



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

March 15, 2023
1:00 pm PT
Regular Meeting

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Manager of Finance and Administration’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours.

Packet documents are also posted online at www.rsf-fire.org.



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

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Call to Order

Pledge of Allegiance

Roll Call

1. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

2. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of February 15, 2023

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports

(1) List of Demands Check 36028 thru 36115, Electronic File Transfers (EFT), and Wire Transfer(s) for the period February 2023 totaling:

\$ 524,096.81

Wire Transfer(s) period February 2023 \$ 1,355,591.42

Payroll for the period February 2023 \$ 692,059.89

TOTAL DISTRIBUTION \$ 2,571,748.12

(2) Grant Recap as of March 10, 2023

(3) Activity Reports – February 2023

(a) Operations

(b) Training

(c) Fire Prevention

ACTION REQUESTED: **Receive and File**

c. Grant Funding - Rancho Santa Fe Fire District Foundation (RSFFDF) Station 6 Grant Funding

To discuss and/or accept grant funding from the RSFFDF for Station 6 remodel. [Staff Report 23-06](#)

ACTION REQUESTED: **Approve and Accept Funds**

2. Presentations

a. Rancho Santa Fe Fire District Foundation (RSFFDF)

3. Public Comment

a. Baron "Barry" Willis, candidate for LAFCO



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4. New Business
 - a. Information Technology (IT) Vendor

To discuss and/or authorize the Fire Chief to execute new IT contract with LANSolutions. [Staff Report 23-07, LANSolutions Managed Services Proposal, DRAFT LANSolutions Professional Services Agreement](#)
ACTION REQUESTED: **Approve and Authorize Fire Chief to Execute Contract**
 - b. Local Agency Formation Commission Ballot

To discuss and/or authorize the President to cast the ballot on behalf of the District to elect a regular and alternate special district member on the Local Agency Formation Commission (LAFCO) [Ballot and Certification Form with Resumés](#)
ACTION REQUESTED: **Authorize President to Cast Ballot**
5. Resolution/Ordinance - None
6. Oral Report
 - a. Fire Chief
 - b. Operations
 - c. Training
 - d. Fire Prevention
 - e. Human Resources, Finance & Board Clerk
 - a. Board of Directors
 - I. North County Dispatch JPA – Update
 - II. County Service Area – 17 – Update
 - III. Rancho Santa Fe Fire District Foundation - Update
 - IV. Director Comments
7. Adjournment

The next regular meeting Board of Directors meeting to be April 19, 2023, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

CERTIFICATION OF POSTING

I certify that on March 10, 2023 a copy of the foregoing agenda was posted on the District’s website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on March 10, 2023:

Alicea Caccavo
Board Clerk