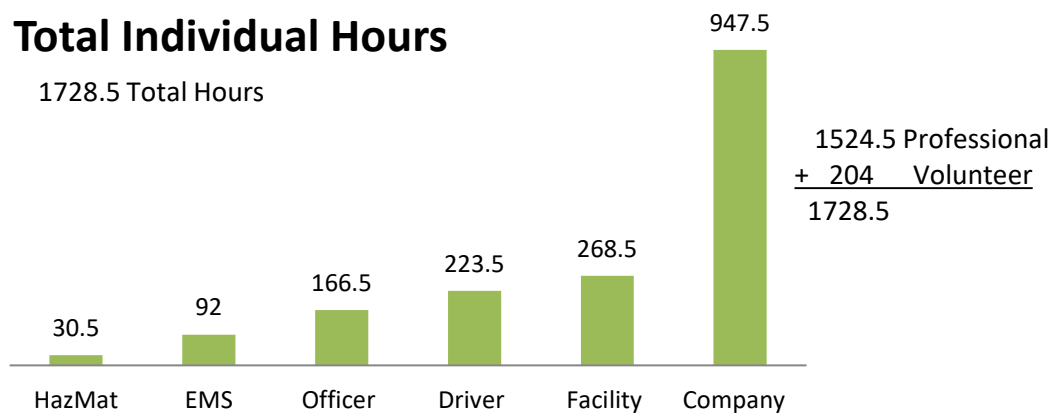
Scheduled Training

182 Total Hours



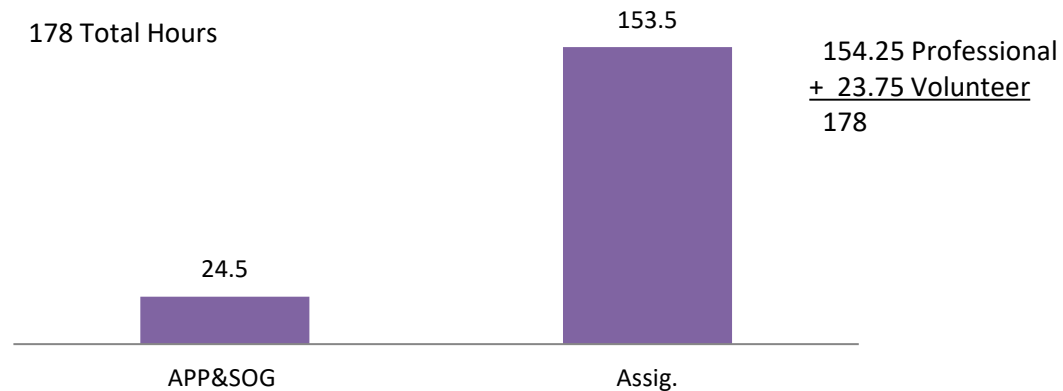
Total Individual Hours

1728.5 Total Hours



Mandated Hours

178 Total Hours



See next page for description.

Training Division - Descriptions

Scheduled Training

Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.

Total Individual Hours - 6 Subjects

Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS

Mandated Hours

Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
August 2017

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	6	35,042
Fire Inspector	3	13,500
Fire Inspector/Forester	1	570
TOTAL	10	49,112
RESIDENTIAL ADDITIONS	Original Sq Footage	Added Sq Footage
Fire Marshal	11,491	6,942
Fire Inspector	9,310	1,784
Fire Inspector/Forester	0	0
TOTAL	20,801	8,726
COMMERCIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	3	335
Fire Inspector	0	0
Fire Inspector/Forester	0	0
TOTAL	3	335
TOTAL NEW CONSTRUCTION		Sq Footage
Based on permitted Sq footage	Total Added	58,173
FIRE SPRINKLER REVIEWS	Commercial	Residential
Fire Marshal	2	12
Fire Inspector	0	4
Fire Inspector/Forester	0	2
TOTAL	2	18
TENANT IMPROVEMENTS	Number of Structures	Sq Footage
Fire Marshal	16	0
Fire Inspector	0	0
Fire Inspector/Forester	0	0
TOTAL	16	0
LANDSCAPE REVIEWS	Number of Reviews	Staff Hours
Fire Marshal	0	0.00
Fire Inspector	1	1.00
Fire Inspector/Forester	20	8.75
TOTAL	21	9.75

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
August 2017

SERVICES PROVIDED- FIRE PREVENTION

DPLU -All Staff	Number	Staff Hours
Project Availability Forms	0	0.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	1	2.00
Habit Plans	0	0.00
Approval Letters	0	0.00
CWPP/FPP	0	0.00
TOTAL	1	2.00
INSPECTION SERVICES- All Staff	Number of Inspections	Staff Hours
Undergrounds	5	1.00
Hydros (Fire Sprinklers)	43	23.00
Finals (Structures)	34	41.00
Landscape	14	9.00
Reinspections	2	2.50
Tents/Canopy	3	0.50
Burn Permits	3	3.00
Department of Social Service Licensing	2	0.00
Knox/Strobe	0	0.00
Code Enforcement	0	0.00
Engine Company Follow Up	0	0.00
Misc.	0	0.00
TOTAL	106	80.00
HAZARD INSPECTIONS - All Staff	Number of Inspections	Staff Hours
Weed Abatement Inspection	336	27.80
Weed Abatement Reinspection	179	21.00
1st Notice	159	39.75
2nd Notice	64	25.50
Final Notice	20	5.00
Forced Abatement	1	1.00
Annual Mailers	1	4.00
Homeowner Meeting	23	16.00
WUI	0	0.00
TOTAL	786	141.55
GRADING -All Staff	Number of Reviews	Staff Hours
Plan Review	2	1.50
TOTAL	2	1.50

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
August 2017

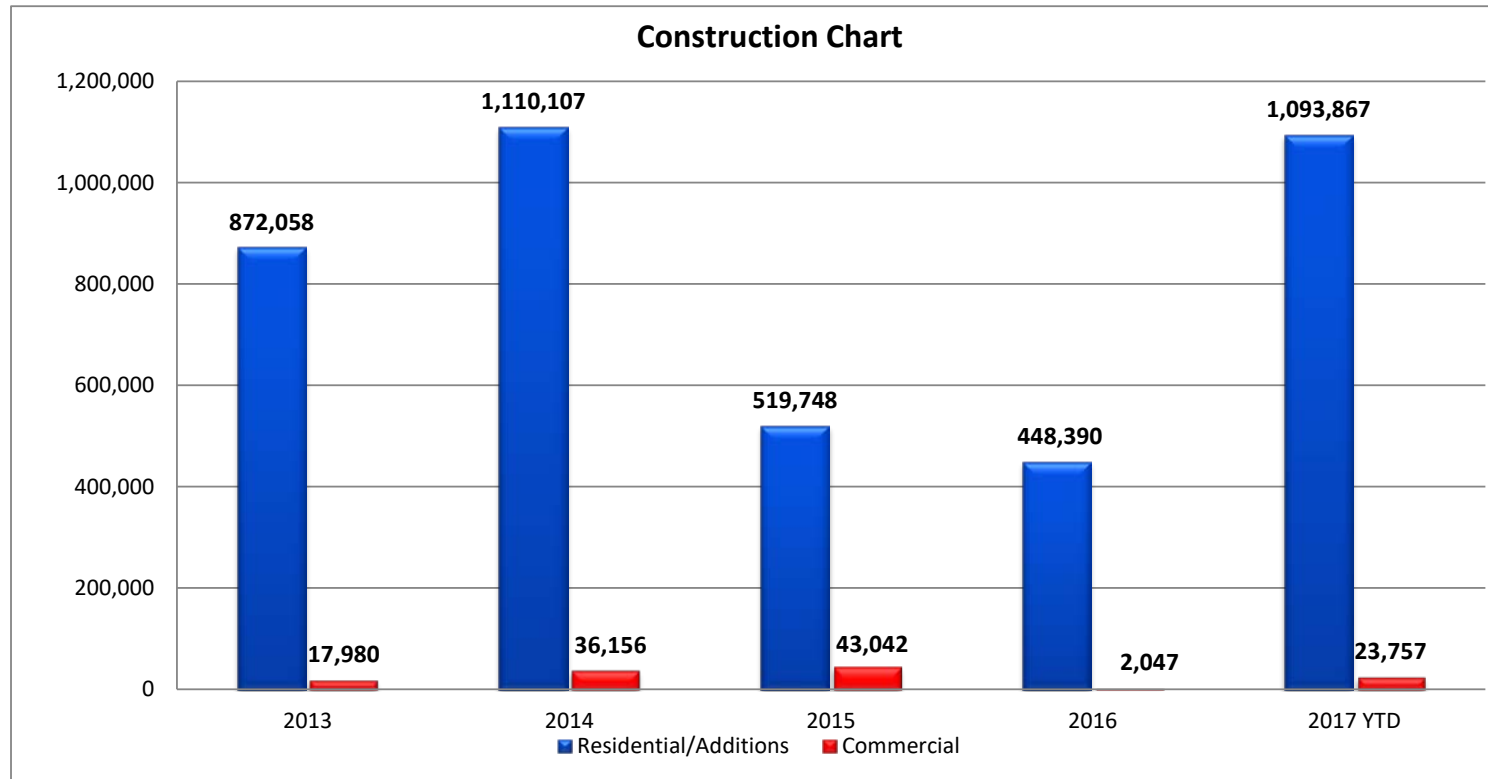
ADMINISTRATIVE SERVICES- FIRE PREVENTION

SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	0	0.00
CalFire Crew Projects	0	0.00
Hazmat	0	0.00
Emergency Response/Support	0	0.00
Training Classes	8	92.00
Conferences	0	0.00
Meetings	49	29.5
Other	0	0.00
Supervision	0	0.00
Fuels Reduction	0	0.00
TOTAL	57	121.50
FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	425	106.25
Correspondence	261	65.25
Consultations	65	65.00
Plan Review	58	58.00
Scanning	200	50.00
General Office	160	160.00
TOTAL	1,169	504.50

ADMINISTRATIVE SERVICES- OFFICE SUPPORT

OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff) Internal & External	803	40.15
Correspondence	375	93.75
Walk in/Counter (All Administrative Staff)	527	43.92
Knox Application Request	5	1.25
Burn Permits	3	1.00
UPS Outgoing Shipments	5	0.42
Plan Accepted/Routed	59	70.00
Special Projects	5	5.00
Scanning Documents/Electronic Files	400	100.00
Meetings: Admin/Prevention/Admin Shift	10	5.00
Post Office Runs	3	1.50
Deposit runs and preparations	25	12.50
TOTAL	2,220	374.48

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
August 2017

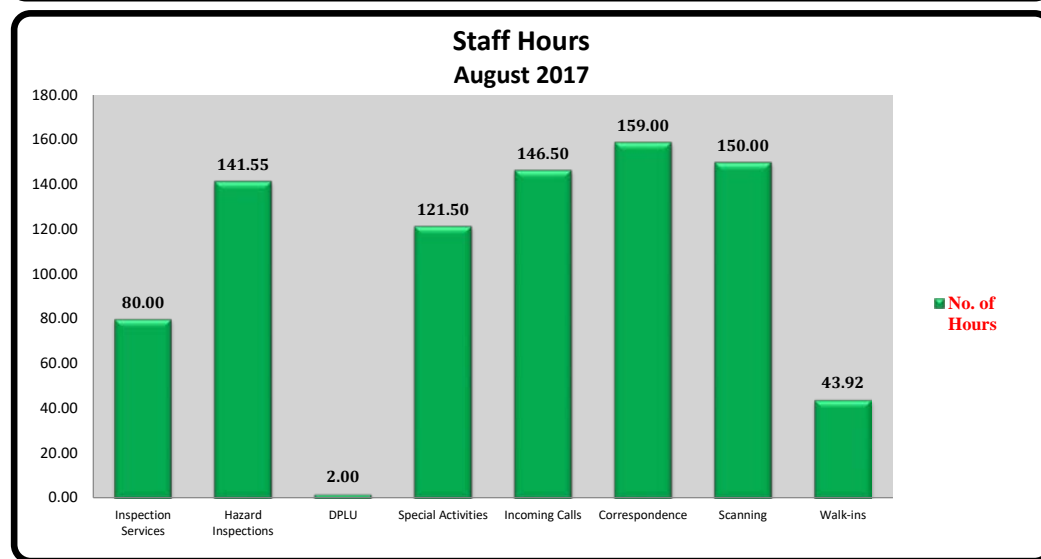
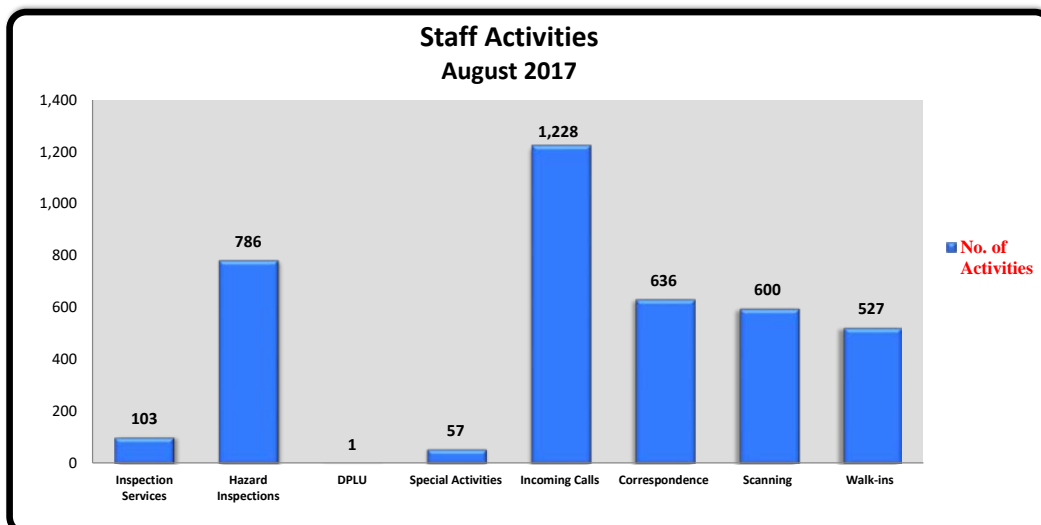


Year	Res/Add	Comm	Total
2013	872,058	17,980	890,038
2014	1,110,107	36,156	1,146,263
2015	519,748	43,042	562,790
2016	448,390	2,047	450,437
2016 YTD	268,891	2,047	270,938
2017 YTD	1,093,867	23,757	1,117,624

Comparison 2016/2017 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	28,971	25,957	12,480	19,850	15,989	47,693	28,456	91,542	70,894	25,511	54,531	28,563
2017	48,435	40,807	23,518	61,889	78,701	220,963	585,112	58,173				

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
August 2017



Comparison 2016/2017 Total Monthly Hours/Activities

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1517	1448	1473	1778	1841	3031	3081	3442	3462	3107	2491	1602
Hours	291.25	342.92	316.17	373.08	385.52	504.02	614.88	629.98	637.08	572.3	522.18	392.63

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	2187	2019	2614	2384	3137	3617	3300	3938				
Hours	482.62	494.10	578.82	567.50	676.43	745.76	713.5	844.47				

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
August 2017

WEBSITE/INTERNET		Staff Hours
Update existing info & documents: <i>Updated home page, news, photos, etc</i>		3.0
		3.0
Compile & write new information:		0.0
		3.0
Social Media <i>Facebook "Fans" - 921</i> <i>Instagram "Followers" - 136</i> <i>Twitter "Followers" - 2,766</i>		12.0
		4.0
		4.0
		4.0
TOTAL		15.0
PUBLICATIONS		Staff Hours
Design/write brochures, flyers, etc: <i>Car Seat Form</i> <i>RSF Volunteer Flyer</i>		2.0
		1.0
		1.0
TOTAL		2.0

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
August 2017

MEDIA RELATIONS		Staff Hours
On-scene Public Information Officer:		2.0
<i>Volunteer Training</i>		2.0
Press Releases:		6.0
<i>Del Dios TC</i>		2.0
<i>Elfin Forest TC</i>		2.0
<i>SRA Fee (in progress)</i>		2.0
Other Articles/Stories/Interviews:		0.0
TOTAL		8.0

EDUCATIONAL PROGRAMS/PRESENTATIONS		Staff Hours
Children's Programs		31.0
<i>Station Tour</i>		3.0
<i>Hands-only CPR, Oak Valley MS</i>		8.0
<i>Fire Prevention Month Prep</i>		20.0
Adult Programs:		2.0
<i>Visit with author for research</i>		2.0
TOTAL		33.0

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
August 2017

EVENTS		Staff Hours
External/Community Events:		7.0
<i>FFA Ice Cream Fundraiser</i>		2.0
<i>Olivenhain Water District Open House</i>		2.0
<i>Fire extinguisher and CPR training for private ranch staff</i>		3.0
Internal Events:		1.0
<i>Badge Ceremony</i>		1.0
TOTAL		8.0
CONTINUING EDUCATION		Staff Hours
Training Classes:		0.0
Conferences:		0.0
Meetings:		7.0
<i>Staff meetings</i>		2.0
<i>Shift Meetings</i>		2.0
<i>CSA17 Meeting</i>		1.0
<i>FSA Interviews</i>		2.0
TOTAL		7.0
CLERICAL		Staff Hours
Prevention-related:		52.0
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		46.0
<i>Phone Calls</i>		6.0
Non-prevention/non-minute related:		23.0
TOTAL		75.0
TOTAL HOURS		148.0



To: Supervisor of: Correy Copper
Rancho Santa Fe Fire Protection Department
18027 Calle Ambiente, PO Box 410, Rancho Santa Fe, California 92607

August 13, 2017

Dear Supervisor:

On August 11, 2017 at 0742, Communications was notified of a vehicle accident involving personnel assigned to the Parker 2 Incident where Correy was assigned. A crew haul had overturned approximately two miles west of Cedarville, California, resulting in significant injuries to all eight people in the vehicle. Correy immediately began rendering aid and beginning triage for the injured firefighters.

In the end, three firefighters were transported by air to two different trauma centers (one to Redding, two to Reno), and five were transported by ground to local medical facilities. As of today, seven of the eight patients have been released. The eighth is expected to make a full recovery, and will be released within a couple of days. Without the skill and professionalism that Correy showed, we could've had a very different outcome.

The time from when the incident was reported to the time when all eight patients were in transport was under an hour. This is especially notable because of the remote location in which the accident took place. We believe that we were very fortunate to have Correy assigned during the Parker 2 Incident. His dedication, skill, and professionalism were invaluable during a very critical time. We'd like to extend a thank you to Correy and commend him for a job well done.

Sincerely,

A handwritten signature in blue ink that reads "Daren Dalrymple".

Daren Dalrymple, Deputy IC, NorCal Team 2

cc. Correy Copper



August 24, 2017

Rancho Santa Fe FPD
P.O. Box 410
Rancho Santa Fe, CA 92067-0410

Dear: Rancho Santa Fe FPD

On behalf of the entire Mariposa County travel industry, thank you for your diligence and commitment to saving the towns of Mariposa, Bear Valley and Coulterville as well as dozens of vacation rental homes and businesses throughout the region. Your tireless efforts protected the livelihood of so many in this county who rely on the tourism industry and its economic vitality.

Although the fire and its effects temporarily inconvenienced business owners and thousands of guests, the community has rebounded quickly and seems to be back on track to regaining its economic vitality from the high demand to experience Yosemite National Park and the gateway communities.

It is sobering to have been directly affected by such an incident, and we are so grateful that the men and women who make up first responder agencies from all over the state and the region would put themselves in harm's way to protect the lives and assets of people with whom they have no direct association. This letter is a meager, but heartfelt, effort to express the deep appreciation felt by so many in our community.

Again, thank you.

Sincerely,

Terry Selk
Executive Director
Yosemite Mariposa County Tourism Bureau

STAFF REPORT

NO. 17-14

TO: BOARD OF DIRECTORS
TONY MICHEL, FIRE CHIEF

FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER

SUBJECT: GANN LIMIT COMPLIANCE

DATE: SEPTEMBER 21, 2017



At the May 2017 Board of Directors meeting, the Board authorized staff to submit a request to the California Department of Finance Demographic Research Unit to prepare an estimate of the annual percent change in population for the Rancho Santa Fe Fire Protection District. As a reminder, this request was necessary because of the reorganization with CSA-107.

The California Department of Finance has completed the special district population estimate. The District's cost to complete this request is \$1,000. Staff has recalculated the District's Gann Limit back FY12 based upon the benchmark data used by the Department of Finance.

Pursuant to Government Code §7901, special districts may annually choose one of the following by a recorded vote of the governing body:

1. Cost of Living:
 - a. the change in California per capita personal income; or
 - b. the percentage change in the jurisdiction's assessed valuation, which is attributable to nonresidential new construction.
2. Population:
 - a. the change in population within the county;
 - b. the change in population within the unincorporated area of the county;
 - c. the use of specific formula calculations or estimates, permitted for mixed incorporated/unincorporated areas of special districts and/or special districts serving more than one county; or

The following recommendation is submitted for your consideration and/or action:

1. To select the change in California per capital personal income (3.69%) for the Cost of Living Factor and the special district change in population provided by California Department of Finance (5.08%).

Note: preliminary calculations were conducted for all revenue expected to determine whether this district complies with the appropriations limits established for the current fiscal year. Preliminary calculations show that the district will comply with the appropriation limit.

Attachment(s)

1. DOF – Special District Population Estimate – Letter dated September 19, 2017
2. Gann Limit History – Revised

September 19, 2017

Ms. Karlana Rannals
Administrative Manager
Rancho Santa Fe Fire Protection District
P.O. Box 410
Rancho Santa Fe, CA 92067

Subject: **Special District Population Estimate, Rancho Santa Fe Fire Protection District**

Dear Ms. Rannals:

The California Department of Finance (Finance) has prepared the special district population estimate requested by the Rancho Santa Fe Fire Protections District as of January 1, 2017. Pursuant to Article XIII B of the California Constitution, Finance has prepared an estimate of the annual change for your special district as follows:

Date	Percent Change
January 1, 2016 – January 1, 2017	5.08

The District's population and housing information is as follows:

Rancho Santa Fe Fire District	Total Population	Household Population	Group Quarters Population	Housing Units	Households	Vacant Units	Vacancy Rate	Persons Per Household	Annual Percent Population Change
Benchmark Data 4/1/10	29,119	29,119	0	10,747	9,901	858	8.00%	2.941	-
1/1/11 Estimate	29,277	29,277	0	10,775	9,899	876	8.13%	2.958	0.68%
1/1/12 Estimate	30,000	30,000	0	10,896	10,093	803	7.37%	2.972	2.47%
1/1/13 Estimate	31,436	31,436	0	11,316	10,502	814	7.19%	2.993	4.79%
1/1/14 Estimate	32,001	32,001	0	11,359	10,639	720	6.34%	3.008	1.80%
1/1/15 Estimate	32,541	32,541	0	11,502	10,786	716	6.23%	3.017	1.69%
1/1/16 Estimate	32,779	32,779	0	11,585	10,870	715	6.17%	3.016	0.73%
1/1/17 Estimate	34,445	34,440	5	12,121	11,389	732	6.04%	3.024	5.08%

Enclosed is an invoice in the amount of \$1,000.00 for the cost of preparing the 2010 Census benchmark and 2017 special district population estimate for your jurisdiction.

If you require further information regarding this special district population estimate, please contact Doug Kuczynski at (916) 323-4086.

Sincerely,

Doug Kuczynski
Research Program Specialist
Demographic Research Unit

Enclosure

Gann Calculation History

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	FY	Population Data (LAFCO)	Cost of Living Change	Cost of Living Ratio (C+100)/100	Population Change	Population Change Ratio (E+100)/100	Appropriations Factor d x f	Gann Limit	Tax Proceeds	Over (Under) Limit	Revised Population Change	Revised Population Change Ratio	Revised Appropriations Factor	Revised Gann Limit	Tax Proceeds2	Revised Over (Under)Limit
1																
2				(C+100)/100		(E+100)/100	d x f	1,905,122								
3	FY88		3.47	1.0347	4.21	1.0421	1.0783	2,054,219								
4	FY89		4.66	1.0466	3.93	1.0393	1.0877	2,234,438								
5	FY90		5.19	1.0519	3.15	1.0315	1.0850	2,424,443								
6	FY91	9,137	4.21	1.0421	5.83	1.0583	1.1029	2,673,808								
7	FY92	9,137	4.14	1.0414	3.33	1.0333	1.0761	2,877,227								
8	FY93	9,137	-0.64	0.9936	3.25	1.0325	1.0259	2,951,725	2,429,715	(522,010)						
9	FY94	9,137	2.72	1.0272	2.52	1.0252	1.0531	3,108,418	2,567,734	(540,684)						
10	FY95	9,137	0.71	1.0071	1.42	1.0142	1.0214	3,174,941	2,219,836	(955,105)						
11	FY96	9,137	4.72	1.0472	1.55	1.0155	1.0634	3,376,332	2,397,328	(979,004)						
12	FY97	10,941	4.67	1.0467	19.74	1.1974	1.2533	4,231,620	2,524,441	(1,707,179)						
13	FY98	10,941	4.67	1.0467	1.46	1.0146	1.0620	4,493,904	2,745,541	(1,748,363)						
14	FY99	10,941	4.15	1.0415	2.63	1.0263	1.0689	4,803,495	3,054,021	(1,749,474)						
15	FY00	10,941	4.53	1.0453	2.17	1.0217	1.0680	5,130,051	3,543,988	(1,586,063)						
16	FY01	10,941	4.91	1.0491	2.33	1.0233	1.0735	5,507,302	3,909,588	(1,597,714)						
17	FY02	10,941	7.82	1.0782	3.49	1.0349	1.1158	6,145,208	4,505,676	(1,639,532)						
18	FY03	10,941	-1.27	0.9873	2.78	1.0278	1.0147	6,235,831	5,079,200	(1,156,631)						
19	FY04	11,911	2.31	1.0231	2.24	1.0224	1.0460	6,522,788	5,755,067	(767,721)						
20	FY05	14,440	3.28	1.0328	21.26	1.2126	1.2524	8,168,966	6,469,428	(1,699,538)						
21	FY06	16,186	5.26	1.0526	22.23	1.2223	1.2866	10,510,134	7,013,364	(3,496,770)						
22	FY07	21,884	3.96	1.0396	14.71	1.1471	1.1925	12,533,599	8,491,770	(4,041,829)						
23	FY08	21,041	4.42	1.0442	14.11	1.1411	1.1915	14,934,242	9,501,700	(5,432,542)						
24	FY09	26,859	4.29	1.0429	7.60	1.0760	1.1222	16,758,615	9,855,850	(6,902,765)						
25	FY10	29,668	0.62	1.0062	1.32	1.0132	1.0195	17,085,104	9,664,518	(7,420,586)						
26	FY11	27,751	-2.54	0.9746	1.52	1.0152	0.9894	16,904,239	9,303,011	(7,601,228)						
27	FY12	28,262	2.51	1.0251	0.72	1.0072	1.0325	17,453,301	9,307,896	(8,145,405)	0.68	1.0068	1.0321	17,446,370	9,307,896	(8,138,474)
28	FY13	29,131	3.77	1.0377	0.92	1.0092	1.0472	18,277,915	9,394,638	(8,883,277)	2.47	1.0247	1.0633	18,558,640	9,394,638	(9,164,002)
29	FY14	31,198	5.12	1.0512	0.8	1.0080	1.0596	19,367,454	9,690,766	(9,676,688)	4.79	1.0479	1.1016	20,134,082	9,690,766	(10,443,316)
30	FY15	31,412	-0.23	0.9977	1.23	1.0123	1.0100	19,560,580	10,273,101	(9,287,479)	1.80	1.0180	1.0157	19,670,721	10,273,101	(9,397,620)
31	FY16	32,066	3.82	1.0382	1.48	1.0148	1.0536	20,608,350	10,763,511	(9,844,839)	1.69	1.0169	1.0557	20,650,996	10,763,511	(9,887,485)
32	FY17	32,373	5.37	1.0537	0.78	1.0078	1.0619	21,884,395	11,530,369	(10,354,026)	0.73	1.0073	1.0614	21,873,538	11,530,369	(10,343,169)
33	FY18	34,031	3.69	1.0369	0.92	1.0092	1.0464	22,900,695	11,689,100	(11,211,595)	5.08	1.0508	1.0896	23,844,680	11,689,100	(12,155,580)

RESOLUTION NO. 2017-12

A Resolution of the Board of Directors of the Rancho Santa Fe
Fire Protection District Determining the 2017/2018
Appropriations of Tax Proceeds

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, which added Article XIII B of the Constitution to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations commonly called *Gann limits* for public agencies including fire districts; and

WHEREAS, the District must establish a Gann limit for the 2017/2018 fiscal year in accordance with the provision of with Article XIII B and applicable statutory law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rancho Santa Fe Fire Protection District, that the calculated maximum limit applicable to the 2017/2018 appropriations of tax proceeds is \$23,844,680 in accordance with Article XIII B of the Constitution of the State of California.

PASSED AND ADOPTED at a special (in lieu of regular) meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on September 27, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary

RANCHO SANTA FE FIRE PROTECTION DISTRICT ARTICLE XIII B
APPROPRIATION OF PROCEEDS OF TAX LIMITATION
DETERMINATION 2017/2018

*Determination of Permitted Growth Rate in Appropriations 2017/2018, recalculated with
Department of Finance Special District Population Estimate for Rancho Santa Fe Fire Protection
District*

Per Department of Finance:

Per Capita Personal Income = (3.69%), Converted Factor	1.0369
Population Change =5.08%, Converted	<u>1.0508</u>
Combined Factor =	1.0896
2016/17 Appropriation Limit (Revised)	\$21,873,538
2017/18 Appropriation Limit Adjustment Factor	1.0896
2017/18 Appropriation Limit	<u>\$23,844,680</u>

STAFF REPORT

NO. 17-15

TO: BOARD OF DIRECTORS
TONY MICHEL, FIRE CHIEF

FROM: MARLENE DONNER, FIRE MARSHAL

SUBJECT: HAZARD ABATEMENT CONTRACTOR

DATE: SEPTEMBER 21, 2017



RECOMMENDATION

Staff recommends the Board authorize the Fire Chief to execute a service agreement with Badger RE & Son Inc., to be the hazard abatement contractor for the District when an abatement of hazardous vegetation and rubbish within the Rancho Santa Fe Fire Protection District is required under Fire District's Ordinance 15-01.

BACKGROUND

Since March 2005, the Board of Directors has authorized the use of a single hazard abatement contractor for the forced abatement of hazardous vegetation and rubbish within the Fire District. This agreement enables the District to contract with the hazard abatement contractor to force abate hazards when the owners fail to bring their property in compliance with adopted District ordinances and the California Health and Safety Code.

In June 2017, staff posted a Request for Proposal (RFP) for a hazard abatement contractor for the forced abatement of hazardous vegetation and rubbish within the Fire District. The RFP bid packet was posted on the district's website and staff distributed fourteen bid packets to interested companies. The bid period was originally open for 30 days, but was extended for the period for an additional 19 days and closed on August 1, 2017. The District received four bids.

CURRENT SITUATION

After reviewing and evaluating the four bids that were submitted, staff determined that Badger RE & Son Inc was the most responsive bidder for the District and the taxpayers.

This service agreement contract is for a period of "one-year" and the option for the District to have two (2), "one-year" extensions.



Rancho Santa Fe Fire Protection District Financial Plan - Final

FY18

September 2018

RANCHO SANTA FE FIRE PROTECTION DISTRICT

Final Operating and Capital Budget – FY18

About Us

Board of Directors

James H. Ashcraft
President
John C. Tanner
Vice President
Nancy C. Hillgren
Director – At Large
Randall Malin
Director – At Large
Tucker Stine
Director – At Large

District Staff

Tony J. Michel
Fire Chief
Fred Cox
Deputy Chief
Karlena Rannals
Administrative Manager
Marlene Donner
Fire Marshal
Battalion Chief's
Bret Davidson
Chris Galindo
David Livingstone
Dave McQuead

Mission Statement

To serve the public through the protection of life, environment and property from fire and other emergencies through prevention, preparedness, education, and response.

Vision Statement

Our vision is to provide exceptional service and continuous improvement in our organization through innovation, forward-looking leadership and genuine concern for the welfare of others.

We are dedicated to our mission, unwavering in our core values and continually strive to be a model of excellence.

We are role models in the community and leaders in our profession.

We maintain community partnerships, hire and train exceptional people, and provide professional, well-organized, cost effective services.

We are advocates for our member's health, safety, and welfare.

We foster a culture of trust, involvement, and personal accountability.

Rancho Santa Fe Fire Protection District

Final Budget – FY18



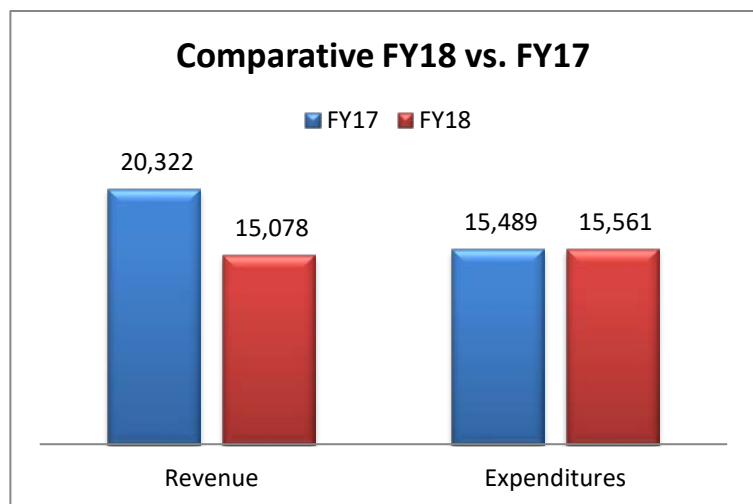
September 2017

The Fire District's proposed FY18 Operating and Capital Replacement Budget is submitted to the Board of Directors for its review and consideration. The annual budget serves as a foundation and is an important tool available to the District to set priorities for the Rancho Santa Fe Fire Protection District over the next year and beyond. This budget represents a conservative based financial plan for the new fiscal year, proposing the necessary revenue and expenditures, while continuing to provide the highest level of emergency response, fire prevention, and administrative services.

On July 23, 2016, the District's reorganization with County Service Area 107 (Elfin Forest/Harmony Grove) was completed. The County of San Diego remitted in cash an excess of \$7 Million to the Fire District resulting from negotiations that included excess funds from CSA-107, property tax shortfall, and capital monies for the construction of a fire station. Because of the large influx of cash received, and the accounting methods selected, the operating surplus is estimated at \$4.83

million. In reality, because of the \$4.5 million received that is restricted for the construction of the fire station, and \$762,000 in CSA-107 reserves, there is an operating deficit of an approximate \$461,062. The District. The Board of Directors approved several large cash outlays that included an additional \$627K payment to CalPERS, \$522K for the NextGen Communications project, \$362K payment to County of San Diego for the purchase of temporary trailers for RSF5; \$682K payment for the purchase of a replacement fire engine.

The District has entered a new era and service delivery model as a combination fire agency with the addition of the Elfin Forest Division with a volunteer firefighter service model responding from the Elfin Forest fire station. During the next fiscal year, staff will continue to be busy with the Design/Build process for a permanent fire facility for the Harmony Grove area of the Fire District. In addition, staff is researching the costs and options to provide separate living quarters for the Elfin Forest fire station. Since the presentation of the preliminary budget, the District received notification that the District was awarded two SAFER Grants. These grants will augment RSF6 staffing by adding three SAFER firefighter/paramedics to the authorized personnel, supplementing the volunteer program, and adding a Volunteer Recruitment and Retention Coordinator. The budget includes an additional \$198K in grant revenue for cost recovery for the four (4) positions.



Mission: *To serve the public through the protection of life, environment and property from fire and other emergencies through prevention, preparedness, education, and response.*

The impacts of the reorganization will take many years to be completely realized, both operationally and financially.

Overview

In evaluating the FY18 budget, you will notice that the projected total operating revenue has decreased by -25.5% compared to FY17 actual revenue (Figure 1), which is primarily due to the receipt of one-time revenue from the County of San Diego.

Revenue	FY17 Budget	FY17 Act.	FY18 Budget	BGT vs. Act. - %	BGT vs. Act. - \$
Taxes & Assessments	12,745	12,894	13,102	1.6%	208
EFF-HG	414	5,818	446	-92.3%	(5,371)
Developer Reimbursement	157	266	141	-47.0%	(125)
All Other	933	1,344	1,389	3.3%	44
Total Revenue	14,250	20,322	15,078	-25.8%	(5,244)

Figure 1

The projected FY18 operating expenditures, compared to the FY17 Actual increased .5%. (Figure 2).

Expenditures	FY17 Budget	FY17 Act.	FY18 Budget	BGT vs. Act. - %	BGT vs. Act. - \$
Salaries & Benefits	11,327	10,426	12,336	18.3%	1,910
Long Term UAL (CalPERS)	1,000	1,627	-	-100.0%	(1,627)
Service, Supplies, PY	2,263	2,096	2,422	15.6%	326
Other Cash Expenses/Project		594		-100.0%	(594)
Depreciation	721	746	803	7.6%	57
Total Operating Expense	15,310	15,489	15,561	0.5%	72
Capital Expenses	1,189	1,068	950	-11.0%	(117)
Total Expense (inc. Capital)	16,499	16,557	16,511	-0.3%	(46)
Total Cash Expenses (minus depreciation)	15,779	15,811	15,709	-0.6%	(103)

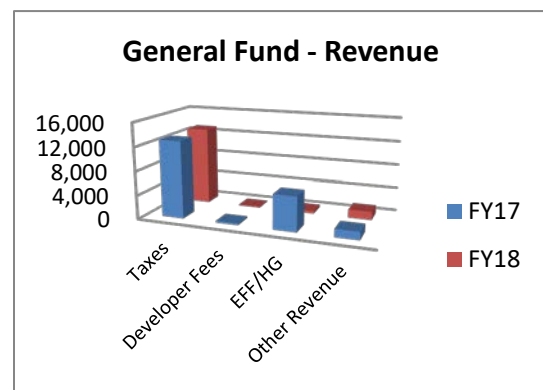
Figure 2

Projected Revenues

We project the general fund revenues at \$15,077,900. This is an estimated decrease of -25.8% (\$5.12Million) over FY17. These revenues over the FY18 operating expenses provide a projected operational deficit of \$484K. The following summary of revenue changes is between FY18 **Budget** and the FY17 **Actual**:

Revenue – \$15,077,900

- **Taxes & Assessments** – the 1% AB8 revenue and benefit fees Increased 1.6% (\$207,668). The District's assessed valuation increased 3.45%; therefore, secured property tax revenue was increased 3.0% for the core "tax rate areas" within



the former fire district boundaries. The District expects to see the completion of the property tax exchange for the reorganization of CSA-107 in the new budget year.

- **County of San Diego/CSA-107, One-time funds** – \$312K: the County of San Diego provided the district in FY17 a one-time lump sum of \$2.5 million for any potential short falls resulting in the reorganization. The shortfall revenue is amortized over a planned eight (8) year period, and this is year two. In addition, the District received \$4.5 million to construct a new fire station. The difference is the CSA-107 reserve funds and reimbursement for firefighting personnel.
- **HGV CFD** – First year revenue from the Harmony Grove Village “Joint Community Facilities District” (JCVD) for FY17 was estimated \$21,600. The reality is that the revenue distributed from the County of San Diego to the Fire District received was \$131,353, or an increase of \$110,000.
- **Lease** – Increased 1.7% (\$6K) the lease revenue for the District increased by either contract or CPI adjustments. In addition, this category also includes the revenue from the amended lease with North County Dispatch JPA.
- **Firefighting Reimbursement** – Decrease 12.3% (\$66,233): This District’s emergency call back has increased significantly over the past few years, which affects the overtime budget. This year, the final budget includes an average of firefighting reimbursement received from the State of California over a three-year period.
- **Grant** – Increase 308.63% (\$167,000): This received two Staffing for Adequate Fire & Emergency Response (SAFER) Grants. This revenue will be used to augment staff for RSF6 and add one Volunteer Recruitment & Retention Coordinator.

In addition to these general funds, we estimate that we will collect \$225K in restricted Fire Mitigation Fees, including interest.

Overall, the District is projects a decrease in revenue of -25.8% or \$5.2 Million, that, once again is primarily caused by the receipt of one-time revenue.

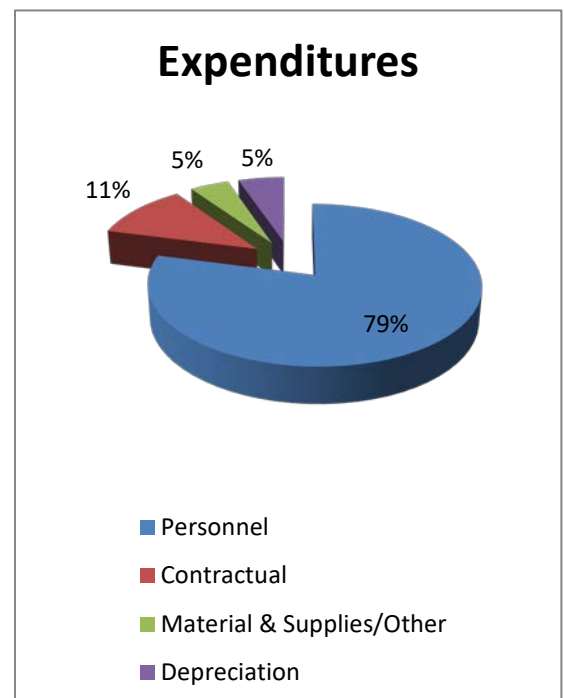
Projected Operating Expenditures

The following is a summary of expenditure changes between the *FY17 Final Budget* and the proposed *FY18 Preliminary Budget*:

Personnel – \$12,335,954

Overall personnel costs increased 2.5% or \$283,130 over FY17 actual costs. The primary changes are:

- **Salary** – Additional personnel and negotiated wage increases for all employee groups affect this category for an estimated increase of 5.4% (\$368,550)
- **Overtime** – The 11.9% or \$162,314 is directly related to the increase in average number of hours used for emergency callbacks, and additional personnel.



- **Elfin Forest Fire Station** – The addition of the Elfin Forest Fire Station supports the volunteer division of the District. Personnel costs are estimated to be \$228,917.70, which includes the addition of three Driver/Operators approved in FY17 who are specific to RSF6 operations.
- **Retirement** – comparing budget to budget, the overall increase results from an increased employer contribution rates and the additional personnel. However, comparing budget to actual, retirement costs appears to increase significantly over FY17. The FY17 cost is the result of the Net Pension Liability adjusting journal entries.

CalPERS Unfunded Accrued Liability (UAL) – \$0

The Board of Directors implemented a plan in FY15 to reduce the district's UAL to CalPERS. During FY17, the District eliminated the 2013 pre-Pool UAL. FY18 does not include any additional payments at this time. However, the Board of Directors will have an opportunity to reevaluate any additional payments to CalPERS after the distribution of the actuarial report, anticipated for fall 2017.

Contractual Services – \$1,776,695

The FY18 Contractual Services category increased 18.5% or \$277,615 over FY17 actual. The majority of the increase is due to the normal inflation costs expected, noting that Dispatching costs increased by \$37,073 due to the increase in number of calls, and an increase in the cost per call. In addition, significant work is planned for the training facility.

Material & Supply – \$645,481

The FY18 Material and Supply category increased 8.7% or \$51,644 over FY17 actual. The majority of the increase is due to the normal inflation costs expected.

Depreciation – \$802,658

The FY18 Depreciation category increased by 7.6% or \$56,543 over the FY17 actual. The primary reason is due to new apparatus in the fleet and new equipment (copier and file server). Note: the depreciation cost does include the engine on order with delivery expected in November/December.

Capital & Other Cash Expenditures - \$950,294

The District's Capital Replacement expenditures (Equipment, Facility, and Fleet) total \$950K. We anticipate paying for the replacement of one staff vehicle, and the payment of one (1)-replacement engine. The District was approved to recover 85% of the engine cost from the Fire Mitigation Fee Fund since a new engine was purchased for RSF5.

The following is a list of capital or cash expenditures planned:

Expense/Project	Funding Source – GF	Funding Source – FMF
Replacement of Staff Vehicle	\$35,000	\$0
Replacement of Type 1 Engine	\$108,044	\$612,250
Fueling Station – Harmony Grove Station (RSF5)	\$11,250	\$63,750
Emergency Station Generator (RSF5)	\$18,000	\$102,000
Total	\$172,294	\$778,000

Budget Summary

The District FY18 tax revenue has a moderate increase. The estimated revenue from the reorganization will grow as the community of Harmony Grove Village continues to grow. The negotiated one-time funds from the County of San Diego should offset any deficient from the new services the District will now provide in the communities of Elfin Forest and Harmony Grove. The FY18 planned expenditures are higher than the FY17 Actual. The proposed budget aligns with the strategic plan, and District personnel will continue to evaluate and monitor all revenues and expenditures without sacrificing the high level of service we provide to the community.

FY18

OPERATING EXPENDITURES

GENERAL FUND

Summary Revenues, Expenditures - Operating Budget FY18

<i>(In Thousands)</i>	Act. (6/30)	Proposed	Change -Act.. vs. Proposed	
REVENUES	GF - 17	GF - 18	\$	%
Total Revenues	20,322	15,078	(\$5,244)	-25.8%
EXPENDITURES				
Total Operating Expenditures	15,489	15,561	\$70	0.5%
Operating Surplus (Deficit)	4,833	(483)	(\$5,316)	-110.0%

Summary Revenues, Expenditures - Operating Budget FY18

<i>(In Thousands)</i>	Act. (6/30)	Proposed	Change -Act.. vs. Proposed	
REVENUES	GF - 17	GF - 18	\$	%
Total Revenues	20,322	15,078	(\$5,244)	-25.8%
EXPENDITURES				
Personnel	12,053	12,336	\$283	2.3%
Contractual Services	1,499	1,777	\$278	18.5%
Materials & Supplies	594	645	\$52	8.7%
Other Expenditures (Projects/Equipment/Prior Year)	597	0	(\$597)	
Depreciation	<u>746</u>	<u>803</u>	<u>\$57</u>	7.6%
Total Operating Expenditures	15,489	15,561	\$70	0.5%
Operating Surplus (Deficit)	4,833	(483)	(\$5,316)	-110.0%

Summary - Operating Revenues FY18

<i>(In Thousands)</i>	Act. (6/30)	Proposed	Change -Act.. vs. Proposed	
REVENUES	GF - 17	GF - 18	\$\$	%
Taxes & Assessments	11,496	11,684	188	1.6%
Tax Refunds - Adjustment	(78)	(80)	(2)	2.0%
Benefit Fee	1,477	1,498	21	1.5%
Subtotal	12,894	13,102	208	1.7%
Developer Reimbursement/Revenue				
Rancho Cielo	266	141	(125)	-47.0%
Subtotal	266	141	(125)	-47.0%
Other Revenue				
EFF/HG (County)	5,818	447	0	-92.3%
Plan Checks	157	151	(6)	-3.9%
Administrative Fees	3	1	(2)	-80.0%
Interest	107	85	(21)	-20.2%
Lease	338	345	7	2.0%
Instructor/Training	26	21	(5)	-19.7%
Grant	54	221	167	308.8%
FF/EMS Reimbursement	538	472	(66)	-12.3%
Other	121	93	(28)	-23.4%
Subtotal	7,162	1,836	(5,327)	-74.4%
Total Operating Revenues	20,322	15,078	(5,244)	-25.8%

Summary Expenditures - Operating Budget Act. 6/30 to Proposed Budget)

(In Thousands)	FY18		Change -Act.. vs. Proposed	
	Act. (6/30) GF - 17	Proposed GF - 18	\$	%
EXPENDITURES				
Personnel				
Payroll				
Salary	6,810	7,179	\$369	5.4%
Emergency Response Compensation	0	0	\$0	
Management Services (Coop Eff)	0	0	\$0	
Holiday Pay	182	225	\$42	23.2%
Overtime	1,360	1,522	\$162	11.9%
Paramedic Incentive	0	0	\$0	0.0%
Subtotal	8,352	8,925	\$573	6.9%
Benefits				
Health Insurance + HRSA	1,054	1,417	\$362	34.4%
Life/LTD Insurance	9	37	\$28	292.2%
Medicare/Social Security	129	136	\$7	5.4%
Retirement	543	1,512	\$969	178.5%
CalPERS UAL	1,627	0	\$0	-100.0%
Unemployment	10	17	\$7	69.9%
Workers Compensation	302	216	(\$86)	-28.6%
Other	26	76	\$50	197.4%
Subtotal	3,701	3,411	(\$290)	-7.8%
TOTAL	12,053	12,336	\$283	2.3%
Contractual Services				
Administration Fees	205	222	\$17	8.3%
Building/Facility Lease	31	32	\$1	2.5%
Dispatching	153	167	\$14	9.0%
Equipment Rental & Repairs	31	40	\$9	27.8%
Insurance	94	102	\$7	7.5%
Legal	26	32	\$5	19.6%
Meetings, Meals, Mileage	8	10	\$1	14.4%
Other Contractual/Professional Services	265	388	\$123	46.2%
Service Agreements	56	66	\$10	18.8%
Soil Contamination	0	0	\$0	
Training	79	119	\$40	51.0%
Utilities	324	361	\$37	11.5%
Vehicle Maintenance & Repairs	201	211	\$10	5.0%
All Other	24	28	\$3	14.4%
TOTAL	1,499	1,777	\$278	18.5%
Materials & Supplies				
Apparatus	49	40	(\$9)	-18.5%
Apparatus - Computers	0	2	\$2	
Computer	59	81	\$22	37.8%
Fuel	59	65	\$6	10.0%
Grants	0	0	\$0	
Office	26	36	\$9	35.3%
Safety	89	91	\$2	2.7%
Uniforms	34	48	\$14	41.7%
Programs/Public Education	24	21	(\$3)	-12.3%
Hose, Nozzles, Foam	10	15	\$5	46.8%
Radio	99	65	(\$35)	-34.9%
Station Maintenance/Supplies/Janitorial	77	80	\$3	4.3%
All Other	68	103	\$35	50.8%
TOTAL	594	645	\$52	8.7%
Depreciation	746	803	\$57	7.6%
Other Expenditures (Projects/Equipment/Prior Year)	597	0	(\$597)	-100.0%
TOTAL Operating Expenditures	15,489	15,561	\$70	0.5%
Other Cash Expenses (inc. Capital)	1,068	950	(\$1)	-11.0%
	16,557	16,511	(\$1)	-0.3%

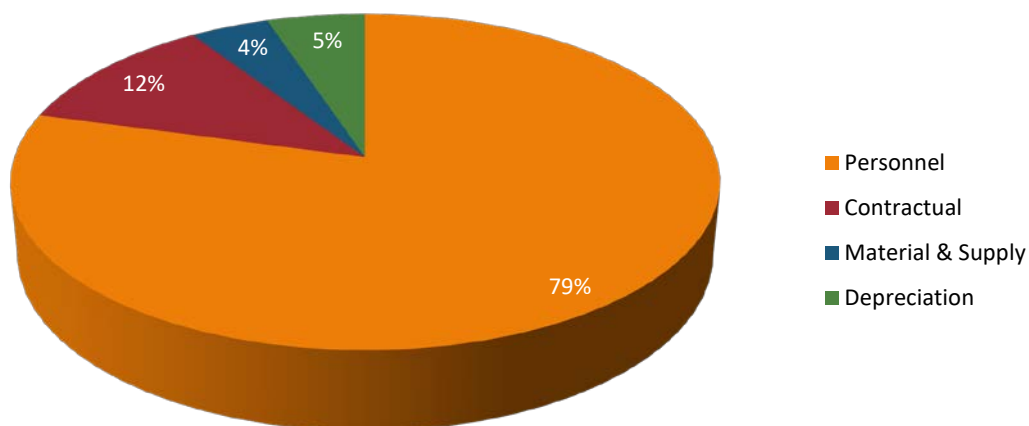
OPERATIONAL COST SUMMARY

	BUDGET FY17	Act (6/30)	BUDGET FY18	Bgt vs Act % Change
Personnel	12,326,938	12,052,824	12,335,954	2.3%
Contractual	1,627,347	1,499,080	1,776,695	18.5%
Material & Supply	631,163	593,837	645,481	8.7%
Prior Year Expense/Equipment	-	3,144	-	-100.0%
RSF5 Start Up - Construction Design Build	-	13,000	-	-100.0%
Other Capital Expenses (<i>not depreciated</i>)	-	59,267	-	-100.0%
Board Approved Exp (NextGen)	-	522,079	-	-100.0%
Depreciation	<u>720,463</u>	<u>746,116</u>	<u>802,658</u>	<u>7.6%</u>
Subtotal	15,305,912	15,489,346	15,560,788	0.5%
Other Cash Expenses (Capital)	<u>1,188,800</u>	<u>1,067,788</u>	<u>950,294</u>	<u>-11.0%</u>
TOTAL CASH COSTS (<i>INCLUDING CAPITAL OUTLAY</i>)	16,494,712	16,557,134	16,511,082	-0.3%

Capital

Equipment - GF	81,125	23,789	29,250
Equipment - FMF	63,375	-	165,750
Facility - GF	211,215	362,476	-
Facility - FMF	108,644	-	-
Fleet - GF	1,250,000	681,523	143,044
Fleet - FMF	-	-	612,250
	<u>1,714,359</u>	<u>1,067,788</u>	<u>950,294</u>
Total GF	1,542,340	1,067,788	172,294
Total FMF	<u>172,019</u>	<u>-</u>	<u>778,000</u>
	1,714,359	1,067,788	950,294

FY18 Operating Budget - Expenditures



FISCAL YEARS - FY17; FY18

	BUDGET FY 17	Act. (6/30) FY 17	PROPOSED FY 18	BGT vs. ACT %	BGT vs. ACT \$
Revenue					
Taxes & Assessments	11,355,900	11,495,979	11,683,800	1.6%	187,821
Tax Refunds - Adjustment	(69,000)	(78,198)	(79,800)	2.0%	(1,602)
Benefit Fee	1,458,200	1,476,651	1,498,100	1.5%	21,449
Administrative Fees	1,500	2,500	500	-80.0%	(2,000)
Assets				0.0%	0
Sale of Assets	-	23,430	-	-100.0%	(23,430)
CSA-17 (ALS Equipment & Supplies)	36,200	36,180	36,200	0.1%	20
Developer Reimbursement/Revenue				0.0%	0
Dev. Reim. Rev - Rancho Cielo Station	156,800	266,070	141,000	-47.0%	(125,070)
EFF-HG (County)	392,700	5,686,503	312,500	-94.5%	(5,374,003)
EFF-HGV-CFD	21,600	131,353	134,000	2.0%	2,647
EMS First Responder	14,800	20,319	17,300	-14.9%	(3,019)
Firefighting Reimbursement (FEMA/OES)	250,000	538,377	472,200	-12.3%	(66,177)
Fuel Tank Reimbursement	-	-	-	0.0%	0
Grant Revenue	26,700	54,110	221,200	308.8%	167,090
Hydrant Maintenance	4,400	7,095	6,000	-15.4%	(1,095)
Instructor/Training Revenue	15,400	26,040	20,900	-19.7%	(5,140)
Interest Income	67,100	106,580	85,100	-20.2%	(21,480)
Lease Revenue	-	-	-	0.0%	0
AMR (formerly Rural Metro)	86,900	86,902	88,700	2.1%	1,798
Cellular Site Rental (RSF6)	60,000	41,135	41,200	0.2%	65
NCDJPA	23,700	28,081	40,200	43.2%	12,119
RSF Association	92,300	90,145	95,000	5.4%	4,855
Verizon	76,600	91,507	78,600	-14.1%	(12,907)
Verizon (Generator)	800	672	800	19.1%	128
Miscellaneous	33,400	33,769	33,600	-0.5%	(169)
Plan Reviews	144,500	156,979	150,800	-3.9%	(6,179)
Subtotal	14,249,600	20,322,181	15,077,900	-25.8%	(5,244,281)
Expenditures - (GF)					
- Personnel	11,327,000	10,425,536	12,336,000	18.3%	1,910,464
- Long Term AUL (CalPERS) - Additional Payments	1,000,000	1,627,288	-	-100.0%	(1,627,288)
- Contractual Costs; Material & Supplies; PY Expenses	2,262,700	2,096,061	2,422,200	15.6%	326,139
- FMF Cost Recovery		-			
- Other Expenditures		581,346			
- Project Expenditures (RSF5)		13,000	-	-100.0%	(13,000)
Subtotal	14,589,600	14,743,230	14,758,200	0.1%	14,970
- Depreciation Expense	720,500	746,116	802,700	7.6%	56,584
Total Operating Expenditures	15,310,100	15,489,346	15,560,800	0.5%	71,454
Operating Surplus (Deficit)	(1,060,500)	4,832,835	(483,900)	-110.0%	(5,316,735)
- Other Expenditures - Capital	1,188,800	1,067,788	950,300	0.0%	(117,488)
Total Expenditures (minus depreciation)	15,778,300	15,811,018	15,708,500	-0.6%	(102,518)
Net Surplus (Deficit)	(1,528,800)	4,511,163	(631,500)	-114.0%	(5,142,663)
- Other financing sources (transfers in/out)	114,800	9,108	778,000		768,892
Cash Surplus (Deficit)	(1,414,000)	4,520,271	146,600	-96.8%	(4,373,671)
Designated Capital Revenue					
Annexation Fees					
Fire Mitigation Fee Interest	6,800	12,972	13,000	0.2%	28
Fire Mitigation Fees* Includes EF/HG	195,200	222,856	211,800	-5.0%	(11,056)
Subtotal	201,900	235,828	224,700	-4.7%	(11,128)
Designated Capital Revenue Expenditures					
FMF Expenditures					
Transfer in/out	114,800	9,108	778,000	8441.9%	768,892
Total Expenditures - (FMF)	114,800	9,108	778,000	8441.9%	768,892
Cash Surplus (Deficit)	87,100	226,720	(553,300)	-344.0%	(780,020)
Prior Year Adjustments					
RESERVE Surplus (Deficit) - All Funds	(1,326,900)	4,747,091	(406,800)	-108.6%	(5,153,891)

Estimated Cash Net Assets FY17 vs. FY18 (not including Net Pension Obligation)

General Fund					
	FUND TOTAL	FY17	FUND TOTAL	FY18	%
Cash - Beginning (June 30, 2016)		13,872		18,634	
June 30 Receivables		1,256			
June 30 Restricted Cash & Cash Equivalents		560			
June 30 Prepay		1			
June 30 Transfer in (out)		0		0	
		15,689		18,634	18.8%
June 30 Liabilities		(560)		0	
BEGINNING - NET CASH ASSETS		<u>15,129</u>		<u>18,634</u>	23.2%
PROJECTED REVENUE					
Taxes & Assessments	12,894		13,102		
Interest	107		85		
Developer Reimbursement	266		141		
Lease Revenue	338		345		
Other Revenue	739		807		
EFF/HG (County)	5,818		447		
Fees	160		152		
Fire Mitigation Fees			0		
Total Projected Revenue	20,322		15,077		
PROJECTED EXPENDITURES					
Personnel Costs	10,426		12,336		
Maintenance & Operating Costs	2,093		2,422		
Capital/Project Expenditures	597		0		
Depreciation Expense	746		803		
Total Operating Expenditures	13,862		15,560		
Operating Surplus - \$	6,460		(483)		
Operating Cash Surplus (Deficit) inc. depreciation	7,206		319		
Additional Cash Payments					
Equipment - Facility - Vehicles	1,068		950		
CalPERS UAL	1,627		0		
Total Projected Cash Expenditures	15,811		15,708		
Excess Revenue over Cash Expenditures	4,511		(631)		
Transfers in(out)	9		778		
Net Change in Fund Balance		4,520		148	-96.7%
Less Long Term Liabilities		(1,015)		(6)	
CASH ASSETS - 6/30		<u>18,634</u>		<u>18,775</u>	0.8%

Fire Mitigation Fund					
Cash - Beginning		1,277		1,639	
June 30 Receivables		0		0	
June 30 Restricted Cash & Cash Equivalents		0		0	
June 30 Prepay		0		0	
June 30 Transfer in (out)		0		0	
		1,277		1,639	
June 30 Liabilities		0		0	
BEGINNING - NET CASH ASSETS		<u>1,277</u>		<u>1,639</u>	28.4%
PROJECTED REVENUE					
Interest		9		13	
Fire Mitigation Fees		362		212	
Total Projected Revenue		371		225	-39.5%
PROJECTED EXPENDITURES					
Total Operating Expenditures					
Excess Revenue over Expenditure		371		225	
Transfers in(out)		(9)		(778)	
Net Change in Fund Balance		362		(553)	
CASH ASSETS - 6/30		1,639		1,086	-33.8%
LIABILITIES & FUND EQUITY					
Restricted Reserves					
Fire Mitigation		1,639		1,086	
TOTAL LIABILITIES & FUND BALANCE		<u>1,639</u>		<u>1,086</u>	-33.8%
ENDING - NET CASH ASSETS (Deficit)-ALL FUNDS		<u>20,273</u>		<u>19,861</u>	-2.0%

FY18

CAPITAL
EXPENDITURES

GENERAL FUND
&
FIRE MITIGATION
FUND

FY18 Capital Equipment Expenditures & Five Year Capital Plan

GENERAL FUND

ASSETS

Description

	FY17	Act (6/30)	Five Year Capital Plan				
			FY18	FY19	FY20	FY21	FY22
Copier (Replacement)	\$ 15,500	\$ 12,517					
File Server		11,272					
Fire Prevention Software (FMF Project Approved FY15)							
Fueling Station – Harmony Grove Village (HGV) Fire Station (85%)			11,250				
Emergency Station Generator (HGV Fire Station) - 15% Funding			18,000				
Hurst eHydraulic Rescue Tool Set		-					
Phone System Admin/Station 1	-	-	-	-	-	-	-
Subtotal	15,500	23,789	29,250	-	-	-	-

FIRE MITIGATION FUND

ASSETS

Description

	FY17	Act (6/30)	FY18	FY19	FY20	FY21	FY22
Fueling Station – Harmony Grove Village (HGV) Fire Station (85%)			63,750				
Emergency Station Generator (HGV Fire Station) - 85% Funding			102,000				
Fire Prevention Software (FMF Project Approved FY15)	-	-	-	-	-	-	-
Total Proposed Asset Expenditures	-	-	165,750	-	-	-	-
TOTAL	15,500	23,789	195,000	-	-	-	-

Fire Prevention Software (FMF Project Approved FY15) - Project Costs in Other Professional Services

FY18 Capital Facility Improvement Expenditures & Five Year Capital Plan

GENERAL FUND

FACILITY REPLACEMENT - IMPROVEMENT

			Five Year Capital Plan							
Project #	Description	Funding %	BUDGET FY17	Act (6/30)	FY18	FY19	FY20	FY21	FY22	
Future Proj.	RSF5 Temporary Trailers	100%	-	362,476						
18-01	RSF Fire Station - Design/Build	15%				5,430,000				
10-01	Microwave Metropolitan Area Wireless Network <i>Committee</i> <i>Approved (FY10) - Est \$153,000</i>	25%	38,250	-	-	-	-	-	-	-
SUBTOTAL			38,250	362,476	-	0	-	-	-	-
FIRE MITIGATION FUND										
FACILITY REPLACEMENT/IMPROVEMENT										
Project #	Description	Funding %								
18-01	RSF Fire Station - Design/Build	85%				770,000				
10-01	Microwave Metropolitan Area Wireless Network <i>Committee</i> <i>Approved (FY10) - Est \$153,000</i>	75%	114,750	-	-	-	-	-	-	-
SUBTOTAL			114,750	-	-	770,000	-	-	-	-
TOTAL			153,000	362,476	-	770,000	-	-	-	-

FY18 Capital Fleet Expenditures & Five Year Capital Plan

GENERAL FUND

ID/Vehicle Type	Year	Funding %	Exp Est	FY17	Act (6/30)	FY18	FY19	FY20	FY21	FY22
VEHICLE REPLACEMENT RESERVES										
0611 - Engine (Type I - EFF)	2006	100%	637,500							637,500
1062 - Water Tender (EFF)	2011	100%	337,500							
0261 - Water Tender	2002	100%	265,886	380,000					265,886	
0262 - Brush (Type III)	2002	100%	500,587				500,587			
0281 - Staff	2002	100%	27,096				27,096			
0312 - Engine - (Type I)	2003	100%	618,011						618,011	
0384 - Staff	2003	100%	35,000			35,000				
0561 - Brush (Type III)	2005	100%	431,495					431,495		
0811 - Engine - (Type I)	2008	100%	676,715					676,715		
0981 - Staff	2009	100%	38,795							38,795
1181 - Staff	2011	100%	35,601						35,601	
1281 - Staff (Ford F150)	2012	100%	83,551				83,551			
1282 - Command (Explorer)	2012	100%	60,667							60,667
1381 - Staff (Escape)	2013	100%	42,077						42,077	
1411 - Pumper	2013	100%	745,451							
1481 - Staff (Explorer)	2014	100%	54,150							54,150
1482 - Staff (Explorer)	2014	100%	57,468							57,468
1581 - Command	2015	100%	59,147							59,147
1611 - Engine (delivered June 2016)	2016	100%	681,597		524,467					
1681 - Staff (Ford Explorer)	2016	100%	43,407		-					
1682 - Command (F150)	2016	100%	79,524	50,000	61,172					
0311 - Engine - (Type I)	2003		0							
1711 - Engine (on order)*	2017	15%	650,000		326	108,044				
1781 - Staff (Explorer)	2017	100%	41,668	45,000	36,778					
				-	-	-	-	-	-	-
TOTALS			6,202,894	475,000	622,744	143,044	611,234	1,108,210	961,575	907,727

* Prior year approved - anticipated delivery Dec 2017

FIRE MITIGATION FUND

ID/Vehicle Type	Year	Funding %	Exp Est	FY17	Act (6/30)	FY18	FY19	FY20	FY21	
1711 - Engine (on order)*	2017	85%	650,000	-		612,250	0	0	0	0
TOTAL				475,000	622,744	755,294	611,234	1,108,210	961,575	907,727

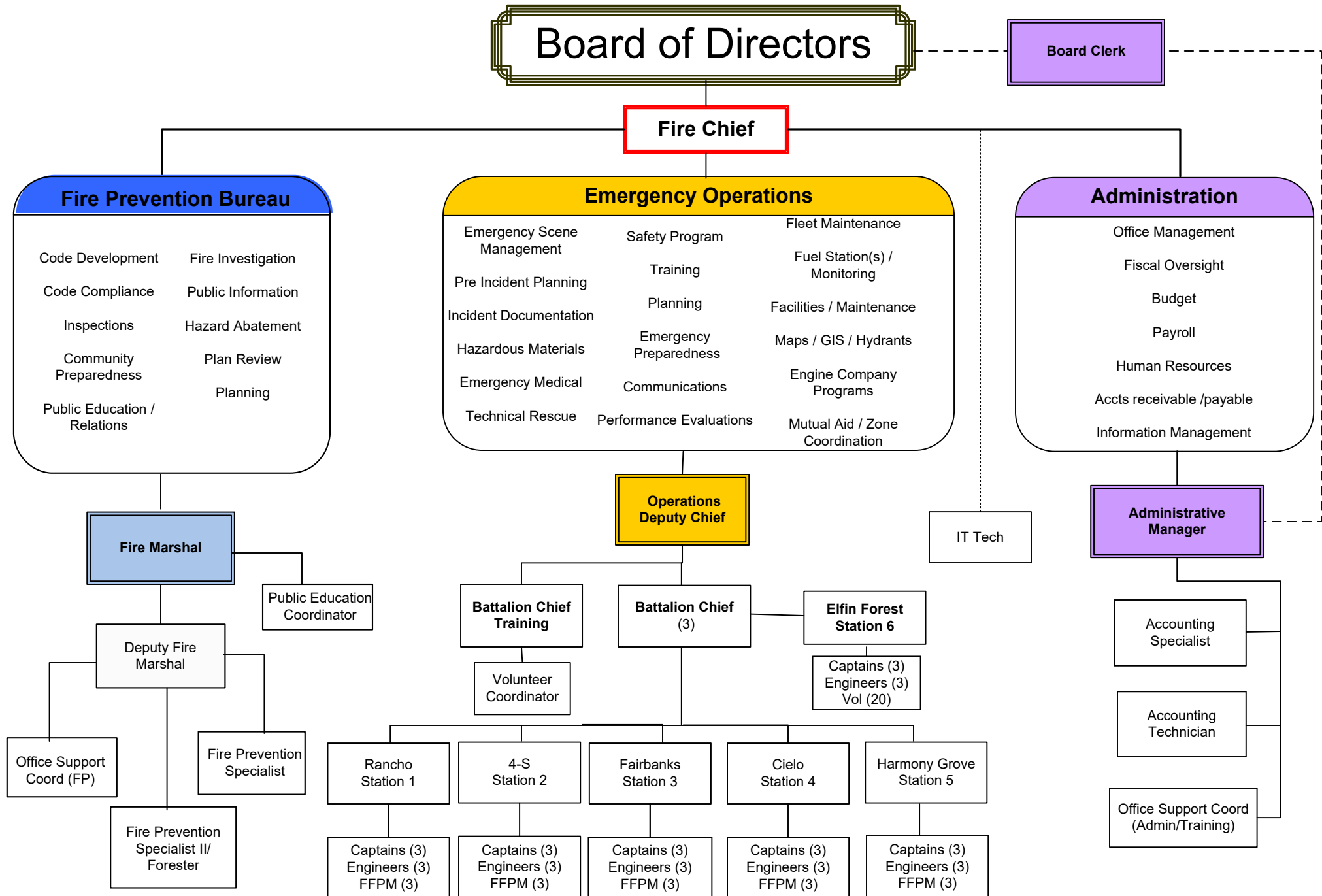
FY18

ORGANIZATION
CHART

PERSONNEL

EQUIPMENT

FACILITY
FLEET



AUTHORIZED PERSONNEL

Positions	FY 17 Authorized	Changes	FY 18 Authorized
<i>Fire Administration</i>			
Fire Chief	1	0	1
Deputy Chief	1	0	1
Fire Marshal	1	0	1
Administrative Manager	1	0	1
Battalion Chief	4	0	4
Accounting Tech/Office Support Coordinator (Admin & Prevention)	3	0	3
Accounting Specialist	1	0	1
Deputy Fire Marshal	1	0	1
Fire Prevention Specialist	1	0	1
Public Education Coordinator	1	0	1
Fire Prevention Specialist II/Forester	1	0	1
Fire Services Assistant	1	0	1
<i>Suppression</i>			
Captain	15	3	18
Engineer/Paramedic	15	3	18
Firefighter/Paramedic	18	-3	15
Firefighter/Paramedic (SAFER)	0	+3	3
<i>Elfin Forest Division</i>			
Division Chief	2	0	2
Driver Operator (<i>part-time approved 01-2017</i>)	6	-2	4
Volunteer Recruitment & Retention Coord. (SAFER)	0 *40	+1 -15	1 *25
Volunteer Firefighters (<i>*not to exceed</i>)			
Total	113	-10	103

FY18 Equipment - DEPRECIATION EXPENSE ACCUMULATED RESERVES

Description	Cost	Date in Service	Year in Service	Depreciation Schedule - Years	Depreciation Annual Expense	Jun 2017 Accumulated Reserves	6/30/2018	Depreciation Expense	Jun 2018 Accumulated Reserves
Turnout Washer	52,595.00	6/30/2005	2005	5		52,595.00	13.01		52,595.00
Hydraulic Rescue Tool	22,400.00	6/30/2005	2005	15	1,493.31	19,413.33	13.01	1,493.33	20,906.67
File Server #1	16,279.35	7/13/2005	2005	3		16,279.35	12.97		16,279.35
Hydraulic Rescue Tool #2	18,360.89	1/1/2008	2008	15	1,224.06	11,628.56	10.50	1,224.06	12,852.62
Thermal Imaging Camera #1	11,201.25	5/1/2009	2009	5		11,201.25	9.17		11,201.25
Thermal Imaging Camera #2	11,201.25	5/1/2009	2009	5		11,201.25	9.17		11,201.25
Copier	19,921.64	11/1/2009	2009	5		19,921.64	8.67		19,921.64
Phone System - Admin	24,495.83	3/31/2011	2011	5		24,495.83	7.25		24,495.83
Office Furnishings - Admin (Rancho Cielo)	101,728.23	3/31/2011	2011	10	10,172.82	63,573.18	7.25	10,172.82	73,746.00
File Server - Fairbanks	11,721.16	3/31/2011	2011	7	1,674.45	10,464.17	7.25	1,256.99	11,721.16
File Server - Admin	41,143.18	3/31/2011	2011	7	5,877.60	36,730.96	7.25	4,412.22	41,143.18
Board Room Dias Furnishings - Admin	21,025.00	4/16/2011	2011	10	2,102.50	13,052.78	7.21	2,102.50	15,155.28
Printer-Scanner-Plotter	18,104.21	2/1/2014	2014	7	2,586.32	9,914.21	4.41	2,586.32	12,500.53
Generator (Towable)	25,206.06	4/1/2014	2014	10	2,520.61	6,301.52	4.25	2,520.61	8,822.12
File Server #2	10,950.58	7/1/2014	2014	3		10,950.58	4.00		10,950.58
Phone System - Admin	23,060.12	12/1/2014	2014	10	2,306.01	5,957.20	3.58	2,306.01	8,263.21
Thermal Imaging Camera #3	10,119.00	2/1/2015	2015	5	2,023.80	4,890.85	3.41	2,023.80	6,914.65
Hydraulic Rescue Tool #3	32,246.00	6/30/2015	2015	15	2,149.73	4,299.47	3.00	2,149.73	6,449.20
Hydraulic Rescue Tool #4	31,696.92	4/1/2016	2016	15	2,113.13	2,634.17	2.25	2,113.13	4,747.30
File Server #3	10,658.33	3/1/2017	2017	3	3,552.78	1,177.77	1.33	3,552.78	4,730.55
Copier	12,517.04	5/1/2017	2017	5	2,503.41	419.62	1.16	2,503.41	2,923.03
File Server #4	11,272.00	1/1/2017	2017	3	3,757.33	1,852.93	1.49	3,757.33	5,610.26
Laerdal Megacode Kelly	12,193.33	7/1/2017	2017	3	4,064.44	-	1.00	4,064.44	4,064.44
EKG Defibrillator Monitors	20,376.43	7/1/2017	2017	5	4,075.29	-	1.00	4,075.29	4,075.29
	-								
	<u>570,472.80</u>				<u>54,197.59</u>	<u>338,955.62</u>		<u>52,314.77</u>	<u>391,270.39</u>
							Accumulated Depreciation - 2017		338,955.62
								Ann Dep - 2018	52,314.77
								Acc Dep - 2018	391,270.39
								Adjustment	-
								REVISED Acc Dep - 2018	<u>391,270.40</u>

FY18 Station Location - DEPRECIATION EXPENSE ACCUMULATED RESERVES

Station Locations	Cost	Year in Service	Depreciation Schedule - Years	Depreciation Annual Expense	Jun 2017 Accumulated Reserves	6/30/2018	Depreciation Expense	Jun 2018 Accumulated Reserves
RSF1								
16936-1/2 El Fuego (Admin)	1,294,645.00	6/30/1992	40	32,366.13	809,153.77	26	32,366.13	841,519.90
Admin Bldg	112,623.07	4/30/2007	26	4,331.66	53,423.73	11.18	4,331.66	57,755.38
16936 El Fuego (Stn)	2,922,332.00	6/30/1999	40	73,058.30	1,315,050.20	19	73,058.30	1,388,108.50
Pavers	44,176.00	10/1/2008	30	1,472.53	12,884.67	9.75	1,472.53	14,357.20
RSF2								
16930 Four Gee Road	3,180,000.00	6/30/2003	40	79,500.00	1,113,000.00	15	79,500.00	1,192,500.00
16930 Four Gee Road - Training Tower	1,563,252.00	6/30/2004	40	39,081.30	508,056.90	14	39,081.30	547,138.20
Training Facility Concrete	27,000.00	6/30/2006	38	710.53	9,236.85	12	710.53	9,947.38
16930 Four Gee Road - Storage Facility	190,225.36	6/30/2007	40	4,755.63	47,556.34	11	4,755.63	52,311.97
RSF3								
6424 El Apajo Completed 03/26/2012	4,854,088.00	4/1/2012	40	121,352.20	606,761.00	6.25	121,352.20	728,113.20
RSF4								
18040 Calle Ambiente	3,180,000.00	6/30/2005	40	79,500.00	940,750.00	13	79,500.00	1,020,250.00
RSF5								
2604 Overlook Point	362,475.81	7/22/2016	10	36,247.58	34,062.80	1.94	36,247.58	70,310.38
RSF6								
20223 Elfin Forest Road	-	7/22/2016	-	-	-	-	-	-
RSF-Admin								
Admin Bldg (Rancho Cielo)	1,699,885.47	4/18/2011	40	42,497.14	263,598.68	7.21	42,497.14	306,095.82
	<u>19,430,702.71</u>			<u>514,872.99</u>	<u>5,713,534.93</u>		<u>514,872.99</u>	<u>6,228,407.92</u>
						Acc Dep - 2017	38,533	5,713,534.93
						Ann Dep - 2018		514,872.99
						Adj Dep - 2018		-
						REVISED Acc Dep - 2018	40,359	<u>6,228,407.92</u>

FY18 Fleet - Depreciation Expense Accumulated Reserves

Asset No	Description	Year	Location	Actual Cost	Date in Service	Depreciation Schedule	Annual Depreciation	June 2017 Accumulated Depreciation	6/30/2018	2018 (Inc Adj)	June 2018 Accumulated Depreciation
0461	Brush - Type III	2004	EFF	325,000.00	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
0481	Utility - Type 6	2004	EFF	75,000.00	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
0611	Engine - Type I	2006	EFF	425,000.00	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
0882	CERT Trailer	2004	EFF	-	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
0891	Ambulance	2008	EFF-BLS Ambulance	190,000.00	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
1062	Water Tender	2011	EFF	225,000.00	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
1283	ATV Trailer	2012	EFF	1,875.00	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
0261	Water Tender	2002		204,528.00	1-Jul-02	15		204,528.00	16.00	-	204,528.00
0262	Brush - Type III	2002		278,104.00	1-Jul-02	15		278,104.00	16.00	-	278,104.00
0281	Staff	2002		20,843.00	1-Jul-02	5		20,843.00	16.00		20,843.00
0312	Engine - Type I	2004	RSF5	412,007.00	30-Jun-04	10		412,007.00	14.00		412,007.00
0384	Staff	2003		32,787.00	30-Jun-04	5		32,787.00	14.00		32,787.00
0561	Brush - Type III	2005		287,663.00	30-Jun-05	15	19,177.53	239,719.17	13.00	19,177.53	258,896.70
0811	Engine - Type I	2008		483,367.58	1-Apr-08	10	48,336.76	447,115.01	10.25	36,252.57	483,367.58
0981	Staff	2009		29,842.38	1-Mar-09	5		29,842.38	9.34		29,842.38
1181	Staff - Explorer	2011		27,385.48	1-Jun-11	5		27,385.48	7.08	-	27,385.48
1281	Command - Exp	2012		64,270.30	1-Jul-12	5		64,270.30	6.00	-	64,270.30
1282	Staff - Ford F150	2012		50,555.58	1-May-12	5		50,555.58	6.17	-	50,555.58
1381	Staff - Escape	2013		35,064.29	1-Jun-13	6	5,844.05	24,141.79	5.08	5,844.05	29,985.84
1411	Pumper	2014	RSF2	573,423.77	3-Jul-14	12	47,785.31	143,355.94	4.00	47,785.31	191,141.26
1481	Staff - Explorer	2014		41,654.16	7-Apr-14	6	6,942.36	22,562.67	4.23	6,942.36	29,505.03
1482	Staff - Explorer	2014		44,206.53	7-Apr-14	6	7,367.76	23,945.20	4.23	7,367.76	31,312.96
1581	Staff - Expedition	2015	Fire Chief	45,497.68	1-May-15	6	7,582.95	16,421.64	3.17	7,582.95	24,004.58
1611	Engine - Type I	2016		535,249.86	1-Jun-17	12	44,604.16	3,543.89	1.08	48,148.05	51,691.94
1681	Staff - Explorer	2016		33,390.06	1-Mar-16	6	5,565.01	7,409.85	2.33	5,565.01	12,974.86
1682	Command - F150	2016		61,172.13	1-Jan-17	6	10,195.36	5,027.85	1.49	15,223.20	20,251.05
1711	Engine - Type I	2017		650,000.00	1-Jan-18	12	54,166.67	-	0.49	26,712.33	26,712.33
1781	Staff - Explorer	2017		32,052.54	1-Nov-16	6	5,342.09	3,527.24	1.66	8,869.33	12,396.58
RESERVE											
0011	Engine - Type I	2000	Reserve - EFF	350,000.00	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
9061	Brush - Type III	1990	Reserve - EFF	375,000.00	13-Jul-16	Donated Asset from Elfin Forest/Harmony Grove Volunteer Fire Dept Inc.					-
9611	Engine - Type I	1996	Reserve - RSF3	475,000.00	30-Jun-96			475,000.00	22.00		475,000.00
0211	Engine - Type I	2002	Reserve - RSF2	430,996.00	1-Jul-02	10		430,996.50	16.00		430,996.50
0311	Engine - Type I	2004		412,007.00	30-Jun-04	10		412,007.00	14.00		412,007.00
0383	Command	2003	Reserve - RSF4	34,881.00	30-Jun-04	5		34,881.00	14.00		34,881.00
0781	Command	2007	Battalion Chief	64,814.02	31-Dec-06	5		64,814.02	11.50		64,814.02
				6,085,762.36			262,909.99	3,474,791.52		235,470.45	3,710,261.96
									Accumulated Depreciation 2017		3,474,791.52
									Annual Depreciation 2018		235,470.45
									Accumulated Depreciation 2018		3,710,261.96
									Adjustment		-
									REVISED Accumulated Depreciation 2018		3,710,261.96