



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

December 18, 2019
1:00 pm PT
Regular Meeting

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call
2. Public Comment

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar

a. Board of Directors Minutes

Board of Directors minutes of November 20, 2019

ACTION REQUESTED: **Approve**

b. Receive and File

1. Monthly/Quarterly Reports

(1) List of Demands Check 32063 thru 32161, Electronic File Transfers (EFT), and Wire Transfer(s) for the period November 1 – 30, 2019 totaling:	\$1,286,219.31
Wire Transfer(s) period November 1 – 30, 2019	\$ 67,289.65
Payroll for the period November 1 – 30, 2019	\$ <u>904,316.65</u>
TOTAL DISTRIBUTION	\$2,257,825.61

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

(2) Activity Reports – November 2019

- i. Fire Prevention
- ii. Operations
- iii. Training
- iv. Correspondence - letters/cards were received from the following members of the public:
 - None

ACTION REQUESTED: [Information](#)

c. Acceptance of Grant

To accept a grant \$4,083.65 from Rancho Santa Fe Fire District Foundation for the replacement of conventional lighting with LED light fixtures and bulbs. [Staff Report 19-29](#)

ACTION REQUESTED: [Accept grant for LED lighting replacement](#)

4. Old Business

a. Board of Directors Meeting Calendar

To discuss and re-confirm the CY20 meeting schedule that includes discussing a modification to the regular meeting date. [Staff Report 19-30](#)

ACTION REQUESTED: [Reconfirm dates and/or modify board meeting schedule, if necessary](#)

5. New Business

a. LAFCO – Call for Nominations | Regular Special District Member Election on LAFCO

To discuss and/or authorize the President to cast the ballot on behalf of the Fire District to elect one Special District Member to serve on the San Diego Local Agency Formation Commission

ACTION REQUESTED: [Seek nominee and/or authorize President to cast ballot](#)

6. Oral Report

a. Fire Chief

1. RSF5 Construction Update and Groundbreaking
2. RSF1 Tenant Improvements – Update
3. Fuel Mitigation Projects
4. Badge Ceremony – January 15, 2019

b. Operations – Deputy Chief

c. Volunteer – Volunteer Recruitment/Retention Coordinator

d. Training – Battalion Chief

e. Fire Prevention – Fire Marshal

f. Administrative Manager

1. CalPERS Visit – Presentation by Actuary

g. Board of Directors

1. North County Dispatch JPA – Update
2. County Service Area – 17 – Update
3. Comments

7. Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and

Administrative/Human Resource Manager

Under Negotiation: Successor Memorandum of Understanding and/or Compensation Resolution

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54995(b):
 - 1. Liability Claims
 - (1) Claimant: Joseph D. Moscato
- c. With respect to every item of business to be discussed in closed session pursuant to Section 54957
 - Employee Performance Evaluation
 - Title: Fire Chief

8. Adjournment

The next regular Board of Directors meeting to be January 15, 2020 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting
Agenda
Wednesday, December 18, 2019
1:00 pm PT

CERTIFICATION OF POSTING

I certify that on December 12, 2019 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on December 12, 2019

A handwritten signature in black ink, appearing to read "Karlana Rannals".

Karlana Rannals
Board Clerk



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Regular Board of Directors Meeting
Minutes – November 20, 2019

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

REGULAR AGENDA

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Volunteer Recruitment and Retention Coordinator Frank Twohy led the assembly in the Pledge of Allegiance.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Fred Cox, Fire Chief; Dave McQuead, Deputy Chief; Brian Slattery, Battalion Chief; Marlene Donner, Fire Marshal; and Frank Twohy, Volunteer Recruitment Retention Coordinator, and Karlana Rannals, Board Clerk

2. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

3. Public Comment

No one requested to speak to the Board.

4. Consent Calendar

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. *Board of Directors Minutes*

- i. Board of Directors minutes of October 16, 2019

b. Receive and File

- i. *Monthly/Quarterly Reports*

- 1. List of Demands Check 31967 thru 32061, Electronic File Transfers (EFT) and Wire Transfer(s) for the period October 1 – 31, 2019 totaling: \$ 683,673.78
Wire Transfer(s) for the period October 1 – 31, 2019 \$ 384,640.3
Payroll for the period October 1 – 31, 2019 \$ 638,815.09
TOTAL DISTRIBUTION \$1,707,129.17

2. Activity Reports – October 2019

- a. Fire Prevention
- b. Operations
- c. Training
- d. Correspondence – letters/cards were received from the following members of the public:
 - i. City of Encinitas
 - ii. San Diego County Local Agency Formation Commission

3. Position Description

- a. Deputy Fire Marshal

By motion and approval of the Consent Calendar, the Board of Directors ratified the Deputy Fire Marshal position description.

5. Public Hearing

- a. Ordinance No. 2020-01

President Ashcraft opened the public hearing. The Board Clerk informed the members that no one had submitted any correspondence in favor or protest to the ordinance. There were no requests to speak. President Ashcraft closed the public hearing.

6. Old Business

- a. *None*

7. Resolution/Ordinance

- a. *Ordinance No. 2020-01*

Fire Marshal Donner reported that there had been no changes to the language of the ordinance since the last board meeting. She recommended that the Board proceed with the adoption process and the effective date, if adopted is January 1, 2020.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, and APPROVED Ordinance No. 2020-01 *entitled* an Ordinance of the Rancho Santa Fe Fire Protection District Which Adopts the 2019 California Fire Code and the 2018 International Fire Code with Certain Amendments, Additions and Deletions on a roll call vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

President Ashcraft requested that the board clerk publish a *Notice of Ordinance Adoption* pursuant to all applicable codes.

b. *Resolution No. 2019-14*

Karlana Rannals summarized the staff reported provided. She reported that employees had contacted their Nationwide representative for accessing this loan option, learning that the contract did not provide for this. After researching this employee request, and determining that by amending the plan, it will not impact District administrative personnel in any of the loan transactions. Staff recommended that the Board of Directors approve the resolution allowing a participant to seek a loan from their deferred compensation plan. Staff responded to questions from the Board.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, and APPROVED Resolution No. 2019-14 *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to Amend Nationwide 457 Deferred Compensation Plan Making Loans to Participants Available on a roll call vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

8. New Business

a. *ISO Public Protection Classification Survey*

Chief Cox reported that the results from the recent ISO survey resulted in the District achieving an official protection class of 2. This improvement is looked at favorably in fire insurance rates for property owners. He commended Chief McQuead for the significant work that it takes to respond to the survey and the meetings with the ISO representatives to achieve this improved protection class. He plans a press release announcing the new rating. The board members congratulated all staff who assisted in the process.

b. *Independent Auditor's Report FY 2018/2019*

Director Malin reported that the finance ad hoc committee (Directors' Malin and Tanner, Chief Cox and Karlana Rannals) met with Coley Delaney, CPA and Albert Sutrisno, CPA from the Pun Group to review the draft audit report for FY19.

He reminded his board colleagues of the financial statement requirement (GASB 68), which reports the full pension liability. The board has continued their efforts by making accelerated payments to reduce the District's pension obligation; however, there is little improvement.

Director Malin informed the Board that the ad hoc committee was satisfied with the discussion in the meeting; the District received a clean report from the auditors and recommended that the Board accept the report as distributed. The ad hoc committee responded to questions from the Board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept the FY 2018/2019 independent audit prepared by The Pun Group as distributed.

c. *LAFCO Ballot Form / Election to Special District's Advisory Committee*

Chief Cox informed the Board members that there is a need to cast a ballot to fill eight (8) open seats on the 16-member Special Districts Advisory Committee. The District may cast a ballot selecting up to 8 eligible nominees, and the District must authorize a board member to cast the ballot. He requested that the Board of Directors authorize the Board President to cast the ballot on behalf of the Fire District

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to authorize the Board President to cast the ballot on behalf of the Fire District uninstructed.

d. *Board of Directors Meeting Calendar*

Ms. Rannals reviewed the staff report provided. She informed the board members that the schedule listed reflects the new meeting date for the third Wednesday of each month, and she included routine matters that are considered by the Board with specific deadlines to assist should it be necessary to reschedule a meeting. After review of the calendar, it was determined to change the following regular meeting:

Regular Meeting Date – 2020	Rescheduled Special Meeting Date – 2020
March 18	March 11

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to move and calendar the 2020-year meeting schedule as agreed.

The Board also requested that the topic of the meeting schedule continue at the next meeting for an additional discussion regarding the regular meeting date.

9. Oral Report

a. *Fire Chief*

Chief Cox reported the following:

- RSF5 Construction Update and Groundbreaking: Chief McQuead distributed photos on the status of construction. It is progressing rapidly.
- RSF1 Tenant Improvements – Update: The project is still in a holding pattern pending what the County will approve and the funding requirements.
- Fuel Mitigation Projects: there is a plan to start work in approximately three months in the area near the old San Marcos landfill, near Escondido Creek.

b. *Operations – Deputy Chief*

Chief McQuead reported the following:

- Monthly statistics were reviewed.
- He summarized the number of personnel that were deployed throughout the State.
- Reported on the fire at Spyglass Lane and its significant loss, noting the cause of the fire was still under investigation.

c. *Volunteer – Volunteer Recruitment & Retention Coordinator*

VRRRC Twohy reported that the Reserves donated 1,298 hours. He is also in the process of recruiting ten new volunteers.

d. *Training – Battalion Chief*

Chief McQuead reported that personnel have completed all required training. Personnel also participated in mandated training that included confined space.

e. *Fire Prevention – Fire Marshal*

Fire Marshal Donner reported the following:

- A 64-lot subdivision was submitted for review
- She met with Bill Milligan regarding the large animal evacuation and potential locations
- Monthly statistics were reviewed
- Five schools were educated during Fire Prevention month
- She attended a meeting with the Fairbanks Rancho Homeowners Association and their plan to use goats in the Fairbanks area.

f. *Board of Directors*

- i. North County Dispatch JPA – Update: Director Ashcraft – No report. He reported that they met on November 20, 2019 and there was nothing significant to report.
- ii. County Service Area 17 Update: Director Hillgren – No report. She informed the Board that she attended the meeting held November 12, 2019 and reported:
 1. The financials were reviewed;
 2. A dangerous flu season is anticipated
 3. The CSA averages about 700 calls per month, with Rancho Santa Fe averaging 100 calls
 4. Next meeting is scheduled for February 4, 2020
- iii. CalPERS Conference – Update: Director Tanner reported that he, Chief McQuead and Vanessa Schrandt attended. He found the conference informative, and they also had a productive meeting with the new actuary to the District, Nina Ramsey.
- iv. *Comments*
 - i. Hillgren: she attended a Fire Watch presentation led by Caitlin Kaitlyn Kreutz, Fire Preparedness Administrator from Rancho Santa Fe Association. The Association has become proactive in working with specific properties in the covenant and contracting with Fire Watch.
 - ii. Malin: he discussed an article from The Economist on unfunded accrued liabilities, noting another major corporation terminating their defined benefit plan.
 - iii. Stine: reported on the success of the Pancake Breakfast at RSF2, stating that holding it in November made a difference in attendance. He also discussed the Rancho Santa Fe Fire District Foundation and future fundraising opportunities.

Ten-minute recess

10. Closed Session

Pursuant to the following sections, the board met in closed session from 3:12 – 5:09 pm, and discussed the following:

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and Administrative/Human Resource Manager
Under Negotiation: Successor Memorandum of Understanding and/or Compensation Resolution
All board members listed and Chief Cox attended and participated in this discussion.
- b. With respect to every item of business to be discussed in closed session pursuant to Section 54995(b):
 - i. Liability Claims
(1) Claimant: Joseph D. Moscato
All board members listed, Chief Cox, Chief McQuead and Karlana Rannals attended and participated in this item.
- c. With respect to every item of business to be discussed in closed session pursuant to Section 54957
Employee Performance Evaluation
Title: Fire Chief

Upon reconvening to open session, President Ashcraft announced the following:

- a. With respect to 10. a., direction was given to the Agency Negotiators regarding the successor Memorandum(s) of Understanding and Compensation Resolution; and
- b. With respect to 10. b., there is nothing to report; and
- c. With respect to 10. c., due to Director Stine's departure at 4:16 pm, this item was not discussed and will be continued on the next agenda.

11. Adjournment

Meeting adjourned at 5:12 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

Rancho Santa Fe Fire Protection District

List Of Demands- Nov 2019

32063	\$995.00	Air Temperature Specialist Inc	Building RSF1
32064	\$4,721.61	All Star Fire Equipment, Inc.	Safety Clothing (Protective)
32065	\$351.02	AT&T Calnet 2/3	Telephone RSF, Admin
32066	\$1,515.00	Berry, Nicole	Education/Training Reimbursement
32067	\$1,681.50	C.A.P.F.	Disability Ins Short & Long
32068	\$110.00	California Society of Municipal Fina	Association Dues
32069	\$1,362.04	CDW Government Inc.	Computer Equipment/Parts
32070	\$2,370.00	Cielo Village Partners LP	Cielo HOA Fees
32071	\$74.80	Complete Office of California Inc	Office Supplies
32072	\$9,480.37	COR Security Inc	Building RSF3 Upgrades
32073	\$3,149.58	County of SD/RCS	800 MHz Network, CAP Code Paging Service
32074	\$99.99	CrewSense, LLC	Scheduling (Crewsense) Maintenance
32075	\$110.82	Dish	Cable RSF6
32076	\$349.09	EDCO Waste & Recycling Inc	Trash RSF5
32077	\$5,738.15	Engineered Mechanical Services Inc	Building RSF
32078	\$6,950.00	Erwin Willis DBA WinTech Computer Se	Consulting Services
32079	\$433.62	Ferrellgas Inc	Elec/Gas/Propane RSF5
32080	\$583.35	Flyers Energy, LLC	Fuel: Gasoline & Diesel
32081	\$187.30	Form-Craft Business Systems, Inc.	Office Supplies
32082	\$2,589.17	Geiger	Public Education Material
32083	\$29.06	Griffin Hardware Co.	Station Maintenance - RSF2
32084	\$114.56	Henley Pacific LA LLC (Valvoline)	Scheduled - ID 1981
32085	\$475.00	K & K Coatings	Station Maintenance - Admin
32086	\$1,693.83	Knox Company Inc	Computer - License/Software
32087	\$29.10	Konica Minolta Business Inc	Copier Maintenance Contract
32088	\$9.68	Napa Auto Parts Inc	Apparatus: Parts & Supplies
32089	\$2,806.90	Olivenhain Municipal Water District	Water RSF
32090	\$303.02	Rincon Del Diablo Municipal Water Di	Water RSF5
32091	\$36.25	S2Technology, Inc.	Consulting Services
32092	\$5,146.28	SC Commercial LLC	Fuel: Gasoline & Diesel
32093	\$1,304.85	SDG&E	Elec/Gas/Propane RSF6
32094	\$120.00	Terminix International	Building RSF
32095	\$549.50	Thompson, Cole T.	CSA-17 Contract, Safety Boots

Rancho Santa Fe Fire Protection District

List Of Demands- Nov 2019

32096	\$1,699.92	ThyssenKrupp Elevator Inc	Elevator Service
32097	\$73.09	U P S	Shipping Service
32098	\$16,015.22	U S Bank Corporate Payment System	Cal-Card./IMPAC program
32099	\$2,250.00	Vanguard Fire Protection Inc	Station Maintenance - RSF
32100	\$1,785.78	Verizon Wireless	Cellular - Telephone, MDT, CSA-17, Parts/Supplies
32101	\$4,335.50	Vortex Industries, Inc.	Building RSF
32102	\$2,578.21	Waste Management Inc	Trash RSF
32103	\$4,511.84	Willdan Financial Services Inc	Benefit Assessment
32104	\$1,650.03	AT&T Calnet 2/3	Telephone RSF
32105	\$32.96	Charter Communications Holdings, LLC	Cable RSF4
32106	\$43.97	Complete Office of California Inc	Office Supplies
32107	\$3,960.00	D&W Consulting, Inc.	Consulting Services - Prevention, PY Adjs / Expenses
32108	\$37.57	EDCO Waste & Recycling Inc	Trash RSF6
32109	\$31,526.68	Endeavor Bank	RSF5 Station Design/Build
32110	\$679,628.16	Erickson-Hall Const Co Inc	RSF5 Station Design/Build
32111	\$602.98	Fire ETC Inc	Safety Clothing (Protective)
32112	\$1,481.57	Fire Smart Promotions	Public Education Material
32113	\$32.85	Griffin Hardware Co.	Station Maintenance - RSF2
32114	\$240.38	Konica Minolta Business Inc	Copier Maintenance Contract
32115	\$130.80	Nationwide Medical Surgical Inc	CSA-17 Contract
32116	\$2,956.66	Palomar College	SAFER VRRRC-Tuition Costs
32117	\$1,759.50	R.E. Badger & Son, Inc.	Weed Abatement
32118	\$141.90	Savmart Pharmaceutical Service	CSA-17 Contract
32119	\$2,367.75	SC Commercial LLC	Fuel: Gasoline & Diesel
32120	\$20.00	SDCFCA - Admin Section	Admin - Local Conf/Seminars
32121	\$2,349.28	SDG&E	Elec/Gas/Propane RSF3
32122	\$80.00	SoCal-FPO	FP - Local Conference/Seminars
32123	\$480.34	Tanner, John C	Admin - Meal/Lodging/Travel
32124	\$60.00	Terminix International	Building RSF5
32125	\$16.45	U P S	Shipping Service
32126	\$1,682.71	Uniforms Plus	Uniforms: Safety Personnel, Prevention
32127	\$1,002.63	Vortex Industries, Inc.	Building RSF4
32128	\$1,200.52	Waste Management Inc	Trash RSF2
32129	\$33.98	4S Ranch Gasoline & Carwash LP	Apparatus: Car Wash

Rancho Santa Fe Fire Protection District

List Of Demands- Nov 2019

32130	\$600.00	Accme Janitorial Service Inc	Building ADMIN
32131	\$252.00	Advanced Detection Systems	Alarm System Monitoring RSF6
32132	\$20.00	AFECO Inc. dba SoCal PPE	Safety Clothing (Protective)
32133	\$149.17	Airgas Inc	Safety: Breathing Air
32134	\$324.91	AT&T	Telephone RSF6
32135	\$313.78	AT&T Calnet 2/3	Telephone RSF
32136	\$1,641.13	BW Printworks	Office Supplies
32137	\$428.59	Charter Communications Holdings, LLC	Telephone, Cable ADMIN
32138	\$255.96	Complete Office of California Inc	Office Supplies
32139	\$200.00	Danner, Chris	CSA-17 Contract
32140	\$433.62	Ferrellgas Inc	Elec/Gas/Propane RSF5
32141	\$56.20	Fire ETC Inc	Safety Equipment
32142	\$1,740.00	Fitch Law Firm Inc	Legal Services
32143	\$194.70	Flyers Energy, LLC	Fuel: Gasoline & Diesel
32144	\$30.16	Griffin Hardware Co.	Station Maintenance - RSF2
32145	\$4,501.80	Guardian Life Insurance Co	Medical Insurance, Retiree-Former Employees
32146	\$672.16	Home Depot, Inc	Apparatus: Tools/Equipment Repair, Car Wash, Janitorial,
32147	\$880.95	Lincoln National Life Ins Co	Life Insurance/EAP
32148	\$32,246.27	Motorola Solutions Inc	Radio Equipment Replacement, CSA-17 Contract
32149	\$98.58	Napa Auto Parts Inc	Apparatus: Parts & Supplies
32150	\$730.00	Power Plus!	Elec/Gas/Propane RSF5
32151	\$2,000.00	Pun Group	Accounting-Audit Services
32152	\$700.00	Roadone	Training Equipment/Supplies: Miscellaneous
32153	\$70.00	RSF Mail Delivery Solutions	Mail Delivery Service
32154	\$554.04	San Diego Union-Tribune, LLC	Advertising
32155	\$4,516.12	SC Commercial LLC	Fuel: Gasoline & Diesel
32157	\$9,441.45	SDG&E	Elec/Gas/Propane
32158	\$69.00	Terminix International	Building RSF6
32159	\$494.57	TPx	Telephone ADMIN
32160	\$16.45	U P S	Shipping Service
32161	\$390,685.98	ZOLL Medical Corporation	Miscellaneous Reimbursable

Rancho Santa Fe Fire Protection District

EFT000000000563	\$230.00	Krueger, Trever
EFT000000000565	\$165.00	Canfield, Sean
EFT000000000568	\$285.20	Israels, Colton
MISC	\$8,981.85	Various
Subtotal	<u>\$1,286,219.31</u>	

ACH Transfer	\$67,289.65	CalPERS
Subtotal	<u>\$67,289.65</u>	

11/14/2019	191,809.51	RSFFPD
11/15/2019	426,828.79	RSFFPD
11/30/2019	285,678.35	RSFFPD
Subtotal	<u>\$904,316.65</u>	

Total	<u><u>\$2,257,825.61</u></u>	
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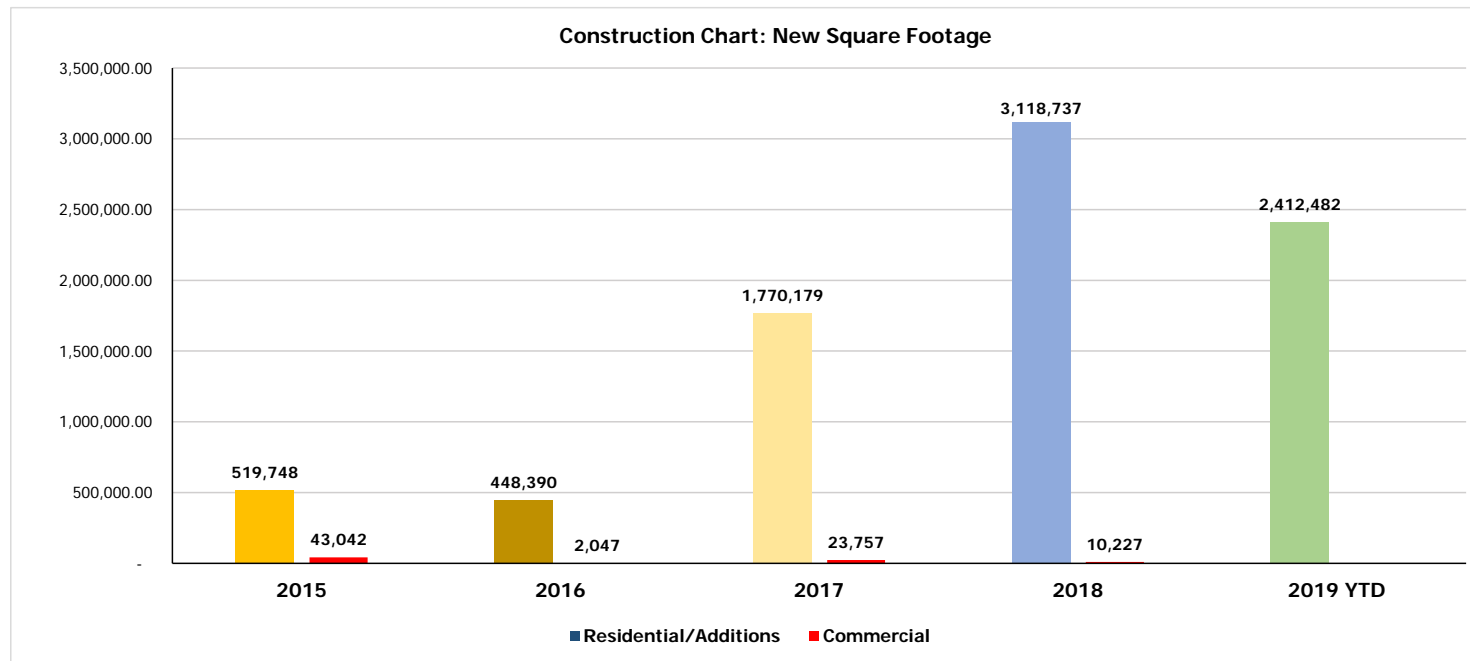
List Of Demands- Nov 2019

Education/Training Reimbursement
Education/Training Reimbursement
FP - Local Conference/Seminars
Medical Reimbursement

CALPERS- Dec 2019 Health

Holiday & Comp
Payroll
Payroll

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 November 2019



Total New Square Footage Only (*Reflected in Chart Above)

Year	Res/Add	Comm	Total
2015	519,748	43,042	562,790
2016	448,390	2,047	450,437
2017	1,770,179	23,757	1,793,936
2018	3,118,737	10,227	3,128,964
2017 YTD	1,520,695	23,757	1,544,452
2018 YTD	2,672,937	10,227	2,683,164
2019 YTD	2,412,482	-	2,412,482

2019 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	226,965	152,727	230,511	180,438	213,366	166,719	67,267	153,850	203,283	398,989	418,367	

Comparison 2018/2019 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	186,961	62,170	46,643	37,448	69,972	1,361,554	344,679	50,736	212,489	181,371	129,141	445,800
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
November 2019

PLAN REVIEWS				
Plan Type	No. of Reviews	Resubmittals	No. of Structures	Approved New SQFT (Mit Fees)
New Residential	43	12	77	416,786
Additions/Remodels	13	2	4	1,581
New Commercial	-	-	-	-
Commercial T.I.	2	-	1	-
Tents/Special Events	-	-	-	-
Rack Storage	-	-	-	-
Preliminary	10	-	3	-
Fire Suppression Systems	14	-	-	-
Alarms	5	-	-	-
Landscaping	17	2	-	-
Grading/Mylars/Improvement Plans	5	-	-	-
Underground	3	-	-	-
Hood System	-	-	-	-
Tanks	-	-	-	-
Cell Sites	-	-	-	-
DSS/CCL	-	-	-	-
DPLU	-	-	-	-
Solar Panels	1	-	-	-
High Piled Storage	-	-	-	-
High Hazard/Communications/Other	-	-	-	-
Spray Booth	-	-	-	-
TOTAL	113	16	85	418,367
TOTAL PLAN REVIEWS:	129			

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
November 2019

INSPECTIONS	
Inspection Type	No. of Inspections
Alarms	1
Fire Supression Systems	53
Building Construction	59
Landscaping	5
Tent/Special Event	1
Gates/Knox	8
Site Visit	1
Technical Report/FPP	-
Underground	-
Annual Inspection	2
Other	-
TOTAL	130

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
November 2019

SPECIAL PROJECTS	
Project Type	No. of Projects
Grants	1
GIS	1
Forms (Updates/New)	-
Project Research	-
Computer Programming/I.T.	-
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formating/ Design	-
Other	1
Other	1
TOTAL	4

MEETINGS	
Meeting Type	No. of Meetings
H.O.A	-
On-Site Project Meetings	11
In-Office Project Meetings	10
Weed Abatement	9
County	-
Code Development	1
Support/I.T. Development	-
San Diego County FPO's	3
Community Stakeholder Meetings	4
Other	1
TOTAL	39

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
November 2019

TRAINING/EDUCATION	
Class Name	Dates
SD UASI L280 "Followership to Leadership"	11/7-11/8
High Piled Storage	11/13/2019
TOTAL	6

PREVENTION / PUB ED	
Activity	Number
Phone Calls	395
Emails	1,652
TOTAL	2,047

WEED ABATEMENT	
Activity	No. of Inspections
Weed Abatement Inspection	6
Weed Abatement Reinspection	263
1st Notice	30
2nd Notice	49
Final Notice	36
Posting	-
Forced Abatement	2
TOTAL	386

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
November 2019

ADMINISTRATIVE SERVICES/OFFICE SUPPORT	
Activity	No. Completed
Phone Calls	546
Correspondence	757
Walk in/Counter	319
Knox Application Request	9
Burn Permits	1
Plan Accepted/Routed	129
Special Projects	5
Scanning Documents/Electronic Files	500
Meetings: Admin/Prevention/Admin Shift	5
Post Office Runs	-
Deposit Runs/Preparations	20
TOTAL	2,291

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 November 2019

SOCIAL MEDIA				
Social Media	Followers	Posts	Interactions	Reach
Facebook	1,582	13	1,345	8,665
Instagram	1,453	14	1,073	11,107
Twitter	4,061	28	994	50,300
TOTAL	7,096	55	3,412	70,072

Website Development	Number of Items
New Content	2
Update Existing Content	5
TOTAL	7

COMMUNITY OUTREACH	
Event	Participants
Station Tours	40
Fire Prevention Month Clean Up	-
Pancake Breakfast	500
Toy Drive	-
TOTAL	540

CAR SEATS	
Car Seats Installed	3
TOTAL:	3

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
November 2019

EDUCATIONAL MATERIALS	
Name	Number
Pet and Large Animal Evac	1
	-
	-
TOTAL:	1

MEETINGS	
Meeting Type	No. of Meetings
Large Animal Evac	2
Staff	2
Board	1
Shift	-
CSA 17	1
PIO's	-
Gate Grazing at Faribanks	1
SO CAL Pub Ed	-
Community Stakeholder Meetings	-
TOTAL	7

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
November 2019

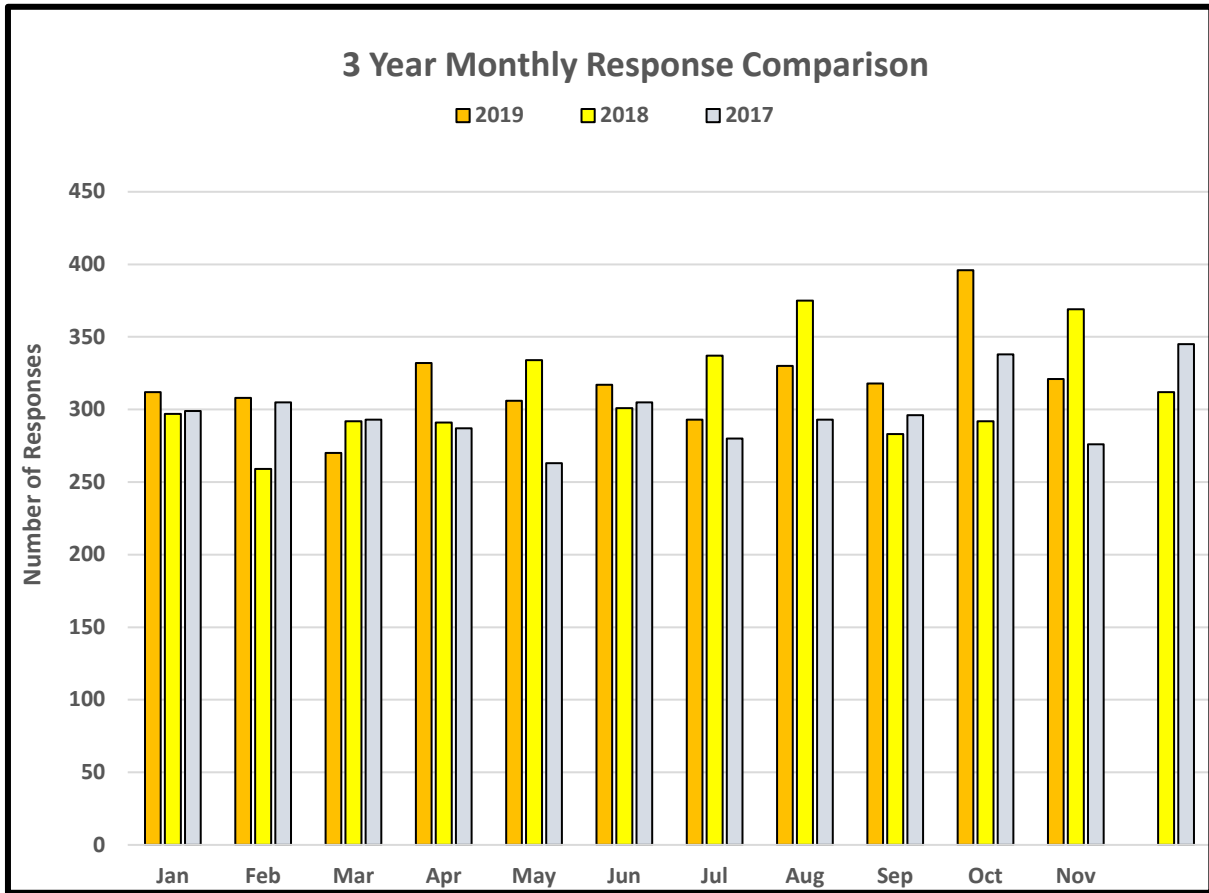
TRAINING/EDUCATION	
Class Name	Dates
Community Risk Reduction Pre-class Assignment	11/26/2019
TOTAL	1

CLERICAL	
Activity	Number
Phone Calls	45
Correspondence	200
TOTAL	245

PUBLIC MEDIA INERACTION	
Activity	Number
Press Releases	3
Community Event Interviews	-
On-scene PIO	1
Interviews (Other)	4
TOTAL:	8

November 2019 Incident Count

Stations 1 - 6



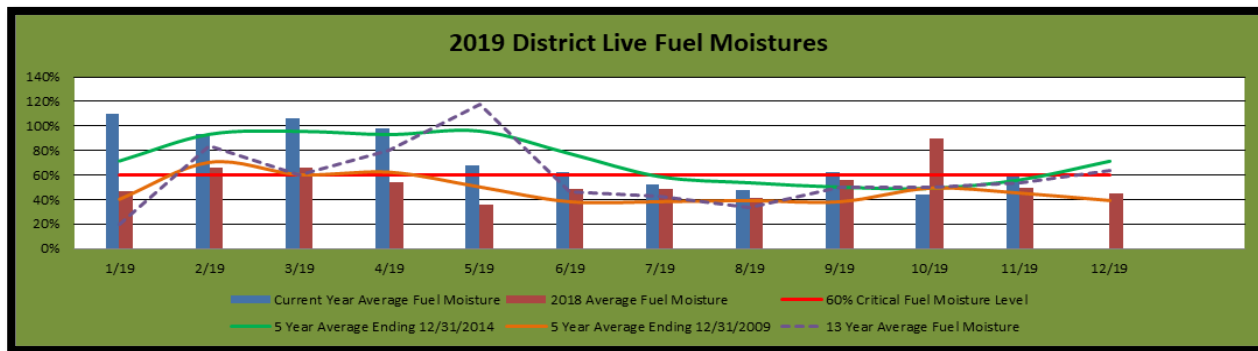
2019		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	312	308	270	332	306	317	293	330	318	396	321	0	3,503
	YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	0	2.13%
2018		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	297	259	292	291	334	301	337	375	283	292	369	312	3,742
	YTD	297	556	848	1139	1473	1774	2111	2486	2769	3061	3430	3742	4.53%
2017		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	299	305	293	287	263	305	280	293	296	338	276	345	3,580
	YTD	299	604	897	1184	1447	1752	2032	2325	2621	2959	3235	3580	9.11%

November 2019 Incident Count

Stations 1 - 6

Incident Response Summary by Station		
Station	Month	YTD
RSF1	92	92
RSF2	110	110
RSF3	36	36
RSF4	31	31
RSF5	29	29
RSF6	23	23
Total Count:	321	3503

Incident Type Summary		
Type	Month	YTD
Fire	10	113
EMS/Rescue	146	1693
Good Intent Calls	99	836
Rupture/Explosion	0	1
Harzardous Conditions	5	41
Service Call	30	461
False Calls	29	306
Other	2	52
Total Incident Count:	321	3503



SIGNIFICANT INCIDENT(S)/OVERHEAD ASSIGNMENT(S)				
DATE	INCIDENT/LOCATION	TYPE	UNIT/STRIKE TEAM	MISC.
11/17/2019	Spy Glass	Structure Fire	RSF, San Diego, Encinitas	
			Del Mar, Solana Beach	
11/27/2019	Del Dios Highway	Fatality		
11/28/2019	Del Dios Highway	Fatality		

SOUTHERN AND CENTRAL CA

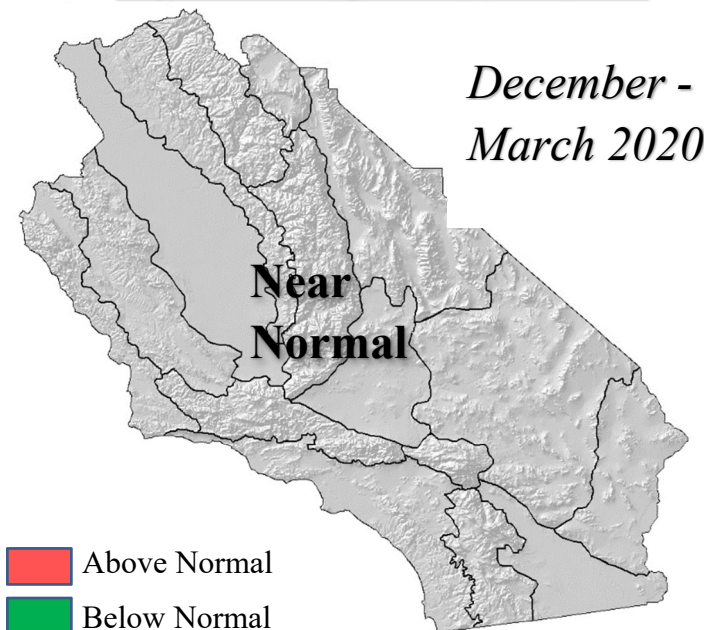
MONTHLY/SEASONAL OUTLOOK – OSCC, RIVERSIDE



ISSUED: DECEMBER 1, 2019

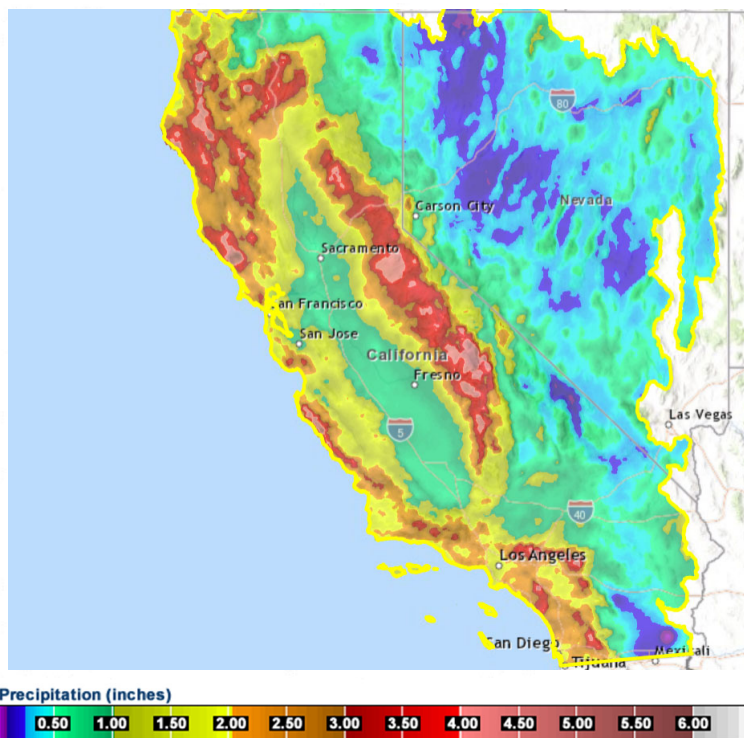
VALID FOR: DEC. 2019 – MARCH 2020

Expected Large Fire Potential:



(Grassfire Season possibly increasing rapidly toward April)

Image 1: Total Precipitation. Nov. 24th – Dec. 1st



Summary:

- Temperatures Above Normal through early 2020.
- Near normal large fire potential through winter.
- Winter precipitation expected to be below normal with the greatest deficits occurring in January - Feb.
- Early onset of spring “grassfire season” possible by April.

WEATHER DISCUSSION:

A string of offshore wind events which began in late October continued to buffet the district during the first few days of November. While wind speeds didn't quite match the strength of the event of October 30th and other such events, very warm and dry weather conditions remained in place through the middle of the month. Widespread 90 degree readings occurred around the 7th and again around the 17th and 18th which kept large fire potential unseasonably high due to record dry fuel conditions in dead fuels.

However, the strong ridge over the Eastern Pacific, which had kept storms deflected to the north, slipped a bit further west at the end of November. This change allowed several cold-core storm systems to bring much needed rain to the state. One such storm at the end of November produced snow levels as low at 1,500 feet. Subsequent systems resulted in widespread, meaningful rainfall across all of California but the far northeastern corner. **(Image 1 left)**. Subtropical moisture over northern Mexico also served to enhance precipitation over San Diego County and portions of the low desert near the Arizona border. Additional moisture will likely be available in early December as an atmospheric river-type pattern is expected to impact the state with steady moderate rain with high elevation snow **(Image 4, last page)**.

SOUTHERN AND CENTRAL CA

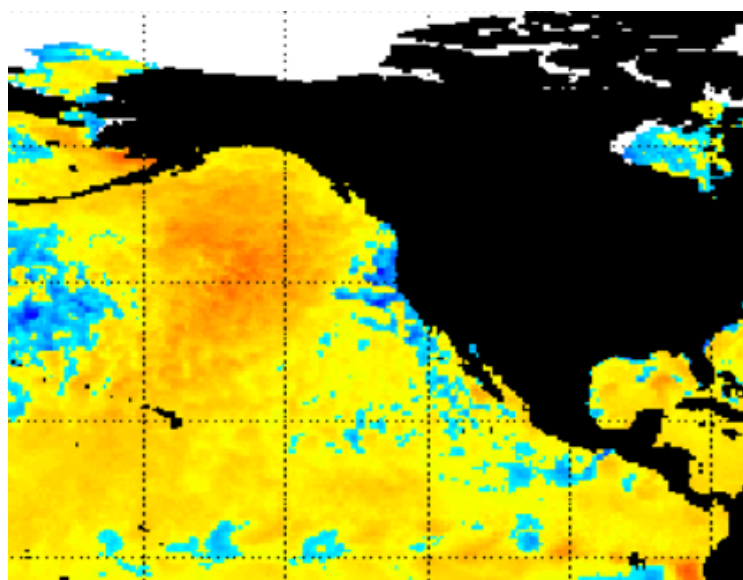
MONTHLY/SEASONAL OUTLOOK – OSCC, RIVERSIDE



VALID FOR: DECEMBER 2019 – MARCH 2020

Such an abrupt change from record high temperatures to cool, wet conditions indicates how subtle shifts of a ridge axis can have dramatic implications on California's weather. The ridge that has been the underlying feature of the hot autumn conditions didn't dissipate – in fact, hemispheric scale models are showing it amplifying in coming days – it has merely shifted into a position far enough west to allow split flow to occur.

Image 2: Sea-Surface Temperature Anomaly, Nov. 28th



The underlying conditions which may be responsible for the Eastern Pacific ridge remain – namely the above normal sea surface temperatures extending from the Gulf of Alaska southward (**Image 2, above**). This SST distribution along with the [possible appearance of a Modoki El Niño](#) may result in an eventual return to drier weather along with warmer than normal conditions. The North American Multi-Model Ensemble (NMME) has been consistent with several other long range models which are indicating drier than normal weather next January through March (**Image 3, right**).

Offshore wind events are currently expected to continue at a near normal rate through December (**Figure 1, right**). However, if the strong ridge returns to its October position, there may be noticeable increase in wind events in late December and into January. There is a near-unanimous agreement in long range models that this winter and early spring will be warmer than normal.

Thus, *there is a strong likelihood of below normal precipitation and above normal temperatures* during the “winter rainy season” of 2019-2020. The greatest precipitation deficits this winter may occur during the normal peak of the rainy season in January - February. A lack of precipitation during those months may lead to a worsening of the drought and below normal snowpack across important watersheds in Central California.

Image 3: NMME Precip Anom. Forecast Jan. – March, 2020

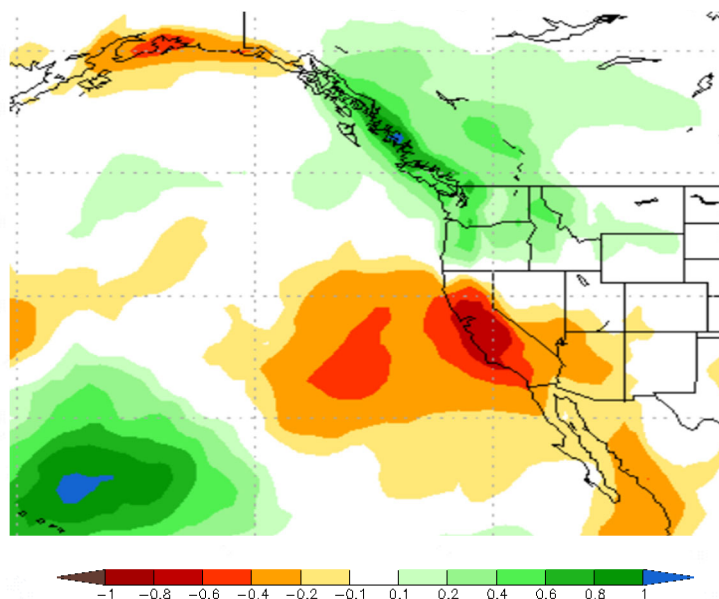
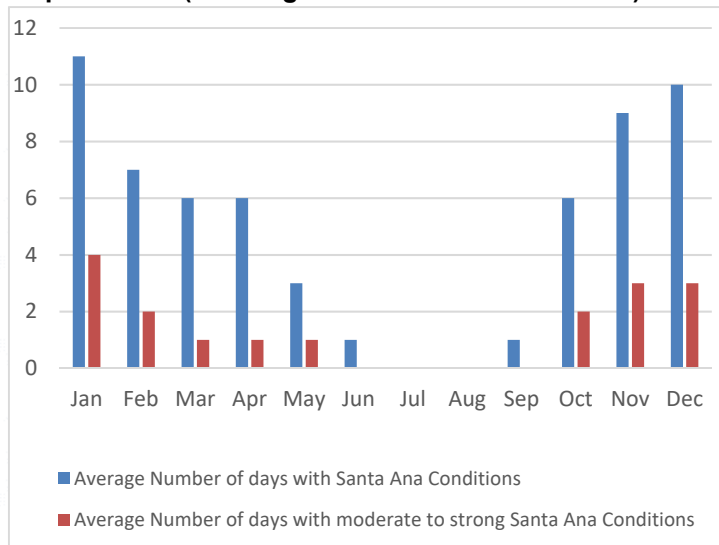


Figure 1: Average number of offshore wind events per month (Los Angeles and Ventura Counties)



SOUTHERN AND CENTRAL CA

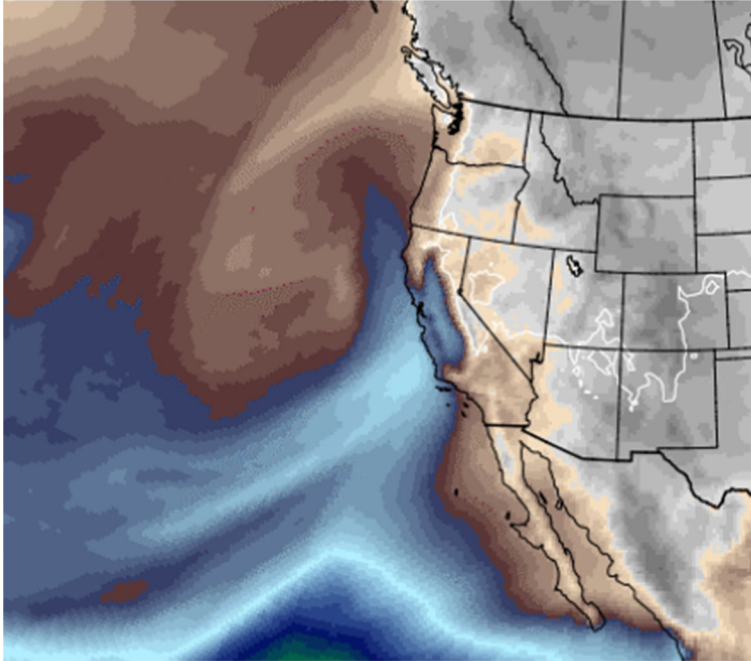
MONTHLY/SEASONAL OUTLOOK – OSCC, RIVERSIDE



VALID FOR: DECEMBER 2019 – MARCH 2020

FUELS AND DROUGHT OUTLOOK

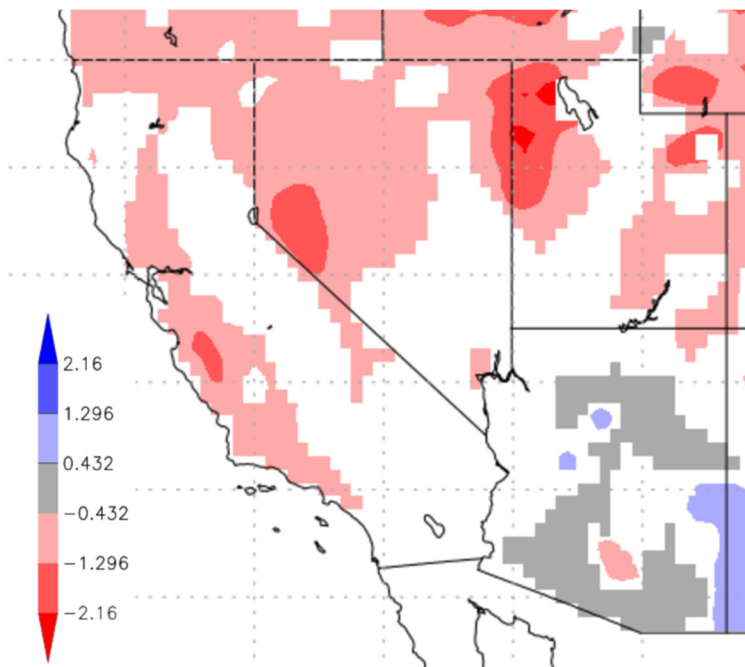
Image 4: Atmospheric River Event of early December 2019.



Wet weather occurring during the short daylight hours and low solar angle of November and December should go a long way toward keeping fire danger low for several weeks. Evaporation and drying conditions are typically at a minimum this time of year. Additionally, the steady nature of the rainfall which occurred in November will be efficient in recharging subsoil moisture in coming weeks. This should allow for seasonal grasses to begin to grow in December which should limit ignition and spread potential for several weeks. High elevation snows should keep fire potential near zero over the high country into middle of winter.

But the expected return of warm/dry weather in early 2020 may allow for dead fuel moisture to drop to below normal levels early next year. These fuels may be available for ignition and fire growth during peak heating hours, or during windy conditions. Should this winter end on a dry note as forecast by several long range models, there may be an early start to the spring grassfire season. Grasses may cure several weeks early and there may be elevated large fire potential at lower elevations by April. Out of region demand may also occur early this year over the Southern Plains and the Southwest.

Image 5: Projected 1,000 FM deviations from normal, Feb. 2020



Large fire potential may return to above normal levels in April beginning with the Central Coast interior and the foothills of Southern California. From there, the highest potential may spread into the Sierra Foothills by May and June due to a moderate grass crop and a high amount of dead fuel loading. Resource demand is expected to remain light through early next year, but there may be a sudden increase in initial attack by next April corresponding to the time of grasses curing.

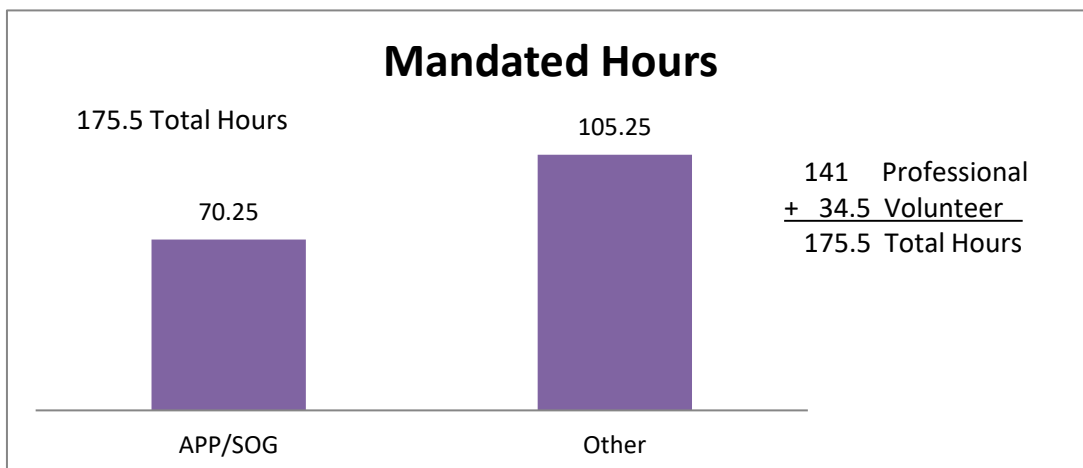
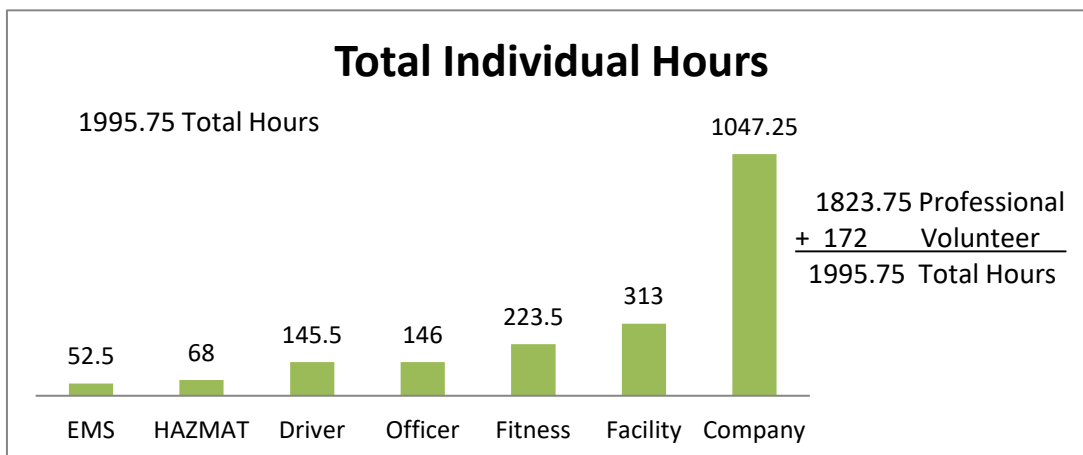
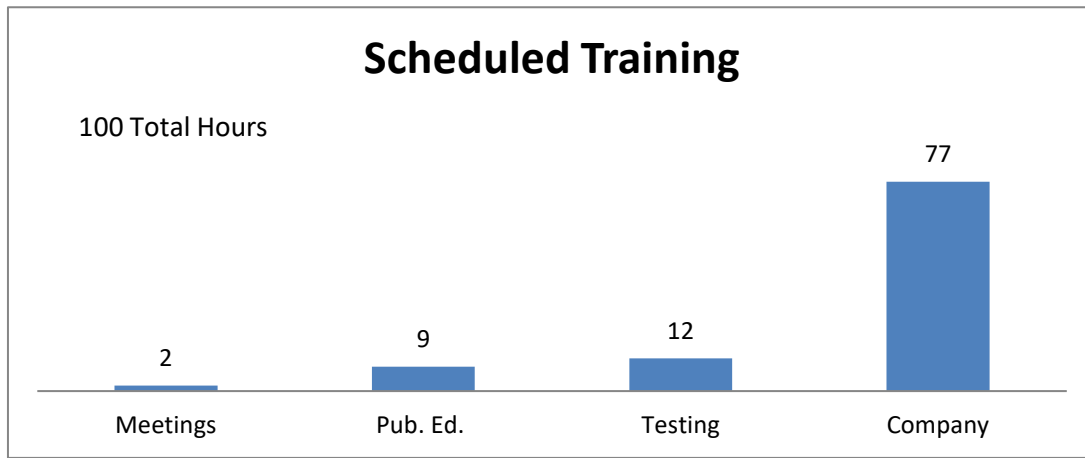
Contact: Riverside.FWX@fire.ca.gov

Webpage: <http://gacc.nifc.gov/oscc/predictive/weather/index.htm>

Image Credits: 1 -CNRFC, NOAA ;2 and 3 -CPC, NOAA; 4 – Climate Reanalyzer, CCI/U of Maine, 5 - PSW Fire Lab, USFS

Training Division

November 2019



See next page for description.

November
Company
Fitness
EMS
Facility
Driver
Officer
HAZMAT
APP/SOG
Other

Meetings
Pub. Ed.
Testing
Company

[illegible]

August
Company
Driver
Officer
Fitness

Facilities	49.5	4	53.5	Company	1297
	1227.5	510	1737.5		
APP & SOG	35.5	18.75	54.25	APP & SOG	54.25
Assignments	86.5	70	156.5	Assignments	156.5
	122	88.75	210.75		

EMS
Facilities
APP & SOG
Assignments

Meetings	5.5
Public Education	11.5
EMS	12
Engine Company	28
Testing	108
	165

Public Education
Meetings
EMS
Engine Company

October	RSF	RSF6	Together	October	
Company	679.75	58.5	738.25	HAZMAT	11
Driver	168.5	0.5	169	Facilities	126.5
Officer	352.5	3	355.5	EMS	150
HAZMAT	9	2	11	Fitness	165.5
Fitness	144.5	21	165.5	Driver	169
EMS	131.5	18.5	150	Officer	355.5
Facilities	105.5	21	126.5	Company	738.25
	1591.25	124.5	1715.75		1715.75
APP & SOG	11.75	9.75	21.5	APP & SOG	21.5
Assignments	60.5	19	79.5	Assignments	79.5
	72.25	28.75	101		101

November
Company
Driver
Officer
HAZMAT
Fitness
EMS
Facilities
APP & SOG
Assignments

Meetings	9.5
Company	16
EMS	24
Testing	37
Public Education	58
	144.5

Meetings
Public Education
Testing
EMS
Company

106.5	24	130.5	Fitness	228.5
88	41	129	Company	674.25
1176.75	158	1334.75		
25.5	10.5	36	APP & SOG	36
205	70.5	275.5	Assignments	275.5
230.5	81	311.5		

Fitness	132.5
EMS	102
Facilities	63
	1484
APP & SOG	11.25
Assignments	53.5
	64.75

7
16.5
24
30

Public Educatio	11
Meetings	18
Driving	18
EMS	18
Engine Compar	56

121

RSF	RSF6	Together	November	
725.75	62	787.75	HAZMAT	35
155.5	2	157.5	EMS	75.5
252.5	2	254.5	Facilities	118
29	6	35	Fitness	129
114	15	129	Driver	157.5
71.75	3.75	75.5	Officer	254.5
97	21	118	Company	787.75
1445.5	111.75	1557.25		1557.25
13	8	21	APP & SOG	21
64.5	10	74.5	Assignments	74.5
77.5	18	95.5		95.5

3
8.5
16
18
35.5

81

25	157.5	Fitness	157.5
15	117	Driver	165.5
31.5	94.5	Company	1156.5
290	1774		
0.25	11.5	APP & SOG	11.5
12	65.5	Assignments	65.5
12.25	77		

STAFF REPORT

19-29

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF

FROM: DAVE MCQUEAD, DEPUTY CHIEF

SUBJECT: ACCEPTANCE OF GRANT

DATE: DECEMBER 12, 2019



CURRENT SITUATION

The Rancho Santa Fe Fire Protection District (RSFFPD) filed a grant application on November 26, 2019 with the Rancho Santa Fe Fire District Foundation seeking \$4,083.65 to reimburse for the replacement of conventional lighting and fixtures with LED light fixtures and bulbs. The requested grant amount of \$4,083.65 was approved by the Rancho Santa Fe Fire District Foundation. The District completed the project at the end of November.

Description	Qty.	Cost Per Unit	RSF Fire District Foundation	FY19/20 Budget	Total Project
Equipment & Installation of LED Lighting			\$4,083.65	\$0	\$4,083.65

RECOMMENDATION

Accept the grant in the amount of \$4,083.65 from the Rancho Santa Fe Fire District Foundation for the replacement LED lighting.

Attachment(s)

1. Grant application

Rancho Santa Fe Fire District Foundation

20223 Elfin Forest Road | Elfin Forest, CA 92029 | 858-367-0856

Grant Applicant/Agency Name:

Rancho Santa Fe Fire Protection District

Grant Applicant/Agency Address:

Chief Brian Slattery P.O. Box 410 Rancho Santa Fe CA 92067-0410

Email Address:

Slattery@rsf-fire.org

Phone:

(858) 527-9586

Describe grant request: *(attach additional pages if needed.)*

Requesting funding for labor and materials plus the rental cost of a 19 foot scissor lift to replace existing high watt consuming conventional lighting and fixtures with LED light fixtures and bulbs. All exterior, interior living spaces and storage spaces plus the apparatus bay will be replaced with LED fixtures and bulbs.

Describe benefit of receiving grant or consequences of not receiving grant: *(attach additional pages if needed.)*

LED lighting uses much less electricity, lasts much longer and saves the fire district money. The existing CFL and florescent bulbs contain hazardous materials and require special disposal. LED lowers the districts carbon footprint. If not replaced electric costs remain higher the disposal of bulbs remains, along with the higher carbon footprint.

Description of Costs	Amount
Equipment	637.15
Installation	3,446.50
Training	
Total Est Cost	4,083.65
*Less funds from other Sources	0.00
Net Request Total	4,083.65

* List Name of Organization(s)	Amount



Signature (authorized representative)

11/26/2019

Date

STAFF REPORT

NO. 19-30

TO: BOARD OF DIRECTORS
FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER
SUBJECT: CY 2020 BOARD MEETING SCHEDULE
DATE: DECEMBER 12, 2019



RECOMMENDATION

Review schedule and approve any changes to the meeting schedule that may be necessary.

BACKGROUND

The Board of Directors has adopted Resolution No. 2018-20 establishing the third Wednesday of each month as the regular meeting date to conduct business of the District. On occasion, it is necessary to adjust the date to accommodate holidays and scheduling conflicts. In addition, the Board requested a continuation of this item to discuss the regular meeting date.

CURRENT SITUATION

The following table list the meeting dates for 2020, if approved; and I have included the annual (or routine) agenda topics that the Board must act upon:

Meeting Dates – 2020	Annual Agenda Topic(s)
January 15	Accept: FY Financial Statements (if complete); final audit reports must be provided to the State Controller's office not later than 1/31
February 19	Adopt: Resolution to Participate in Fire Mitigation Fee Program (<i>must be adopted by April 15</i>) Harassment Training (<i>every two years – 2021</i>)
March 11, 2019	Changed at the November 20, 2019 meeting
April 15	
May 20	Select criteria to determine annual appropriations limit Adopt resolution: Appropriations Limit Adopt resolution: Setting Benefit Charges (RSF & Elfin Forest)
June 17	Adopt: Preliminary Budget (<i>must be adopted by June 30</i>) Accept List of forced abatements to be placed on property tax bills, if any Public Hearing: FMF Multi Year Plan Adopt resolution: Fire Mitigation Fee 5 Year Capital Plan
July 15	
August 19	Public Hearing: Fire Mitigation Fee 5 Year Capital Plan Adopt: Fire Mitigation Fee 5 Year Capital Plan
September 16	Public Hearing: Final Budget Resolution Establishing Constrained or Committed Fund Balances Adopt: Final Budget (<i>must be adopted by September 30</i>) Adopt resolution: Required Inspection of Certain Occupancies
October 21	
November 18	Board of Directors Meeting Calendar Review (next year)
December 16	Accept: FY20 Financial Statements (if complete); final audit reports must be provided to the State Controller's office not later than 1/31/2021 Ethics Training (<i>every two years – 2020</i>) Oath of Office (<i>every election year – 2020</i>) Election of Officers (<i>every election year – 2020</i>)



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

CALL FOR NOMINATIONS

December 6, 2019

TO: Independent Special Districts in San Diego County

FROM: Tamaron Luckett, Executive Assistant

SUBJECT: **Call for Nominations | Regular Special District Member Election on LAFCO**

This notice serves as a call to nominations pursuant to Government Code Section 56332(1) to solicit one regular special district member to serve on the San Diego Local Agency Formation Commission (LAFCO). The term is four years and commences on May 4, 2020. The incumbent holder – Jo MacKenzie with Vista Irrigation District – is expected to seek nomination and run for a new term. Additional details follow.

- **Eligibility**

Candidates eligible for election must be members of the legislative body of an independent special district who reside within San Diego County but may not be members of the legislative body of a city or county.

- **Authorized Nominations**

State Law specifies only the presiding officer or their alternate as designated by the governing board must sign the nomination form. Attached is nomination form for the LAFCO regular special district member (**Attachment A**).

- **Submittal Process and Deadline**

Signed nominations and a limited **two-page** resume indicating the candidate's District and LAFCO experience must be returned to San Diego LAFCO **no later than Friday, February 7, 2020**. Nominations received after this date will be invalid. Nominations and resumes may be mailed to San Diego LAFCO Office at 9335 Hazard Way, Suite 200, San Diego, CA 92123 or email to tamaron.luckett@sdcounty.ca.gov, if necessary to meet the submission deadline, but the original form must be submitted.

Administration

Keene Simonds, Executive Officer
County Operations Center
9335 Hazard Way, Suite 200
San Diego, California 92123
T 858.614.7755 F 858.614.7766
www.sdlafco.org

Jim Desmond
County of San Diego

Dianne Jacob, Vice Chair
County of San Diego

Greg Cox, Alternate
County of San Diego

Mary Casillas Salas
City of Chula Vista

Bill Wells
City of El Cajon

Paul McNamara, Alternate
City of Escondido

Mark Kersey
City of San Diego

Chris Cate, Alternate
City of San Diego

Jo MacKenzie, Chair
Vista Irrigation

Barry Willis
Alpine Fire Protection

Erin Lump, Alternate
Rincon del Diablo MWD

Andy Vanderlaan
General Public

Harry Mathis, Alternate
General Public

After nominations and resumes are received it is anticipated a candidate's forum will be held in conjunction with the California Special Districts Association Quarterly Dinner with confirmation being provided under separate/future cover. Election materials will be mailed out **no later than Friday, February 14, 2020** unless otherwise communicated by the LAFCO Executive Officer. Should you have any questions, please contact me at 858.614.7755.

Attachment:

- 1) Nomination form – LAFCO regular special district member

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION REGULAR MEMBER

The _____ is pleased to nominate _____ as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular special district member with a term expiring 2024.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

(Presiding Officer Signature)

(Print name)

(Print Title)

(Date)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two-pages
- Must be submitted with Nomination Form