



RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

October 10, 2012
Regular Meeting 1:00 pm

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call

2. Special Presentations

- a. Retirement Recognition
 - i) Michael Scott, Urban Forester
 - ii) Eric Tague, Engineer
- b. Introductions - Firefighter/Paramedic
 - i) Cory Ender
 - ii) Cole Thompson
- c. Badge Presentations
 - i) Presentation of a Fire District Badge by Fire Chief Michel to:
 - (1) Luke Bennett, Engineer

3. Motion waiving reading in full of all Resolutions/Ordinances

4. Public Comment

All items listed on the Consent Calendar is considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

5. Consent Calendar

a. Board of Directors Minutes

- i) Board of Directors minutes of September 19, 2012

ACTION REQUESTED: **Approve**

b. Receive and File

- i) Monthly/Quarterly Reports – ACTION REQUESTED: **Information**

- (1) List of Demands

Check 23261 thru 23343 for the period September 1 – 30, 2012 totaling: \$ 462,491.46

Payroll for the period September 1 – 30, 2012 \$ 745,842.24

TOTAL DISTRIBUTION \$1,208,333.70

- (2) Activity Reports – September 2012

- Operations
- Training
- Fire Prevention

- (3) Travel Reports

- Michel – IAFC Conference – Denver CO

- (4) District Articles

- (5) Correspondence - letters/cards were received from the following members of the public:

-

6. Old Business

a. Appeal – Fire Code Ordinance No. 2011-01 Requirements

To accept or deny a request for a variance to the district's (dead end) road requirement from the property owner located at Trailside Road, APN: 267-148-16-00.

ACTION REQUESTED – **Accept or Deny**

7. Resolution/Ordinance

a. Resolution No. 2012-15

To discuss and/or adopt Resolution No. 2012-15 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to Tax Defer Member Paid Contributions – IRC 414(h)(2)

Employer Pick-Up

ACTION REQUESTED: **ADOPT**

8. New Business

a. Mobile Data Computer Replacement

To discuss and/or approve the purchase of replacement mobile data computers for emergency and staff vehicles. **Staff Report 12-18**

ACTION REQUESTED: **Approve**

9. Oral Report

a. Fire Chief – Michel

- i) Fire Services Agreement - Cielo
- ii) Cooperative efforts - Update
- iii) Fire Prevention Week (*October 7-13, 2012*)
 - (1) Pancake Breakfast (*October 7, 2012*)
 - (2) Fairbanks Ranch Fire Station Open-House (*October 21, 2012*)

- iv) District Activities
 - (1) Pancake Breakfast (*October 7, 2012*)
 - (2) Fairbanks Ranch Fire Station Open-House (*October 21, 2012*)
 - (3) CalPERS Conference – Indian Wells (*October 22-24, 2012*)
- b. Operations – Deputy Chief Ward
- c. Training – Battalion Chief Davidson
- d. Fire Prevention – Fire Marshal/Deputy Fire Marshal
- e. Administrative Manager – Rannals
- f. Board of Directors
 - i) North County Dispatch JPA – Update
 - ii) County Service Area – 17 – Update
 - iii) Comments

10. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6
 CONFERENCE WITH LABOR NEGOTIATORS
 Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
 Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
 Represented Employees: Rancho Santa Fe Miscellaneous Employees
 Under Negotiation: Successor Memorandum of Understanding

11. Adjournment

RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Special Meeting – Agenda
Wednesday, October 10, 2012 1:00 pm PDT

CERTIFICATION OF POSTING

I certify that on October 5, 2012 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on October 5, 2012

Karlana Rannals
Board Clerk



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
SPECIAL MEETING
BOARD OF DIRECTORS MINUTES – September 19, 2012**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Director Malin led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Darrin Ward, Deputy Chief; Fred Cox, Battalion Chief; Bret Davidson, Battalion Chief; Renee Hill, Deputy Fire Marshal; and Karlana Rannals, Board Clerk

2. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

3. Public Comment

No one requested to speak to the board.

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar with the removal of 4.b.6 – Correspondence (DeGoler).

a. *Board of Directors Minutes*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the following:

Board of Directors minutes of August 8, 2012

b. *Receive and File*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

i) Monthly/Quarterly Reports

(1) List of Demands

Check 23173 thru 23260 for the period August 1 – 31, 2012 totaling:	\$ 282,129.81
Payroll for the period August 1 – 31, 2012	<u>\$ 433,758.37</u>
	\$ 715,888.18

(2) Activity Reports – August 2012

- Operations
- Training
- Fire Prevention

(3) Travel Reports

- Michel – IAAP Annual Meeting – Grapevine, TX

(4) District Articles

(5) Correspondence – letters/cards were received from the following members of the public:

- Parks

Director Ashcraft requested to pull the correspondence received from DeGoler and inquired if the district intended to respond. Chief Michel reported that Chief Galindo responded appropriately to the resident and that staff has been working with Rancho Santa Fe Association to begin mitigating the dead trees. Staff has been working to create a partnership with the homeowners associations, which is in the best interest for all residents and community risk reduction. At the conclusion of the discussion, the board members were assured that staff is working on plans to address the dead and dying trees within the district. Staff offered to include in future fire prevention reports an update on the status of the trees.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

(5) Correspondence – letters/cards were received from the following members of the public:

- *DeGoler*

5. Old Business

a. Appeal – Fire Code Ordinance No. 2011-01 Requirements

Chief Michel reported that he had not received any additional information from the property owner since the last meeting. This matter will be scheduled for action at the October meeting.

6. Public Hearing

a. Final Budget Fiscal Year 2012/2013

President Ashcraft opened and closed the public hearing. Karlana Rannals informed the Board that she had not received any written correspondence regarding the final budget.

7. New Business

a. Final Budget FY2012/2013

Chief Michel reviewed and summarized the differences between the preliminary budget presented in June and the final budget presented at this meeting. He reported that the primary differences were

- Revenue: tax revenue is approximately 3% lower than FY12 resulting from reduced assessed valuation and tax refunds
- Expenditures
 - Personnel – increase primarily due to increased medical and retirement costs
 - Other Expenditures – increases are primarily due to increased costs for services
 - Capital – a replacement fire engine is planned for FY13

Staff responded to questions from the board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve Fiscal Year 2012/2013 Budget as presented.

Ten-minute recess

b. LAFCO 2012 Special Districts Election

Chief Michel informed the Board members that to elect representatives to the LAFCO Committee and Special District Advisory Committee, the District must authorize a board member to cast the ballot. He requested that the Board of Directors authorize the Board President to cast the ballot on behalf of the Fire District

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to authorize the Board President to cast the ballot on behalf of the Fire District uninstructed.

8. Resolution/Ordinance

a. Resolution No. 2012-13

Ms. Rannals reviewed the purpose of the resolution and stated that the County requires that the District renew each year as a participant in the Fire Mitigation Fee Fund program. This resolution identifies future capital expenditures planned over the next five years.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and APPROVED Resolution No. 2012-13 *entitled* a resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District adopting the Fire Mitigation Fee Fund Multi-Year plan on a roll call vote:

AYES:	Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

b. Resolution No. 2012-14

Ms. Rannals summarized the staff report provided which establishes committed and/or constrained fund balances for FY12. She reported that at the completion of the independent audit, staff evaluates the District's equity (or fund balance) to ensure the appropriate reserves are allocated to meet the constraints of GASB 54, in addition to the long and short term financial needs of the District. Resolution No. 2012-14 meets GASB 54 criteria and Exhibit A reallocates the unassigned fund balances to achieve the long and short-term financial needs.

Chief Michel also explained the purpose of the two new committed funds, which plans for the potential upgrade to the County's regional communications system.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and APPROVED Resolution No. 2012-14 *entitled* a resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District establishing committed and/or Constrained Fund Balances for FY12 on a roll call vote:

AYES:	Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

9. Oral Report

a. *Fire Chief – Michel*

- i) Fire Services Agreement – Cielo: he reports that the district has received a notice that the Cielo Company is in potential default. After consulting with legal counsel, he believes the notice has more to do with the fire services agreement. This is for information only.
- ii) Cooperative Efforts: a meeting with the city managers was held and he does not believe there will be a governance meeting scheduled before November.
- iii) Feasibility Study by Citygate Associates – Update: he reports that the preliminary feasibility study was completed providing the District positive comments and recommendations.
- iv) Fire Prevention Week (*October 7-13, 2012*):
 - (1) Pancake Breakfast (October 7, 2012): the breakfast will be held at station 1 and all board members are invited to come.
 - (2) Fairbanks Ranch Fire Station Open House (October 21, 2012): this activity will also be an opportunity for public education. All board members are invited to participate.
- v) District Activities
 - (1) CalPERS Conference – Indian Wells (*October 22-24, 2012*): he asked if any board member wanted to attend the conference. Director Tanner has agreed to attend.
 - (2) Shaun Phillips from the San Diego Chargers made a visit to the 4S Ranch station on September 11 to thank the on duty personnel for their service to the community.

b. *Operations – Chief Ward*

- i) Chief Ward reported 253 calls for service the previous month. He reported on a structure fire in Del Dios:
- ii) Distributed a monthly weather outlook for the remainder of September.

c. *Training – Battalion Chief Davidson*

- i) Chief Davidson summarized the following training activity for all personnel:
 - (1) Trench rescue
 - (2) Swift water rescue
 - (3) New Hire: two individuals completed a mini-academy to begin their one-year probationary position.

d. *Fire Prevention*

- i) *Deputy Fire Marshal (Renee Hill)*
 - (1) Weed abatement: there were no forced abatements the previous month.
 - (2) New construction was down considerably the previous month
 - (3) Busy with the eucalyptus tree project and inspections

e. *Administrative Manager – Rannals*

- i) Reminded the board members that the ethics training will be held in December

f. *Board of Directors*

- i) North County Dispatch JPA – Update: Ashcraft – A meeting was held August 23 and he reports that they settled the labor negotiations for a two-year period.
- ii) County Service Area – 17 – Update: Hickerson – Chief Michel reported the county held two public hearings regarding the ambulance RFP.
- iii) Comments
 - (1) Ashcraft: he congratulated Director Hillgren as the recipient of the President's award from USC.

10. Closed Session

Pursuant to section 54957.6, the board met in closed session from 3:35 – 5:03 pm to discuss the following:

b. CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Battalion Chief (4); Administrative Manager

Under Negotiation: Compensation

All board members listed and Chief Michel attended the closed session.

Upon reconvening to open session, President Ashcraft reported that the matter listed was discussed and the board agreed to pay a one-time stipend to all full-time employees.

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve all fulltime district employees (as of September 19, 2012) a one-time stipend of \$5,000 to be paid on September 30, 2012.

11. Adjournment

Meeting adjourned at 5:07 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

Check	Amount	Vendor	Purpose
23261	\$13.98	4S Ranch Gasoline & Carwash LP	Car Wash
23262	\$163.99	ABC Mowers & Supply	Landscape Maintenance Supply
23263	\$280.56	AT&T Calnet 2	Telephone
23265	\$250.00	CFCA	Association Dues
23266	\$3,971.00	Charles Z Fedak & Company	Accounting-Audit Services
23267	\$403.69	Complete Office of California Inc	Office Supplies
23268	\$2,402.00	County of SD/RCS	CAP Code Paging Service/Radio Service Agreement
23269	\$195.00	Dennis E. Sceville & Sons	Station Maintenance
23270	\$62.57	Johnson Equipment Co	Radio Equipment Replacement
23271	\$1,020.00	JPBLA Inc	Consulting Services - Prevention
23272	\$126,740.92	Ledcor Construction Inc	FBR #3 Replacement
23274	\$712.50	North County EVS Inc	Apparatus Repair/Maintenance
23275	\$871.71	OCHS Oil Inc	Gasoline & Diesel Fuel
23276	\$1,598.82	Olivenhain Municipal Water District	Water
23277	\$1,101.90	Parkhouse Tire, Inc.	Tires & Tubes
23279	\$700.00	Santa Fe Irrigation District	JPA Rebill
23280	\$50.00	SDCFCA - TOA	Association Dues
23281	\$55.00	Terminix International	Building - Monthly Service Contract
23282	\$2,959.34	The SoCo Group Inc	Gasoline & Diesel Fuel
23283	\$495.00	ThyssenKrupp Elevator Inc	Elevator Service
23284	\$14.00	U P S	Shipping Service
23285	\$246.00	Vinyard Doors Inc	Building - Maintenance/Repair
23286	\$5,500.00	WinTech Computer Services	Consulting Services
23287	\$224.06	All Star Glass Inc	Vehicle Repair
23288	\$593.49	AT&T Calnet 2	Telephone
23291	\$1,860.50	Daniels Tire Service Inc	Tires & Tubes
23292	\$217.00	Duncan, Troy	EMT
23293	\$2,173.78	Engineered Mechanical Services Inc	Building - Maintenance/Repair
23294	\$2,326.20	Fitch Law Firm Inc	Legal Services
23295	\$914.89	Home Depot, Inc	Station Maintenance
23296	\$35.00	Metro Fire & Safety Inc	Extinguishers
23297	\$94.65	Napa Auto Parts Inc	Apparatus Parts & Supplies

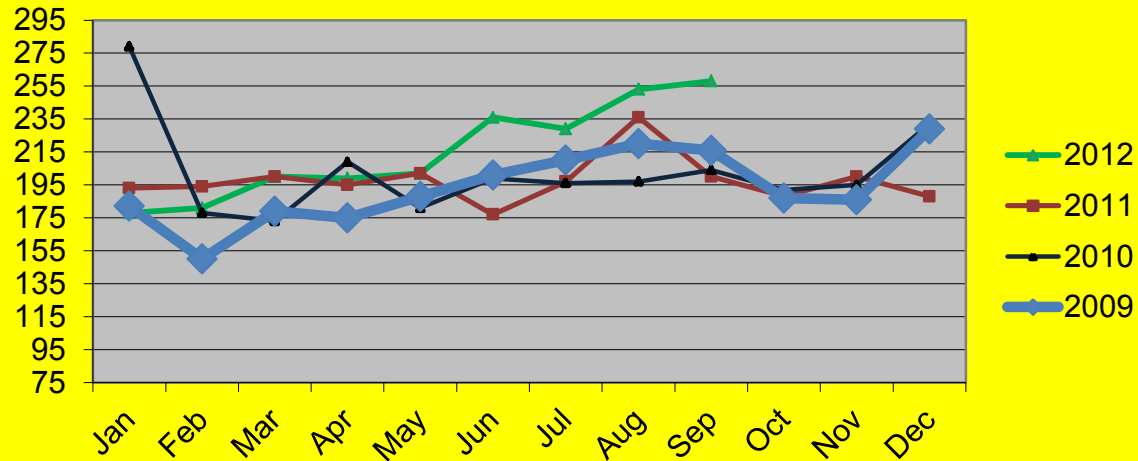
Check	Amount	Vendor	Purpose
23298	\$4,319.23	North County EVS Inc	Apparatus Repair/Maintenance
23299	\$128,434.99	PERS	PERS (Employer Paid)
23300	\$25.00	RSFPFA	Firefighters Assn.
23301	\$4,680.65	San Diego Gas & Electric	Elec/Gas/Propane
23303	\$438.77	TelePacific Communications	Telephone
23304	\$25.29	U P S	Shipping Service
23305	\$220.00	Aair Purification Systems	Building - Maintenance/Repair
23306	\$55.00	AT&T	Telephone
23307	\$331.29	AT&T Calnet 2	Telephone
23309	\$7,959.00	Citygate Associates LLC	Consulting Services
23311	\$795.73	Glanz Signing & Graphics Inc	Station Replacement
23312	\$388.78	L N Curtis & Sons Inc	Safety Clothing
23314	\$25.00	RSFPFA	Firefighters Assn.
23315	\$3,532.41	San Diego Gas & Electric	Elec/Gas/Propane
23316	\$195.00	Skyriders Window Cleaning Inc	Building - Maintenance/Repair
23317	\$107.73	Sturtevant, James F.	Furnishings - General
23318	\$501.85	The Lincoln National Life Ins Co	Disability/Life Insurance
23319	\$5,349.70	The SoCo Group Inc	Gasoline & Diesel Fuel
23320	\$12.00	U P S	Shipping Service
23321	\$2,082.82	Uniforms Plus	Uniform - Safety Personnel
23321	\$2,082.82	Uniforms Plus	Uniform - Safety Personnel
23322	\$129.28	Willis, Erwin L.	Computer Equipment/Parts Reimbursement
23323	\$134.63	AT&T	Telephone
23324	\$695.00	Bay City Electric Works Inc	Generator Repair
23325	\$1,365.84	Blend	Outside Printing & Binding
23326	\$877.50	C.A.P.F.	Disability/Life Insurance
23327	\$7,110.00	Cielo Village LLC	Cielo HOA Fees
23328	\$986.70	Engineered Mechanical Services Inc	Building - Maintenance/Repair
23329	\$165.00	Galindo, Chris	Prevention - Overnight Conf/Seminars Reimbursement
23330	\$209.30	Golden Telecom Inc	Building - Maintenance/Repair
23331	\$2,920.91	Guardian Life Insurance Co	Dental Insurance
23332	\$57,091.39	Health Net	Medical Insurance

Check	Amount	Vendor	Purpose
23333	\$9,849.24	Kaiser Permanente	Medical Insurance
23334	\$172.00	Lorenzo, Paul	School Education/Training
23335	\$50,069.90	North County Dispatch JPA	Dispatching
23336	\$262.48	R J Safety Supply Co Inc	Gas Monitor Supplies
23338	\$350.00	SDCFCA	Association Dues
23340	\$201.00	Terminix International	Building -Monthly Service Contract
23341	\$1,618.57	The SoCo Group Inc	Gasoline & Diesel Fuel
23342	\$12.00	U P S	Shipping Service
23343	\$1,466.60	Verizon Wireless	MDT Broadband + ATN Line/Telephone - Cellular
Miscl	\$6,993.51	Miscellaneous	Medical Reimbursement
Sub Total	\$462,491.46		
14-Sep-12	\$8,840.00		
15-Sep-12	\$275,217.20		
28-Sep-12	\$12,174.00		
29-Sep-12	\$268,480.00		
30-Sep-12	\$181,131.04		
Sub total	\$745,842.24		
TOTAL	<u>\$1,208,333.70</u>		

September 2012 Operations Report

Rancho Santa Fe Fire Protection District Incident Response Report

Four Year Monthly Response Comparison



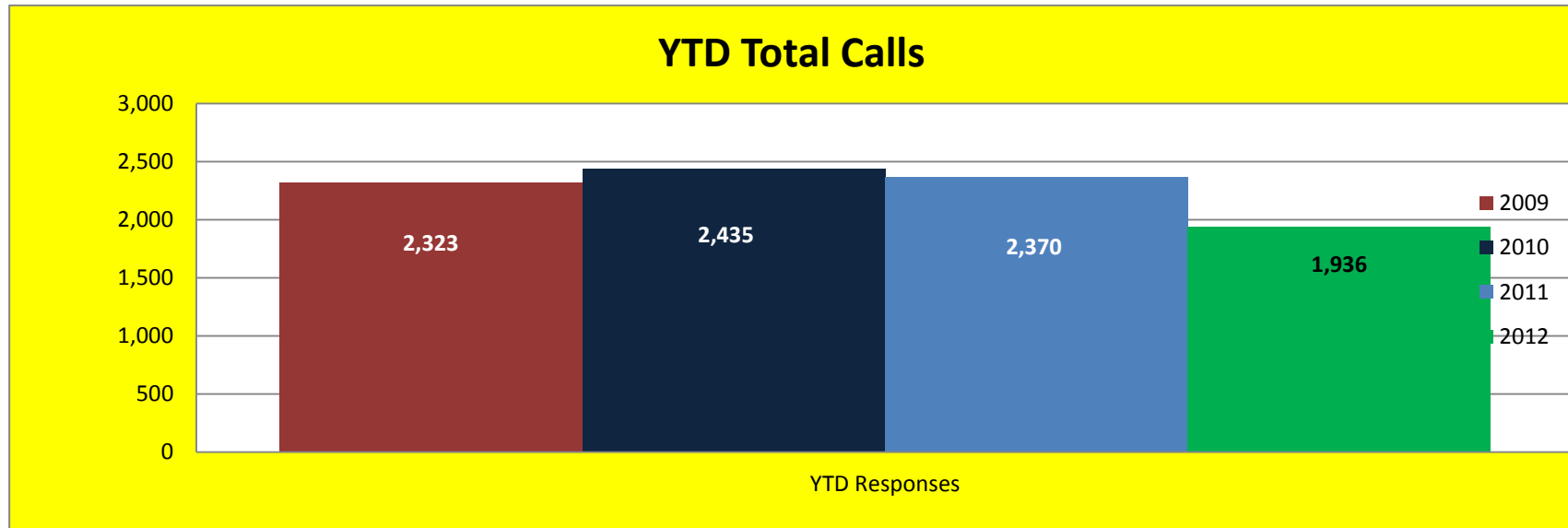
2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	178	181	200	199	202	236	229	253	258				1,936
YTD	178	359	559	758	960	1,196	1,425	1,678	1,936	1,936	1,936	1,936	7.92%

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	193	194	200	195	202	177	197	236	200	188	200	188	2,370
YTD	193	387	587	782	984	1,161	1,358	1,594	1,794	1,982	2,182	2,370	2.6% decrease

2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	279	178	173	209	181	199	196	197	204	192	195	232	2,435
YTD	279	457	630	839	1,020	1,219	1,415	1,612	1,816	2,008	2,203	2,435	4.7% increase

2009	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	182	150	179	175	188	201	210	220	216	187	186	229	2,323
YTD	182	332	511	686	874	1,075	1,285	1,505	1,721	1,908	2,094	2,323	Master Agenda Page 13 of 36

**Rancho Santa Fe Fire Protection District
Incident Response Report**



Incident Summary by Incident Type

Date Range: From 9/1/2012 To 9/30/2012

Incident Type(s) Selected: All

Incident Type	Incident Count	Used in Ave. Resp.	Average Response Time hh:mm:ss	Total Loss	Total Value
Fire	12	9	00:10:23	\$110,100.00	\$110,500.00
EMS/Rescue	96	95	00:05:30	\$0.00	\$0.00
Hazardous Condition	4	2	00:06:10	\$0.00	\$0.00
Service Call	45	7	00:06:35	\$0.00	\$0.00
Good Intent	68	7	00:06:18	\$0.00	\$0.00
False Call	33	29	00:05:39	\$0.00	\$0.00
Blank or Invalid	8	0		\$0.00	\$0.00
Totals	266	149		\$110,100.00	\$110,500.00

Note: The incident count used in averages does not include the following:

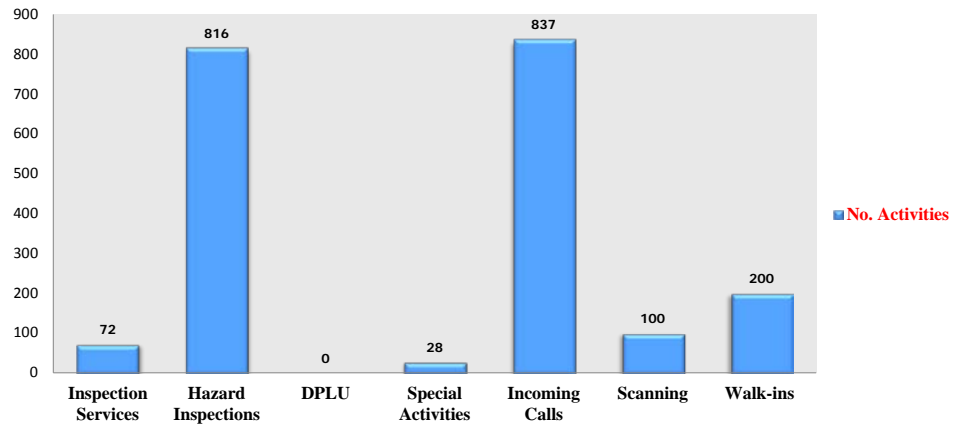
Not Completed incidents, Mutual Aid Given, Other Aid Given, Cancelled in Route, Not Priority, Fill-In Standby, No Arrival and Invalid Dates/Times.

September 2012

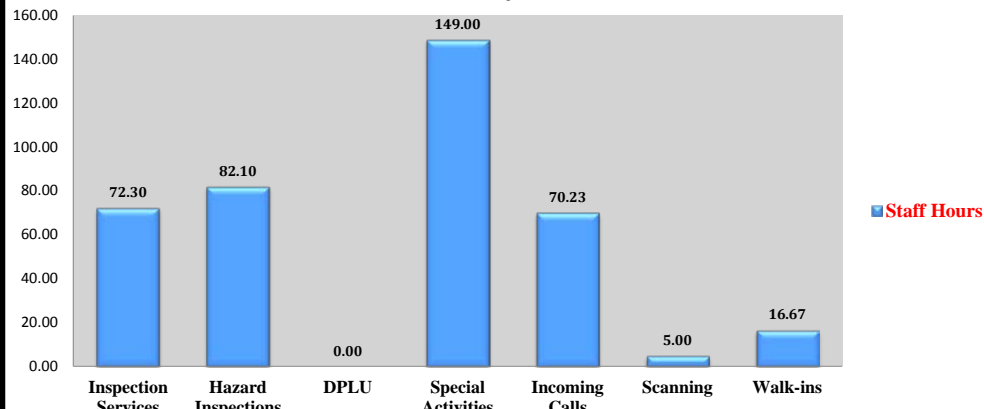
September 2012							October 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Aug 26	27	28	29	30	31	Sep 1
8/26 - 31							B Shift
9/2 - 7	2 A Shift 9:00am 10:00am SCBA/ RIT PAK Training (Sta 1) - Joseph D. Moscato	3 B Shift	4 2421 AM (SOL 1) A Shift 9:00am 10:30am Canceled: SCBA/RIT PAK Training (RSF St	5 2411 AM (SOL 1) City of Del Mar Weekly PALS (ENC Senior Cen 1:30pm 5:00pm Preplan entry- E241	6 C Shift 9:00am 10:30am SCBA/RIT PAK Training (RSF-4 Trai	7 B Shift 8:30am 4:30pm T2471- Ladders ENC#5 (Enc 9:00am 10:30am SCBA/RIT PAK Traini	8 C Shift
9/9 - 14	9 A Shift	10 C Shift	11 2471 AM (SOL 1) A Shift 7:30am 7:30pm Flags at 8:00am 8:30am Inspect 3:00pm 4:00pm ENC-T2	12 2365 Inspection (City S PALS (RSF 1) - Activity 10:45am 11:00am 2316 and Crew Photo at St	13 2511 PM (DMR 1) PALS (RSF 1) - Activity 8:00am 6:30pm Flags at 9:00am 11:30am JPA C 6:00pm 7:00pm 2311 -	14 PALS (RSF 1) - Activity 8:00am 6:30pm Flags at half-staff (all Stations 8:30am 4:30pm E2411	15 A Shift 8:00am 6:30pm Flags at half-staff (All Stations)
9/16 - 21	16 B Shift 8:00am 6:30pm Flags at half-staff (All Stations)	17 C Shift	18 Paramedic Mentoring	19 PALS (ENC Senior cen	20 Trench Rescue (Carlsba 8:30am 11:30am EOC Drill Activation (ENC 8:30am 4:30pm E2421 Hoselays (RSF#2) -	21 Trench Rescue (Carlsba 8:00am 5:00pm Auto Extrication (Cardinal 5:00pm 6:00pm ENC2314/Fall Festiva	22 Trench Rescue (Carlsba 8:30am 10:30am Extinguishers (RSF STA 2) - Tim Wood
9/23 - 28	23 Trench Rescue (Carlsba	24 2632 AM (RSF 2) Trench Rescue (Carlsba	25 Trench Rescue (Carlsba 8:00am 5:00pm Bomb Manuf Class (Del Mar Fairgorunds)	26 2612 PM (RSF 2) 8:30am 10:30am Solana 8:45am 11:45am Captai 11:00am 12:00pm City 3:00pm 4:30pm ENC23	27 2611 AM (RSF 3) B Shift 9:00am 11:30am STL 9:15am 10:15am ENCT- 10:30am 11:00am Truc	28 2611 Foam Controller F A Shift	29 B Shift 9:30am 10:30am ENC2314/Water Wise Outreach Event (Home Depot/1001
9/30 - 10/5	30 C Shift	Oct 1	2	3	4	5	6

Staff Activities- September 2012



Staff Hours- September 2012

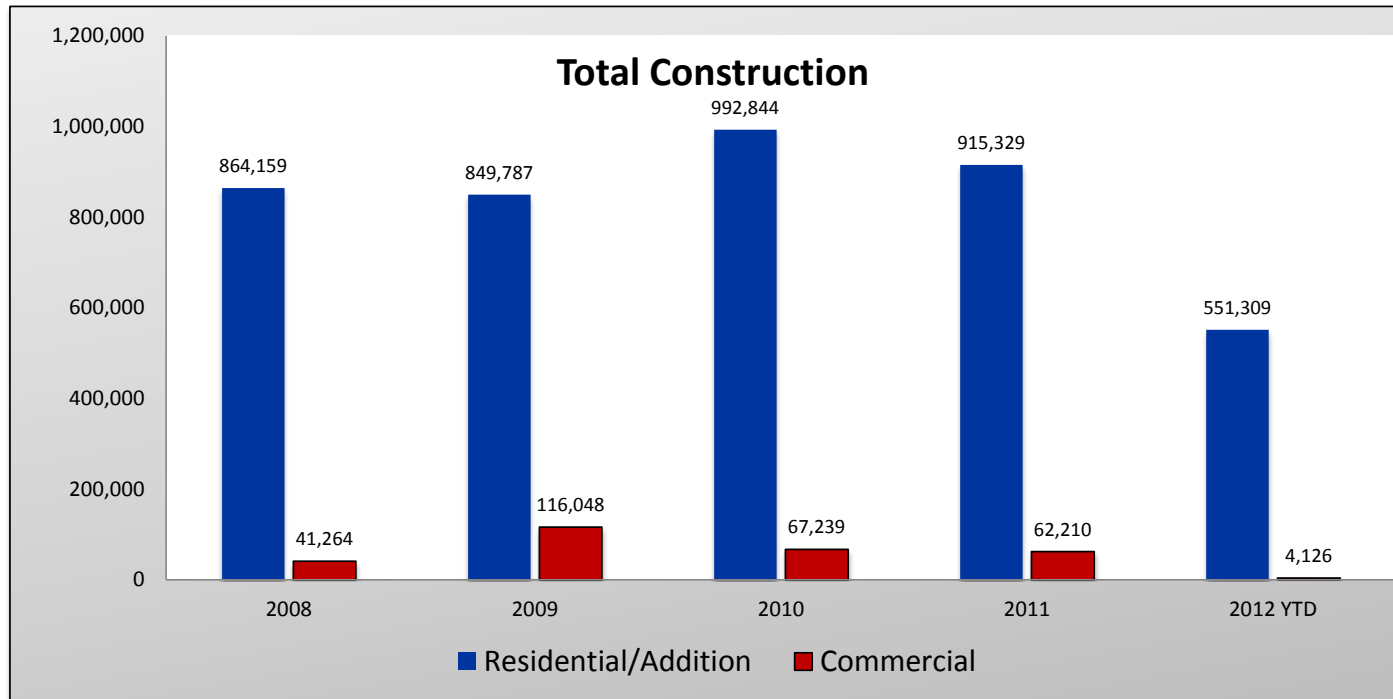


Comparison 2011/2012 Total Monthly Hours/Activities

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	2557	2623	2121	1311	1437	2615	2264	1858	1461	1377	886	675
Hours	413.7	388.8	414.9	271.2	287.8	442.6	448.1	529.0	491.2	349.8	269.3	209.1

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	954	833	948	1191	1287	1585	3022	1851	2053			
Hours	262.85	169.42	214.77	342.03	281.52	322.38	331.48	305.88	395.3			

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.



Year	Res/Add	Comm	Total
2008	864,159	41,264	905,423
2009	849,787	116,048	965,835
2010	992,844	67,239	1,060,083
2011	915,329	62,210	977,539
2011 ytd	764,577	22,480	787,057
2012 ytd	551,309	4,126	555,435

Comparison 2011/2012 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	105,548	5,329	96,869	85,519	254,358	127,399	58,873	25,142	28,020	102,102	67,613	20,767
2012	32,208	25,725	65,313	124,980	64,041	73,962	73,882	6,960	88,364			

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS		Number of Structures	Sq Footage
	Fire Marshal	0	0
	Fire Inspectors	21	86,674
	Urban Forester	0	0
TOTAL		21	86,674
RESIDENTIAL ADDITIONS		Original Sq Footage	Added Sq Footage
	Fire Marshal	0	0
	Fire Inspectors	23,723	1,690
	Urban Forester	0	0
TOTAL		23,723	1,690
COMMERCIAL PLAN REVIEWS		Number of Structures	Sq Footage
	Fire Marshal	0	0
	Urban Forester	0	0
	Fire Inspectors	0	0
TOTAL		0	0
TOTAL NEW CONSTRUCTION			Sq Footage
Based on permitted Sq footage		Total Added	88,364
FIRE SPRINKLER REVIEWS		Commercial	Residential
	Fire Marshal	3	1
	Fire Inspectors	0	0
	Urban Forester	0	0
TOTAL		3	1
TENANT IMPROVEMENTS		Number of Structures	Sq Footage
	Fire Marshal	0	0
	Fire Inspectors	0	0
	Urban Forester	0	0
TOTAL		0	0
LANDSCAPE REVIEWS		Number of Reviews	Staff Hours
	Urban Forester	25	7.8
	Fire Marshal	0	0.0
	Fire Inspectors	2	1.5
TOTAL		27	9.3

SERVICES PROVIDED- FIRE PREVENTION

DPLU -All Staff	Number	Staff Hours
Project Availability Forms	0	0.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	0	0.00
Habit Plans	0	0.00
Approval Letters	0	0.00
CWPP/FPP	0	0.00
TOTAL	0	0.00
INSPECTION SERVICES- All Staff	Number of Inspections	Staff Hours
Undergrounds	1	0.30
Hydros (Fire Sprinklers)	29	26.00
Finals (Structures)	31	35.00
Landscape	4	2.00
Reinspections	3	4.00
Tents/Canopy	3	3.00
Burn Permits	0	0.00
Department of Social Service Licensing	1	2.00
Knox/Strobe	0	0.00
Code Enforcement	0	0.00
Engine Company Follow Up	0	0.00
Misc.	0	0.00
TOTAL	72	72.30
HAZARD INSPECTIONS - All Staff	Number of Inspections	Staff Hours
Weed Abatement Inspection	519	24.30
Weed Abatement Reinspection	108	10.20
1st Notice	138	24.10
2nd Notice	21	4.00
Final Notice	7	1.50
Forced Abatement	0	0.00
Postings	2	0.50
Annual Mailers	0	0.00
Homeowner Meeting	21	17.50
WUI	0	0.00
TOTAL	816	82.10
GRADING -All Staff	Number of Inspections	Staff Hours
Plan Review	0	0.00
TOTAL	0	0.00

ADMINISTRATIVE SERVICES- FIRE PREVENTION

SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	0	0.00
CalFire Crew Projects	0	0.00
Hazmat	0	0.00
Emergency Response/Support	1	3.00
Training Classes	2	80.00
Conferences	0	0.00
Meetings	17	57.50
Other	2	4.00
Supervision	6	4.50
Fuels Reduction	0	0.00
TOTAL	28	149.00
FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	837	70.23
Consultations	2	27.00
Plan Review	41	28.80
Scanning	100	5.00
General Office	12	46.00
TOTAL	992	177.03

ADMINISTRATIVE SERVICES- OFFICE SUPPORT

OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff)	584	29.20
Walk in/Counter (All Administrative Staff)	200	16.67
Knox Application Request	1	0.08
UPS Outgoing Shipments	3	0.25
Plan Accepted/Routed	37	6.17
Scheduling Inspections, Managing Calendars	50	20.00
Special Projects:	5	20.00
Scanning Documents/Electronic Files	100	5.00
Meetings: Admin/Prevention/Admin Shift	5	5.00
Post Office	20	10.00
Deposit runs and preparations	8	8.00
Training Classes:		0.00
TOTAL	1,013	120.37

WEBSITE/INTERNET		Staff Hours
Update existing info & documents:		12.0
<i>Updated home page, news, etc</i>		12.0
New design progress:		0.0
Compile & write new information:		2.0
<i>Business Ops</i>		2.0
Social Media		3.0
<i>Facebook "Fans" - 208, Talking - 29, Total Reach - 406</i>		2.0
<i>Twitter "Follower" - 609</i>		1.0
TOTAL		17.0
PUBLICATIONS		Staff Hours
Design/write brochures, flyers, etc:		4.0
<i>Tree list</i>		1.0
<i>Open House collateral</i>		3.0
Fire Wire (quarterly):		0.0
<i>None this month</i>		
TOTAL		4.0
MEDIA RELATIONS		Staff Hours
On-scene Public Information Officer:		2.0
Press Releases:		3.0
<i>Del Dios Fire</i>		2.0
<i>Pancake Breakfast</i>		1.0
Other Articles/Stories/Interviews:		0.0
TOTAL		5.0
EDUCATIONAL PROGRAMS/PRESENTATIONS		Staff Hours
Children's Programs		18.0
<i>Birthday parties - 0</i>		0.0
<i>Station Tour - 0</i>		0.0
<i>Fire Prevention Month Prep</i>		24.0
Adult Programs:		0.0
TOTAL		18.0

EVENTS		Staff Hours
External/Community Events:		14.0
<i>Pancake Breakfast (planning)</i>		1.0
<i>Open House</i>		2.0
<i>Golf Tournament</i>		9.0
Internal Events:		2.0
<i>Shaun Phillips visit</i>		2.0
TOTAL		16.0
CONTINUING EDUCATION		Staff Hours
Training Classes:		0.0
		0.0
Conferences:		0.0
Meetings:		3.0
<i>Staff meetings</i>		2.0
<i>Captain's Meeting</i>		0.0
<i>Meeting with MRES Principal</i>		1.0
TOTAL		3.0
CLERICAL		Staff Hours
Prevention-related:		48.0
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		42.0
<i>Phone Calls - 36</i>		6.0
Meeting Minutes:		0.0
<i>Captain's meeting</i>		0.0
Non-prevention/non-minute related:		20.0
TOTAL		68.0
TOTAL HOURS		131.0

Travel Expense Report - Board of Directors Report

Name Tony Michel
Position Fire Chief

Period 7-31-12 thru 8-5-12

Per Mile
Reimbursement

IAFC Conference Denver

Board Meeting

10/10/2012

Submitted by Tony Michel

Reviewed by

Total Paid \$1,981.25

Date	Description of Expense	Airfare	Lodging	Ground Transportation (Gas, Rental Car)	Meals & Tips	Conferences and Seminars	Miles (Personal Car Only)	Mileage Reimbursement	Miscellaneous	Currency Exchange Rate	Expense Category	U.S. \$
8/5/2012	Registration for IAFC Conference					\$595.00	0	\$0.00			1 USD	\$595.00
8/5/2012	Lodging for IAFC Conference		\$1,027.00				0	\$0.00			1 USD	\$1,027.00
7/31/2012	Southwest Airlines Denver	\$239.60			\$0.00			\$0.00			1	\$239.60
8/5/2012	Wally Park			\$46.75	\$0.00			\$0.00			1	\$46.75
7/31/2012	Yardhouse Restaurant			\$0.00	\$22.41			\$0.00			1	\$22.41
8/1/2012	Starbucks				\$8.59			\$0.00			1	\$8.59
8/4/2012	Corner Bakery				\$11.96			\$0.00			1	\$11.96
8/1/2012	Sam's				\$14.30			\$0.00			1	\$14.30
8/2/2012	Sam's				\$7.82			\$0.00			1	\$7.82
8/3/2012	Sam's				\$7.82			\$0.00			1	\$7.82
					\$0.00			\$0.00			1	\$0.00
Total Mileage Reimbursement:										\$0.00	Total Paid:	\$1,981.25

Tony Michel

From: Fire-Rescue International 2012 Registration <iafc@compusystems.com>
Sent: Monday, June 11, 2012 3:24 PM
To: Tony Michel
Subject: Fire-Rescue International 2012 Registration and Hotel Confirmation

CONFERENCE: AUGUST 1-4, 2012
EXHIBITS: AUGUST 3-4, 2012
 Colorado Convention Center
 Denver, Colorado



Register Today!

**ATTENDEE REGISTRATION AND HOTEL CONFIRMATION
(HOLD PAYMENT)**

185017 - Tony Michel
 6-11-2012

Tony Michel
 Fire Chief
 Rancho Santa Fe FPD
 PO Box 410
 Rancho Santa Fe, CA 92067-0410
 Registration Confirmation: 185017

Dear Tony Michel:

Thank you for registering for Fire-Rescue International to be held August 1-4, 2012 at the Colorado Convention Center in Denver, Colorado.

The Exhibit Hall hours are:
 Friday, August 3, 2012
 10:30am – 5:00pm
General Session hours are:
 Saturday, August 4, 2012
 10:00am – 4:00pm
 Friday, August 3, 2012
 8:30am – 10:30am
 Saturday, August 4, 2012
 8:30am – 10:30am

Please take a moment to review your registration information below.

REGISTRATION INFORMATION

Registration Confirmation #: 185017
 Name: Tony Michel
 Title: Fire Chief
 Company/Department: Rancho Santa Fe FPD
 Address: PO Box 410
 City: Rancho Santa Fe
 State: CA
 Zip: 92067-0410
 Country: CA
 Business Phone: (858) 7566001
 Fax: 0
 E-mail: michel@rst-fire.org
 Show Name: Fire-Rescue International 2012
 Order Date: 11-Jun-2012 17:18:04

REGISTRATION SUMMARY INFORMATION

QTY	DESCRIPTION	PRICE	TOTAL
1	FRI ALL-ACCESS MEMBER [Tony Michel]	\$595.00	\$595.00
1	Friday Lunch Voucher	\$0.00	\$595.00
1	Presidential Celebration	\$0.00	\$595.00
1	Street Party	\$0.00	\$595.00
1	Thursday Lunch Voucher	\$0.00	\$595.00
1	Wednesday Lunch Voucher	\$0.00	\$595.00
1	Welcome Reception	\$0.00	\$595.00
1	Executive Chief Officer 1	\$0.00	\$595.00
1	Leadership Seminar	\$0.00	\$595.00
1	Leadership Command Presence-	\$0.00	\$595.00
	Strategies for Building Leadership		
	Charisma, Credibility & Influence		
1	Mary Beth Presentation	\$0.00	\$595.00
1	The Cavitation of Fire Service	\$0.00	\$595.00
1	Leadership Development	\$0.00	\$595.00
1	I Was Just Kidding Around: Pranks, Harassment, and Bullying	\$0.00	\$595.00
1	Customer Service: This is Not Smile Training	\$0.00	\$595.00
1	Fire Chiefs' Energy	\$0.00	\$595.00
	Challenge:Sustainability in A		
	Mission-Driven Department		
1	Improving Morale: Simple Steps to	\$0.00	\$595.00
	Make Work a Better Place		
1	Leadership Communicated	\$0.00	\$595.00
1	Fireproofing the Fire Chief-the	\$0.00	\$595.00
	Politics of Being Chief		
1	Why in the Hell Did I Take This Job	\$0.00	\$595.00
1	General Session 2	\$0.00	\$595.00
1	General Session 1	\$0.00	\$595.00
1	Leadership During Economic	\$0.00	\$595.00
	Decline: Keeping the Wolves at Bay		
	Total Amount:		\$595.00
	Total Paid:		\$595.00
	Balance Due:		\$0.00

NOTE: Your Registration Amount Paid is being held and will be charged to your credit card on July 11, 2012. You will receive a new confirmation with a barcode after that.

EVENT POLICIES

Dress Code
Dress code for FRI is business casual for all events except the Presidential Celebration, which is business or dress uniform for attendees.

Media Relations
Journalists may register and pick-up official conference materials at the FRI registration desk. For further questions or information, please stop by the Media Room or visit www.iafc.org/friMedia

Smoking
Smoking is not permitted in the Colorado Convention Center.

Courtyard by Marriott
 Denver Downtown

934 16th Street
 Denver, Colorado 80202
 T 303.571.1114

Room 323		Room Type QNQN		Number of Guests 1		Rate \$179.00		Clerk	
Arrive 31Jul12		Time: 08:12PM		Depart: 05Aug12		Time		Folio Number 52359	
Date		Description		Charges		Credits			

31Jul12	Room Charge	179.00
31Jul12	Room Tax	19.24
01Aug12	Sales Tax Other Room Tax	7.16
01Aug12	Room Charge	179.00
01Aug12	Room Tax	19.24
02Aug12	Sales Tax Other Room Tax	7.16
02Aug12	Room Charge	179.00
02Aug12	Room Tax	19.24
03Aug12	Sales Tax Other Room Tax	7.16
03Aug12	Room Charge	179.00
03Aug12	Room Tax	19.24
04Aug12	Sales Tax Other Room Tax	7.16
04Aug12	Room Charge	179.00
04Aug12	Room Tax	19.24
04Aug12	Sales Tax Other Room Tax	7.16
05Aug12	Room Charge	179.00
Total 1027.00		

Card #: VXXXXXXXXXXXXXXXXXXXX6206/XXXX
 Amount: 1027.00 Auth: 073417 Signature on File
 This card was electronically swiped on 31Jul12

Balance:

0.00

Rewards Account # XXXXX5110. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

As requested, a final copy of your bill will be emailed to you at: michel@rs-fire.org. See "Internet Privacy Statement" on Marriott.com.

Tony Michel

From: Tony Michel
Sent: Thursday, July 26, 2012 5:31 PM
To: Tony Michel
Subject: FW: Southwest Airlines Confirmation-MICHEL/TONY-Confirmation: IH2U50

From: Southwest Airlines [mailto:SouthwestAirlines@luv.southwest.com]
Sent: Monday, April 09, 2012 9:04 AM
To: Tony Michel
Subject: Southwest Airlines Confirmation-MICHEL/TONY-Confirmation: IH2U50

You're all set for your trip!



SOUTHWEST

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Ready for takeoff!



Thanks for choosing Southwest for your trip! You'll find everything you need to know about your reservation below. Happy travels!

Upcoming Trip: 07/31/12 - Denver

[AIR Itinerary](#)

AIR Confirmation: IH2U50

Confirmation Date: 04/09/2012

Passenger(s)	Rapid Rewards #	Ticket #	Expiration	Est. Points Earned
MICHEL/TONY	00000132879891	5262433384761	Mar 22, 2013	1308

Date	Flight	Departure/Arrival
Tue Jul 31	925	Depart SAN DIEGO CA (SAN) at 3:20 PM Arrive in DENVER CO (DEN) at 6:35 PM Travel Time 2 hrs 15 mins
Sun Aug 5	559	Depart DENVER CO (DEN) at 08:10 AM Arrive in SAN DIEGO CA (SAN) at 09:30 AM Travel Time 2 hrs 20 mins

Air Cost: 239.60

Carry-on Items: 1 Bag + small personal item are free [see full details](#). Checked Items: First and second bags are free, [size and weight limits apply](#).

1

[See ratings, photos and](#)

[Find a Hotel](#)



Fare Rule(s): Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase.

Important Check-In Reminder

Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied booking compensation.



[Go to Boarding School](#)



[Get EarlyBird Check-In™ Details](#)

Cost and Payment Summary

AIR - IH2U60

Base Fare	\$ 202.81
Excise Taxes	\$ 15.19
Segment Fee	\$ 7.00
Passenger Facility Charge	\$ 9.00
September 11th Security Fee	\$ 5.00
Total Air Cost	\$ 239.60
Payment Information	
Payment Type: Ticket Exchange	
Date: Apr 9, 2012	
Payment Amount: \$239.60	

Exchange Detail

Mar 22, 2012 From ticket # 5262429929432 to
ticket # 5202433334761



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Wally Park
 2220 Lee Court
 San Diego CA 92101
 619-758-7600
 B00TH2 08/05/12 10:01
 Cashier 18
 Receipt 055605
 Short-term parking tkt
 1 - No. 061052
 07/31/12 13:41 -
 08/05/12 10:01 -
 Period 4d20h21'
 (V.A.T.)

 Total \$46.75
 Payment Received
 AAA 16 15 Percentage \$46.75
 VISA
 XXXXXXXXXXXXXXX6206
 Merch: 012478271000
 Auth: 029377
 Type: Swiped
 Sub Total \$46.75
 All Amounts in USD.
 Deliv. Date=Receipt Date

STARBUCKS Store #5392
934 Sixteenth Street
Denver, CO (303) 454-9852

CHK 733241

08/01/2012 10:06 AM

1693723 Drawer: 2 Reg: 2

Oatmeal 2.45

Brwn Sugar Topping

Dried Fruit Toppin

Oatmeal Nuttopping

Gr Dark Roast

Fruit Salad Deluxe

Visa

XXXXXXXXXXXX6206

Subtotal 7.95

Tax 8.0%

Total 8.59

Change Due \$0.00

Check Closed

08/01/2012 10:06:03AM

Make a purchase before 2 p.m.
then show your receipt after
2 p.m. same day to get any
cold Grande drink for \$2 +tax.
Select US stores only.
Value 1/100 cent.

REPRINT



YARDHOUSE DENVER
303.572.9273

Corner Bakery Cafe # 1509

Server: Kevin
09:36 PM
Table 72/2

DOB: 07/31/2012
07/31/2012
3/30236

VISA
Card #XXXXXXXXXX6206 4194366

Magnetic card present:
Approval: 085794

To Go # TONY

8/4/2012 5:50:06 PM
Order 313895 Cashier: Meghan S

1 BAC MAC&CHZ
1 Oatmeal Raisin
1 Soda

Amount: 18.31
Round Up For Charity

+ Tip: 4.00
= Total: 22.31

Use your debit or credit card
to round up your total to the
nearest dollar and help
feed the needs of
your community.
www.roundupamerica.org

Guest Copy

Your opinion is important
Go to www.cbfeedback.com within 24 hours
and tell us about your visit!
You could win \$5,000.00
in our quarterly drawing!

Code: 08042171509389518

Total 11.96

Visa 11.96

Acct:XXXXXXXX6206

Approval: 087482

Corner Bakery Corporate Office
1 (800) 309-4642
Visit us at: www.CornierBakeryCafe.com

True friends will say "You are a
GOOD EGG!"
Even if you're slightly
CRACKED!!!

1087 Eryn P

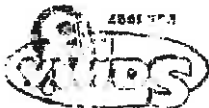
Tbl R5/5 7:44AM Cst 1

1 L Coffee 2.25
1 #2 Hardtop 4.99

S. Sal 7.24
1 0.58
08:13:00 7.82

***NO CHECKS ACCEPTED
PLEASE PAY CASHIER
THANKS! TAKE IT FAS!
303-534-1927

Go Ahead,
Lick Your Plate!
We Won't Judge..



File # 1102-1111 BY 1111
@ JUDY EGAN
EVEN IF YOU'RE SLIGHTLY
CRACKED!!!

3020 Robyn

Tb1 W10/2 Chk 1489 Aug02'12 07:41AM
Gst 1

1 L Coffee 2.25
1 #2 HardhatSp 4.99
Subtotal 7.24
Tax 0.58
07:59AM Total 7.82

NO CHECKS ACCEPTED

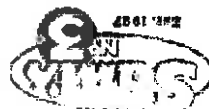
PLEASE PAY CASHIER

THANKS! TAKE IT EASY!

303-534-1927

Go Ahead.
Lick Your Plate!
We Won't Judge...

True friends will say "You are a
GOOD EGG!"
Even if you're slightly
CRACKED!!!



1091 Local

Tb1 R10/2 Chk 1359 Aug01'12 9:55PM
Gst 1

1 M Soda/Ice 1 2.25
1 Kitchen Sink DmIt 10.99
Subtotal 13.24
Tax 1.06
08:26PM Total 14.30

NO CHECKS ACCEPTED

PLEASE PAY CASHIER

THANKS! TAKE IT EASY!

303-534-1927

Go Ahead.
Lick Your Plate!
We Won't Judge...

**RESOLUTION TO TAX DEFER MEMBER PAID CONTRIBUTIONS – IRC 414(h)(2)
EMPLOYER PICK-UP**

WHEREAS, the governing body of the Rancho Santa Fe Fire Protection District (Name of Agency) has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

WHEREAS, the Rancho Santa Fe Fire Protection District (Name of Agency) has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to all employees (All Employees, or All Employees In A Recognized Group or Class of Employment) who are members of the California Public Employees' Retirement System:

NOW, THEREFORE, BE IT RESOLVED:

- I. That the Rancho Santa Fe Fire Protection District (Name of Agency) will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions pursuant to California Government Code Section 20691 to the California Public Employees' Retirement System on behalf of all its employees or all its employees in a recognized group or class of employment who are members of the California Public Employees Retirement System. "Employee contributions" shall mean those contributions to the Public Employees' Retirement System which are deducted from the salary of employees and are credited to individual employee's accounts pursuant to California Government Code section 20691.
- II. That the contributions made by the Rancho Santa Fe Fire Protection District (Name of Agency) to the California Public Employees' Retirement System, although designated as employee contributions, are being paid by the Rancho Santa Fe Fire Protection District (Name of Agency) in lieu of contributions by the employees who are members of the California Public Employees' Retirement System.
- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the Rancho Santa Fe Fire Protection District (Name of Agency) to the California Public Employees' Retirement System.
- IV. That the Rancho Santa Fe Fire Protection District (Name of Agency) shall pay to the California Public Employees' Retirement System the contributions designated as employee contributions from the same source of funds as used in paying salary.
- V. That the amount of the contributions designated as employee contributions and paid by the Rancho Santa Fe Fire Protection District (Name of Agency) to the California Public Employees' Retirement System on behalf of an employee shall be the entire contribution required of the employee by the California Public Employees' Retirement Law (California Government Code Sections 20000, et seq.).
- VI. That the contributions designated as employee contributions made by Rancho Santa Fe Fire Protection District (Name of Agency) to the California Public Employees' Retirement System shall be treated for all purposes, other than taxation, in the same way that

member contributions are treated by the California Public Employees' Retirement System.

PASSED AND ADOPTED by the governing body of the Rancho Santa Fe Fire Protection District
(Name of Agency)

this day of October 10 (Date), 2012 (Year).

BY

(Signature of Official)

(Title of Official)

RETURN ADDRESS:

FOR CALPERS USE ONLY

RESOLUTION TO TAX DEFER MEMBER PAID CONTRIBUTIONS - IRC 414(h)(2)

Approved by: _____

Title: _____

STAFF REPORT

NO. 12-18

TO: BOARD OF DIRECTORS
FROM: MIKE DAIGLE, DEPUTY CHIEF
SUBJECT: MOBILE DATA COMPUTER REPLACEMENT
DATE: OCTOBER 5, 2012



RECOMMENDATION

Staff recommends that the Board of Directors authorize the purchase 14 new Mobile Data Computers, related Options, Warranties and Installation with authorization that the Fire Chief may spend up to 10% above the amount currently in the MDC assessment account, if necessary.

BACKGROUND

In 2007 the North County Dispatch Joint Powers Authority (JPA) initiated the Capital Equipment Replacement Fund to provide a means for North County Fire Agencies to establish a fund that could be contributed to annually by each department that would allow the departments to have the funds necessary to replace the MDC's in their Emergency Vehicles by July of 2010. The units are currently 2 years past due for replacement.

CURRENT SITUATION

The Fire Chief has requested the District's portion of funds (as of June 30 \$97,484.65) in order to replace its MDC's by November of 2012 when the new model MDC becomes available for purchase. The district currently has the funds available to replace the MDC's on all Emergency and Staff vehicles with the NCDJPA recommended MDC's, Options, Warranties and Installation. Purchase of the new equipment will enable the Rancho Santa Fe Fire district to continue to respond to the needs of our community in the most efficient, comprehensive and up-to-date means available that today's modern Fire Service will allow.