



RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board/Community Room – 16936 El Fuego
Rancho Santa Fe, California 92067

May 13, 2009
Regular Session 1:00 pm

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

- 1. Roll Call**
- 2. Public Comment**
- 3. Motion waiving reading in full of all Resolutions/Ordinances**

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

4. Consent Calendar

- a. Board of Directors Minutes
 - i) APPROVE the Board of Directors minutes of April 8, 2009
ACTION REQUESTED: **APPROVE**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

b. Receive and File

i) Monthly/Quarterly Reports – ACTION REQUESTED: **INFORMATION**

(1) List of Demands

Check 19221 thru 19350 for the period April 1 – 30, 2009 totaling: \$508,499.79

Payroll for the period April 1 – 30, 2009 \$432,195.48

TOTAL DISTRIBUTION \$940,695.27

(2) Budget Review – July 1, 2008 – March 31, 2009

(3) Statement of Cash Assets – March 31, 2009

(4) Activity Reports – April 2009

- Fire Prevention
- Operations
- Training

(5) District Articles – April 2009

(6) Correspondence - Thank you letters/cards were received from the following members of the public:

- Hallstrom Family
- Union Tribune Editorial (dated Apr 4, 09)
- City of Carlsbad
- City of Carlsbad
- Lynne Eyk

5. Old Business

a. None

6. New Business

a. Article XIII B California Constitution Appropriation Limit

To discuss and/or approve the change in population factor for the Rancho Santa Fe Fire Protection District appropriations limit – [Staff Report 09-08](#)

b. Strategic Plan - Update

To discuss the status of the District's strategic plan – [Staff Report 09-09](#)

ACTION REQUESTED: **INFORMATION**

c. Meeting Schedule – August 12, 2009

To discuss a possible change in the meeting date for the regular Board of Directors meeting scheduled for August 12, 2009 due to a potential conflict.

ACTION REQUESTED: **Motion to change meeting date, if determined by Board of Directors**

7. Resolutions/Ordinances

a. Resolution No. 2009-04

To discuss and/or approve a resolution of the Board of Directors entitled *a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2009/2010 Appropriation of Tax Proceeds.*

ACTION REQUESTED: **ADOPT**

8. Oral Reports

a. Fire Chief – Pavone

i) Fairbanks Ranch Replacement Fire Station – Update

ii) District Activities

b. Operations – Deputy Chief Michel

c. Training – Battalion Chief Davidson

- d. Fire Prevention - Fire Marshal Hunter
- e. Administrative Manager – Rannals
- f. Board of Directors
 - i) North County Dispatch JPA – Update
 - ii) County Service Area – 17 – Update
 - iii) Comments

9. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8
 - i) Conference with negotiators for the following real property
 - (1) APN 266-182-21
 - (2) APN 266-182-22Negotiating Parties: James Ashcraft, Director; Nancy C. Hillgren, Director; Nick Pavone, Fire Chief
Under Negotiation: Both Price and Terms of Payment
- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8
 - i) Conference with negotiators for the following real property
 - (1) APN 266-281-05Negotiating Parties: James Ashcraft, Director; Nancy C. Hillgren, Director; Nick Pavone, Fire Chief
Under Negotiation: Both Price and Terms of Payment
- d. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
 - CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representatives: Nicholas G Pavone, Fire Chief
 - Employee organization: Unrepresented Employees
 - Position – Fire Chief (1); Deputy Chief (1); Battalion Chief (4); Fire Marshal (1); Administrative Manager (1)

10. Adjournment



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting – Agenda
Wednesday, May 13, 2009 1:00 pm PST

CERTIFICATION OF POSTING

I certify that on May 8, 2009 a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on May 8, 2009

Karlana Rannals
Board Clerk



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – April 8, 2009**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Fire Marshal Hunter led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Cliff Hunter, Fire Marshal; Michael Gibbs, Battalion Chief; Bret Davidson, Battalion Chief; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the Board.

3. Motion waiving reading in full all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted:

a. *Board of Directors Minutes*

1. MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of March 18, 2009

2. MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of March 27, 2009

b. *Receive and File*

1. MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

a. Monthly/Quarterly Reports

i. List of Demands

Check 19094 thru 19220 for the period March 1– 31, 2009 totaling	\$453,600.19
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Payroll for the period March 1 – 31, 2009	<u>\$432,195.48</u>
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TOTAL DISTRIBUTION	\$885,795.67
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b. Activity Reports – March 2009

i. Fire Prevention

ii. Operations

iii. Training

- c. District Articles – March 2009
- d. Correspondence
 - i. None

5. Old Business

- a. None

6. Resolutions/Ordinances

- a. *Resolution No. 2009-02*

Chief Pavone informed the Board that the District must update its resolution annually to participate in the Fire Mitigation Fee Fund program administered by the County of San Diego. He reported that the fee set by the County of San Diego Board of Supervisors would remain the same for next fiscal year, 46 cents per square foot for new construction.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, and ADOPTED Resolution No. 2009-02 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to participate in the San Diego County Fire Mitigation Fee Program* on the following roll call vote:

AYES:	Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES:	None
ABSENT:	None
ABSTAIN:	None

- b. *Resolution No. 2009-03*

Chief Pavone informed the Board that this resolution required by the County of San Diego must be renewed annually. If adopted, the special tax remains at \$2.50 per benefit unit for FY 10.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, and ADOPTED Resolution No. 2009-03 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing the Benefit Charges for fiscal year 2009/2010* on the following roll call vote:

AYES:	Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES:	None
ABSENT:	None
ABSTAIN:	None

7. New Business

- a. *Agreement for Professional Services*

Ms. Rannals summarized the staff report provided. She reported that the County of San Diego has been processing the special tax assessments for the annual property tax roll for over 25 years. Since receiving notification that they will not be collecting, she has been attending meetings with other fire districts within the county to determine a qualified vendor to provide the services. The proposed contract between Willdan Financial Services and the District for Special Tax Administration is for three years, with two (2) one (1) year options to renew. Staff responded to questions from the Board.

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 to approve the contract between Rancho Santa Fe Fire Protection District and Willdan Financial Services for Benefit Fee Processing and authorize the Board President to execute the document.

b. Budget Authorization

Chief Michel summarized the staff report provided. He reported that the FY09 Capital Budget included the planned purchase of replacement Thermal Imaging Cameras. The cameras to be purchased are the Bullard T320 at a cost of \$11,201.25 per unit. The current cameras, (Draegers), are over fourteen (14 yrs) old, heavy, large and use outdated technology. Due to the increase in California sales tax, the cost for the cameras went from \$20,000.00 to 22,402.50.

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 to authorize the purchase of two thermal imaging cameras and fund the expenditure from the general fund.

c. Ad Hoc Committee Appointment – Audit

Ms. Rannals informed the Board that the audit firm has scheduled their first meeting with staff on May 21. She requested that the Board President appoint an ad hoc committee to meet with staff and the independent auditor to begin the FY09 financial audit.

President Ashcraft appointed Directors Malin and Tanner to the ad hoc committee for the FY09 financial audit.

d. LAFCO 2009 Special Districts Election

Chief Pavone informed the Board members that to elect representatives to the LAFCO Committee and Special District Advisory Committee, the District must authorize a board member to cast the ballot. He requested that the Board of Directors authorize the Board President to cast the ballot on behalf of the Fire District

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to authorize the Board President to cast the ballot on behalf of the Fire District uninstructed.

8. Oral Reports

a. Fire Chief – Pavone

He reported on the following topics:

- Fairbanks Ranch Replacement Fire Station – Update: the project is progressing and Ali Shapouri, project consultant will submit a revised plan within the week. He anticipates receiving approval in 4-6 weeks. He continues meeting with representatives for Horizon Christian Church regarding the site agreement for a temporary fire station in the church property.

Minutes

Rancho Santa Fe Fire Protection District Board of Directors

April 8, 2009

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- LAFCO Population Census: the document was provided as information only. The census data will be used to calculate the District's Gann limit.
- District Activities
 - Heritage Grant: A check presentation from Fireman's Fund will be made at a planned Ice Cream Social planned for Friday, May 15, 2009 at the Rancho Cielo station.
 - Village Merchant's Association: is hosting a street festival in the Village of Rancho Santa Fe on Saturday, May 9, 2009. The District will attend and participate at the event.
 - Training: The District will participate in a "live-burn" training May 9-10. Additional details will be available closer to the event by contacting Chief Michel.
 - Reminder: the Appreciation Dinner is scheduled for May 8, 2009 at The Inn at Rancho Santa Fe.

b. *Operations – Deputy Chief Michel*

He reported on the following topics:

- Significant calls include:
 - None to report
- Personnel are attending classes resulting from the succession planning interviews.
- Chief Gibbs explained how samples are collected for determining fuel moisture in the vegetation. The information obtained is used to predict fire behavior.

c. *Training – Battalion Chief Davidson*

Chief Davidson summarized the monthly training activity, which included:

- Completion of the Zone RIC training
- Strike Team Leader training
- HazMat training

d. *Fire Prevention – Fire Marshal Hunter*

- The District hosted (March 30-31, 2009) a group of scientists from Spain looking at the District's Shelter-in-Place communities.
- He was selected to participate on a Task Force to develop codes by 2010 that all new residential construction will require the installation of fire sprinklers throughout the state.

e. *Administration – Administrative Manager Rannals*

- She has received a request to move the August 2009 board meeting. She asked that the board members review their calendar and she will schedule for discussion at the May meeting.

f. *Board of Directors*

- North County Dispatch JPA – Update – Director Ashcraft: No report.
- County Service Area 17 – Update – Director Hickerson: No report.
- Comments:
 - Malin:
 - He was notified that a neighbor within his HOA had received a letter cancelling his homeowners insurance. Chief Pavone informed him that unfortunately, that is more common than realized.

- Questioned how the District is notified if a gate strobe is not working. Staff explained how the District is notified and follow-up procedures to insure that it is in working order.
- Hillgren:
 - She inquired about the District of Distinction award sponsored by California Special Districts Association. Staff explained how the program worked, in addition to the associated cost.

The meeting recessed for ten-minutes.

The following was disclosed prior to convening to closed session:

- Director's Ashcraft, Hillgren, and Tanner are residents within the Covenant and members of the Rancho Santa Fe Association

9. Closed Session

Pursuant to the following Government Code Section, the Board of Directors convened in Closed Session from 2:27 – 3:21 pm for discussions on the following:

- a. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8
 - 1. APN 266-182-21
 - 2. APN 266-182-22

Negotiating Parties: Jim Ashcraft, Director; Nancy Hillgren, Director; and Nick Pavone, Fire Chief

Under Negotiation: Both Price and Terms of Payment

- b. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8
 - 1. APN 266-281-05

Negotiating Parties: Jim Ashcraft, Director; Nancy Hillgren, Director; and Nick Pavone, Fire Chief

Under Negotiation: Both Price and Terms of Payment

Upon reconvening, President Ashcraft reported that an update was provided to the board members and direction was provided to staff and negotiators regarding the eminent domain proceedings and the pursuit of real property for the Districts' parking needs.

All members of the Board and staff listed attended the Closed Session.

10. Adjournment

Meeting adjourned at 3:22 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

RANCHO SANTA FE FIRE PROTECTION DISTRICT

List of Demands - April 2009

Check	Amount	Vendor	Purpose
19221	\$740.12	Aair Purification Systems Reinhart Corp	Building - Maintenance/Repair
19222	\$630.00	Accme Janitorial Service Inc	Building - Admin
19223	\$445.69	AT&T Calnet 2	Telephone
19225	\$558.75	Bay City Electric Works Inc	Building - Maintenance/Repair
19226	\$3,764.20	Diamondback Fire & Rescue Inc	Heritage Grant
19227	\$710.88	Fire ETC Inc	Safety Clothing
19228	\$119.31	Foster, Richard S.	Mileage Reimbursement
19229	\$4,907.00	Guardian Waterproofing & Caulking	Building - Training Facility
19230	\$22.64	Hill Marian Renee	Prevention Meal/Lodging/Travel Exp - Reimbursement
19231	\$605.00	Irvine Valley Air Condit. Inc	Building - Maintenance/Repair
19232	\$10,405.00	KTU+A	GIS Services
19234	\$1,472.29	North County EVS Inc	Apparatus Repair
19235	\$106,822.09	PERS	PERS (Employer Paid)
19236	\$56.03	Premier Signs Inc	Apparatus - Miscellaneous
19237	\$35.00	Rannals, Karlana	Admin-Meal/Lodging/Travel Reimbursement
19238	\$50.00	RSFPFA	Firefighters Assn.
19239	\$13.60	Scott, Mike	Prevention Meal/Lodging/Travel Exp - Reimbursement
19240	\$50.00	SDCFCA - FPO Section	Prevention - Local Conference/Seminars
19241	\$19,733.00	Shapouri Engineering Company Inc	FBR #3 Replacement
19242	\$286.64	Suburban Propane	Training - Equipment/Supplies
19243	\$49.00	Terminix International	Building - Monthly Service
19244	\$81.00	Torrey Pines Ins. Agency	Commercial - Liability - Auto Coverage
19245	\$451.18	Transamerican Mailing & Fulfillment Ir	Postage (for Weedabatement Letter)
19246	\$20.00	U P S	Shipping Service
19247	\$20,027.97	U S Bank Corporate Payment System	Cal-Card./IMPAC program
19248	\$908.25	U S Postal Service	Postage (for Weedabatement Letter)
19249	\$33.54	Uniform Specialists Inc	Uniform - Safety Personnel
19250	\$1,316.24	Verizon Wireless	MDT Broadband + ATN Line/Cellular Phones
19251	\$970.90	Waste Management Inc	Trash Disposal
19252	\$697.90	Waxie Sanitary Supply	Janitorial Supplies

Check	Amount	Vendor	Purpose
19253	\$405.02	AT&T Calnet 2	Telephone
19254	\$387.09	Bay City Electric Works Inc	Generator Maintenance
19255	\$2,111.27	Complete Office of California Inc	Office Supplies
19256	\$15.47	Dixieline Lumber Co Inc	Fire Hose, Nozzles & Supply
19257	\$230.00	Door Service & Repair Inc	Building - Maintenance/Repair
19258	\$70.14	ECMS	Safety Clothing
19259	\$932.10	Escondido Paint and Body	Vehicle Repair
19260	\$218.11	Fire ETC Inc	Radio (Mobile Repair)
19261	\$201.44	Galls Retail	Uniform - Safety Personnel
19262	\$1,833.64	Garrett Electric Inc	Station Maintenance
19263	\$229.49	Gateway Marketing Concepts	Safety Equipment
19264	\$806.11	Home Depot, Inc	Apparatus - Miscellaneous
19265	\$24,800.00	Jeff Katz Architecture	FBR #3 Replacement
19266	\$21.14	Jerome, John	Meetings/Meal Expenses/Keys Reimbursement
19267	\$444.80	Livingstone, David W.	Suppression Meal/Lodging/Travel Expenses/School Reimbursement
19268	\$144.34	Napa Auto Parts Inc	Apparatus Parts & Supplies
19269	\$3,726.97	North County EVS Inc	Apparatus Scheduled Maintenance/Repair
19270	\$483.90	Olivenhain Municipal Water District	Water
19271	\$71.50	Olson's Hand Car Wash Inc	Car Wash
19272	\$297.39	Pitney Bowes Inc	Equipment Rental
19273	\$300.00	Rancho Santa Fe Rotary	Meetings/Meal Expenses/Association Dues
19274	\$170.00	Roadone	Towing
19275	\$4,290.61	Rush Press Inc	Outside Printing & Binding
19276	\$1,120.89	Santa Fe Irrigation District	Vehicle Site Rental
19277	\$483.69	Sherwood, Bruce E	School Education Reimbursement
19278	\$3,282.61	Stephen J Fitch & Associates	Legal Services
19280	\$2,185.00	TargetSafety Inc	Suppression Local Conf/Seminars
19281	\$1,794.43	The SoCo Group Inc	Gasoline & Diesel Fuel
19282	\$56.03	Traffic Control Service Inc	Hydrant Maintenance
19283	\$20.00	U P S	Shipping Service

Check	Amount	Vendor	Purpose
19284	\$94.16	Uniform Specialists Inc	Uniform - Safety Personnel
19285	\$360.51	Waxie Sanitary Supply	Janitorial Supplies
19286	\$5,000.00	WinTech Computer Services	Consulting Services
19287	\$149.00	A to Z Plumbing Inc	Building - Maintenance/Repair
19288	\$151.86	Allstar Fresh Water Systems Inc	Station Maintenance
19289	\$750.00	Arnold A Lewin	Consulting Services
19290	\$43.21	AT&T	Telephone
19291	\$1,145.65	AT&T Calnet 2	Telephone
19292	\$282.99	Balignasay, Connie P.	Meetings/Meal Expenses/Mileage/Medical Reimbursement
19293	\$2,568.17	CDCE Incorporated	Apparatus - Miscellaneous
19294	\$719.06	Cnty of SD Dept.of Public Work	FBR #3 Replacement
19295	\$1,939.82	COR Security Inc	Building - Maintenance/Repair
19296	\$2,349.10	County of SD/RCS	800 MHz Network Admin Fees
19297	\$1,111.50	Direct Energy Business - Dallas	Elec/Gas/Propane
19298	\$223.32	ECMS	Alterations
19299	\$178.91	Fire ETC Inc	Apparatus Tool/Equipment Replacement
19300	\$2,364.09	Guardian Life Insurance Co	Dental Insurance
19301	\$52,613.86	Health Net	Medical Insurance
19303	\$40.99	Hunter, Clifford F	Prevention Meal/Lodging/Travel Exp - Reimbursement
19304	\$75.00	ICC	Association Dues
19305	\$25,405.57	L N Curtis & Sons Inc	Apparatus Tool/Rescue/Equipment Replacement/Safety Clothing/Thermal Ima
19306	\$130.00	Lynx Technologies Inc	Mapping Services (ERM)
19307	\$60.00	Myers-Stevens & Toohey Co Inc.	Disability/Life Insurance
19308	\$239.00	New Earth Enterprises Inc	Landscaping Maintenance Service
19309	\$1,582.55	Ninyo and Moore Inc	Soil Contamination - Fuel Tank Removal
19310	\$7,041.97	North County EVS Inc	Apparatus Scheduled Maintenance/Repair
19311	\$330.00	Olivenhain Municipal Water District	Postage (for Weedabatement Letter)
19312	\$30.00	Pavone, Nick	Meetings/Meal Expenses Reimbursement
19313	\$282.50	Rose Business Solutions Inc	Consulting Services
19314	\$4,975.00	San Diego Gas & Electric	Elec/Gas/Propane

Check	Amount	Vendor	Purpose
19315	\$205.00	Shore, Stuart W.	School Education Reimbursement
19316	\$147.00	Slattery, Brian Y	CSA-17 - Supplies
19317	\$92.50	Stephen J Fitch & Associates	Legal Services
19318	\$513.92	TargetSafety Inc	Suppression Local Conf/Seminars
19319	\$3,645.31	The SoCo Group Inc	Gasoline & Diesel Fuel
19320	\$156.00	Torrey Pines Ins. Agency	Commercial - Liability - Auto Coverage
19321	\$186.58	U P S	Shipping Service
19323	\$100.00	A to Z Plumbing Inc	Building - Maintenance/Repair
19324	\$97.52	AT&T	Telephone
19325	\$181.75	AT&T Calnet 2	Telephone
19327	\$677.50	Bay City Electric Works Inc	Generator Maintenance
19328	\$372.28	Blend	Outside Printing & Binding
19329	\$156.60	Day Wireless Systems Inc	Radio Equipment Minor
19330	\$808.56	Fire ETC Inc	Safety Equipment
19331	\$290.76	Galls Retail	Uniform - Safety Personnel
19333	\$870.00	Lynx Technologies Inc	Mapping Services (ERM)
19334	\$833.22	North County EVS Inc	Apparatus Scheduled Maintenance/Repair
19335	\$105,599.71	PERS	PERS (Employer Paid)
19337	\$464.80	RSFPFA	Office Supplies
19338	\$60.17	Scott, Mike	Prevention Meal/Lodging/Travel Exp/Mileage/Parking/ Reimbursement
19339	\$23,415.00	Shapouri & Associates	FBR #3 Replacement
19340	\$631.06	Sperian Protection Instrumentaion Inc	Calibration/Maintenance of Speciality
19342	\$198.50	Terminix International	Building - Monthly Service
19343	\$416.84	The Lincoln National Life Ins Co	Disability/Life Insurance
19344	\$2,107.73	The SoCo Group Inc	Gasoline & Diesel Fuel
19345	\$20.00	U P S	Shipping Service
19346	\$6,798.38	U S Bank Corporate Payment System	Cal-Card./IMPAC program
19347	\$95.03	Uniform Specialists Inc	Uniform - Safety Personnel
19348	\$1,656.69	Verizon Wireless	MDT Broadband + ATN Line/Cellular Phones
19349	\$773.85	Waste Management Inc	Trash Disposal

Check	Amount	Vendor	Purpose
19350	\$156.47	Waxie Sanitary Supply	Janitorial Supplies
	<u>\$17,416.87</u>	Various	Medical Reimbursement
Sub-total	<u>\$508,499.79</u>		
15-Mar-09	\$193,124.01		
30-Mar-09	\$4,869.60		
31-Mar-09	<u>\$234,201.87</u>		
Sub-total	<u>\$432,195.48</u>		
Grand Total	\$940,695.27		

RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2008
July 1, 2008 thru March 2009

	BUDGETED EXPENDITURE FY 2009	BUDGETED EXPENDITURE FY 2009	% OF BUDGET
PERSONNEL COSTS			
Salaries/Wages - Staff	\$4,638,248	\$3,412,941	73.6%
Holiday Pay	\$155,487	\$155,931	100.3%
Overtime	\$947,337	\$745,017	78.6%
Health Insurance + HRSA	\$897,962	\$686,338	76.4%
Life Insurance & Long Term Disability	\$10,013	\$5,013	50.1%
Paramedic Incentive Pay	\$16,800	\$12,174	72.5%
Retirement	\$1,345,595	\$1,009,731	75.0%
Social Security Tax	\$1,798	\$565	31.4%
Unemployment Insurance	\$17,272	\$10,674	61.8%
Medicare Tax	\$70,449	\$50,195	71.2%
Workers' Compensation	\$121,755	\$74,137	60.9%
Labor (Temporary)	<u>\$17,200</u>	<u>\$0</u>	0.0%
PERSONNEL (Subtotal)	\$8,239,917	\$6,162,716	74.8%

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2008**

July 1, 2008 thru March 2009

	BUDGETED EXPENDITURE FY 2009	BUDGETED EXPENDITURE FY 2009	% OF BUDGET
CONTRACTURAL			
Administrative Fees	\$152,170	\$35,161	23.1%
Advertising	\$3,278	\$472	14.4%
Association Dues	\$7,095	\$6,559	92.4%
Building/Facility Lease	\$12,000	\$6,336	52.8%
Dispatching	\$113,700	\$113,700	100.0%
Engineering Services	\$0	\$0	
Equipment Rental	\$1,509	\$911	60.4%
Equipment Repair	\$38,115	\$5,399	14.2%
Insurance	\$61,022	\$60,502	99.1%
Laundry Service	\$375	\$0	0.0%
Legal Services	\$19,241	\$18,923	98.3%
Local Meeting/M meal Expense	\$7,084	\$5,193	73.3%
Mileage Reimbursement	\$854	\$627	73.4%
Other Contractual Services	\$102,317	\$45,030	44.0%
Other Professional Services	\$141,905	\$74,528	52.5%
Permits	\$6,860	\$3,064	44.7%
Service Agreements	\$46,211	\$32,873	71.1%
Soil Contamination Cleanup	\$35,000	\$65,758	187.9%
Subscriptions	\$2,526	\$1,006	39.8%
Training	\$87,473	\$45,885	52.5%
Utilities			
Electricity	\$90,620	\$56,848	62.7%
Sewer	\$20,969	\$2,590	12.4%
Telephone	\$55,605	\$31,795	57.2%
Trash	\$8,777	\$7,333	83.5%
Water	\$19,506	\$9,242	47.4%
Vehicle Maintenance (Scheduled)	\$66,300	\$30,965	46.7%
Vehicle Repair	<u>\$75,000</u>	<u>\$45,100</u>	60.1%
CONTRACTURAL COSTS (Subtotal)	\$1,175,512	\$705,801	60.0%

RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2008
July 1, 2008 thru March 2009

	BUDGETED EXPENDITURE FY 2009	BUDGETED EXPENDITURE FY 2009	% OF BUDGET
MATERIALS & SUPPLY			
Apparatus	\$34,723	\$25,536	73.5%
Audio Visual	\$2,450	\$16	0.7%
Books	\$5,500	\$1,034	18.8%
Cellular	\$1,582	\$549	34.7%
Computer	\$67,413	\$50,662	75.2%
Electrical Supplies	\$417	\$0	0.0%
Fire Hose, Nozzles & Supply	\$9,000	\$3,501	38.9%
Firefighting Foam	\$3,500	\$1,436	41.0%
Food for Major Emergencies	\$2,000	\$18	0.9%
Fuel	\$88,000	\$42,695	48.5%
Furnishings/Equipment	\$11,000	\$436	4.0%
Grants	\$14,000	\$14,374	102.7%
Hydrant Maintenance	\$559	\$302	54.0%
Janitorial	\$31,167	\$18,651	59.8%
Knox Replacement	\$125	\$0	0.0%
Landscape	\$441	\$0	0.0%
Lumber/Screws/Nails	\$6	\$0	0.0%
Maps	\$1,000	\$527	52.7%
Medical Supplies	\$30,964	\$18,415	59.5%
Miscellaneous	\$5,897	\$6,029	102.2%
Office - General	\$58,705	\$21,472	36.6%
Paint	\$300	\$336	112.0%
Program Supplies	\$3,500	\$1,175	33.6%
Public Education	\$10,210	\$5,818	57.0%
Radio	\$33,762	\$33,533	99.3%
Rock, Sand, Gravel	\$500	\$0	0.0%
Safety	\$60,100	\$20,723	34.5%
Special Events & Awards	\$2,000	\$300	15.0%
Station Maintenance	\$54,175	\$18,609	34.4%
Station Supplies/Replacements	\$3,750	\$1,125	30.0%
Street Signs & Markers	\$750	\$200	26.6%
Tools	\$1,500	\$256	17.0%
Training (Expendable Supplies)	\$9,000	\$8,881	98.7%
Uniforms	\$31,800	\$19,153	60.2%
MATERIAL & SUPPLY (Subtotal)	\$579,794	\$315,761	54.5%
OPERATING COST SUMMARY			
Personnel	\$8,239,917	\$6,162,716	74.8%
Contractural	\$1,175,512	\$705,801	60.0%
Material & Supply	\$579,794	\$315,761	54.5%
Depreciation	\$612,793	\$0	0.0%
TOTAL COSTS	\$10,608,016	\$7,184,279	67.7%
BEFORE CAPITAL OUTLAY			

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2008**

July 1, 2008 thru March 2009

	BUDGETED FY 2009	UNAUDITED FY 2009	% OF BUDGET
CAPITAL and PLANNED PROJECTS			
Thermal Imager (Qty2) - Replacement	\$20,000	\$0	0.0%
Televideo Conference Equipment - <i>Carry Over Expenditure (05/06)</i>	\$17,200	\$0	0.0%
RSF3 - FBR Station			
Engineering Services	\$19,156	\$83,735	437.1%
Architectural Services	\$400,000	\$28,021	7.0%
Land Acquisition	\$25,000	\$1,300	5.2%
Temporary Facility	\$200,000	\$10,621	5.3%
Construction	\$500,000	\$0	0.0%
Admin Building Remodel	\$180,358	\$6,678	3.7%
RSF1 - RSF Hqtrs Station Pavers	\$44,200	\$43,734	98.9%
Dept Operation Center (DOC)	\$50,000	\$0	0.0%
RSF2 - 4SR Station Refuel Facility (modification)	\$75,000	\$0	0.0%
Admin/Hqtrs Parking	\$2,000,000	\$0	0.0%
0261 - Water Tender - Foam System	\$18,000	\$0	0.0%
0261 - Water Tender - Hydraulic Tank Rack Lift	\$6,000	\$0	0.0%
0181 - Staff	\$50,000	\$29,842	59.7%
0383 - Command	\$70,000	\$0	0.0%
Total Capital & Projects	<u>\$3,674,914</u>	<u>\$203,932</u>	5.5%

Note: Of Capital/Project expenditures, the District anticipates reimbursement of \$98,314 from the Mitigation Reserve Fund.

COMBINED SUMMARY STATEMENT CASH ASSETS LIABILITIES

Rancho Santa Fe Fire Protection District

FY 09	PERIODS				2008
Assets	30-Jun-08	30-Sep-08	31-Dec-08	31-Mar-09	31-Mar-08
Current Assets					
Cash	\$ 7,939,524	\$ 6,127,155	\$ 7,744,804	\$ 7,645,617	\$ 6,457,501
GF Accounts Receivable	\$ 221,455	\$ 46,749	\$ 71,049	\$ 94,672	\$ 102,384
ALS (Paramedic)	\$ 29,526	\$ 40,943	\$ 41,223	\$ 41,511	\$ 29,218
MDC Reserve	\$ 21,750	\$ 22,895	\$ 46,719	\$ 47,399	\$ -
PASIS (Workers Compensation)	\$ 538,391	\$ 546,174	\$ 549,443	\$ 551,925	\$ 508,984
PREPAID (Cap Assets)	\$ 51,000	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS	<u>\$ 8,801,647</u>	<u>\$ 6,783,915</u>	<u>\$ 8,453,238</u>	<u>\$ 8,381,123</u>	<u>\$ 7,098,087</u>
Liabilities					
Current Liabilities					
Accounts Payable	\$ 219,782	\$ 18,478	\$ 49,925	\$ 176,332	\$ 278,706
Accrued Expenses	\$ 210,435	\$ 283,611	\$ 218,916	\$ 291,577	\$ 283,936
Other Payables	\$ 128,726	\$ 128,726	\$ 128,726	\$ 128,726	\$ 128,726
TOTAL LIABILITIES	<u>\$ 558,943</u>	<u>\$ 430,815</u>	<u>\$ 397,568</u>	<u>\$ 596,635</u>	<u>\$ 691,368</u>
Long Term Liabilities					
Contract Compensation	\$ 379,424	\$ 371,939	\$ 385,294	\$ 405,489	\$ 375,407
IBNR Liability (Workers Compensation)	\$ 86,037	\$ 86,037	\$ 86,037	\$ 86,037	\$ 331,948
Soil Contamination	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106
TOTAL LONG TERM LIABILITIES	<u>\$ 471,567</u>	<u>\$ 464,082</u>	<u>\$ 477,437</u>	<u>\$ 497,632</u>	<u>\$ 713,461</u>
Fund Balance					
Restricted Reserves					
ALS / MDC Funds	\$ 62,455	\$ 63,837	\$ 88,166	\$ 88,912	\$ 29,218
PASIS (Workers Compensation)	\$ 456,410	\$ 464,187	\$ 467,452	\$ 467,452	\$ 177,036
General Fund Reserves					
Capital Replacement	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 1,893,576
Operating	\$ 4,000,000	\$ 1,818,182	\$ 3,272,727	\$ 1,090,909	\$ 1,090,909
Fund Balance Overage/(Deficit)	<u>252,272</u>	<u>542,812</u>	<u>749,889</u>	<u>2,639,583</u>	<u>\$2,502,518</u>
TOTAL FUND BALANCE	<u>\$ 7,771,136</u>	<u>\$ 5,889,018</u>	<u>\$ 7,578,234</u>	<u>\$ 7,286,857</u>	<u>\$ 5,693,257</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 8,801,647</u>	<u>\$ 6,783,915</u>	<u>\$ 8,453,238</u>	<u>\$ 8,381,123</u>	<u>\$ 7,098,086</u>
Restricted Cash					
Fire Mitigation	\$ 4,622,010	\$ 4,500,561	\$ 4,609,568	\$ 4,706,036	\$ 4,489,844
FMF Accounts Payable					
FMF Accounts Receivable	\$ 191,741	\$ 71,471	\$ 64,361	\$ 80,891	\$ 81,857
FMF Deposit In Transit	\$ -	\$ 37,533	\$ 32,107	\$ 22,695	\$ 50,309
	<u>\$ 4,813,751</u>	<u>\$ 4,609,565</u>	<u>\$ 4,706,036</u>	<u>\$ 4,809,622</u>	<u>\$ 4,622,010</u>
Combined Fund Total	<u>\$ 13,615,398</u>	<u>\$ 11,393,480</u>	<u>\$ 13,159,275</u>	<u>\$ 13,190,745</u>	<u>\$ 11,720,096</u>

Rancho Santa Fe Fire District
Fire Prevention Bureau Monthly Activity Summary
April 2009

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	11	56,836
Fire Inspector	3	0
TOTAL	14	56,836

RESIDENTIAL ADDITIONS	Original Sq Footage	Added Sq Footage
Fire Marshal	29,003	3,071
Fire Inspector	0	0
TOTAL	29,003	3,071

COMMERCIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	1	2,400
Fire Inspector	1	0
TOTAL	2	2,400

TOTAL NEW CONSTRUCTION		Sq Footage
Based on permitted Sq footage	Total Added	62,307

FIRE SPRINKLER REVIEWS	Commercial	Residential
Fire Marshal	0	0
Fire Inspector	1	10
TOTAL	1	10

TENANT IMPROVEMENTS	Number of Structures	Sq Footage
Fire Marshal	3	13,100
Fire Inspector	0	0
TOTAL	3	13,100

LANDSCAPE REVIEWS	Number of Reviews	Staff Hours
Urban Forester	36	30.5
TOTAL	36	30.5

Rancho Santa Fe Fire District
Fire Prevention Bureau Monthly Activity Summary
April 2009

SERVICES PERFORMED

DPLU - Fire Marshal	Number	Staff Hours
Project Availability Forms	6	6.0
Use Permits	4	4.0
Zaps	0	0.0
Administrative Review	2	2.0
Habit Plans	0	0.0
Approval Letters	5	5.0
TOTAL	17	17.0

INSPECTION SERVICES- All Sta	Number of Inspections	Staff Hours
Undergrounds	5	3.0
Hydros	24	22.0
Finals	42	34.0
Landscape	13	8.0
Reinspections	7	5.0
Code Enforcement	14	11.0
Misc.	24	20.0
TOTAL	129	103.0

HAZARD INSPECTIONS - All Sta	Number of Inspections	Staff Hours
Top 10 Hazards (# of Parcels Notified)		
#10. Mt. Israel/Lake Hodges	0	0.0
#9. Hacienda Santa Fe	6	0.0
#8. San Dieguito River/Zumaque Ar	12	0.0
#7. Via del Alba	0	0.0
#6. La Glorieta	0	0.0
#5. La Madreselva	0	0.0
#4. Escondido Creek	0	0.0
#3. El Camino Real	0	0.0
#2. Sun Valley Road	0	0.0
#1. Roadway Vegetation/Canopies	0	0.0
Weed Abatement Inspection	50	25.0
Weed Abatement Reinspection	33	16.5
1st Notice	44	11.0
2nd Notice	23	5.8
Final Notice	10	2.5
Forced Abatement	0	0.0
Homeowner Meeting	11	11.0
TOTAL	189	71.8
Top 10 Hazards notified this month	18/1243	
Top 10 Hazards notified YTD	247/1243	
Shelter-In-Place Communities (5)	5/5	

Rancho Santa Fe Fire District
Fire Prevention Bureau Monthly Activity Summary
April 2009

SERVICES PERFORMED

GRADING - Fire Marshal	Number of Inspections	Staff Hours
Plan Review	4	4.0
Site Inspection	0	0.0
TOTAL	4	4.0

SPECIAL PROJECTS - All Staff	Number of Inspections	Staff Hours
GIS Mapping	0	
Fuels Mitigation	0	
Special Projects/Other		35.0
Continuing Education (Staff Hours)		
TOTAL	0	35.0

FIRE PREVENTION - All Staff	Number	Staff Hours
Incoming Phone Calls	220	173.8
Consultations	6	16.0
General Office	0	0.0
TOTAL	226	189.8

PUBLIC EDUCATION - PRC	Number	Staff Hours
Web Master (Website hits and hours worked)	1,926	6.0
Graphic Design		0.0
Communication & Relations		14.0
Number of Releases	4.0	
Education: Design and Prepare		25.0
Education: Presentations	142.0	19.0
Number Reached: Children		
Number Reached: Adults		
In Service Staff Training		
Child Safety Seat		
Installations	9.0	9.0
Clerical		56.0
Continuing Education		9.0
Special Projects		0.0
TOTAL	2,081.0	138.0

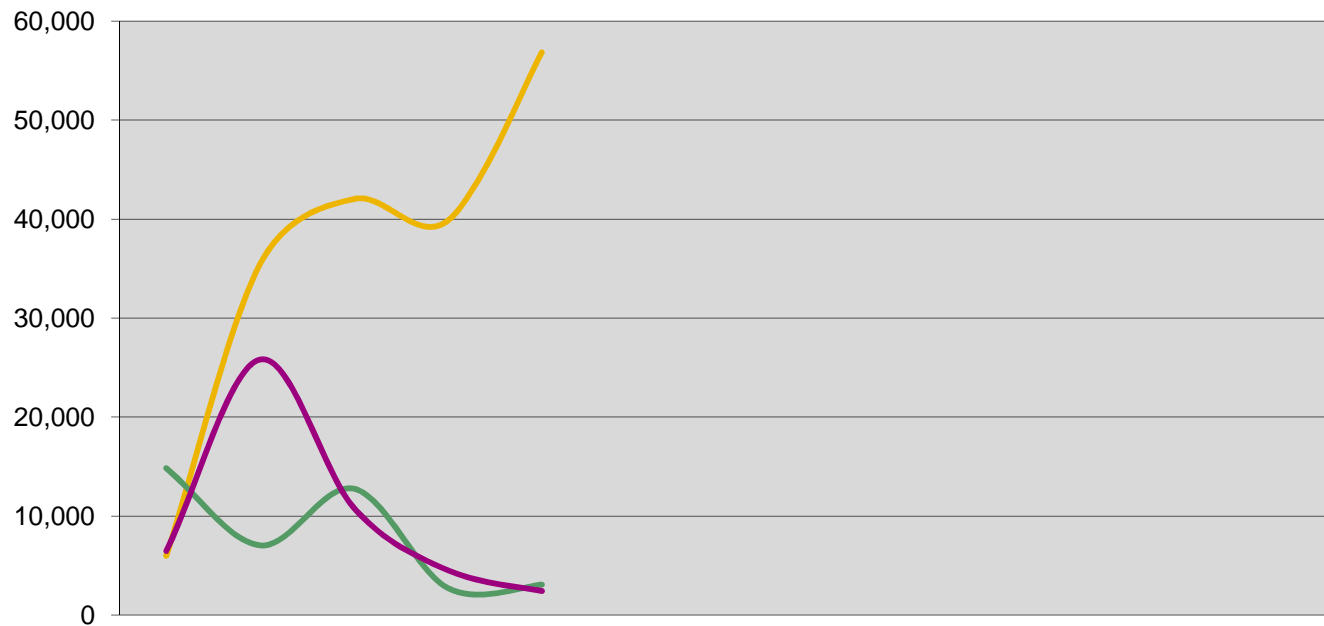
Office Support Coordinator-Prevention	Number	Staff Hours
Phone Calls (All Administrative Staff)	529	26.5
Walk in/Counter (All Administrative Staff)	171	8.6
Knox Application Request	6	0.5
UPS Outgoing Shipments	5	0.4
Plan Accepted/Routed	43	7.2
Training Classes:	1	8.0
Outside Meetings		
TOTAL		43.1

Rancho Santa Fe Fire Protection District

Fire Prevention Bureau

April 2009

Construction Based on Permitted Square Footage



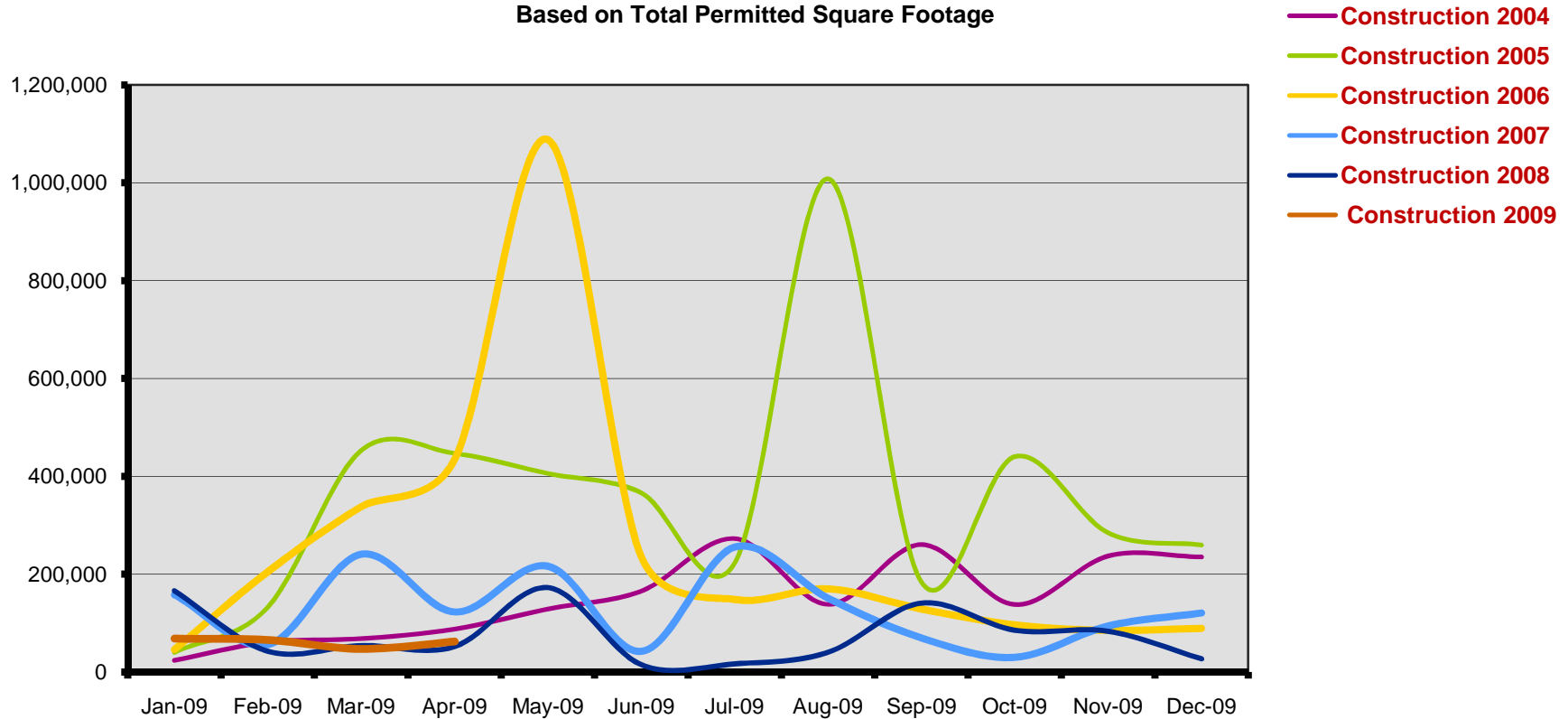
	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09
Residential	5,959	35,451	42,025	39,849	56,836								
Additions	14,829	7,032	12,750	2,712	3,071								
Commerical	6,440	25,811	10,786	4,500	2,400								

Residential Additions Commerical

Rancho Santa Fe Fire Protection District

Fire Prevention Bureau

Construction Trends 2004 thru 2009
Based on Total Permitted Square Footage



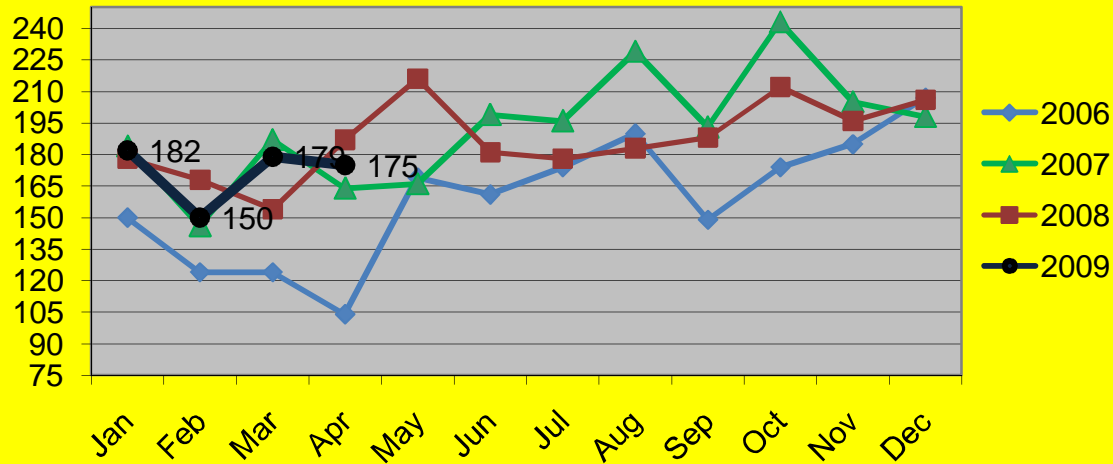
2004	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Jul-04	Aug-04	Sep-04	Oct-04	Nov-04	Dec-04
	23,737	61,058	68,214	87,768	128,876	165,585	273,075	138,232	260,795	137,914	237,348	235,335
2005	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Jul-05	Aug-05	Sep-05	Oct-05	Nov-05	Dec-05
	39,985	132,738	452,849	447,022	405,857	366,244	222,683	1,008,098	183,972	440,457	284,495	259,612
2006	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06
	46,126	205,163	337,951	434,515	1,088,179	235,495	148,424	170,111	128,957	96,576	85,093	89,508
2007	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07
	158,437	56,423	241,123	122,953	216,739	42,555	255,724	151,428	70,034	30,360	94,413	121,125
2008	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08
	166,243	42,871	54,537	52,307	172,708	15,308	17,050	40,658	141,204	85,693	83,616	27,228
2009	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09
	68,294	65,561	47,061	62,307								

Rancho Santa Fe Fire Protection District

Incident Response Report

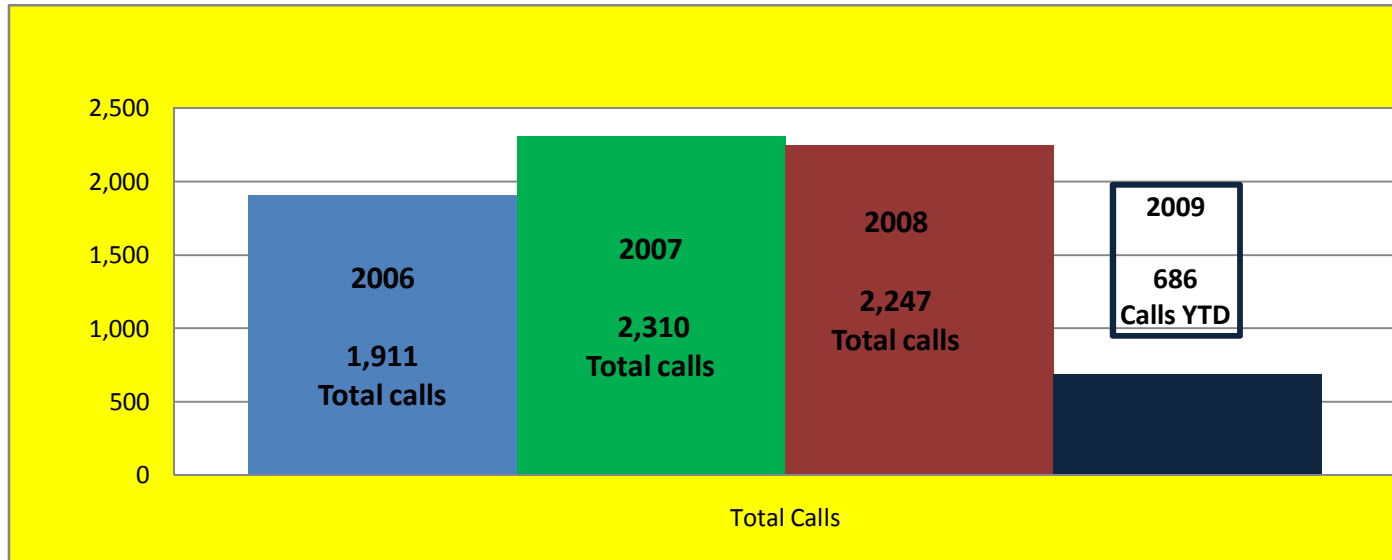
May 2009 Board Report

Four Year Monthly Response Comparison



2006	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Responses
Responses	150	124	124	104	169	161	174	190	149	174	185	207	1,911
YTD	150	274	398	502	671	832	1,006	1,196	1,345	1,519	1,704	1,911	18% increase
2007	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Responses
Responses	184	146	187	164	166	199	196	229	193	243	205	198	2,310
YTD	184	330	517	681	847	1,046	1,242	1,471	1,664	1,907	2,112	2,310	21% increase
2008	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	178	168	154	187	216	181	178	183	188	212	196	206	2,247
YTD	178	346	500	687	903	1,084	1,262	1,445	1,633	1,845	2,041	2,247	2.7% decrease

2009	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	182	150	179	175									686
YTD	182	332	511	686									

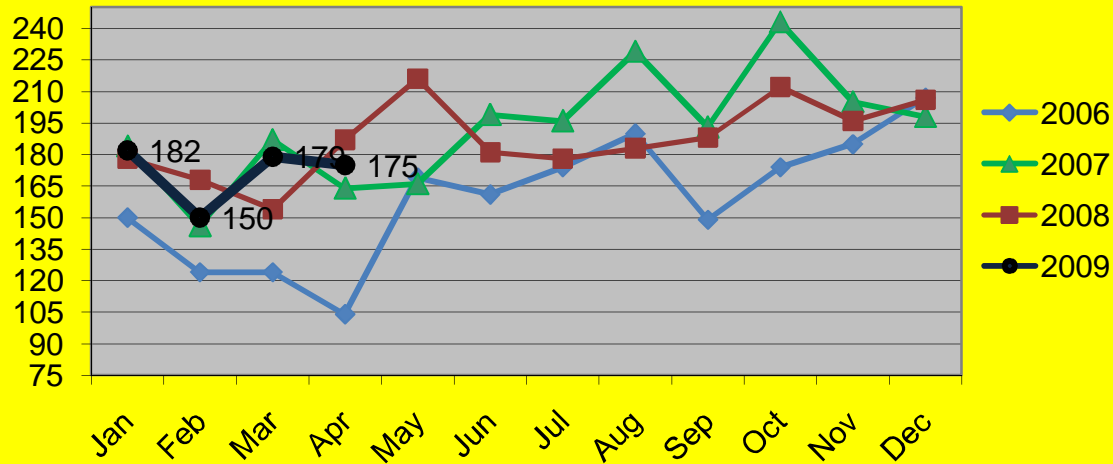


Rancho Santa Fe Fire Protection District

Incident Response Report

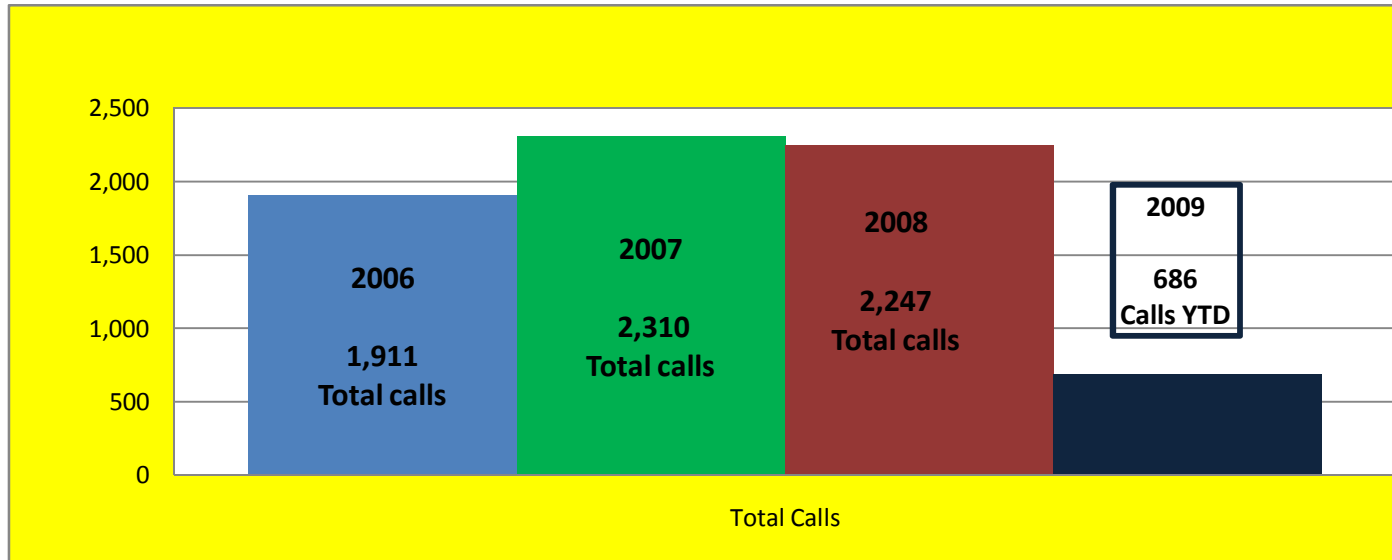
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2009	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	182	150	179	175									686
YTD	182	332	511	686									



April 2009

April 2009							May 2009						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 29 - Apr 4	Mar 29	30	31	Apr 1	2	3	4
				Fire Prevention Inspe 1:00pm Pizza Party; M	9:00am 2613 Hose La 11:45am Pizza Party; S 1:30pm 2614 Hose La	9:00am 2613 Hose La 9:00am Canceled: Sci 1:30pm 2614 Hose La	Battalion Chiefs Drill;
Apr 5 - 11	5	6	7	8	9	10	11
		8:00am Interview and Interrogation Class; RSF Sta 2 Classroom ; Br 5:00pm Fire Prevention Inspe	9:00am 2613 Hose La 1:30pm 2614 Hose La	9:00am 2611 4 Whee 1:30pm 2612 4 Whee	9:00am 2611 4 Whee 12:00pm Pizza Party; M 1:30pm 2612 4 Whee	9:00am 2611 4 Whee 11:00am Canceled: Sta 1:30pm 2612 4 Whee	Battalion Chiefs Drill;
Apr 12 - 18	12	13	14	15	16	17	18
		9:00am 2613 4 Whee 1:30pm 2614 4 Whee	9:00am 2613 4 Whee 1:30pm 2614 4 Whee	9:00am 2613 4 Whee 1:30pm 2614 4 Whee	Boot Drive Burn Instit	10:00am Operation Co	
Apr 19 - 25	19	20	21	22	23	24	25
		8:00am Fire Prevention Inspe	8:00am OES 336 - Co 9:00am Zoll CPR Devi	8:00am OES 336 - Co 9:00am Zoll CPR Devi 12:45pm Pizza Party; R	8:00am OES 336 - Co 9:00am Zoll CPR Devi 12:30pm Pizza Party; D	8:30am 9:00am Scripps FCA; !	Battalion Chiefs Drill;
Apr 26 - May 2	26	27	28	29	30	May 1	2
		9:00am Scripps FCA; !	9:00am Scripps FCA; !	8:00am Fire Preventic	10:00am Canceled: Me 11:00am Canceled: Me 1:00pm Canceled: Me		

Thank You

Rancho Santa Fe Fire-Fighters

7143 Las Colinas

Sunday, April 12, 2009

Dear Rancho Santa Fe Firefighters,

7 weeks ago you came to my house to help me after a dirt bike accident. Thanks to you I was safely taken to Rady's children's hospital where I was also well taken care of. while my right arm still remains in a cast it is getting better. This has not been the first time you came to my rescue!!! My family and I would like to take this opportunity to thank you with this basket off goodies. I hope all of you will enjoy it!! While i really like knowing you are there to keep me as well as the rest of this community safe, I hope I will have the opportunity to see you under more fun events.

Sincerely yours,

Chase Hallstrom

A handwritten signature in black ink, appearing to read "Chase Hallstrom", written over a horizontal line.

Bill Hallstrom

Luawanna Hallstrom

specific set of uses, into a totally dissimilar one.

Let's assume, for the moment, that the present wing is of sufficient size and is adaptable for a new library. Is there room to add the additional parking a library would require? Is it a good idea to cannibalize the art center's campus by displacing one of the region's finest museums and gallery venues and a growing Children's Museum?

We shouldn't have to sacrifice one important learning and cultural resource in our community at the expense of another, no matter how critical the need is for a new library. The museum is a unique cultural and educational venue for Escondido. Our community's children and adults are enriched in very unique ways by a facility that's not available anywhere else in North County.

Displacing the museum would say that we either can have a library or a museum, but not both. That's not what Escondido's voters said in 1985 when they approved construction of the present-day arts center.

Moving the library would require a considerable amount of additional space to be constructed so the central question becomes: What would it cost to build a new library on the city-owned block where the present one sits versus retrofitting and adding to an existing incompatible structure at the arts center? New construction would be required under both options; so what are the real — not just hoped for — cost savings?

Cramming a new library onto the CCAE campus would not solve or even alleviate the financial challenges the center faces to any worthwhile degree. In fact, the uses that would be eliminated generate revenues. The facilities having the greatest impact on the center's financial health are the two theaters and conference center. Optimize those assets and we will have cured most of the center's fiscal woes.

We need to promote — not try to shut down — the major educational and cultural center we have today, including its museums. At the same time, we need to redouble our efforts to reduce the financial drain the over-

them. Yet, the rest of us must take our chances every time we drive on that road.

How many lives will be senselessly wiped out before Caltrans either comes to its senses or someone over-seeing that agency does so?

GLORIA L. COLLINS
Ramona

The other part of emergency call

A dear friend of mine died unexpectedly. My wife and I were the first to arrive at the scene after the emergency vehicles. Apparently by the time emergency personnel arrived, even though they had responded instantly, he was already gone.

I am certain that this scene plays out every day in homes throughout the country. But I saw something up close that I had never seen before. We expect emergency squads, the police, fire and paramedics to perform life-saving work and do it well. But something else remarkable happened there.

Every member of the Sheriff's Department and the Fire Department (Rancho Santa Fe) demonstrated such sincere sympathy, understanding and patience. They lingered after their services were no longer needed. They arranged for a visit from the Trauma Intervention Program, which likewise provided extraordinary help and consideration in such a devastating time for our friend's widow.

We are fortunate to live in a community in which those charged with

U-Tribune
4-4-09

In response to "Scapegoating the marginal is wrong — at any time": I am insulted that "scholars whose life works explore and interpret racism, diversity and social justice" believe citizens of Escondido are simple-minded enough that a flier, produced by any organization, would be enough to stoke "a general fear of

protecting us display such extraordinary humanity at a time when it is most needed and appreciated.

H. LEE SAROKIN
Rancho Santa Fe

Painting a clearer picture on Twin Inns

I enjoyed reading Michael Burge's article about rediscovering art. Since some of the facts concerning the Twin Inns and the paintings were a little skewed by the article and Carlsbad Historical Society, I thought it might be of some interest to clarify them.

There were eight of the "22-foot-long" paintings, one for each bay of the octagonal dining room. All were hung in frames from the ceiling, not "nailed to the walls." J. Morton Patterson, a local artist whose decedents, I believe, still reside in the area, painted all eight landscapes together with several smaller oils, one of which is still in my possession.

What might be of more interest to the Historical Society were the two guest registers that were kept at the entrance to the dining room. They were (are?) large tomes in full folio binding, and contain dozens of names, comments and drawings from the notables of the Roaring Twenties and into the early '80s. Gus Arriola's drawings of "Gordo's Chicken" come to mind, as does Milton Caniff's strip, Steve Canyon. Caniff used Carlsbad and the Twin Inns for some of Steve's adventures. I hope these books also

might turn up someday in someone's attic!

EDWARD G. KENTNER JR.
Vista

Leaving a sour taste

To a neighbor in Fallbrook, we regret that your home may have been foreclosed upon, and that you were possibly evicted. We are sorry to find that your phone has been disconnected, and your house appears unoccupied. What we cannot understand is that with such obvious financial hardship on the horizon, why would you order \$80 of Girl Scout Cookies less than six weeks prior? Girl Scouts must turn in all cookie money, whether they are paid or not. Returning an unclaimed product is not an option. Not everyone can live by the Girl Scout law, but this is a tough dose of reality for an 8-year-old who now must do extra chores to pay for your cookies.

KARA LA RUSSA
Fallbrook

In response to "Students explore careers in health" (March 12):

The article cited the great work Oceanside High School is doing to prepare interested and at-risk teens for careers in the medical field. The school should be commended for its work. The allied health professions are in desperate need of qualified, bilingual employees.

Many people, especially teens, do not realize how easy it can be to

D
Director, Pat
Vista

Escondido and police tactics

have a driver's license when all they are trying to do is go to work?"

The Escondido DMV still passes out the California Driver Handbook, which states: "You must always have your driver license with you when you drive. Show it to any police officer who asks to see it." Nowhere does the Handbook add that "trying

surd that a *Union-T*
did not.

So, the Escondido
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zero. I hope any re



City of Carlsbad

Fire Department

April 1, 2009

Fire Chief Nicholas Pavone
Rancho Santa Fe Fire
16930 Four Gee Road
Rancho Santa Fe, CA 92127

Dear Chief Pavone:

During the week of March 23-25, 2008, Captain Chris Galindo assisted the Carlsbad Fire Department with an Engineer Promotional Examination as a rater of the Parts Section.

I would like to extend my appreciation for Captain Galindo's participation and, more importantly, let you know that his performance in rating the candidates was outstanding and was a great asset to the exam process. Your department's participation will assist us in choosing the most qualified candidate.

Again, thank you for your assistance and I look forward to returning the favor.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Davis".

Mike Davis
Battalion Chief

MD/das

cc: Captain Chris Galindo





City of Carlsbad

Fire Department

April 1, 2009

Fire Chief Nicholas Pavone
Rancho Santa Fe Fire
16930 Four Gee Road
Rancho Santa Fe, CA 92127

Dear Chief Pavone:

During the week of March 23-25, 2008, Engineer Ray Ligtenberg assisted the Carlsbad Fire Department with an Engineer Promotional Examination as a rater of the Brush/Wildland section.

I would like to extend my appreciation for Engineer Ligtenberg's participation and, more importantly, let you know that his performance in rating the candidates was outstanding and was a great asset to the exam process. Your department's participation will assist us in choosing the most qualified candidate.

Again, thank you for your assistance and I look forward to returning the favor.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Davis".

Mike Davis
Battalion Chief

MD/das

cc: Engineer Ray Ligtenberg



13 April, '09

Cliff:

God has blessed you with an unusually kind, warm & caring voice! I heard you speaking on m.p.r. - the Diane Rehm show possibly? and I wanted to say, in an increasingly cold/individualistic world, your tone & cadence is a balmy breath of fresh air!

Blessings to you & your family!

Lynne Eyk

P.S. thank you for what you continuously give to help & protect others!

STAFF REPORT

NO. 09-08

TO: BOARD OF DIRECTORS
NICHOLAS PAVONE, FIRE CHIEF

FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER

SUBJECT: GANN LIMIT COMPLIANCE

DATE: MAY 8, 2009



Pursuant to Government Code §7901, special districts may annually choose one of the following by a recorded vote of the governing body:

1. Cost of Living:
 - a. the change in California per capita personal income; or
 - b. the percentage change in the jurisdiction's assessed valuation, which is attributable to nonresidential new construction.
2. Population:
 - a. the change in population within the county;
 - b. the change in population within the unincorporated area of the county;
 - c. the use of specific formula calculations or estimates, permitted for mixed incorporated/unincorporated areas of special districts and/or special districts serving more than one county; or

Each year special districts should perform necessary calculations to determine if year-end proceeds of taxes subject to the limit have exceeded the limit. Preliminary calculations have been made for all revenue received to determine whether this district complies with the appropriations limits established for the current fiscal year. Preliminary calculations show that the district will comply with the appropriation limit.

The following recommendation is submitted for your consideration and/or action:

1. To select the change in California per capital personal income (.62%) for the Cost of Living Factor and the change in population within the fire protection district (1.32%). (A copy of the State of California Department of Finance Price & Population Data for Local Jurisdictions and SANDAG is provided).
2. The Board may choose to submit population documentation to State Department of Finance Demographic Research Unit for certification by June 1, 2009. Note: there may be a charge by the State for this option. If this option is selected, the District can modify the Gann Limit after supporting documentation is received from the Department of Finance.

May 2009

Dear Fiscal Officer:

Subject: Price and Population Information

Appropriations Limit

The California Revenue and Taxation Code, Section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2009, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2009-2010. Enclosure I provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2009-2010 appropriations limit. Enclosure II provides city and unincorporated county population percentage changes, and Enclosure IIA provides county and incorporated areas summed population percentage changes. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code, Section 2228, for further information regarding the appropriation limit. You can access the Code from the following website: "<http://www.leginfo.ca.gov/calaw.html>" check box: "Revenue and Taxation Code" and enter 2228 for the search term to learn more about the various population change factors available to special districts to calculate their appropriations limit. Article XIII B, Section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. Consult the following website: "http://www.leginfo.ca.gov/.const/article_13B" for additional information. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code Section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2009.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL C. GENEST
Director
By:

ANA J. MATOSANTOS
Chief Deputy Director

Enclosure

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost-of-living factor to compute their appropriation limit by a vote of their governing body. The cost-of-living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the 2009-2010 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2009-2010	0.62

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2009-2010 appropriation limit.

2009-2010:

Per Capita Cost of Living Change = 0.62 percent
Population Change = 1.11 percent

Per Capita Cost of Living converted to a ratio: $\frac{0.62 + 100}{100} = 1.0062$

Population converted to a ratio: $\frac{1.11 + 100}{100} = 1.0111$

Calculation of factor for FY 2009-2010: $1.0062 \times 1.0111 = 1.0174$

Enclosure II
Annual Percent Change in Population Minus Exclusions
January 1, 2008 to January 1, 2009 and Total Population, January 1, 2009

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2008-2009	1-1-08	1-1-09	1-1-2009
San Diego				
Carlsbad	1.20	103,406	104,652	104,652
Chula Vista	1.20	230,037	232,789	233,108
Coronado	0.46	18,849	18,935	23,028
Del Mar	0.66	4,561	4,591	4,591
El Cajon	0.59	97,555	98,133	98,133
Encinitas	0.83	63,615	64,145	64,145
Escondido	1.10	143,259	144,831	144,831
Imperial Beach	0.54	28,092	28,243	28,243
La Mesa	0.77	56,445	56,881	56,881
Lemon Grove	0.54	25,511	25,650	25,650
National City	0.71	53,567	53,945	56,522
Oceanside	0.89	178,102	179,681	179,681
Poway	0.75	50,744	51,126	51,126
San Diego	1.54	1,322,796	1,343,168	1,353,993
San Marcos	0.89	82,419	83,149	83,149
Santee	1.79	55,850	56,848	56,848
Solana Beach	0.74	13,447	13,547	13,547
Vista	0.72	95,400	96,089	96,089
Unincorporated	1.32	441,860	447,685	499,190
County Total	1.26	3,065,515	3,104,088	3,173,407

(*) Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Gann Limit Calculation Method				REVISED CALCULATION Dept of Finance		
GANN LIMIT RECALCULATIONS (Proposition 111)						
			Data by DOF	Revised FY Factor	Recalculated Gann Limit	Over (Under) Limit
FY 00/01 - Benchmark						
		Per Capita Change =	4.91%	1.0491		
		Population =	2.33%	1.0233		
		Factor		1.0735	\$5,507,302	(\$1,597,714)
10,941	0.00%	Population (LAFCO)				
FY 01/02						
		Per Capita Change =	7.82%	1.0782		
		Population =	1.96%	1.0349		
		Factor		1.1158	\$6,145,208	(\$1,639,532)
10,941	0.00%	Population (LAFCO)				
FY 02/03						
		Per Capita Change =	-1.27%	0.9873		
		Population =	1.80%	1.0278		
		Factor		1.0147	\$6,235,831	(\$1,156,631)
24,431	123.30%	Population (LAFCO)				
		Recalculated Factor				
FY 03/04						
		Per Capita Change =	2.31%	1.0231		
		Population =	1.77%	1.0224		
		Factor		1.0460	\$6,522,788	(\$767,721)
11,911	8.87%	Population (LAFCO)				
		Recalculated Factor				
FY 04/05						
		Per Capita Change =	3.28%	1.0328		
		Population =	3.11%	1.2126		
		Factor		1.2524	\$8,168,966	(\$1,699,538)
14,440	21.23%	Population (LAFCO)				
		Recalculated Factor				
FY 05/06						
		Per Capita Change =	5.26%	1.0526		
		Population =	1.27%	1.2223		
		Factor		1.2866	\$10,510,134	(\$3,045,322)
16,186	12.09%	Population (LAFCO)				
		Recalculated Factor				
FY 06/07						
		Per Capita Change =	3.96%	1.0396		
		Population =	0.94%	1.1471		
		Factor		1.1925	\$12,533,599	(\$4,162,040)
1.0000						
21,884	35.20%	Population (LAFCO)				
		Recalculated Factor				
FY 07/08						
		Per Capita Change =	4.42%	1.0442		
		Population =	2.00%	1.1411		
		Factor		1.1915	\$14,934,242	(\$5,587,120)
21,041	-3.85%	Population (LAFCO)				
		Factor				
FY 08/09						
		Per Capita Change =	4.29%	1.0429		
		Population =	1.43%	1.0760		
		Factor		1.1222	\$16,758,615	(\$6,958,503)
26,859	27.65%	Population (LAFCO)				
		Factor				
FY 09/10						
		Per Capita Change =	0.62%	1.0062		
		Population =	1.32%	1.0132		
		Factor		1.0195	\$17,085,104	(\$7,284,992)
29,668						
	10.46%	Population (LAFCO)				
		Factor				

FY 09-10 ALTERNATIVE APPORTIONMENT of San Diego LAFCO NET OPERATING COST

Cities and Special Districts Population

Population: Cities¹

1. Carlsbad	103,811
2. City of Chula Vista	231,305
3. City of Coronado	23,101
4. City of Del Mar	4,580
5. City of El Cajon	97,934
6. City of Encinitas	63,864
7. City of Escondido	143,389
8. City of Imperial Beach	28,200
9. City of La Mesa	56,660
10. City of Lemon Grove	25,611
11. City of National City	61,194
12. City of Oceanside	178,806
13. City of Poway	51,103
14. City of San Marcos	82,743
15. City of Santee	56,068
16. City of Solana Beach	13,500
17. City of Vista	95,770

Population: Special Districts²

1. Alpine FPD	15,293
2. Bonita Sunnyside FPD	13,189
3. Borrego Springs FPD	2,901
4. Borrego Springs Park CSD ³	304
5. Borrego WD	2,544
6. Canebrake County WD	67
7. Cuyamaca WD	187
8. Deer Spring FPD	11,982
9. Descanso CSD	713
10. East County FPD ⁴	11,980
11. Fairbanks Ranch CSD	1,733
12. Fallbrook HCD	54,276
13. Fallbrook PUD	33,877
14. Greater San Diego RCD	1,323,790
15. Grossmont HCD	491,159
16. Helix WD	261,482
17. Jacumba CSD	571
18. Julian CSD	282
19. Julian-Cuyamaca FPD	3,473
20. Lake Cuyamaca Rec/Park	259

21. Lakeside WD	31,890
22. Lakeside FPD	61,179
23. Leucadia County WD	60,808
24. Lower Sweetwater FPD	2,420
25. Majestic Pines CSD	1,126
26. Mission RCD	115,716
27. Moutamai MWD	330
28. Morro Hills CSD	998
29. North County Cemetery	246,335
30. North County FPD	50,004
31. Olivenhain MWD	69,814
32. Otay WD	194,873
33. Padre Dam MWD	98,885
34. Palomar Pomerado HCD	500,126
35. Pauma MWD	124
36. Pauma Valley CSD	538
37. Pine Valley FPD	2,020
38. Pomerado Cemetery	176,690
39. Questhaven MWD	3
40. Rainbow MWD	18,986
41. Ramona Cemetery	35,658
42. Ramona MWD	34,758
43. Rancho Santa Fe CSD	7,890
44. Rancho Santa Fe FPD	29,668
45. Rincon Del Diablo MWD	121,534
46. Rincon Ranch CSD	207
47. San Diego Rural FPD	22,741
48. San Luis Rey MWD	137
49. San Miguel Con FPD	123,037
50. Santa Fe Irrigation District	19,868
51. South Bay Irrigation District	124,379
52. Tri City HCD	365,182
53. Upper San Luis Rey RCD	9,853
54. Vallecitos Water District	92,664
55. Valley Center Cemetery	21,232
56. Valley Center CSD	16,201
57. Valley Center FPD	15,788
58. Valley Center MWD	25,797
59. Vista FPD	18,069
60. Vista Irrigation District	124,086
61. Whispering Palms CSD	2,740
62. Wynola WD	129
63. Yuima MWD	1,260

¹ Source: Calif. Dept. of Finance *E-1 City/County Population Estimates*, January 2008

² Source: SANDAG estimates generated from 2008 Census; updated, January 2009

³ Borrego Springs Park CSD consolidated with Borrego WD as of February 9, 2009

⁴ East County FPD consolidated with San Miguel Cons FPD as of July 3, 2008

STAFF REPORT

NO. 09-09

TO: BOARD OF DIRECTORS
FROM: NICHOLAS PAVONE, FIRE CHIEF
SUBJECT: STRATEGIC PLAN UPDATE
DATE: MAY 8, 2009



BACKGROUND

The Board of Directors adopted the District's first Strategic Plan in February 2005. In October 2006, a new committee was formed with representation from all departments within the District. The Strategic Planning committee worked together for many months to review and update the plan. The board adopted the new plan in September 2007.

CURRENT SITUATION

The 2007 plan was scaled down from the 2005 plan, although it contained approximately 60 items. These items were identified to be District priorities at the time of the plan adoption. As with any plan, numerous items have evolved since the adoption of the plan. The status of the 2007 approved plan is as follows (See attached detail):

ITEMS COMPLETED	ITEMS IN PROGRESS	ITEMS NOT STARTED
24	32	4

Of the four items that have not been started, three items are from the heading of "*An Organization that Works as a Team with the Communities and Customers it Serves.*" These items would be easier to address once there is further build-out and more information on community demographics. The fourth item is the recruitment of the additional admin staff position. This position has been on hold until the parking/office space issues are resolved.

As mentioned above, there are always additional items that present themselves that require a shift in priorities. The following is a list of the many items that have required staff to re-direct priorities and focus time and resources to deal with these items:

Telephone/voice mail systems upgrade	GIS- mapping and pre-plans
Updated/Enhanced employee evaluations program	Zone training programs
Mobile data computer project	Countywide parcel tax proposition
2007 Witch Creek Fire	FEMA reimbursement
2008 Fire siege and reimbursement process	New County RCS fleet map
VHF radio fleet map and reprogramming	Property tax collection vendor
Payroll program/vendor maintenance	Parking/office space issues

Although many of the additional items have been completed, some continue to be work in progress and will require additional staff time.

This information is provided with the intent to keep focus on the Districts Strategic Plan and give the Board and overview of the many projects/programs that District staff and employees are involved with.

	<i>Strategic Plan Priorities</i>	Ownership/ Comments	<i>Satus</i>
Identifier	Strategy		
<i>GOAL I</i>	<i>A Fire Safe District</i>		
I A	Plan & Prepare for District-wide Hazards	Pavone	In Progress/Continual
I A-1	Develop a Local Hazard Mitigation Plan for the Fire District (Fire Mitigation 20/20) by November 2007	Hunter - Nov 30, 2007	In Progress
I A-2	Identfy top Hazard Priorities and present them to Fire District Board of Directors by March 2008	Hunter - Mar 31, 2008	In Progress
I A-3	Develop a District-wide Community Wildfire Protection Plan by July 2008	Hunter - Jul 31, 2008	In Progress
I B	Implement 2006 International Fire Code and Associated Local Amendments	Hunter - Jan 31, 2008	Completed
<i>GOAL II</i>	<i>An Organization that Promotes Employee Safety & Health as a Mission-Critical Priority</i>		
II A	Demonstrate commitment to the safety and welfare of all District employees including the prevention of illness and injury; provision of healthy and safe work environments and emphasis on continuous improvement.	Michel	In Progress/Continual
II A-1	Establish policies and procedures to assure that employees are encouraged to report unsafe and/or unhealthy working conditions, or for participating in District occupational safety and health programs.	Michel - Mar 31, 2008	In Progress/Continual
II B	Encourage all District employees to maintain healthy and balanced lifestyles.		In Progress /Continual
II B-1	Establish a wellness/fitness program for suppression employees to include:	Rainville - Dec 30, 2007	
	<input type="checkbox"/> Professional fitness assessments based on the IAFF/IAFC Wellness Fitness Initiative	Rainville - Dec 30, 2007	Completed
	<input type="checkbox"/> Continuing education on: Nutrition, Weight Management, Healthy Lifestyles, and Physical Fitness	Rainville - Dec 30, 2007	In Progress/Continual
II B-2	Provide modern wellness/fitness facilities and equipment:	Rainville - Dec 30, 2007	
	<input type="checkbox"/> Create a standard inventory of fitness equipment for each station for muscle strength and endurance, flexibility, and cardio-respiratory fitness	Rainville - Dec 30, 2007	Completed
	<input type="checkbox"/> Create and maintain a depreciation schedule for cardio-respiratory equipment	Rainville - Dec 30, 2007	Completed
	<input type="checkbox"/> Create and maintain a regular maintenance schedule for all mechanized fitness equipment	Rainville - Dec 30, 2007	Completed
	<input type="checkbox"/> Ensure adequate floor space for fitness rooms at each station	Rainville - Dec 30, 2007	Completed
II B-3	Provide personalized wellness/fitness coaching through the Peer Fitness Trainers		
	<input type="checkbox"/> Maintain 3 certified Peer Fitness Trainers	Rainville - Jun 30, 2008	Completed
	<input type="checkbox"/> Ensure adequate C/Es and related training for PFTs	Rainville - Jun 30, 2008	Completed
II B-4	Assess the need for a wellness/fitness program for Administrative and Prevention personnel by March 2008	Scott - Mar 31, 2008	Completed
II B-5	If warranted, implement a wellness/fitness program within six months of completing the assessment in B-4	Scott - Sep 30, 2008	Completed

Meeting Date - August 6, 2007

	<i>Strategic Plan Priorities</i>	Ownership/ Comments	<i>Satus</i>
Identifier	Strategy		
<i>GOAL III</i>	<i>District-Wide Rapid and Reliable EMS Service</i>		
III A	Monitor the current CSA-17 EMS Provider performance, assess for possible opportunities to the District by providing quarterly updates to the Board of Directors with information obtained from the CSA-17 Advisory Board quarterly report.	Sherwood	In Progress/Continual
III A-1	Provide up to date information on levels of service provided to RSFFPD customers	Sherwood	In Progress/Continual
<i>GOAL IV</i>	<i>District Wide Rapid and Reliable Suppression and other Emergency Services</i>		
IV A	Evaluate and establish effective staffing patterns and levels for all risk management (e.g. EMS incidents, structure fires, etc.)	Michel	Completed
IV A-1	Research staffing standards according to risks identified by Hazard Mitigation plan.	Hunter - Mar 31, 2008	In Progress/Continual
IV A-2	Establish and implement criteria for staffing based on IV A-1 and associated costs, engine company effectiveness, standards, and safety	Michel - Jun 30, 2008	Completed
IV A-3	Automate staffing according to risk and activity levels (e.g. callbacks, etc.) utilizing current technology	Michel - Dec 30, 2007	Completed
<i>GOAL V</i>	<i>An Empowered, Productive Workforce</i>		
V A	Attract and retain quality employees	All Personnel	In Progress/Continual
V A-1	Develop an employee handbook and resource directory to include: Compension policy; Employee code of conduct; Time-off policies; Employment benefits; and Separation policies	Rannals - Dec 30, 2008	In Progress
V B	Build a recognition system that reinforces our culture, supports our objectives and values employees at all levels for their contributions to the District's Mission	Values Committee	Completed
V B-1	Establish an ad-hoc committee to gather recommendations from all members of the organization with regard to the composition of such a system.	March 30, 2008	Completed
V C	Develop individual decision-making at the lowest possible level.	Values Committee	In Progress/Continual
V C-1	As part of the values definition process, develop guiding principles for decision making and examples of their appropriate application.	July 30, 2008	Completed
V C-2	Use principles in V-C-1 to develop employee understanding and encourage use of decentralized decision-making in employee meetings throughout the year.	Dec 30, 2008	Completed

Meeting Date - August 6, 2007

	<i>Strategic Plan Priorities</i>	Ownership/ Comments	<i>Satus</i>
Identifier	Strategy		
V D	Re-orientation for all members of the District on fire service traditions and rituals that celebrate our values; esprit de corps, family culture, tec.	Values Committee - Dec 30, 2008	Completed
V D-1	As part of the values discussions, identify fire service traditions and rituals that best celebrate our values and develop a re-orientation program based upon them.	Mar 30, 2009	Completed
V D-2	Use employee meetings throughout the year to reinforce fire service traditions and perform those rituals that celebrate our values.	Ongoing	In Progress/Continual
GOAL VI	<i>A Financially Secure District Organization</i>		
VI A	Develop scenario-based, long-range financial plans	Pavone/BoD	Completed
VI A-1	Develop a model for annual forecasts of revenue and expense under a variety of potential situations (scenarios)	Pavone/BoD - Jun 30, 2008	Completed
VI A-2	Develop alternative financial management plans for those scenarios deemed most probable, identifying if possible which financial strategy will best meet all of those possibilities.	Pavone/BoD - Jun 30, 2008	In Progress
VI B	Enhance and/or expand the current cost recovery system (Ordinance)	Hunter - Jun 30, 2008	Completed
VI B-1	Complete an analysis of cost recovery opportunities	Hunter - Feb 28, 2008	Partial start
GOAL VII	<i>An Organization that Works as a Team with the Communities and Customers it Serves</i>		
VII A	Develop an organization identity program that better reflects the District's overall service areas and scope of services	Pavone	In Progress
VII A-1	Complete an evaluation of the potential benefits/disadvantages to a change in name.	Monitor	In Progress
VII A-2	Assess the potential benefits/disadvantages of the use of community names vs. numbers for fire stations by.	Monitor	No Action
VII A-3	Develop a "graphic identity" that better reflects the District boundary areas and services the District provides. (Patch, logo, letterhead, etc)	Monitor	Completed
VII B	Strengthen and enhance the quality of both internal and external customer service	Pavone	In Progress/Continual
VII B-1	Develop interactive, customer-driven processes for evaluating the quality of service the district provides to external customers, and undertake improvement initiatives appropriate to the results obtained.	Pavone-Dec 30, 2008	No action
VII B-2	Develop interactive, customer-driven processes for evaluating the quality of service the district provides to internal customers, and undertake improvement initiatives appropriate to the results obtained.	Pavone-Dec 30, 2008	No Action
VII B-3	Establish an internal support system and a support system for employees' families and dependents during major emergencies, natural disasters, or extended tours of duty (e.g. phone trees, email or web-based updates, support groups, etc.)	Pavone-Mar 30, 2008	In Progress

Meeting Date - August 6, 2007

	<i>Strategic Plan Priorities</i>	Ownership/ Comments	<i>Satus</i>
Identifier	Strategy		
GOAL VIII	<i>A Distriat that Retains Regional Perspective</i>		
VIII A	Maintain and expand our regional relationships, agreements, and cooperative initiatives.	Pavone	In Progress/Continual
VIII A-1	Complete management services agreement for local cooperative efforts between RSF, SB, & DM.	Monitor	In Progress/Continual
VIII A-2	Determine and expand options for local cooperative efforts between RSF, SB, DM & ELF.	Monitor	In Progress/Continual
VIII A-3	Analyze and determine options for North Zone cooperative efforts.	Monitor	In Progress/Continual
VIII A-4	Continue to participate and monitor the county-wide consolidation effort.	Monitor	In Progress/Continual
GOAL IX	<i>A District Organization that Excels in Service by Being Proficient, Efficient and Creative</i>		
IX A	Ensure the availibility of qualified leadership within the Fire District by developing employees with the desire and the ability to promote to chief officer, fire prevention, and other administrative positions.	Pavone	In Progress/Continual
IX A-1	Coaching and mentoring programs to help develop employees for these positions.	Pavone - Ongoing	In Progress/Continual
IX A-2	A system of acting positions and special assignments that allow employees exposure to and experience with administrative positions is operational	Michel - Jan 2008	In Progress/Continual
GOAL X	<i>A District that Provides Superior Support Services</i>		
X A	Ensure Fleet and Facilities are in Operational Status	Cox/Sturtevant	In Progress/Continual
X A-1	Purchase required equipment to ensure reserve apparatus is front line ready without change over "ready reserve."	Cox - Dec 30, 2007	Completed
X A-2	Complete relocation and/or construction of Fairbanks Ranch Fire Station	Pavone - Dec 2009	In Progress
X A-3	Complete the remodel/upgrade of Administration Building and parking	Pavone - Dec 2008	In Progress
	Complete recruitment process for additional Administrative position	Pavone-July 2008	No Action

RESOLUTION NO. 2009-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT DETERMINING THE 2009/2010 APPROPRIATIONS OF TAX PROCEEDS

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, which added Article XIII B of the Constitution to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations commonly called *Gann limits* for public agencies including fire districts; and

WHEREAS, the District must establish a Gann limit for the 2009/2010 fiscal year in accordance with the provision of with Article XIII B and applicable statutory law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rancho Santa Fe Fire Protection District, that the calculated maximum limit applicable to the 2009/2010 appropriations of tax proceeds is \$17,085,104 in accordance with Article XIII B of the Constitution of the State of California.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 13, 2009 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary

RANCHO SANTA FE FIRE PROTECTION DISTRICT ARTICLE XIIIB
APPROPRIATION OF PROCEEDS OF TAX LIMITATION
DETERMINATION 2009/2010

Determination of Permitted Growth Rate in Appropriations 2009/2010

Per Department of Finance:

Per Capita Personal Income	=	0.62%, Converted Factor	1.0062
Population Change	=	1.32%, Converted Factor	<u>1.0132</u>
Combined Factor	=		1.0195
2008/09 Appropriation Limit			\$16,758,615
2009/10 Appropriation Limit Adjustment Factor			<u>1.0132</u>
2009/10 Appropriation Limit			<u>\$17,085,104</u>